

AGENDA

FOURTH SPECIAL SESSION

JULY 16, 2012

1:30 PM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Public Comment Period

Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 Appointment of a Senior CHHA Nurse
- No. 2 Authorizing Chairman to Sign Contracts for NYS Immunization Program
- No. 3 Authorizing Chairman to Sign WIC Contract
- No. 4 Transfer of Funds – Publicity/Planning
- No. 5 Authorizing Payment of ESD Grant Fees
- No. 6 Authorizing Chairman to Sign Aid to Prosecution Grant
- No. 7 Transfer of Funds - Coroner

RESOLUTION NO.

APPOINTMENT OF A SENIOR CHHA NURSE

DATED: JULY 16, 2012

BY

WHEREAS, the Hamilton County's Certified Home Health Agency (CHHA) is continuing to work through a restructuring process, which 'right sizes' the Agency, and

WHEREAS, the CHHA is currently dealing with a vacant RN position and the unexpected retirement of the Deputy Director of Patient Services, and

WHEREAS, the Personnel Officer has completed one cycle of advertising for the vacant CHHA RN position, which produced no viable candidates for that position, and is therefore re-advertising for said position, and

WHEREAS, the creation of a Senior RN position, which can both assist in seeing patients in the near term and help to provide long term mentoring, guidance, mid-level oversight, and assistance in assuring CHHA compliance appears to be the right course of action, and

WHEREAS, a current member of the Nursing staff is interested in and qualified for this position, now, therefore, be it

RESOLVED, that the position of Senior RN for the Certified Home Health Agency, is hereby created, as Account No. A4010.1070, and funded by transferring \$25,500.00 from Account No. A4010.102 Deputy Director of Patient Services, and be it also

RESOLVED, that Avis Warner is hereby promoted to Senior RN for the Hamilton County Certified Home Health Agency, effective immediately at an annual salary of \$55,000.00, and be it further

RESOLVED, that the County Treasurer, the Personnel Officer, and the Director of Public Health be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACTS FOR NYS IMMUNIZATION PROGRAM

DATED: JULY 16, 2012

BY

WHEREAS, the New York State Department of Health Agency Code #12000 has approved the renewal of contract #CO24184 having CDFA # 93.268 with the Hamilton County Public Health Nursing Service to provide immunizations for residents, both adults and children, throughout the County, and

WHEREAS, the grant year overlaps the 2012 and 2013 budget fiscal years, and

WHEREAS, the total grant contract for the period April 1, 2012 – March 31, 2013 is \$30,000.00, and

WHEREAS, funds have been previously allocated within the 2012 Municipal Budget in anticipation of this funding, and

WHEREAS, the remainder of the funding will be allocated within the 2013 Municipal budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign contracts between the NYS Immunization Program on behalf of the Nursing Service and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN WIC CONTRACT

DATED: JULY 16, 2012

BY

WHEREAS, the New York State Department of Health, Agency # 12000, requests the renewal of the Contract # C- 025751 bearing the CFDA # 10.557 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2012 – September 30, 2013, and

WHEREAS, the grant year overlaps the 2012- 2013 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for Sixty-one Thousand Nine Hundred Twenty-three Dollars (\$61,923.00), and

WHEREAS, these funds have been appropriated in the 2012 Municipal Budget and the remainder will be proposed for the 2013 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS WIC Program, and the County Treasurer be so notified.

Seconded

RESOLUTION NO.

TRANSFER OF FUNDS – PUBLICITY/PLANNING

DATED: JULY 16, 2012

BY

WHEREAS, unanticipated and unbudgeted grant processing fees totaling \$4,950.00 have been assessed the county by Empire State Development, and

WHEREAS, the fees must be paid to access \$472,000.00 in grant funds from Empire State Development for the Hamilton County Broadband Project, and

WHEREAS, the Planning Budget balance is insufficient to cover all of these fees, therefore, be it

RESOLVED, that \$2,950.00 be transferred from Publicity Account No. A6410.4010, Hamilton County Promotion to Planning Account No. A8020.4100, Economic Development Contractual and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT OF ESD GRANT FEES

DATED: JULY 16, 2012

BY

WHEREAS, the Chairman of the Board of Supervisors has been authorized to sign the Hamilton County Broadband Project grant offer letter from Empire State Development (ESD) in Resolution No. 163-12, and

WHEREAS, Empire State Development will not accept the offer letter unless it is accompanied by a \$250.00 fee as a sign of good faith, and

WHEREAS, ESD has confirmed that municipalities are not exempt from grant processing fees and delivered notice that the County must pay an additional fee of 1 percent of the \$472,000.00 grant amounting to \$4,700.00 before grant draw-down will be permitted, therefore, be it

RESOLVED, that a total of \$4,950.00 in fees be paid to ESD as stipulated by ESD from Planning Budget Account No. A8020.4100, Economic Development Contractual, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check in the amount of \$250.00 to be submitted to ESD with the signed offer letter, and be it also

RESOLVED, that the Hamilton County Treasurer is further authorized to issue a check for the remaining \$4,700.00 upon the request of ESD and upon the approval of the Chairman of the Board of Supervisors.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AID TO PROSECUTION GRANT

DATED: JULY 16, 2012

BY

WHEREAS, Hamilton County has an annual State Aid agreement with NYS Division of Criminal Justice Services, and

WHEREAS, said agreement needs to be renewed, and

WHEREAS, the agreement is proposed for \$29,200.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign Aid to Prosecution Grant Project No. AP12-1020-D00 for the period of April 1, 2012 - March 31, 2013 in the amount of \$29,200.00 on behalf of the County of Hamilton and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – CORONER

DATED: JULY 16, 2012

BY

WHEREAS, there is a shortage of funds in Coroner Account No. A1185.403 Misc. & Autopsies, therefore, be it

RESOLVED, that \$3,000.00 be transferred from Account No. A1990.401 Contingent to Coroner Account No. A1185.403 Misc. & Autopsies and the County Treasurer be so authorized.

Seconded by