

AGENDA CONTINUED

APRIL 3, 2014

RESOLUTIONS:

- No. 7 Authorization for Communications RFP
- No. 8 Burial Policy – Social Services
- No. 9 NRA Instructor Course Expense Reimbursement
- No. 10 Authorizing Contract for HIV Counseling and Testing as Well as STD Diagnosis and Treatment between Public Health Nursing Service and St. Mary's Hospital Amsterdam
- No. 11 Authorizing Payment for Thruway Tolls for Transport of Electronic Recyclables
- No. 12 Authorization of Additional Hours for Part Time Employee
- No. 13 Approval of and Transfer of Funds for 2014 Merit Pay
- No. 14 Approval of Audits in County Highway Funds
- No. 15 Approval of Audits in the County General Fund

Other Reports

Adjourn

RESOLUTION NO.

AUTHORIZATION FOR COMMUNICATIONS RFP

DATED: APRIL 3, 2014

BY

WHEREAS, Hamilton County has received a grant for \$2,530,385.00, for Interoperable Communications, and

WHEREAS, Don Purdy, has begun to engage Engineering, design support from potential vendors, with the assistance of our current consultant, and

WHEREAS, their initial interviews and research, has identified the need to move to the next phase of review through a formal RFP process for this service, and

WHEREAS, the need to proceed in this manner has been confirmed by NYS and is recommended by the Committee, now, therefore, be it

RESOLVED, that Don Purdy is hereby authorized to advertise for Proposals, for this Professional Service, with Sealed Proposals to be submitted to the Clerk of the Hamilton County Board of Supervisors by 10:00 AM on Tuesday, April 22, 2014, with the opening to follow, and be it further

RESOLVED, that said Request for Proposals will seek the services of an experienced firm, to provide the said services, with the County evaluating proposals on relevant experience, competency, as well as value, but not on price alone, and be it also

RESOLVED, that the Hamilton County Board of Supervisors, will retain the right to reject any and all bids, as the Board of Supervisors deems in the best interest of the County, pursuant to the Hamilton County Procurement Policy.

Seconded by

RESOLUTION NO.

BURIAL POLICY – SOCIAL SERVICES

DATED: APRIL 3, 2014

BY

RESOLVED, that effective April 3, 2014 the Commissioner of Social Services be and is hereby authorized and directed to pay for the burials of Indigent Persons as follows:

- Maximum funeral fee of \$1,600.00 adult, \$500 child age 6 or under (including stillborn)
- Maximum cremation fee of \$900.00 (said fee includes all funeral expenses except a vault, for which an additional \$900.00 is authorized and grave opening, for which another \$300 is authorized)
- Crematory fees or grave purchases will be paid at actual cost and mileage will be reimbursed at the current IRS rate outside the county limits per loaded mile

and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby approves the Indigent Funeral Policy until further amendment.

Seconded by

RESOLUTION NO.

NRA INSTRUCTOR COURSE EXPENSE REIMBURSEMENT

DATED: APRIL 3, 2014

BY

WHEREAS, Deputy Corey J. Hutchins attended the NRA Instructor Pistol Shooting Course on March 29, 2014 at the Oneida Rifle Club, and

WHEREAS, Deputy Corey J. Hutchins drove his personal vehicle to the Oneida Rifle Club on March 28, 2014 for a total of 230 miles roundtrip and purchased lunch on March 30, 2014 for \$8.20, and

WHEREAS, the course required, upon qualifying, a credit card payment for the final NRA Credential Fee in the amount of \$50.00, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to reimburse Deputy Corey J. Hutchins in the amount of \$187.00 from the Hamilton County Sheriff's Account No. A3110.408, Law Enforcement Schools for his expenses related to the NRA Instructor Pistol Shooting Course that he attended on March 29, 2014.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT FOR HIV COUNSELING AND TESTING AS WELL AS
STD DIAGNOSIS AND TREATMENT BETWEEN PUBLIC HEALTH NURSING
SERVICE AND ST. MARY'S HOSPITAL AMSTERDAM**

DATED: APRIL 3, 2014

BY

WHEREAS, State Public Law, Section 225 (4), 2311 and New York State Health Department (NYSHD) Regulation Part 23 State Sanitary Code, provide for diagnosis and treatment of (STD) sexually transmitted diseases, and

WHEREAS, the NYSHD is requiring local availability of HIV testing and counseling for the AIDS virus, and

WHEREAS, providers approved to provide these services within Hamilton County are very limited, and

WHEREAS, St. Mary's Hospital, located in Amsterdam, NY is willing to provide these services for residents of Hamilton County who are underinsured or uninsured and in need of clinic services, and

WHEREAS, Hamilton County will be billed at the clinic Medicaid per visit rate as well as prescribed medications based upon an itemized statement and DC103 form, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with St. Mary's Hospital, Amsterdam, Attn: Nancy Collins, Director Primary and Specialty Care, 380 Guy Park Avenue, Amsterdam, NY 12010, and Hamilton County by and through its Public Health Department to provide said services for the period January 1, 2014 through December 31, 2014.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT FOR THRUWAY TOLLS FOR TRANSPORT OF
ELECTRONIC RECYCLABLES**

DATED: APRIL 3, 2014

BY

WHEREAS, the County transports electronic recyclables to Sunnking Electronics located in Brockport, NY, via the New York State Thruway, and

WHEREAS, the County Solid Waste Coordinator, Tracy Eldridge gives the driver cash to pay for the toll charges to and from Sunnking, and

WHEREAS, the toll charge for one direction to Sunnking is \$30.10 for a total toll charge of \$60.20, be it

RESOLVED, that the Hamilton County Board of Supervisors do hereby authorize payment of \$60.20 from Account No. A8160.403 Hauling to Tracy Eldridge for the reimbursement of toll charges for the transport of electronic recyclables and the County Treasurer be so authorized and the Clerk of the Board and County Solid Waste Coordinator be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZATION OF ADDITIONAL HOURS FOR PART TIME EMPLOYEE

DATED: APRIL 3, 2014

BY

WHEREAS, the Buildings Department is in need of additional help for the cleaning of the Lake Pleasant Court House and facilities, and

WHEREAS, there is a current part-time employee, Marjorie Remias, that is interested in fulfilling this need for the Buildings Department, and

WHEREAS, the said employee's current work schedule is twenty one (21) hours per week within the Personnel Office as a Clerk, and

WHEREAS, the Buildings Superintendent recommends the work schedule for Marjorie Remias be extended temporarily to work up to sixteen (16) hours per week for the Buildings Department as a Cleaner until June 20, 2014, and then up to eight (8) hours per week until October 1, 2014, be it

RESOLVED, the Buildings Superintendent is hereby authorized to add sixteen (16) hours per week, effective April 7, 2014, to the work schedule of Marjorie Remias, at Cleaner Step Hire Rate including merit and the County Treasurer be so authorized and the Personnel Officer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2014 MERIT PAY

DATED: APRIL 3, 2014

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on March 24, 2014 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Kim Mitchell	April 6, 2014 to April 6, 2015	\$1.54
Mark Stuart	April 14, 2014 to April 14, 2015	\$1.65

TOURISM

Dean Nervik	April 1, 2014 to April 1, 2015	\$1.32
-------------	--------------------------------	--------

SHERIFF

Stephen Jaquish	April 6, 2014 to April 6, 2015	\$1.43
-----------------	--------------------------------	--------

PERSONNEL

Marjorie Remias	March 13, 2014 to March 13, 2015	\$1.65
-----------------	----------------------------------	--------

DISTRICT ATTORNEY

Connie Mahoney	March 10, 2014 to March 10, 2015	\$1.65
----------------	----------------------------------	--------

NURSING

Tracey Hunt	April 25, 2014 to April 25, 2015	\$1.54
-------------	----------------------------------	--------

and be it further

RESOLVED, that the following transfers be made to cover the above 2014 merit pay:

FROM:	A1990.402	Contingent for Merit	\$19,139.89
TO:	D5110.101	Personal Services	\$3,215.52
	A1620.105	Senior Custodian	\$3,252.48
	A8020.102	Admin. Asst. to Director	\$2,358.51
	A3150.105	Correction Officer E	\$2,926.00
	A1430.102	Clerk Part-Time	\$1,559.25
	A1165.105	Account Clerk	\$3,014.55
	A4010.105	Registered Professional Nurse #2	\$2,813.58

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: APRIL 3, 2014

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$99,101.01 and bills in the County Road Fund amounting to \$97,924.13 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: APRIL 3, 2014

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$271,222.25 by the following committees:

Building Committee	\$19,062.42
Public Works (Solid Waste) Committee	8,353.49
Finance Committee	108,832.24
Health Committee.....	28,024.47
Human Services Committee.....	39,442.89
Central Government Committee	21,761.98
Emergency Prep./Emergency Response.....	10,686.21
Publicity, Tourism, Economic Development & Planning Committee.....	33,671.67
Internal Management Committee	1,386.88

are hereby approved.

Seconded by