

AGENDA

SEVENTH ANNUAL SESSION

DECEMBER 7, 2023

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of November 2, 2023

Public Comment Period

Reports of Standing/Special Committees

Bid Opening – Spec. 13-2023 Regular Unleaded Gasoline
Spec. 14-2023 Regular No. 2 Diesel Motor Fuel
Spec. 15-2023 #2 Fuel Oil & Kerosene

RESOLUTIONS:

Finance Committee:

- No. 1 Calendar Schedule of Regular Sessions for the Year 2024
- No. 2 Contract for Indirect Cost Reimbursement Plan 2023
- No. 3 Appointments to Board of Directors of the Hamilton County Soil and Water Conservation District

Internal Management Committee:

- No. 4 Authorization to Renew County Health Insurance Benefits for 2024

Central Government Committee:

- No. 5 Authorizing the Accrual of Additional Compensatory Time for the Assistant District Attorney
- No. 6 Agreement with Glens Falls Hospital for Morgue and Laboratory Services

Public Health Committee:

- No. 7 Increase WIC 2023 Budget
- No. 8 Medicaid and Medicare Cost Reports
- No. 9 Authorizing Chairman to Sign Agreement for Provider Services with Adirondack Health Institute on behalf of Public Health Nursing Service
- No. 10 Authorizing Chairman to Sign “Certification Statement for Provider Utilizing

Electronic Billing”

- No. 11 Authorizing Contract with Glens Falls Animal Hospital for Rabies Specimen Preparation and Submission for Public Health Nursing Service
- No. 12 Contract with Laura Davis, Pharmaceutical Consultant for the Year 2024
- No. 13 Contract with Patricia A. Hawley – Medical Record Consultant Audit Review – year 2024
- No. 14 Authorizing Chairman to Sign Contract with Whispering Pines Preschool to Provide Services for the Preschool Special Education Program

Human Services Committee:

- No. 15 Contract Renewal for Psychiatric Services at Community Services – Eileen Ehrenberg, MD
- No. 16 Contract with Citizen Advocates, Inc. to Provide Licensed Administrative and Management Support for the Delivery of Substance Abuse Treatment Services by Hamilton County Community Services
- No. 17 Resolution to Contract with the Hamilton Fulton Montgomery Prevention Council to Provide a Prevention Program in Hamilton County
- No. 18 Resolution to Contract with Comprehensive Medicine, PLLC to Provide Telepsychiatry in Hamilton County
- No. 19 Approval of Engagement Letter with Drescher and Malecki, LLP to Audit Annual Consolidated Fiscal Reports for Hamilton County Community Services

Emergency Preparedness/Emergency Response Committee:

- No. 20 Authorizing Chairman to Sign and Funding of DHSES Grant – SH23-1043-D00

Publicity, Tourism, Planning & Economic Development Committee:

- No. 21 Fund ARP Act Account for Buck Mountain Fire Tower Trail Work and Authorize Payment to the Adirondack Mountain Club
- No. 22 Creating Administrative Assistant Position in the Planning, Tourism and Economic Development Office

Public Works Committee:

- No. 23 Authorizing Payment to Warrensburg Collision Center, Inc. – Insurance Repair

Finance Committee:

- No. 24 Approval of Audits in County Highway Funds

No. 25

Approval of Audits in the County Fund, Capital Project 2022-1 Big Brook
Bridge and Capital Project 2023-1 July 2023 Flooding

RESOLUTION NO.

CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2024

DATED: DECEMBER 7, 2023

BY

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 7, 2024 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Tuesday, ten days prior to the regular Board meeting.

Seconded by

HAMILTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
Lake Pleasant, New York 12108

2024 Annual Meeting Calendar presented December 7, 2023
All meetings will start at 10:30 A.M. except when otherwise stated.

	MEETING DATE	CUT OFF DATE SUBMISSION OF BILLS
Organization Meeting 2PM	January 4, 2024	December 26, 2023
February Meeting	February 1	January 23, 2024
March Meeting	March 7	February 27
April Meeting	April 4	March 26
May Meeting	May 2	April 23
June Meeting	June 6	May 28
July Meeting	July 3 (Wednesday)	June 25
August Meeting	August 1	July 23
September Meeting	September 5	August 27
October Meeting	October 3	September 24
November Meeting	November 7	October 29

Committee meetings shall be held on the Tuesday, ten days prior to the regular Board meeting.

RESOLUTION NO.

CONTRACT FOR INDIRECT COST REIMBURSEMENT PLAN 2023

DATED: DECEMBER 7, 2023

BY

WHEREAS, Thomas J. Faughnan has prepared indirect cost allocation plans for the County of Hamilton for many years, and

WHEREAS, Thomas J. Faughnan has made a proposal to implement the indirect cost allocation plan for the fiscal year 2023 at a cost of \$4,100.00, which is the same cost as the last contract, and

WHEREAS, the County Treasurer recommends the County contract with Thomas J. Faughnan for the professional service for one year,

NOW, THEREFORE, BE IT

RESOLVED, that the County of Hamilton contract with Thomas J. Faughnan to prepare the indirect cost allocation program for the County of Hamilton for the fiscal year 2023. The County shall pay and Thomas J. Faughnan agrees to accept the sum of Four Thousand One Hundred Dollars (\$4,100) for the preparation of the program for the year 2023, and be it further

RESOLVED, that the Chairman be authorized to sign the necessary contract on behalf of the County.

Seconded by

RESOLUTION NO.

**APPOINTMENTS TO BOARD OF DIRECTORS OF THE HAMILTON COUNTY SOIL
AND WATER CONSERVATION DISTRICT**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Supervisors' Representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District terminate December 31, 2023, and

WHEREAS, it is necessary to appoint two (2) Supervisors as representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District, and

WHEREAS, the Hamilton County Board of Supervisors wishes to appoint Betsy Bain and Chris D. Rhodes as Supervisors' Representatives for a term of one-year commencing January 1, 2024 terminating December 31, 2024, be it

RESOLVED, that Betsy Bain and Chris D. Rhodes be appointed as Supervisors' Representatives for a term of one-year commencing January 1, 2024 and terminating December 31, 2024.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO RENEW COUNTY HEALTH INSURANCE BENEFITS FOR
2024**

DATED: DECEMBER 7, 2023

BY

WHEREAS, a review of the current health insurance rates received for the year 2024 indicated a 2.5% increase in premium for Excellus BlueCross BlueShield Signature PPO and Excellus BlueCross Blue Shield Hybrid PPO, and a 6% increase in premium for Aetna Medicare PPO, and

WHEREAS, a review of the current dental insurance rates received for 2024 indicated a 9% increase in premium for The Standard dental insurance, and

WHEREAS, the Personnel Officer has reviewed the insurance proposals offered by Burnham Benefit Advisors and suggests the County renew its current health insurance benefits offered under Excellus BlueCross BlueShield and Aetna and change its dental benefits for 2024 to Delta Dental, and

WHEREAS, it has been further determined that the County will offer a Cash Buyout or a Flexible Spending Account Buyout with a benefit card, for employees not enrolling with the County health insurance program and the buyout options will match the Annual Affordable Care Act (ACA) maximum limit (\$3,200 for 2024), and

WHEREAS, it has been further determined that the County Flexible Spending contribution match should be increased from the current \$777 amount to a rate equal to the annual health insurance policy premium percentage increase (2.5% equals \$797 for 2024) for those eligible employees electing to take the Excellus PPO plans, and

WHEREAS, it has been further determined that the County will offer an Excellus Vision Plan to employees, therefore be it

RESOLVED, Hamilton County will again offer eligible employees the Excellus BlueCross BlueShield Signature PPO Plan and the Excellus BlueCross Blue Shield Signature Hybrid PPO Plan, and be it further

RESOLVED, Hamilton County will continue to pay 90% or 80% towards the premium cost for either Excellus plan, be it further

RESOLVED, that Hamilton County will again offer the Aetna Medicare PPO to retirees, and be it further

RESOLVED, that Hamilton County will offer Delta Dental Insurance to eligible employees, and be it further

RESOLVED, that the County will offer a Cash Buyout or a Flexible Spending Account Buyout with a benefit card, for the employees not enrolling with the County health insurance program (\$3,200 for 2024), and be it further

RESOLVED, that the County Flexible Spending contribution match (\$797 for 2024) will be offered to eligible employees electing to take the Excellus PPO plans, and be it further

RESOLVED, that Hamilton County will offer an Excellus Vision Plan to eligible employees. and be it further

RESOLVED, that the Board of Supervisors authorizes the Hamilton County Personnel Officer to start meeting immediately with employees and to send out Retiree Aetna Medicare PPO information, effective for January 1, 2024, and be it further

RESOLVED, that the Personnel Officer is hereby authorized to disseminate this information as appropriate and the Chairman of the Board of Supervisors be authorized to enter into agreement with Excellus BlueCross BlueShield for employee health insurance coverage for the year 2024 and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE ACCRUAL OF ADDITIONAL COMPENSATORY TIME FOR
THE ASSISTANT DISTRICT ATTORNEY**

DATED: DECEMBER 7, 2023

BY

WHEREAS, Susan Hartmann, the Hamilton County Assistant District Attorney is requesting that the Board of Supervisors approve an increase of her compensatory time up to 120 hours, as she has accrued over the 80 hours approved by the Chairman of the Board, and

WHEREAS, the increase of compensatory hours is due to an increased work load which involves discovery requirements, in combination with court appearances, preparing grand jury presentations, and a great deal of motion practice, which take up a significant amount of time and cannot be put off, due to deadlines, be it

RESOLVED, that due to the increased workload in the District Attorney's Office, the Hamilton County Board of Supervisors hereby approve Susan Hartmann to accrue up to 120 hours of compensatory time, and be it further

RESOLVED, that the Personnel Officer be notified.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH GLENS FALLS HOSPITAL FOR MORGUE AND
LABORATORY SERVICES**

DATED: DECEMBER 7, 2023

BY

BE IT RESOLVED, that with approval of the County Attorney the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an Agreement with Glens Falls Hospital for morgue and laboratory services.

Seconded by

RESOLUTION NO.

INCREASE WIC 2023 BUDGET

DATED: DECEMBER 7, 2023

BY

WHEREAS, the New York State Department of Health, Agency # 12000, renewed Contract No. DOH01- C38237GG-3450000 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2023– September 30, 2024, and

WHEREAS, the total grant contract is for Fifty-three Thousand Eight Hundred Dollars (\$53,800), and

WHEREAS, only a portion of the grant was included in the 2023 County budget, and

WHEREAS, newer employees required additional training, be it

RESOLVED, that the following appropriation lines be increased:

Account No. A4082.0102 WIC Program Support	\$ 6,000.00
Account No. A4082.0801 WIC Fringe	\$ 3,300.00

to be totally offset by increasing Revenue Account No. A4482.0000 by \$9,300.00, and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

MEDICAID AND MEDICARE COST REPORTS

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report
Certified Home Health Agency Medicaid Cost Report
Diagnostic and Clinic Services Medicaid Cost Report

and

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2023.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH
NURSING SERVICE**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2024 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2024 through December 31, 2024 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR PROVIDER UTILIZING ELECTRONIC BILLING”

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May.

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December.

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October.

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February.

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: CLHF – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires July.

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2024 through December 31, 2024.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH GLENS FALLS ANIMAL HOSPITAL FOR
RABIES SPECIMEN PREPARATION AND SUBMISSION FOR PUBLIC HEALTH
NURSING SERVICE**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required under New York State Public Health Law (PHL) and 10 NYCRR 40-2.100 and 2.101 to designate and maintain a system for communicable disease control, including rabies, and

WHEREAS, PHL sections 2140 through 2145 gives primary responsibility for control and suppression of rabies to local health departments, and

WHEREAS, that responsibility includes provision of specimen preparation by a qualified veterinarian; provision of quarantine for un-vaccinated suspect rabid animals; as well as euthanasia and cremation as appropriate following PHL, and

WHEREAS, the Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, NY 12804, is willing to provide said services for the County of Hamilton following NYS DOH guidance and directives, and

WHEREAS, HCPHNS is supported by annual NYSDOH grant funding and NYS aid to fund these activities, and

WHEREAS, Glens Falls Animal Hospital has agreed to collect fees for cremation, quarantine and/or subsequent required rabies vaccinations from animal owners as feasible per NYS Law, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement with the Glens Falls Animal Hospital for provision of services as outlined above upon, for the period January 1, 2024 through December 31, 2024, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE
YEAR 2024**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to ensure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the county for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2024 through December 31, 2024 and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**CONTRACT WITH PATRICIA A. HAWLEY – MEDICAL RECORD CONSULTANT
AUDIT REVIEW – YEAR 2024**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service, as part of its Health Care Compliance Program will require a medical record audit review on its files on an annual basis, and

WHEREAS, providers qualified to perform these services within Hamilton County are very limited, and

WHEREAS, Patricia A. Hawley, of 1787 Call Street, Lake Luzerne, NY 12846 has agreed to perform a medical records audit review of the files at a cost of Seven Hundred Fifty Dollars (\$750.00) per day plus mileage at the prevailing county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia A. Hawley to perform a medical records audit and review of the Hamilton County Public Health Nursing Service Records, for the period January 1, 2024 through December 31, 2024.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH WHISPERING PINES
PRESCHOOL TO PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL
EDUCATION PROGRAM**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Whispering Pines Preschool is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with said provider to provide the aforesaid services for the period of January 1, 2024 through December 31, 2024 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

CONTRACT RENEWAL FOR PSYCHIATRIC SERVICES AT COMMUNITY SERVICES – EILEEN EHRENBERG, MD

DATED: DECEMBER 7, 2023

BY

WHEREAS, it has been determined that there is a need for psychiatric services, and be it

WHEREAS, psychiatric services were budgeted in the 2024 Community Services budget,
be it

RESOLVED, that Psychiatrist Eileen Ehrenberg, MD, of 23 Featherfoil Way, Malta, NY 12020, who provides this service, be paid \$1,500.00 per day not to exceed an annual amount of \$36,000.00, and be it further

RESOLVED, that said contract would be in effect from January 1, 2024 until December 31, 2024, and be it

RESOLVED, that upon the approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to execute a contract on behalf of the Hamilton County Community Services with Dr. Eileen Ehrenberg and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

CONTRACT WITH CITIZEN ADVOCATES, INC. TO PROVIDE LICENSED ADMINISTRATIVE AND MANAGEMENT SUPPORT FOR THE DELIVERY OF SUBSTANCE ABUSE TREATMENT SERVICES BY HAMILTON COUNTY COMMUNITY SERVICES

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Community Services Board and the Hamilton County Community Services Department (HCCS) has identified a need for substance abuse services in Hamilton County, and

WHEREAS, Citizen Advocates Inc. of Franklin County, DBA North Star Chemical Dependency Services, has agreed to maintain licensed substance abuse clinics at the Indian Lake and Lake Pleasant offices of HCCS, and

WHEREAS, Citizens Advocates, Inc. will provide administrative and management support to HCCS clinical staff co-located at these locations such that HCCS clinical staff can provide both mental health and licensed substance abuse services to Hamilton County residents, and

WHEREAS, this administrative and management support will include operational management of the substance abuse clinics, supervision of county clinical staff for the provision of substance abuse services, quarterly utilization of services reports to the Local Government Unit and other supports as necessary to comply with applicable state and federal regulations, be it

RESOLVED, that a contract with Citizens Advocated Inc. of Franklin County, in the amount of \$3,510.00 be made, and the Chairman be authorized to sign said contract upon approval of the County Attorney, for the purpose of operating this Clinic, to be paid in monthly installments, and be it further

RESOLVED, that said contract would be in effect from January 1, 2024 until December 31, 2024, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**RESOLUTION TO CONTRACT WITH THE HAMILTON FULTON MONTGOMERY
PREVENTION COUNCIL TO PROVIDE A PREVENTION PROGRAM IN HAMILTON
COUNTY**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Community Services Board (HCCSB), the HCCSB's Alcohol and Substance Abuse Subcommittee, and the Hamilton County Community Services Department has identified a need for chemical dependency related prevention programming in Hamilton County, and

WHEREAS, The New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) has approved The Hamilton Fulton Montgomery Prevention Council's (HFM Prevention Council), 86 Briggs St., Suite 5, Johnstown, NY 12095, budget for \$81,618.00, annualized, in recurring funding to support a chemical dependency prevention program in Hamilton County, and

WHEREAS, NYS OASAS has determined that it will provide this funding to the HFM Prevention Council through Hamilton County's OASAS funding, be it

RESOLVED, that the Hamilton County Chairman of the Board of Supervisors, upon approval of the County Attorney, is hereby authorized to enter into contract with HFM Prevention Council for the purpose of providing chemical dependency prevention services in Hamilton County, and be it further

RESOLVED, that the designated funding will be paid in quarterly installments based upon the annualized amount of \$81,618.00 when confirmed in Hamilton County's OASAS state aid letter for the contracted period, and be it further

RESOLVED, that said contract would be in effect from January 1, 2024 until December 31, 2024.

Seconded by

RESOLUTION NO.

**RESOLUTION TO CONTRACT WITH COMPREHENSIVE MEDICINE, PLLC TO
PROVIDE TELEPSYCHIATRY IN HAMILTON COUNTY**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Community Services Board has identified a need to provide Telepsychiatry on location in the Hamilton County Jail, in Hamilton County Public Schools and at HCCS Clinic sites, and

WHEREAS, Comprehensive Medicine, PLLC, of One Fishers Road, Suite 230-A, Pittsford, NY 14534 has the capacity and appropriate licensure to develop and operate a Telepsychiatry program in New York State, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the Chairman of the Board of Supervisors to enter into a contract with Comprehensive Medicine, PLLC to provide this service at a rate of \$250.00 per hour for treatment in the County Jail, schools for a maximum of \$52,000.00 per year, and be it further

RESOLVED, that said contract would be in effect from January 1, 2024 until December 31, 2024 and the County Treasurer be so advised

Seconded by

RESOLUTION NO.

**APPROVAL OF ENGAGEMENT LETTER WITH DRESCHER AND MALECKI, LLP
TO AUDIT ANNUAL CONSOLIDATED FISCAL REPORTS FOR HAMILTON
COUNTY COMMUNITY SERVICES**

DATED: DECEMBER 7, 2023

BY

WHEREAS, Hamilton County Community Services (HCCS) is required annually to file a full Consolidated Fiscal Report (CFR) for the previous state fiscal year by May 1st, and

WHEREAS, a full CFR under Mental Hygiene Regulations requires that it be audited by an independent auditor and a Compliance Review Letter signed by the independent auditor be submitted with each CFR, be it

RESOLVED, that Hamilton County will sign a letter of engagement with the accounting firm Drescher and Malecki, LLP to perform these audits at a cost of between \$100.00 and \$225.00 per hour dependent upon the staff used to perform each audit and provide a Compliance Letter for each CFR, and be it

RESOLVED, that the cost of this service is not to exceed \$5,400.00 and that it be charged to the department's expenditure Account No. A4310.0403 Supplies and Service, and be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Chairman to sign the letter of engagement.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AND FUNDING OF DHSES GRANT – SH23-1043-D00

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded a NYS 2023 Department of Homeland Security and Emergency Services (DHSES) Grant through the DHSES SHSP program in the amount of \$42,678.00, Grant SH23-1043-D00, therefore, let it be

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said NYS 2023 SHSP grant, and the Director of Emergency Management, Sheriff, and County Treasurer be so notified, and be it further

RESOLVED, that Account No. A3645.0429 SHSP Grant SH23-1043-D00 be created and funded at \$42,678.00 to be totally offset by creating and funding Revenue Account No. A3389.0133 SHSP Grant SH23-1043-D00 at \$42,678.00 and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**FUND ARP ACT ACCOUNT FOR BUCK MOUNTAIN FIRE TOWER TRAIL WORK
AND AUTHORIZE PAYMENT TO THE ADIRONDACK MOUNTAIN CLUB**

DATED: DECEMBER 7, 2023

BY

WHEREAS, Hamilton County was awarded ARP Act monies, and

WHEREAS, Resolution No. 137-22 of April 7, 2022 authorized an agreement with the Adirondack Mountain Club for work on the Buck Mountain Fire Tower Trail in the amount of \$10,500.00, and

WHEREAS, based on transitions within ADK and Soil and Water the invoice for 2022 as not previously paid, and

WHEREAS, said work was completed in 2022 and is an eligible expense under said funding, be it

RESOLVED, that the County Treasurer be hereby authorized to fund Account No. A8020.0418 ARP Act, Buck Mt. Fire Tower Trail in the amount of \$10,500.00 to be totally offset by funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of \$10,500.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay the Adirondack Mountain Club \$10,500.00 for Invoice No. 39430 Dated 12/5/2023 from Account No. A8020.0418 ARP Act, Buck Mt. Fire Tower Trail.

Seconded by

RESOLUTION NO.

**CREATING ADMINISTRATIVE ASSISTANT POSITION IN THE PLANNING,
TOURISM AND ECONOMIC DEVELOPMENT OFFICE**

DATED: DECEMBER 7, 2023

BY

WHEREAS, the Director of Planning, Tourism and Economic Development has met with the Publicity, Tourism, Planning & Economic Development Committee to review the future staffing needs of the Planning, Tourism and Economic Development Office, and

WHEREAS, it was determined that in order to meet the future needs of the Planning, Tourism and Economic Development Office, a position of Administrative Assistant needs to be created as the skill set now aligns with the job duties, therefore, be it

RESOLVED, that the civil service position of Administrative Assistant which requires NY State civil service testing, be created in the Planning, Tourism and Economic Development Office, and be it further

RESOLVED, that the Personnel Officer advertise for the position of Administrative Assistant for the Planning, Tourism and Economic Development Office with the understanding that the position may be filled provisionally by a qualified candidate until the test can be given and a qualified list is certified, and be it further

RESOLVED, that the Personnel Officer and Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC. –
INSURANCE REPAIR**

DATED: DECEMBER 7, 2023

BY

WHEREAS, Vehicle #88 - 2017 Chevy Silverado was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of said repairs of the 2017 Chevy Silverado, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$6,052.42 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$6,052.42, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3985 Main Street
Warrensburg, NY 12885

for Invoice #6637 in the amount of \$7,052.00 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 7, 2023

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$176,383.67 and bills in the County Road Fund amounting to \$507,422.31 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND, CAPITAL PROJECT
2022-1 BIG BROOK BRIDGE AND CAPITAL PROJECT 2023-1 JULY 2023 FLOODING**

DATED: DECEMBER 7, 2023

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$477,911.67 the following committees:

Public Works (Buildings) Committee.....	\$38,763.34
Public Works (Solid Waste).....	55,229.44
Finance Committee	107,790.95
Health Committee.....	8,807.09
Human Services Committee.....	17,155.34
Central Government Committee	42,952.07
Emergency Prep./Emergency Response.....	203,784.30
Publicity, Tourism, Economic Development & Planning Committee.....	2,298.65
Internal Management Committee	1,130.49

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge Capital Project 2022-1.....	\$23,411.47
July 2023 Flooding Capital Project 2023-1.....	\$32,730.79

are hereby approved.

Seconded by