

## **AGENDA CONTINUED**

**APRIL 4, 2013**

### RESOLUTIONS:

- No. 14 Authorizing Board of Elections Computer Upgrade and Payment to Prism technology and Support
- No. 15 Authorizing Contract with Cathedral Corporation for Printing Services for the 2013 Production of Tax and Assessment Rolls and Tax Bills
- No. 16 Approval of Use of Office Space for The Family Counseling Center of Fulton County, Inc.
- No. 17 Authorizing Payment to Van Bortel Ford for 2013 Community Services Van
- No. 18 Authorizing Payment to Hoselton Chevrolet for 2013 Public Health Vehicle
- No. 19 Authorizing Payment to Tracey Road Equipment for Two Used Dump Trailers
- No. 20 Approval of and Transfer of Funds for 2013 Merit Pay
- No. 21 Approval of Audits in County Highway Funds
- No. 22 Approval of Audits in the County General Fund

**RESOLUTION NO. 105-13**

**RESOLUTION AUTHORIZING BOARD OF ELECTIONS COMPUTER UPGRADE  
AND PAYMENT TO PRISM TECHNOLOGY AND SUPPORT**

**DATED: APRIL 4, 2013**

**BY MR. FREY:**

WHEREAS, computer upgrades are necessary to the Board of Elections, EMS voter software program, and

WHEREAS, Robert Morgan of Prism Technology and Support has worked with Dominion Software to determine the necessary upgrades, and

WHEREAS, Board of Elections has an estimate from Prism Technology and Support, for Two Thousand Four Hundred Ninety Dollars (\$2,490.00) to provide said upgrades, and

WHEREAS, the Election Commissioners recommend said upgrades, and

WHEREAS, while these upgrades were not planned for in the 2013 Board of Elections budget, sufficient funds are available, by holding off a copier update until 2014. Now therefore be it

RESOLVED, that the Hamilton County Board of Elections Office is hereby authorized to upgrade the necessary computer systems to accommodate the EMS updates, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to pay Prism Technology and Support Two Thousand Dollars (\$2,000.00) for the special order computer equipment which will be delivered directly to Robert Morgan Prism Technology for set-up.

Seconded by Mr. Seaman and adopted by the following vote:

AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS

NAYS: NONE

ABSENT: PINCOMBE

**RESOLUTION NO. 106-13**

**RESOLUTION AUTHORIZING CONTRACT WITH CATHEDRAL CORPORATION  
FOR PRINTING SERVICES FOR THE 2013 PRODUCTION OF TAX AND  
ASSESSMENT ROLLS AND TAX BILLS**

**DATED: APRIL 4, 2013**

**BY MR. EDWARDS:**

WHEREAS, Section 502 of the Real Property Tax Law prescribes the form and content of the Assessment Rolls, Section 904 of the Real Property Tax Law prescribes the form and content of the Tax Warrants and Tax Rolls, and Section 922 of the Real Property Tax Law prescribes the form and content of the Statement of Taxes Due (Tax Bills) to be mailed to each taxpayer, and

WHEREAS, Section 1532 of the Real Property Tax Law defines the powers and duties of the director of real property tax services to include the authorization of the director of real property tax services to supply cities and towns with assessment rolls or other forms for use in connection with the preparation of assessment rolls or the collection of property taxes, and such other related services pertaining to the assessment and taxation of real property as may be authorized by the legislative body of the county, and

WHEREAS, the Hamilton County Board of Supervisors, being the duly authorized legislative body of the county, has authorized the director of real property tax services by resolution to produce and provide the annual tax bills, tax collection rolls and assessment rolls for all of the taxing jurisdictions physically located inside the county, and

WHEREAS, Hamilton County Real Property Tax Services and tax collectors in the taxing jurisdictions it serves have observed a notable decline in the print production quality and the level of customer service from the vendor that supplied the contract printing services in recent tax cycles, and the contract with that vendor has expired, and

WHEREAS, the Director of Real Property Tax Services has solicited an alternative proposal for production from a capable vendor, performed due diligence, completed an on-site visit, reviewed statements of work, and has negotiated an annual print production cost which is less than previous annual cycle costs, and

WHEREAS, it is the opinion of the Real Property Tax Services Director that the alternative contract printing vendor offers advanced printing technologies, job specific and taxing jurisdiction specific customizations, enhanced sorting and handling flexibility, and the potential for additional project and USPS cost savings through economies of scale, Now therefore be it

RESOLVED, the Hamilton County Board of Supervisor hereby authorizes a one year agreement for contract print services with Cathedral Corporation of Rome, New York, for the 2013 production of tax bills, tax collection rolls and assessment rolls on behalf of the taxing jurisdiction in Hamilton County

Seconded by Mr. Wilt and adopted by the following vote:

AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND

TOWERS

NAYS: NONE

ABSENT: PINCOMBE

**RESOLUTION NO. 107-13**

**APPROVAL OF USE OF OFFICE SPACE FOR THE FAMILY COUNSELING  
CENTER OF FULTON COUNTY, INC.**

**DATED: APRIL 4, 2013**

**BY MR. MCGOVERN:**

WHEREAS, The Family Counseling Center of Fulton County, Inc. has requested permission for use of office space in the Hamilton County Nursing Services office in Indian Lake, and

WHEREAS, the Director of Public Health supports and has a plan for accommodating this request, and

WHEREAS, said request is to facilitate The Family Counseling Center of Fulton County, Inc., enrolling eligible people as entities through the "In Person Assistors and Navigator Program" for the New York State Health Benefit Exchange, Now therefore be it

RESOLVED, that the Hamilton County Board of Supervisors hereby approves that The Family Counseling Center of Fulton County, Inc., be granted use of the said office space for a period running from August 1, 2013 through September 30, 2018, and be it

RESOLVED, that the County may terminate said agreement anytime with sixty (60) days written notice, and be it further

RESOLVED, that a written agreement be entered into with The Family Counseling Center of Fulton County, Inc., by the adoption of this resolution.

Seconded by Mr. Edwards and adopted by the following vote:

AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS

NAYS: NONE

ABSENT: PINCOMBE

**RESOLUTION NO. 108-13**

**AUTHORIZING PAYMENT TO VAN BORTEL FORD FOR 2013 COMMUNITY SERVICES VAN**

**DATED: APRIL 4, 2013**

**BY MR. TOWERS:**

WHEREAS, Resolution Number 354-12 duly adopted on December 14, 2012 authorizes the County Fleet Coordinator to purchase a 2013 Ford E-350 12 Passenger Van for use by the Community Services Department under New York State Contract, and

WHEREAS, the said vehicle was ordered on December 27, 2012 and was delivered on April 3, 2013 at the contract price of \$22,193.04 including delivery, and

WHEREAS, the County Fleet Coordinator has inspected said vehicle and confirms that it is accepted and meets specification and recommends payment of said vehicle, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment to Van Bortel Ford, Inc., 71 Marsh Road, East Rochester, NY 14445 in the amount of \$22,193.04 and the funds to be taken out of Account No. 4310.201-A Automobile for Community Service and the Community Service Director and the Clerk of the Board be so notified.

Seconded by Mr. Edwards and adopted by the following vote:

**AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND TOWERS**

**NAYS: NONE**

**ABSENT: PINCOMBE**

**RESOLUTION NO. 109-13**

**AUTHORIZING PAYMENT TO HOSELTON CHEVROLET FOR 2013 PUBLIC  
HEALTH VEHICLE**

**DATED: APRIL 4, 2013**

**BY MR. TOWERS:**

WHEREAS, Resolution Number 27-13 duly adopted on January 8, 2013 authorizes the County Fleet Coordinator to purchase a two (2) 2013 Chevrolet Impalas for use by the Public Health Department under New York State Contract, and

WHEREAS, one of the vehicles ordered was delivered on April 2, 2013, and

WHEREAS, the County Fleet Coordinator has inspected said vehicle and confirms that it is accepted and meets specification and recommends payment of said vehicle, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment to Hoselton Auto Mall, 909 Fairport Road, East Rochester, NY 14445 in the amount of \$17,785.77 and the funds to be taken out of Account No. 4050.2010-A Public Health for the Public Health Department and the Public Health Director and the Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS

NAYS: NONE

ABSENT: PINCOMBE

**RESOLUTION NO. 110-13**

**AUTHORIZING PAYMENT TO TRACEY ROAD EQUIPMENT FOR TWO USED  
DUMP TRAILERS**

**DATED: APRIL 4, 2013**

**BY MR. TOWERS:**

WHEREAS, Resolution Number 74-13 duly adopted on March 7, 2013 awards the bid for used dump trailers and authorizes the purchase of two (2) Used Ti-Brook Dump Trailers, and

WHEREAS, the said trailers were delivered on April 3, 2013, and

WHEREAS, the County Highway Superintendent has inspected the said trailers and confirms they are accepted and meet specifications and recommends payment of said trailers, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment to Tracey Road Equipment, Inc., 6803 Manlius Center Road, East Syracuse, NY 13057 in the amount of \$60,000.00 and the funds to be taken out of Account No. 5130.2010 –DM Road Equipment and the County Highway Superintendent and the Clerk of the Board be so notified.

Seconded by Mr. Edwards and adopted by the following vote:

AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS

NAYS: NONE

ABSENT: PINCOMBE

**RESOLUTION NO. 111-13**

**APPROVAL OF AND TRANSFER OF FUNDS FOR 2013 MERIT PAY**

**DATED: APRIL 4, 2013**

**BY MR. EDWARDS:**

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on March 25, 2013 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

|              |                                  |        |
|--------------|----------------------------------|--------|
| Kim Mitchell | April 6, 2013 to April 6, 2014   | \$1.54 |
| Mark Stuart  | April 14, 2013 to April 14, 2014 | \$1.32 |

TOURISM

|             |                                |        |
|-------------|--------------------------------|--------|
| Dean Nervik | April 1, 2013 to April 1, 2014 | \$1.21 |
|-------------|--------------------------------|--------|

SHERIFF

|                 |                                |        |
|-----------------|--------------------------------|--------|
| Stephen Jaquish | April 6, 2013 to April 6, 2014 | \$1.32 |
|-----------------|--------------------------------|--------|

NURSING

|             |                                  |        |
|-------------|----------------------------------|--------|
| Tracey Hunt | April 25, 2013 to April 25, 2014 | \$1.54 |
|-------------|----------------------------------|--------|

DISTRICT ATTORNEY

|                   |                                      |        |
|-------------------|--------------------------------------|--------|
| Michelle Hutchins | January 25, 2013 to January 25, 2014 | \$ .33 |
| Connie Mahoney    | March 10, 2013 to March 10, 2014     | \$1.65 |

and be it further

RESOLVED, that the following transfers be made to cover the above 2012 merit pay:

|       |           |                                  |             |
|-------|-----------|----------------------------------|-------------|
| FROM: | A1990.401 | Contingent                       | \$17,381.65 |
| TO:   | D5110.101 | Personal Services                | \$3,215.52  |
|       | A1620.105 | Senior Custodian                 | \$2,821.28  |
|       | A8020.102 | Admin. Asst. to Director         | \$2,259.95  |
|       | A3150.105 | Correction Officer E             | \$2,695.44  |
|       | A4010.105 | Registered Professional Nurse #2 | \$2,813.58  |
|       | A1165.102 | Confidential Secretary           | \$561.33    |
|       | A1165.105 | Account Clerk                    | \$3,014.55  |

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS

NAYS: NONE

ABSENT: PINCOMBE

**RESOLUTION NO. 112-13**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: APRIL 4, 2013**

**BY MR. TOWERS:**

RESOLVED, that the bills in the Machinery Fund amounting to \$120,809.79 and bills in the County Road Fund amounting to \$141,966.26 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Frey and adopted by the following vote:

AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS

NAYS: NONE

ABSENT: PINCOMBE

**RESOLUTION NO. 113-13**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND**

**DATED: APRIL 4, 2013**

**BY MR. FREY:**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$246,089.78 by the following committees:

|   |             |
|---|-------------|
| Building Committee .....  | \$24,167.47 |
| Solid Waste Committee .....   | 11,154.61   |
| Finance Committee .....   | 107,928.37  |
| Health & Human Services Committee.....                                | 64,001.71   |
| Central Government Committee .....                                    | 33,075.14   |
| Publicity, Tourism, Economic Development & Planning<br>Committee..... | 4,388.57    |
| Internal Management Committee .....                                   | 1,373.91    |

are hereby approved.

Seconded by Mr. Towers and adopted by the following vote:

**AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS**

**NAYS: NONE**

**ABSENT: PINCOMBE**

**RESOLUTION NO. 114-13**

**RESOLUTION AUTHORIZING THE AMENDMENT OF THE RIVER STREET  
CONTRACT**

**DATED: APRIL 4, 2013**

**BY MR. FREY:**

WHEREAS, the Hamilton County Board of Supervisors approved a contract with River Street, to fulfill the obligations of Department of Environmental Conservation Smart Growth Grant contract C304510 and Department of State Waterfront Contract C007130, for a total amount of \$303,000.00, and

WHEREAS, subsequent to said contract being approved additional details have become available, and

WHEREAS, said contract allowed for amendments to accommodate such changes. Now therefore be it

RESOLVED, that the remuneration for said agreements is hereby authorized to be modified to \$318,000.00 (\$123,000.00 Department of Environmental Conservation and \$195,000.00 Department of State) and be it further

RESOLVED, that the following individual component changes are also authorized:

Component - V / Task – W  
Reduced from \$150,000.00 to \$130,000.00

Component – II / Task – L  
Increased from \$5,000.00 to \$25,000.00

and be it also

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to execute the necessary documents to implement these changes, with the approval of the Hamilton County Attorney

Seconded by Mr. Wells and adopted by the following vote:

**AYES: WILT, EDWARDS, WELLS, FREY, MCGOVERN, SEAMAN, FARBER, AND  
TOWERS**

**NAYS: NONE**

**ABSENT: PINCOMBE**

