

## AGENDA

### ORGANIZATION MEETING

JANUARY 8, 2013

2:00 PM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

First Order of Business – Selection of Temporary Chairman

Appointment of Permanent Chairman for the Year 2013

No. 1 Appointment of Deputy Chairman

Accepting Minutes of November 27, 2012

Public Comment  
Reports of Standing/Special Committees

'State of County' – William G. Farber

#### RESOLUTIONS:

- No. 2 Appointment of Budget Officer
- No. 3 Appointment of Director of Emergency Services, Fire Coordinator and EMS Coordinator
- No. 4 Authorization to Hire Four Boat Patrolmen to Serve in Sheriff's Office
- No. 5 Appointment to Board of Ethics
- No. 6 Appointments to the Fish and Wildlife Management Board
- No. 7 Hamilton County Fire Advisory Board
- No. 8 Approval of Payment – 2013 County Insurance Package
- No. 9 Approval of Payment – Workers Compensation
- No. 10 Investment Policy for the County of Hamilton
- No. 11 Authorization to Attend the 2013 NYSAC Legislative Conference
- No. 12 Approval of Contract with the Hamilton County Federation of Sportsmen's Clubs, Inc.
- No. 13 Agreement with Cornell Cooperative Extension Association of Hamilton County

- No. 14 Authorizing Chairman to Enter into Renewal of Inter-Municipal Agreement with Essex County for E911 Service
- No. 15 Approval – Use of County Roads as Snowmobile Trails for Year 2013
- No. 16 2012 Transfer Funds to Medicare Over 65 Reimbursement Account
- No. 17 2012 Transfer of Funds – Jail/Sheriff
- No. 18 2012 Transfer of Funds – Social Services
- No. 19 Authorizing Chairman to Execute Hospice Referral Extension Agreement
- No. 20 Authorizing Refund to AETNA Insurance Company – Public Health
- No. 21 Authorizing Chairman to Sign Contract with Health Research, Inc. – Blood Testing for Year 2013
- No. 22 Authorizing Public Health Nursing Service to Allow Registered Professional Nurse to Use County Car
- No. 23 Appointments to Professional Advisory Committee
- No. 24 Authorizing Chairman to Sign Grant Agreement between Office for Aging and Public Health Nursing Service for Title III-E Funding
- No. 25 Resolution to Amend 2013 Budget to Fund Hamilton Fulton Montgomery Prevention Council's (HFM Prevention council) Services In Hamilton County
- No. 26 Authorizing County Fleet Coordinator to Purchase Automobile for Social Services Department
- No. 27 Authorizing County Fleet Coordinator to Purchase Automobiles for Public Health Department
- No. 28 Authorizing County Fleet Coordinator to Purchase Automobile for Sheriff's Office
- No. 29 Authorizing County Highway Superintendent to Purchase Pickup Trucks for 2013
- No. 30 Authorizing Repairs to Solid Waste Ejector Trailer
- No. 31 2012 Transfer of Funds – Highway Department
- No. 32 Authorization of Changes to Job Scopes and Grades for the County Highway Department
- No. 33 Approval of and Transfer of Funds for 2013 Merit Pay

No. 34      Approval of Audits in County Highway Funds

No. 35      Approval of Audits in the County General Fund

Adoption of Proposed Local Laws 1-10 of 2013

**RESOLUTION NO.**

**APPOINTMENT OF DEPUTY CHAIRMAN**

**DATED: JANUARY 8, 2013**

**BY**

BE IT RESOLVED, that Supervisor \_\_\_\_\_ of the Town of \_\_\_\_\_ is hereby appointed Deputy Chairman for the year 2013.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF BUDGET OFFICER**

**DATED: JANUARY 8, 2013**

**BY**

BE IT RESOLVED, that \_\_\_\_\_ is hereby appointed Budget Officer for a term January 1, 2013 ending December 31, 2013.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF DIRECTOR OF EMERGENCY SERVICES, FIRE  
COORDINATOR AND EMS COORDINATOR**

**DATED: JANUARY 8, 2013**

**BY**

BE IT RESOLVED, that Gordon L. Purdy, II is hereby appointed Director of Emergency Services for a term of January 1, 2013 ending December 31, 2013 at an hourly rate of \$21.359 paid from Account No. A3640.101, and be it further

RESOLVED, that Jay Griffin is hereby appointed Fire Coordinator for the term of January 1, 2013 ending December 31, 2013 at an annual salary of \$7,018.00 from Account No. A3640.103, and be it further

RESOLVED, that Gary L. Wickes is hereby appointed EMS Coordinator for the term of January 1, 2013 ending December 31, 2013 at an annual salary of \$7,018.00 from Account No. A3640.102 and the County Treasurer and Personnel Officer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO HIRE FOUR BOAT PATROLMEN TO SERVE IN SHERIFF'S  
OFFICE**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Sheriff has reported to this Board there is a need for four boat patrolmen to patrol lakes in Hamilton County during the 2013 Summer Season (July and August), therefore, be it

RESOLVED, that the Sheriff be authorized to hire four boat patrolmen for the 2013 Summer Season beginning June 25<sup>th</sup>, and be it further

RESOLVED, that the County Attorney be authorized to prepare proper contracts to submit to the State of New York to meet the requirements of the State of reimbursement and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT TO BOARD OF ETHICS**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the term of office of Munro Collie Smith, member of the Hamilton County Board of Ethics terminates December 31, 2012, and

WHEREAS, it is the desire of the Board of Supervisors that Munro Collie Smith continue as a member of the Board of Ethics, be it

RESOLVED, that Munro Collie Smith be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2013 terminating December 31, 2017.

Seconded by

**RESOLUTION NO.**

**APPOINTMENTS TO THE FISH AND WILDLIFE MANAGEMENT BOARD**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the terms for the Landowner Representative & Alternate expired December 31, 2012, be it

RESOLVED, that the following appointments be made to NYS Fish & Wildlife Management Board Region 5:

January 1, 2013 – December 31, 2014	Kim Mitchell, Landowner Rep.
January 1, 2013 – December 31, 2014	Edward Sherman, Landowner Rep. Alternate
January 1, 2012 – December 31, 2013	Clark J. Seamen, Supervisor Rep.
January 1, 2012 – December 31, 2013	Neil McGovern, Supervisor Rep. Alternate
January 1, 2012 – December 31, 2013	Robert Ennist, Sportsman Rep.
January 1, 2012 – December 31, 2013	John Casey, Sportsman Rep. Alternate

Seconded by

**RESOLUTION NO.**

**HAMILTON COUNTY FIRE ADVISORY BOARD**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Hamilton County Fire Coordinator, has requested the appointment of a County Fire Advisory Board, and

WHEREAS, County Law Section 225-a provides the authority for the County Board of Supervisors to make such appointments, and

WHEREAS, the Fire Coordinator has worked through the Fire Chiefs from the various Fire Departments within Hamilton County to develop a list of representatives, as well as alternates in some instances, and

WHEREAS, the Hamilton County Board of Supervisors also has the authority to appoint a representative from those towns which are not serviced by a standalone Department, now, therefore, be it

RESOLVED, that the following appointments be made for the term of January 1, 2013 – December 31, 2013:

Benson	John G. Stortecky
Blue Mountain Lake	Chief Greg George, Ass't Chief Charles Bruso
Hope	Chief Peter Robinson, Ass't Chief Eric Robinson
Indian Lake	Chief Chris Mitchell, Ass't Chief Paul Strain
Inlet	Garret Hoffman
Lake Pleasant	Chief Bill Wharton, Ass't Chief Chris Hayes
Long Lake	Ass't Chief Paul Brown, Chief Jerry Woodworth
Morehouse	Chief Brian Taylor, Pres. Ted Bartella
Piseco	Chief Aaron Bartholomew, Ass't Chief Tim O'Rourke
Raquette Lake	Chief Tom Mattice
Speculator	Chief Karl Blanchard, 1st Ass't Chief Tom Hoover
Wells	Chief Vince Lauria, Ass't Chief Rob Both

and be it also

RESOLVED, that a certified copy be forwarded to each Board member hereby appointed along with a copy to Don Purdy and Jay Griffin.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF PAYMENT – 2013 COUNTY INSURANCE PACKAGE**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Board of Supervisors awarded the County Insurance Package to Rose & Kiernan, Inc. with Selective Insurance as the carrier effective January 1, 2013, and

WHEREAS, the current premiums and the Commercial Crime Policy are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$138,327.91 for the period January 1, 2013 – December 31, 2013 be hereby approved, and be it further

RESOLVED, that payment due in the amount of \$1,365.00 for the Commercial Crime Policy for the period of January 1, 2013-December 31, 2013 be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to Rose & Kiernan, Inc., in the amount of \$138,327.91 from the several accounts for insurance, and be it further

RESOVLED, that the County Treasurer is authorized to make payment at this time by issuing a check to Rose & Kiernan, Inc., in the amount of \$1,365.00 for Invoice No. 222287 Commercial Crime Policy from Account No. A1910.401 Unallocated Insurance.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF PAYMENT – WORKERS COMPENSATION**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the County is in receipt of the annual premium from PERMA, Hamilton County's carrier for Workers Compensation in the amount of \$135,219.00 based on a two year rate agreement, and

WHEREAS, the County has determined that taking advantage of the two year rate discount, the non-auditable payroll benefit, and the year two (2013) guaranteed (loss adjusted) rate, are all benefits to Hamilton County, and

WHEREAS, if premium is paid in full by January 15, 2013, the cost would be \$132,941.00, be it

RESOLVED, that the premium be paid in the amount of \$132,941.00 from the 2013 Budget charging the several accounts so noted for Employee Benefits Workers Compensation and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**INVESTMENT POLICY FOR THE COUNTY OF HAMILTON**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, and

WHEREAS, the County Treasurer recommends the banks where monies are deposited and the maximum amount as follows:

NBT: \$15,000,000.00 (Fifteen Million)  
Community Bank: \$10,000,000.00 (Ten Million)  
Key Bank: \$5,000,000.00 (Five Million)  
JP Morgan: \$10,000,000.00 (Ten Million)  
Bank of America: \$5,000,000.00 (Five Million)

be it

RESOLVED, that the above listed amendments be adopted and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO ATTEND THE 2013 NYSAC LEGISLATIVE CONFERENCE**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the Legislative Conference in Albany, N.Y. February 4, 2013 – February 6, 2013, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF CONTRACT WITH THE HAMILTON COUNTY FEDERATION OF SPORTSMEN'S CLUBS, INC.**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, this Board desires to enter into a contract with the Hamilton County Federation of Sportsmen's Clubs, Inc., for the year 2013, and

WHEREAS, the "Federation" has an established program, for promotion and education with respect to wildlife and environmental conservation, and

WHEREAS, the "Federation" through the relationships they have established with the local Fish & Game or Rod & Gun Clubs has an ability to provide a needed service to the County, and

WHEREAS, such service is anticipated to be promotion and education surrounding wildlife, fishing, and environmental conservation, and

WHEREAS, there are opportunities to provide these services through existing camps, kids fishing derbies, etc.

NOW, THEREFORE, BE IT

RESOLVED, that the County Attorney be authorized to prepare a contract to pay One Thousand Five Hundred Dollars (\$1,500.00) to the Hamilton County Federation of Sportsmen's Clubs, Inc., giving them authority to carry on a program including fish planting, and conservation education, and be it further

RESOLVED, that Hamilton County would provide funding for up to 9 local Hamilton County Fish & Game or Rod & Gun Clubs at up to \$500.00 per club for promotional or educational programs as above defined approved by the Committee of the Hamilton County Federation of Sportsmen's Clubs, Inc. and the County Attorney will include this in the contract, and be it further

RESOLVED, that the Chairman be authorized to execute such contract and that One Thousand Five Hundred Dollars (\$1,500.00) be paid on or about March 7, 2013 from Fish and Game Account No. A8720.402 Federal Fish and Game, and that the Fish & Game Account No. A8720.402 be charged for any and all other expenses authorized herein, and be it also

RESOLVED, that all expenses under Fish and Game Account No. A8720.402 Fish & Game will be reimbursements to the Federation for expenses already paid under the \$500.00 per club formula, and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF  
HAMILTON COUNTY**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Hamilton County Board of Supervisors has appropriated the sum of Forty-four Thousand Four Hundred Fifty Dollars (\$44,450.00) for the support and maintenance of the Cornell Cooperative Extension Association of Hamilton County,

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Subdivision 8 of Section 224 of the County Law, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into a memorandum agreement with the Cornell Cooperative Extension Association of Hamilton County for the fiscal year of January 1, 2013 through December 31, 2013 in the amount of Forty-four Thousand Four Hundred Fifty Dollars (\$44,450.00), and be it further

RESOLVED, the Hamilton County Board of Supervisors does hereby authorize payment of Forty-four Thousand Four Hundred Fifty Dollars (\$44,450.00) to the Cornell Cooperative Extension Association of Hamilton County in one payment, on or about February 7, 2013 and said amount shall be paid from Account No. A8750.401, and the Hamilton County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL  
AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and

WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2013, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by

**RESOLUTION NO.**

**APPROVAL - USE OF COUNTY ROADS AS SNOWMOBILE TRAILS FOR YEAR 2013**

**DATED: JANUARY 8, 2012**

**BY**

RESOLVED, that the Board of Supervisors hereby approves the use of County Roads as snowmobile trails for the year 2013, subject to receipt from the towns concerned of a certificate of insurance covering said use in favor of the County as an additional insured, and in compliance with the existing contracts between the County and the Towns.

Seconded by

**RESOLUTION NO.**

**2012 TRANSFER OF FUNDS TO MEDICARE OVER 65 REIMBURSEMENT  
ACCOUNT**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, there are insufficient funds in the Employee Benefits Re Over 65 Medicare Account No. A9060.802 at the end of 2012, be it

RESOLVED, that \$4,488.50 be transferred from the 2012 Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A9060.802 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**2012 TRANSFER OF FUNDS – JAIL/SHERIFF**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, there is a shortage of funds in Sheriff Account No. A3110.401 Car Expense,  
be it

RESOLVED, that \$2,300.00 be transferred from Jail Account No. A3150.405  
Medical/Dental to Account No. A3110.401 Car Expense and the County Treasurer be so  
authorized.

Second by

**RESOLUTION NO.**

**2012 TRANSFER OF FUNDS - SOCIAL SERVICES**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, funds are exhausted in the Hamilton County Department of Social Services Appropriation Account No. A6140.401, Safety Net, therefore be it

RESOLVED, that the following transfer be made:

From: A6119.401 Foster Care	\$ 650.00
To: A6140.401 Safety Net	\$ 650.00

and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO EXECUTE HOSPICE REFERRAL EXTENSION  
AGREEMENT**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, by Resolution No. 169 adopted August 6, 1992, the Chairman was authorized to sign referral agreements with High Peaks Hospice, and

WHEREAS, the Public Health Nursing Service and Department of Social Services is in receipt of an extension agreement with High Peaks Hospice and Palliative Care, Inc. for the period of November 1, 2012 through November 1, 2013, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the extension agreement with High Peaks Hospice and Palliative Care, Inc.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING REFUND TO AETNA INSURANCE COMPANY – PUBLIC HEALTH**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, AETNA Insurance Company has paid for services billed on behalf of a patient served by the Hamilton County Public Health Nursing Service, and

WHEREAS, the billing Request for Anticipated Payment (RAP) exceeded the Final Claim, resulting in an overpayment of \$1,047.03, be it

RESOLVED, that the County Treasurer is hereby authorized to refund \$1,047.03 payable to:

AETNA Life Insurance Company  
29408 Reliable Parkway  
Mail Stop U23S  
Chicago Il 60686

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HEALTH RESEARCH,  
INC. – BLOOD TESTING FOR YEAR 2013**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the New York State Lead Poisoning Act of 1992 and Part 67 of NYCRR requires article 28 facilities to assess and screen children between six months and six years for high dose exposure to lead, and

WHEREAS, Hamilton County Public Health Nursing Service as an Article 28 facility provides lead screening for children at age 1 and 2 years, and

WHEREAS, the law requires the use of a sliding fee scale and billing to Medicaid to maximize reimbursement for lead screening, and

WHEREAS, laboratories certified for toxicology – blood lead under Article 5 Title V of the Public Health law are eligible to fee bill the Medicaid program directly for blood lead testing, and

WHEREAS, Health Research, Inc. will provide lead testing and bill Medicaid for eligible children for lead samples submitted by Hamilton County Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors, on behalf of the Hamilton County Public Health Nursing Service, is authorized to sign a contract with Health Research, Inc. for blood lead testing for the period of January 1, 2013 – December 31, 2013 paid from Family Health Account No. A4035.404, Lead Testing, and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PUBLIC HEALTH NURSING SERVICE TO ALLOW REGISTERED  
PROFESSIONAL NURSE TO USE COUNTY CAR**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Public Health Nursing Service has registered professional nurses in the Certified Home Health Agency and Public Health Programs, and

WHEREAS, Jill Barra is a registered nurse functioning as a Supervising Public Health Nurse having experience providing services to residents in the Certified Home Health Agency and will be assigned on-call duties for the nursing service, be it

RESOLVED, that she may drive the county vehicle assigned to her to and from her home in Norway, NY as is customary for the full-time nursing staff and the Personnel Officer and County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**APPOINTMENTS TO PROFESSIONAL ADVISORY COMMITTEE**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Public Health Nursing Service/Certified Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members to the Professional Advisory Committee (PAC), and

WHEREAS, two year terms expired December 31, 2012, and

WHEREAS, the Public Health Nursing Service/Home Health Agency's Professional Advisory Committee Chairman has named the following members for appointment:

Mr. Robert Kleppang, Director  
83 White Birch Lane  
Indian Lake, NY 12842

Mrs. Laura Davis  
212 Meriline Avenue  
Scotia, NY 12302

Mr. Clark Seaman  
1398 Tupper Rd  
Long Lake, NY 12847

Mrs. Roberta Bly,  
DSS, White Birch Lane  
Indian Lake, NY 12842

Mr. Robert Morrison  
P.O. Box 99, 106 Hogan Road  
Northville, NY 12134

Beth Waldron  
P.O. Box 128  
Wells, NY 12190

Mrs. Joyce Mulleedy  
P.O. Box 212  
Speculator, NY 12164

Mrs. Peggy Fleming  
Adirondack Lake Rd.  
Indian Lake, NY 12842

Mr. Jules Callaghan  
11 St. Bernard Street  
Saranac Lake, NY 12983

Mr. John Simons  
21 Outlet Road  
Piseco, NY 12139

Kathy Hutchins, Director  
Helping Hands Caregivers  
White Birch Lane  
Indian Lake, NY 12842

Christine Sabo, Director  
Office for Aging  
Human Services Bldg  
1340 State Route 9  
Lake George, NY 12845

Mr. Brian Wells  
P. O. Box 730  
Indian Lake, NY 12842

be it,

RESOLVED, that annual terms will include: (1) Chairman of the Health and Human Services Committee of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Medical Director, Director of Public Health/ Director of Patient Service will serve during tenure of their employment to Hamilton County Public Health Nursing Service.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN GRANT AGREEMENT BETWEEN OFFICE  
FOR AGING AND PUBLIC HEALTH NURSING SERVICE FOR TITLE III-E  
FUNDING**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, Warren/Hamilton Counties Office for the Aging has grant monies available to provide respite Home Health Aide Services under Title III-E for seniors who are patients of the Certified Home Health Agency and require these services to provide respite for caregivers, and

WHEREAS, this agreement is for the period commencing January 1, 2013 – December 31, 2013 for a total of \$10,100.00, and

WHEREAS, this anticipated funding was appropriated in the 2013 Municipal budget as a part of the budget development process, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the grant agreement between the Office for the Aging and the Hamilton County Public Health Nursing Service upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**RESOLUTION TO AMEND 2013 BUDGET TO FUND HAMILTON FULTON  
MONTGOMERY PREVENTION COUNCIL'S (HFM PREVENTION COUNCIL)  
SERVICES IN HAMILTON COUNTY**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Hamilton County Community Services Board (HCCSB), the HCCSB's Alcohol and Substance Abuse Subcommittee, and the Hamilton County Community Services Department agree there is a continued need for chemical dependency related prevention programming in Hamilton County, and

WHEREAS, the New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) has approved the Hamilton Fulton Montgomery Prevention Council's (HFM Prevention Council) budget for \$71,175.00, annualized, in recurring funding to support a chemical dependency prevention program in Hamilton County, and

WHEREAS, NYS OASAS has determined that it will provide this funding to the HFM Prevention Council through Hamilton County's OASAS funding beginning this year (2013), and

WHEREAS, Hamilton County has contracted for 2013 with the HFM Prevention Council to provide these funds in quarterly increments, be it

RESOLVED, that the Hamilton County 2013 budget be amended to add the \$71,175.00 to Revenue Account No. A4488 Federal Aid, OASAS Prevention, which would increase the budgeted amount from \$72,207.00 to \$143,382.00, and be it further

RESOLVED, that Account No. A4310.425 HFM Prevention Council is hereby created and funded at \$71,175.00 in the 2013 budget, an amount which is totally offset by the aforementioned revenue increase, and be it further

RESOLVED, that the County Treasurer be so authorized and the Director of Community Services be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE  
FOR SOCIAL SERVICES DEPARTMENT**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the 2013 adopted budget for Hamilton County provides funding for one vehicle for Social Services, and

WHEREAS, 2013 Chevrolet Impalas are available on New York State Contract at a cost of \$17,785.77 each including delivery, and

WHEREAS, the vehicle that is to be replaced will be turned down to another department to be utilized and the Fleet Coordinator will work with the other department heads to determine their fleet needs and place the used vehicle where the need is, be it

RESOLVED, the vehicle will be purchased under New York State Contract for a total of \$17,785.77 for one (1) automobile delivered and that the funds be taken out of Account No. 6010.2020-A (Automobile) Social Services, be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to order the said vehicle under New York State Contract and the County Treasurer, Clerk of the Board and the Social Services Commissioner be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILES  
FOR PUBLIC HEALTH DEPARTMENT**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the 2013 adopted budget for Hamilton County provides funding for two vehicles for Public Health, and

WHEREAS, 2013 Chevrolet Impalas are available on New York State Contract at a cost of \$17,785.77 each including delivery, and

WHEREAS, the vehicles that are to be replaced will be turned down to other departments to be utilized and the Fleet Coordinator will work with the other department heads to determine their fleet needs and place the used vehicles where the need is, be it

RESOLVED, the vehicles will be purchased under New York State Contract for a total of \$35,571.54 for two automobiles delivered and that the funds be taken out of Account No. 4050.2010-A (Automobile) Public Health, be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to order said vehicles under New York State Contract and the County Treasurer, Clerk of the Board and the Public Health Director be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE  
FOR SHERIFF'S OFFICE**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the 2013 adopted budget for Hamilton County provides funding for one vehicle for the Sheriff's Office, and

WHEREAS, 2013 Chevrolet Tahoe Police vehicles are available on New York State Contract, and

WHEREAS, the vehicle that is to be replaced will be turned down to the County Highway Department to be utilized within that department, be it

RESOLVED, the vehicle will be purchased under New York State Contract for a an amount not to exceed a total of \$34,000.00 for one (1) automobile delivered and that the funds be taken out of Account No. 3110.2020-A (Automobile) Sheriff's Office, be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to order the said vehicle under New York State Contract and the County Treasurer, Clerk of the Board and the County Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE PICKUP TRUCKS FOR 2013**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the County Board of Supervisors have duly adopted the 2013 Hamilton County Budget, and

WHEREAS, within the said adopted 2013 budget the Board appropriated \$150,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase three (3) 1 ton pickup trucks with service bodies for use in 2013, and

WHEREAS, the said vehicles would be purchased under New York State Contract, and

WHEREAS, the County Highway Committee recommends the said pickup trucks purchase for the Highway Department, be it

RESOLVED, that hereby the County Highway Superintendent/Fleet Coordinator is authorized to purchase three (3) pickup trucks using New York State Contract not to exceed \$110,000.00 and the County Treasurer, Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING REPAIRS TO SOLID WASTE EJECTOR TRAILER**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Solid Waste Department owns a 2004 Spec Tec ejector trailer that is in need of major repair, and

WHEREAS, the Solid Waste Coordinator has had Spector Manufacturing of St Claire, PA estimate the repairs needed, and

WHEREAS, Spector Manufacturing is the original manufacturer of the said trailer, and

WHEREAS, it is difficult to get accurate quotes in these situations and the Solid Waste Coordinator felt that it was necessary for the manufacturer to quote the repair because the original specifications were not correct and thus the trailer was built too light duty for our usage of hauling and ejecting mixed solid waste, and

WHEREAS, the Solid Waste Department currently has six (6) Spec Tec ejector trailers in the fleet and four (4) of which are over 12 years old and are still in good working condition, and

WHEREAS, the repairs would replace the complete drivers side of the trailer and reinforce the curb side of the trailer and repair and install new guide tracks for the ejector plate, and

WHEREAS, the ejector trailer is currently out of service because of the condition and cannot be used until repairs are made and the same repairs were made to the other 2004 Spec Tec ejector trailer owned by the County in 2012 and the repairs were very successful and the trailer is in almost new condition and working as it should have originally, and

WHEREAS, the Solid Waste Coordinator recommends the repairs be made by Spector Manufacturing and the written estimate for the repairs including pickup and delivery is \$21,735.04, be it

RESOLVED, that hereby the Solid Waste Coordinator is authorized to have said repairs done to the 2004 Spec Tec ejector trailer owned by the Solid Waste Department for the estimate of \$21,735.04 and the County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**2012 TRANSFER OF FUNDS – HIGHWAY DEPARTMENT**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, there is a shortage of funds in the Machinery and County Road Funds, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfers:

**FROM:**

Account No. D5142.101 County Snow Removal \$28,621.69

**TO:**

Account No. DM5130.4010 Machinery Repairs \$ 692.74

Account No. DM5130.4050 Machinery Gas, Oil, Diesel \$26,143.19

Account No. D5010.4010 Highway Travel \$ 300.00

Account No. D5010.4020 Highway Telephone \$ 1,485.76

and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION OF CHANGES TO JOB SCOPES AND GRADES FOR THE  
COUNTY HIGHWAY DEPARTMENT**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the County Highway Superintendent has recommended that the Highway department job scopes be revised and updated to meet current job demands within the departments functions, and

WHEREAS, with the revisions and changes being recommend certain job scopes will no longer be utilized and some changes will be grade changes which will result with certain employees changing job titles requiring promotions, and

WHEREAS, the following are the current grades and titles of the Highway Department:

Grade 7 – Laborer  
Grade 11 – Motor Equipment Operator (MEO)  
Grade 12 – Heavy Equipment Operator (HEO)  
Grade 13 – Heavy Equipment Operator – Tractor Trailer (HEO-T)  
Grade 14 – Construction Equipment Operator (CEO)  
Grade 15 – Road Supervisor  
Grade 16 – Road Supervisor I  
Grade 17 – Road Supervisor II  
Grade 18 – Open  
Grade 19 – Deputy Superintendent, and

WHEREAS, the following are the recommended grade and title changes –

Grade 7 – Laborer  
Grade 11 – Motor Equipment Operator  
Grade 12 – Open  
Grade 13 – Heavy Equipment Operator (HEO), Heavy Equipment Operator – Tractor Trailer (HEO-T)  
Grade 14 – Construction Equipment Operator (CEO) Will No Longer Be Used  
Grade 15 – Road Supervisor I  
Grade 16 – Open  
Grade 17 – Road Supervisor II  
Grade 18 – Open  
Grade 19 – Deputy Superintendent, and

WHEREAS, the recommended revisions of the job scopes are hereby placed on the desks' of the Board of Supervisors and are on file in the Clerk of the Board's Office and the Personnel Office, be it

RESOLVED, the County Highway Superintendent is hereby authorized to make the recommended changes to the job scopes and grades in the Highway Department that are stated hereon and attached hereto effective January 8, 2013, be it further

RESOLVED, that the following employees Grade and Job Title changes are hereby authorized:

John Walker, Jr. – Grade 16 Road Supervisor I to Grade 17 Road Supervisor II

Paul Brown – Grade 11 MEO to Grade 13 HEO

Richard Rodenmacher – Grade 1 Mechanic to Grade 2 MEM

Greg Foster – Grade 1 Mechanic to Grade 2 MEM, be it further

RESOLVED, that the Personnel Officer send the new Job Scopes/Titles to the New York State Civil Service Department for approval and the County Treasurer and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AND TRANSFER OF FUNDS FOR 2013 MERIT PAY**

**DATED: JANUARY 8, 2013**

**BY**

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on December 27, 2012 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Benjamin Eldridge	January 8, 2013 to January 8, 2014	\$1.54
Jamie Wood	January 9, 2013 to January 9, 2014	\$ .77

SHERIFF

Timothy O'Neill	January 17, 2013 to January 17, 2014	\$1.10
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COMMUNITY SERVICES

Barbara Anderson	January 1, 2013 to January 1, 2014	\$1.43
Rebecca Hall	January 2, 2013 to January 2, 2014	\$1.32

SOCIAL SERVICES

Abigail Eichler	January 3, 2013 to January 3, 2014	\$1.43
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TREASURER

Cindy Parslow	January 1, 2013 to January 1, 2014	\$1.65
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COUNTY CLERK

Betsy Earley	January 2, 2013 to January 2, 2014	\$ .99
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NURSING

Jill Barra	January 17, 2013 to January 17, 2014	\$ .55
Kelly King	January 12, 2013 to January 12, 2014	\$1.43

and be it further

RESOLVED, that the following transfers be made to cover the above 2013 merit pay:

FROM:	A1990.401	Contingent	\$23,116.06
TO:	DM5130.101	Mechanics	\$3,215.52
	D5110.101	Personal Services	\$1,570.80
	A3110.114	Correction Officer D	\$2,296.80
	A4310.117	Supervising Clinical Social Worker	\$2,612.61

A4310.118	Account Clerk	\$2,411.64
A6010.117	Caseworker C	\$2,601.83
A1325.102	Deputy County Treasurer	\$3,014.55
A1410.103	Motor Vehicle Clerk	\$1,807.19
A4050.102	Supervising Public Health Nurse	\$958.65
A4050.108	Administrative Assistant to Director	\$2,626.47

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: JANUARY 8, 2013**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$44,654.75 and bills in the County Road Fund amounting to \$64,757.09 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND**

**DATED: JANUARY 8, 2013**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$119,722.13 by the following committees:

Building Committee .....	\$5,718.44
Solid Waste Committee .....	7,155.87
Finance Committee .....	20,770.22
Health & Human Services Committee.....	32,050.41
Central Government Committee .....	34,677.40
Publicity, Tourism, Economic Development & Planning Committee.....	17,003.34
Internal Management Committee .....	2,346.45

are hereby approved.

Seconded by