

AGENDA CONTINUED

NOVEMBER 5, 2015

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- No. 11 Continuation of Tourist Promotion Agency for Hamilton County and Authorizing Submission of Application to New York State Department of Economic Development for Matching Funds for Promotion of Tourism
- No. 12 Supporting the Wildlife Conservation Society Event Cycle the Adirondacks
- No. 13 Contract Renewal for Psychiatric Services at Community Services – Eileen Ehrenberg, MD
- No. 14 Contract with Dr. Howard Axelrod
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- No. 18 Resolution to Contract with Parson Child and Family Center of Albany, NY for Respite Services for Children and Adolescents in Hamilton County
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Fuel Consolidation Project

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RESOLUTION NO.

**RESOLUTION IN SUPPORT OF AN ENVIRONMENTALLY SENSITIVE STATEWIDE
ATV TRAIL SYSTEM**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the County of Hamilton recognizes the significant benefits associated with a multiuse trail system and thereby promote the safe and proper use of all-terrain vehicles for recreation and commerce within New York State by encouraging their use and development, while minimizing detrimental effects of such use upon the environment, and

WHEREAS, in order to best organize and sustain an environmentally sensitive statewide system of trails for all terrain vehicles, proposed legislation S05821 / A08399, sponsored by Senator Richie and Assemblyman Brindisi respectively, has been introduced to create a state-wide ATV trail plan and trail fund, and

WHEREAS, said proposed Trail Fund would be created for the purpose of designating state, municipal, and private lands as part of a statewide network of ATV trails with fees obtained by the Office of Parks, Recreation and Historic Preservation for the maintenance of the fund being divided between enforcement, education, and remediation (45%), and the maintenance, construction, and development (45%) of a statewide trail system in consultation with the Department of Environmental Conservation, and

WHEREAS, provisions for current trails and trails pending on or before the effective date of this Legislation would be preserved in perpetuity and nothing shall restrict the use of Commissioner Policy Three (CP3) Permits issued by the Department of Environmental Conservation on said trails, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors declares its support of proposed State Legislation S05821 / A08399, as sponsored by Senator Richie and Assemblyman Brindisi respectively, to create a state-wide ATV trail plan and trail fund that organizes and sustains an environmentally sensitive statewide system of trails for all terrain vehicles, and be it further

RESOLVED, that the Hamilton County Board supports amending S 2281 of the Vehicle and Traffic Law to define "all-terrain vehicle" or "ATV" as any self-propelled vehicle which is manufactured for sale for operation primarily on off-highway trails or off-highway competitions and only incidentally operated on public highways providing that such vehicle does not exceed seventy inches in width, or one thousand eight hundred pounds dry weight, and be it further

RESOLVED, that said support is contingent on final language that only prohibits ATV use on the "Albany Pine Bush", "Long Island Pine Barrens" and State owned lands that are classified

as “Primitive” or “Canoe” pursuant to the Master Plan for the Management of State Land, and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby instructed to send copies of this resolution to the Governor, Legislative leaders, Adirondack Legislators and Adirondack & Western Inter-County.

Seconded by

RESOLUTION NO.

**CONTINUATION OF TOURIST PROMOTION AGENCY FOR HAMILTON COUNTY
AND AUTHORIZING SUBMISSION OF APPLICATION TO NEW YORK STATE
DEPARTMENT OF ECONOMIC DEVELOPMENT FOR MATCHING FUNDS FOR
PROMOTION OF TOURISM**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the New York State Department of Economic Development is empowered to approve application from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, the President of the Regional Office of Sustainable Tourism has recommended that an application for such funds be submitted to the Department of Economic Development for matching funds up to the amount appropriated therefore within the New York State budget, now, therefore, be it

RESOLVED, that, Michelle Clement of the Regional Office of Sustainable Tourism be, and hereby is, authorized and directed to submit an application to Marisa Finn, Tourism Matching Funds Director, Empire State Development Division of Tourism, Albany, New York 12245, for matching funds in an amount up to Four Hundred Thousand Dollars (\$400,000.00) to be used for the promotion of tourism in Hamilton County, and be it further

RESOLVED, that the Regional Office of Sustainable Tourism is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby certifies to the New York State Department of Economic Development that both the County of Hamilton and the Regional Office of Sustainable Tourism have been in existence for more than three (3) years, and be it further

RESOLVED, that in order to comply with Commerce Law, Article 5-A (New York State Tourism Promotion Act) that the Regional Office of Sustainable Tourism be the duly designated tourist promotion agency for the County of Hamilton for the calendar years of 2016 and 2017, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**SUPPORTING THE WILDLIFE CONSERVATION SOCIETY EVENT CYCLE THE
ADIRONDACKS**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, Wildlife Conservation Society would like to work with the Town of Indian Lake and Hamilton County to be an overnight host community for the event Cycle the Adirondacks, and

WHEREAS, Hamilton County is desirous to assist Indian Lake to be a host community on the Cycle the Adirondacks Route this year, and

WHEREAS, Indian Lake and the surrounding areas will financially benefit from the Cycle the Adirondacks Event, and

WHEREAS, this places Hamilton County on the Cycle the Adirondack Route, Maps and other publications, and

WHEREAS, Hamilton County may be considered for possible future Cycle the Adirondacks events, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be authorized to sign the Wild Life Conservation Society Cycle the Adirondacks Community Memorandum of Understanding.

Seconded by

RESOLUTION NO.

CONTRACT RENEWAL FOR PSYCHIATRIC SERVICES AT COMMUNITY SERVICES – EILEEN EHRENBERG, MD

DATED: NOVEMBER 5, 2015

BY

WHEREAS, it has been determined that there is a need for psychiatric services, and

WHEREAS, psychiatric services were budgeted in the 2016 Community Services budget,
be it

RESOLVED, that Psychiatrist Eileen Ehrenberg, MD, of 23 Featherfoil Way Malta, NY 12020, who provides this service, be paid \$1,500.00 per day not to exceed an annual amount of \$36,000.00, and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until December 31, 2016, and be it further

RESOLVED, that upon the approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the Hamilton County Community Services with Dr. Eileen Ehrenberg and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

CONTRACT WITH DR. HOWARD AXELROD

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the Hamilton County Community Service Board has recommended contracting with Dr. Howard Axelrod for psychological services at the Hamilton County Office Building, located at White Birch Lane, Indian Lake, New York, on a bi-weekly basis, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize contracting with Dr. Howard Axelrod to perform psychological services at the County Office Building, located at White Birch Lane, Indian Lake, New York, on a bi-weekly basis, and be it further

RESOLVED, that Dr. Howard Axelrod shall be paid One Thousand One Hundred Dollars (\$1,100.00) per day for the services rendered with the total annual cost not to exceed Thirty-Six Thousand Dollars (\$36,000.00), and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until December 31, 2016, and be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Dr. Howard Axelrod, upon approval of the County Attorney, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**CONTRACT RENEWAL FOR CLINICAL EVALUATIONS AND CLINICAL
COUNSELING AT COMMUNITY SERVICES – PATRICE J. HICKS**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, it has been determined that during the year there may be a need to expand Community Services' capacity for clinical evaluations and clinical counseling, and

WHEREAS, Clinical Services are budgeted in the 2016 Community Services budget, be it

RESOLVED, that Patrice J. Hicks, of 93 Sisson Road, South Glens Falls, NY, 12803, a Clinical Social Worker with R Certification, who provides these services, be paid \$100.00 per hour for clinical evaluations not to exceed an annual amount of \$2,000.00 and \$80.00 per hour for clinical counseling not to exceed an annual amount of \$19,500.00, and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until December 31, 2016, and be it further

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the Hamilton County Community Services with Patrice J. Hicks and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH MENTAL HEALTH ASSOCIATION IN FULTON
& MONTGOMERY COUNTIES – REPRESENTATIVE PAYEE SERVICES 2016**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the Mental Health Association in Fulton & Montgomery Counties is a not-for-profit organization that provides a service called Representative Payee Services for certain individuals requiring their services, and

WHEREAS, it is the recommendation from the Community Services Board to accept and contract for their services, and

WHEREAS, this service will be done as a monthly appointment with individuals at a cost to the County of an annual charge of Two Thousand Eight Hundred Seventy Dollars (\$2,870.00) for the first person served and an annual charge of One Thousand Dollars (\$1,000.00) for each additional person, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to contract on behalf of the Hamilton County Community Services, upon the approval of the County Attorney, with the Mental Health Association in Fulton Montgomery Counties for Representative Payee Services for the annual sum of Two Thousand Eight Hundred Seventy Dollars (\$2,870.00) for the first person served and One Thousand Dollars (\$1,000.00) for each additional person served payable on a monthly basis and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until December 31, 2016 and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**CONTRACT WITH CITIZEN ADVOCATES, INC. OF FRANKLIN COUNTY FOR
CHEMICAL DEPENDENCY CLINIC IN SPECULATOR, NY AND MICA PROGRAM
FOR HAMILTON COUNTY**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the Hamilton County Community Services Board and the Hamilton County Community Services Department has identified a need for Chemical Dependency Services and MICA services in Hamilton County, and

WHEREAS, funding to provide chemical dependency services were budgeted in the 2016 Community Services budget for this purpose, and

WHEREAS, funding to provide MICA services were budgeted in the 2016 Community Services budget for this purpose, and

WHEREAS, Citizen Advocates Inc. of Franklin County has agreed to operate, under its certification, the aforementioned Chemical Dependency Clinic and support Hamilton County Community Services' MICA program by providing a Certified Alcohol and Substance Abuse Counselor, be it

RESOLVED, that a contract with Citizens Advocated Inc. of Franklin County, in the amount of \$33,510.00 be made, and the Chairman be authorized to sign said contract upon approval of the County Attorney, for the purpose of operating this Clinic and provide support to the County's MICA program, to be paid in monthly installments, and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until December 31, 2016, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**RESOLUTION TO CONTRACT WITH PARSON CHILD AND FAMILY CENTER OF
ALBANY, NY FOR RESPITE SERVICES FOR CHILDREN AND ADOLESCENTS IN
HAMILTON COUNTY**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the Hamilton County Community Services Board has identified a need for respite services for children and adolescents in Hamilton County, and

WHEREAS, the Parsons Child and Family Center of Albany, NY is currently a provider in Hamilton County and has the capacity and appropriate certifications and licensure to develop and operate a respite program in New York State, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the Chairman of the Board of Supervisors to enter into a contract with the Parsons Child and Family Center of Albany, NY that will allow the Hamilton County Community Services Department to refer appropriately identified children and adolescents to this program and purchase these services per an agreed upon rate of \$30 per hour for up to six hours but no more than \$180 per day, and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until December 31, 2016.

Seconded by

RESOLUTION NO.

**RESOLUTION TO CONTRACT WITH THE HAMILTON FULTON MONTGOMERY
PREVENTION COUNCIL TO PROVIDE A PREVENTION PROGRAM IN HAMILTON
COUNTY**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the Hamilton County Community Services Board (HCCSB), the HCCSB's Alcohol and Substance Abuse Subcommittee, and the Hamilton County Community Services Department has identified a need for chemical dependency related prevention programming in Hamilton County, and

WHEREAS, the New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) has approved the Hamilton Fulton Montgomery Prevention Council's (HFM Prevention Council) budget for \$71,650.00, annualized, in recurring funding to support a chemical dependency prevention program in Hamilton County, and

WHEREAS, NYS OASAS has determined that it will provide this funding to the HFM Prevention Council through Hamilton County's OASAS funding, be it

RESOLVED, that the Hamilton County Chairman of the Board of Supervisors, upon approval of the County Attorney, is hereby authorized to enter into contract with HFM Prevention Council for the purpose of providing chemical dependency prevention services in Hamilton County, and be it further

RESOLVED, that the designated funding will be paid in quarterly installments based upon the annualized amount of \$71,650 when confirmed in Hamilton County's OASAS state aid letter for the contracted period, and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until December 31, 2016.

Seconded by

RESOLUTION NO.

AMENDING 2015 CONTRACT - PATRICE J. HICKS

DATED: NOVEMBER 4, 2015

BY

WHEREAS, Patrice J. Hicks, a licensed Clinical Social worker, provides clinical and evaluation services under contract with Hamilton County Community Services, and

WHEREAS, Ms. Hicks will be exceeding the annual contracted amount of \$13,000.00 due to the unanticipated demand for clinical services at the county jail in 2015, be it

RESOLVED, that Ms. Hicks contract be amended to raise the annual limit from \$13,000.00 to \$15,000 for counseling services, and be it further

RESOLVED, that \$2,000.00 be transferred from 4310.117 (Clinical Supervisor) to 4310.422 (Mobile Treatment) to fund the increase.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR COMMUNITY SERVICES
REGISTERED NURSE TO ASSIST PSYCHIATRIST**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, Hamilton County Community Services Department provides psychiatric services to the residents of the County, and

WHEREAS, the Department has identified a need to support the Department's psychiatrist with a nurse, and

WHEREAS, Cynthia Lane, of Piseco, NY, a qualified registered nurse, has agreed to provide Hamilton County Community Services with nursing support, at a rate of \$27.50 per hour, and nurse practitioner services, at a rate of \$75.00 per hour, to assist the department's psychiatrist for a total of seven hours per week, be it

RESOLVED, that the Hamilton County Chairman of the Board of Supervisors is hereby authorized to enter into contract with Ms. Lane to provide nursing services under the direction of Hamilton County Community Services, and be it further

RESOLVED, that said contract would be in effect from January 1, 2016 until February 29, 2016, and be it further

RESOLVED, that the funding limit for this contract would be Two Thousand Seven Hundred Dollars (\$2,700.00).

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO CONTRACTS WITH BERKSHIRE FARMS,
LAKE PLEASANT SCHOOL, LONG LAKE SCHOOL, INDIAN LAKE SCHOOL AND
WELLS SCHOOL FOR THE HOME RUN PROGRAM**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, Hamilton County contracted with Berkshire Farm, Lake Pleasant School, Wells Central School, Long Lake School and Indian Lake School, and

WHEREAS, the Home Run program has proved very successful and it continues to be supported financially in part by the four participating schools, and

WHEREAS, the CCSI Tier 2 Committee recommends continuation of the Home Run Program for 2016, and

WHEREAS, the Commissioner of Social Services has indicated that she has sufficient grant funds to cover the county share, and

WHEREAS the 2016 contract would be for a total amount not to exceed \$157,190 running from January 1, 2016 through December 31, 2016, and serve all four school districts in Hamilton County, 24 hours a day, seven days a week, with the schools continuing to provide \$21,800.00 (\$5,450.00 per school) of the funding, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into contracts with Berkshire Farms, Lake Pleasant School, Long Lake School, Indian Lake School and Wells School for provision of the Home Run Program for the period of January 1, 2016 through December 31, 2016 under the terms and conditions set forth above and with approval of the County Attorney.

Seconded by

RESOLUTION NO.

**SEQRA REVIEW & APPROVAL TO ADVERTISE FOR THE PHASE III HAMILTON
COUNTY FUEL CONSOLIDATION PROJECT**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the Department of State (DOS) has announced funding of \$797,028.00 for the Phase III Hamilton County Fuel Consolidation Project (FCP), and

WHEREAS, the funding contract between the DOS and County requires that the project meet the requirements of the State Environmental Review Act (SEQRA), and

WHEREAS, the Design Engineer, Laberge Group, has developed Contract Documents for the project, and

WHEREAS, the Contract Documents call for removal of existing fuel tanks and dispensing systems that are located at four sites known as the Town of Wells Highway Site, the Town of Inlet Highway Garage Site, the Town of Hope Highway Garage Site, and the Wells Central School Site, and

WHEREAS, the Contract Documents call for installation of a new above ground fuel storage and dispensing system at the Town of Wells Highway Site and Town of Inlet Highway Site, and

WHEREAS, the Adirondack Park Agency has made a determination that the proposed project is not subject to their jurisdiction nor does it require a permit, and

WHEREAS, the Town of Wells and Town of Inlet Building Departments have determined that the proposed project is not subject to their jurisdiction nor does it require a permit, and

WHEREAS, plans will be supplied to the NYSDOS and NYSDEC as potential permitting agencies and will be revised as needed, and

WHEREAS, the Board has examined and reviewed the Environmental Assessment Form (EAF) prepared for this project, be it

RESOLVED, based on an examination of the EAF, the criteria contained in 6 NYCRR §617.7, and based further on the knowledge of the action and its environmental effects as the Board has deemed appropriate, the Board makes the following determinations pursuant to SEQRA:

- a. The Action to be undertaken is considered an Unlisted Action per Article 8 of the Environmental Conservation Law; and

- b. The Board declares itself Lead Agency with respect to uncoordinated review pursuant to SEQRA; and
- c. The Action will not have a significant effect on the environment, and the Board hereby issues a negative declaration pursuant to SEQRA EAF; and
- d. The Board authorizes the Chairman Farber to sign the EAF and provide two (2) original copies of this resolution and signed EAF to the Laberge Group for grant compliance documentation, be it further

RESOLVED, that the Hamilton County Highway Superintendent is authorized to set a bid opening date and advertise for construction bids for the FCP using the contract documents provided by the Laberge Group and the County Treasurer, Clerk of the Board and Highway Superintendent be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO HAMILTON COUNTY SOIL AND WATER
CONSERVATION DISTRICT**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the County Highway Superintendent was authorized for road construction projects for 2015, and

WHEREAS, all of the 2015 road projects have been hydro seeded for stabilization, and

WHEREAS, the hydro seeding was completed by the Hamilton County Soil and Water Conservation District, be it

RESOLVED, that the County Treasurer is hereby authorized to make separate checks payable to:

Hamilton County Soil and Water Conservation District
PO Box 166
Lake Pleasant, NY 12108, for the following projects -

Account D5112.2488 CR4, Big Brook Road -	\$2,400.00
Account D5112.2489 CR11, South Shore Road -	\$4,200.00
Account D5112.2491 CR14, Limekiln Lake Road -	\$1,800.00
Account D5120.2006 CR6, Hatch Brook Bridge -	\$ 75.00

in the amount of \$8,475.00 and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZATION OF CHANGE OF CHARGES TO COUNTY ROAD FUND

DATED: NOVEMBER 5, 2015

BY

WHEREAS, several expenditures in 2015 were charged to the County Road Maintenance Fund, and

WHEREAS, these expenditures should be made to the Capital Projects, be it

RESOLVED, that the following changes of charges be made,

Credit: Account No. D5110.403 Stone (Peckham) -	\$8,722.43
Debit: Account No. D5112.2488 CR4 Big Brook Road -	\$8,722.43
Credit: Account No. D5110.403 Stone (Graymont) -	\$22,319.53
Debit: Account No. D5112.2489 CR11 South Shore Road	\$22,319.53
Credit: Account No. D5110.403 – Stone (Barrett)	\$5,332.56
Debit: Account No. D5110.2491CR14 Limekiln Lake Road -	\$5,332.56

and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO GORMAN BROTHER, INC.

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the County Highway Superintendent was authorized for road construction projects for 2015, and

WHEREAS, all of the 2015 road projects have been paved, and

WHEREAS, the reclamation and paving was completed by Gorman Brothers, Inc., be it

RESOLVED, that the County Treasurer is hereby authorized to make separate checks payable to:

Gorman Brothers
200 Church Street
Albany, NY 12202, for the following projects -

Account D5112.2488 CR4, Big Brook Road -	\$72,452.07
Account D5112.2489 CR11, South Shore Road -	\$87,141.00
Account D5112.2490 CR2, Raquette Lake Road -	\$ 6,430.73
Account D5112.2491 CR14, Limekiln Lake Road -	\$23,740.63

in the amount of \$189,764.43 and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AMENDING RESOLUTION NO. 248-15 - AUTHORIZING COUNTY FLEET
COORDINATOR TO PURCHASE PICKUP TRUCK FOR SHERIFF'S OFFICE**

DATED: NOVEMBER 5, 2015

BY

WHEREAS, Resolution No. 248-15 authorizes the Fleet Coordinator to purchase a pickup truck for the Sheriff Department under New York State Contract, and

WHEREAS, the current State Contract for purchasing vehicles is cumbersome and difficult to utilize, and

WHEREAS, the Fleet Coordinator recommends the purchase be made by piggy-backing an awarded contract by Delaware Chenango Madison Otsego BOCES to Carbone Auto Group of Yorkville, NY, be it

RESOLVED, that hereby Resolution No. 248-15 is amended to authorize the Fleet Coordinator to purchase the pickup under Delaware Chenango Madison Otsego BOCES awarded bid to Carbone Auto Group for a total of \$28,671.00 and the Fleet Coordinator is hereby authorized to order the said vehicle and the County Treasurer, County Sheriff, Clerk of the Board and the Fleet Coordinator be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO CLOSE A PERMANENT PROJECT ACCOUNT THAT IS COMPLETE AND TRANSFER REMAINING BALANCE TO OTHER PERMANENT PROJECTS

DATED: NOVEMBER 5, 2015

BY

WHEREAS, there are certain county road permanent improvement projects that are completed for 2015 and have a remaining fund balance, and

WHEREAS, the remaining fund balances can be utilized in other permanent improvement projects that require more funding, and

WHEREAS, all of these projects the funds have been appropriated through the CHIP's program, be it

RESOLVED, the following permanent project account be closed:

D5112.2490 CR2 Raquette Lake Road 2015 – balance	\$51,842.78
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be it further

RESOLVED, the remaining balance of \$51,842.78 be transferred into the following established permanent improvement projects and Capital Projects as shown hereon:

D5112.2491 CR14 Limekiln Lake Road	\$39,372.96
D5112.202 Capital Projects	<u>\$12,469.82</u>
TOTAL TO BE TRANSFERRED -	\$51,842.78

and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

ADOPTION OF UPDATES TO HAMILTON COUNTY EMPLOYEE HANDBOOK

DATED: NOVEMBER 5, 2015

BY

WHEREAS, there was a need to update and add to the Hamilton County Employee Handbook, and

WHEREAS, after reviewing the handbook, the Personnel Officer has recommended the adoption of said updates and additions to the handbook, be it

RESOLVED, that the provisions and policies contained in the Employee Handbook are intended to supersede any and all prior manuals, guidelines or related policies issued by Hamilton County, and be it further

RESOLVED, that unless specified, this Employee Handbook supersedes and replaces any previous personnel policies issued by the County concerning all policies contained in the Employee Handbook.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2015 MERIT PAY

DATED: NOVEMBER 5, 2015

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on October 26, 2015 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Derek Cummins	November 1, 2015 to November 1, 2016	\$1.43
Mark Hunt	November 15, 2015 to November 15, 2016	\$.99

COUNTY CLERK

Heather Farber	November 1, 2015 to November 1, 2016	\$1.65
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CLERK OF THE BOARD

Cheryl Paestella	November 1, 2015 to November 1, 2016	\$1.54
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SHERIFF

William Wilt	November 1, 2015 to November 1, 2016	\$1.65
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NURSING

Kristen King	November 29, 2015 to November 29, 2016	\$1.65
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and be it further

RESOLVED, that the following transfers be made to cover the above 2015 merit pay:

FROM:	A1990.402	Contingent for Merit	\$17,189.48
TO:	D5110.101	Personal Services	\$2,985.84
	D5110.101	Personal Services	\$1,667.60
	A1410.102	Deputy County Clerk	\$3,445.20
	A1040.102	Deputy Clerk of the Board	\$2,813.58
	A3110.112	Deputy Sheriff A	\$3,445.20
	A4050.120	Acct. Clerk/Computer Support Aide	\$2,832.06

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: NOVEMBER 5, 2015

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$57,194.38 and bills in the County Road Fund amounting to \$341,304.88 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: NOVEMBER 5, 2015

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$243,914.52 by the following committees:

Building Committee	\$31,249.74
Public Works (Solid Waste) Committee	23,678.64
Finance Committee	103,971.34
Health Committee.....	37,654.54
Human Services Committee.....	18,868.57
Central Government Committee	16,518.50
Emergency Prep./Emergency Response.....	8,963.47
Publicity, Tourism, Economic Development & Planning Committee.....	1,883.49
Internal Management Committee	1,126.23

are hereby approved.

Seconded by