

AGENDA

EIGHTH ANNUAL SESSION

DECEMBER 22, 2023

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Public Comment Period

Reports of Standing/Special Committees

PROCLAMATIONS:

Mark Hunt On the Occasion of His Retirement January 1, 2024

Jane Zarecki On the Occasion of Her Retirement December 31, 2023

Beth Hunt On the Occasion of Her Retirement December 30, 2023

William Farber On the Occasion of His Retirement December 31, 2023

RESOLUTIONS:

Finance Committee:

- No. 1 Resolution Accepting Report of Tax Committee
- No. 2 Levying 2024 County and Town Taxes and Assessments, Approving the Completed Tax Rolls, and Directing the Execution and Delivery of the Tax Warrants
- No. 3 Authorizing the Relevy of Unpaid School Taxes and Village of Speculator Taxes on the 2024 Tax Rolls
- No. 4 Resolution to Pay 2024 Salaries
- No. 5 Resolution to Designate Official Newspaper for the Year 2024
- No. 6 Authorizing Public Hearing for Proposed Local Law No. 1 of 2024 – A Local Law to Provide Increases in the Compensation of Certain County Officers
- No. 7 Authorizing the Levy of Chargebacks to Towns
- No. 8 Transfer of Funds – Taxes & Assessments on Muni Properties

Internal Management Committee:

No. 9 Appointment of Personnel Officer

Health Committee:

No. 10 2023 Transfer of Funds – PH and CHHA

No. 11 Authorizing Chairman to Sign Contract with School District to Provide Related Services for the Preschool Special Education Program – Long Lake Central School

Human Services Committee:

No. 12 CSW Transfer of Funds – Community Services

Central Government Committee:

No. 13 Transfer of Funds – Coroner

No. 14 Transfer of Funds – Public Defender

Emergency Preparedness/Emergency Response Committee:

No. 15 2023 Increase Court Security Account

No. 16 2023 Increase Public Safety Account

No. 17 Resolution Authorizing the Chairman to Sign an Easement with the Town of Hope for the Hamilton County Emergency Communication Project

No. 18 Resolution Authorizing the Chairman to Sign an Easement with Inlet Volunteer Emergency Services Inc. for the Hamilton County Emergency Communication Project

No. 19 Resolution Authorizing the Chairman to Sign a Contract with the Development Authority of the North Country to Construct, Own, and Operate a Fiber Connection between the Lake Pleasant Dispatch Center and the Arietta/Morehouse Towers

Public Works Committee:

No. 20 Award of Bid for Heating Fuel for the Year 2024

No. 21 Award of Bid for Unleaded Gasoline 2024

No. 22 Award of Bid for Diesel Fuel 2024

No. 23 Amending Amount of Appropriation and Revenues for Gas and Diesel and Authorizing Transfer of Funds

No. 24 Authorizing Transfer of Funds Capital Project for Damage Repair from DR4723 July 2023 Flooding

No. 25 Authorizing Transfer of Funds – County Road Fund Personal Services 2023

Finance Committee:

No. 26 Approval of Audits in County Highway Funds

No. 27 Approval of Audits in the County General Fund and Capital Project 2023-1
July 2023 Flooding

OTHER REPORTS

ADJOURN

Hamilton County Board of Supervisors
Proclamation
for Mark Hunt
On the Occasion of his Retirement
January 1, 2024

WHEREAS, we would like to express special recognition to Mark Hunt and honor him for forty years of distinguished service with Hamilton County; and

WHEREAS, Mark began his career on November 25, 1983, as a laborer for the County Highway Department; he was promoted to Motor Equipment Operator on January 1, 1987, and on December 5, 1993, he was promoted to Heavy Equipment Operator, and on January 1, 2005, he was promoted to Construction Equipment Operator in which he has served in this capacity for eighteen years, and

WHEREAS, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to Mark for his dedication to the outstanding performance of his duties during his tenure; and

WHEREAS, it is the desire and honor of this Board to honor Mark Hunt

NOW, THEREFORE, BE IT RESOLVED, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

Mark Hunt

for his many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

IN WITNESS WHEREOF, WE, the Hamilton County Board of Supervisors, have hereunto set our hand to this Proclamation this 22nd day of December 2023.

Hamilton County Board of Supervisors
Proclamation
for Jane Zarecki
On the Occasion of her Retirement
December 31, 2023

WHEREAS, we would like to express special recognition to Jane Zarecki and honor her for thirty-two years of distinguished service with Hamilton County; and

WHEREAS, Jane began her career on February 3, 1992, as Deputy County Clerk which she served for eight years until January 1, 2000, when she was elected as County Clerk which she has served for the past twenty-four years; and

WHEREAS, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to Jane for her dedication to the outstanding performance of her duties during her tenure; and

WHEREAS, it is the desire and honor of this Board to honor Jane Zarecki

NOW, THEREFORE, BE IT RESOLVED, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

Jane Zarecki

for her many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

IN WITNESS WHEREOF, WE, the Hamilton County Board of Supervisors, have hereunto set our hand to this Proclamation this **22nd** day of **December 2023**.

Hamilton County Board of Supervisors
Proclamation for Beth Hunt
On the Occasion of her Retirement
December 30, 2023

WHEREAS, we would like to express special recognition to Beth Hunt and honor her for thirty-two years of distinguished service with Hamilton County; and

WHEREAS, Beth began her career as the Commissioner of Elections on January 28, 1991, and served for five years until May 31, 1996. Beth then transferred to the Personnel Department and was appointed as the Personnel Officer on June 1, 1996, for about six and a half years until her resignation on December 8, 2003. On December 9, 2003, Beth was appointed by the Governor of New York State to be County Treasurer and was elected on January 1, 2004. Beth has continued as County Treasurer for the past twenty years. During her tenure, Beth has represented Hamilton County by serving on the Board of Directors for PERMA, NYSAC, and as the past president of the New York State County Treasurers' and Finance Officers' Association; and

WHEREAS, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to Beth for her dedication to the outstanding performance of her duties during her tenure; and

WHEREAS, it is the desire and honor of this Board to honor Beth Hunt

NOW, THEREFORE, BE IT RESOLVED, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

Beth Hunt

for her many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

IN WITNESS WHEREOF, WE, the Hamilton County Board of Supervisors, have hereunto set our hand to this Proclamation this 22nd day of December 2023.

Hamilton County Board of Supervisors
Proclamation
for William Farber
On the Occasion of his Retirement
December 31, 2023

WHEREAS, we would like to express special recognition to William Farber and honor him for thirty-six years of distinguished service with Hamilton County; and

WHEREAS, William began his career as a Board Supervisor on January 1, 1988, and has remained a Board Supervisor for his entire tenure. William was appointed Chairman of the Board of Supervisors on January 1, 1994, for a two-year term. He was again appointed Chairman of the Board on January 1, 1998, and continued to serve as Chairman for the next twenty-four years until December 31, 2021; and

WHEREAS, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to William for his dedication to the outstanding performance of his duties during his tenure; and

WHEREAS, it is the desire and honor of this Board to honor William Farber,

NOW, THEREFORE, BE IT RESOLVED, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

William Farber

for his many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

IN WITNESS WHEREOF, WE, the Hamilton County Board of Supervisors, have hereunto set our hand to this Proclamation this 22nd day of December 2023.

REPORT OF TAX COMMITTEE

Your Tax Committee has examined the several tax rolls of the County of Hamilton and finds that the taxes as set forth therein have been properly and accurately extended and it, therefore, recommends that the amounts as set forth as the taxes in said rolls be levied, assessed and fixed and determined as the taxes due from such persons, corporations and parcels of land set forth in the tax rolls. Your committee has also examined the tax warrants of each of the tax districts, as attached to said tax rolls and finds that the forms of said tax rolls are in accord with the provisions of the Real Property Tax Law, Sections 900 and 904, and that the amounts set forth in said Warrants be examined by the Clerk and Chairman of the Board, the County Seal affixed thereto and said rolls be delivered to the collectors of the several tax districts of the County.

Dated: December 22, 2023

RESOLUTION NO.

RESOLUTION ACCEPTING REPORT OF TAX COMMITTEE

DATED: DECEMBER 22, 2023

BY

RESOLVED, that the Report of Tax Committee dated December 22, 2023 be accepted and that the several recommendations therein contained be adopted as the act and determination of this Board, that the Chairman and the Clerk be authorized to sign and seal said warrants for collections of said taxes on or before the first day of April 2024.

Seconded by

RESOLUTION NO.

**LEVYING 2024 COUNTY AND TOWN TAXES AND ASSESSMENTS, APPROVING
THE COMPLETED TAX ROLLS, AND DIRECTING THE EXECUTION AND
DELIVERY OF THE TAX WARRANTS**

DATED: DECEMBER 22, 2023

BY

WHEREAS, there has been presented to this Board of Supervisors a duly certified copy of the annual budget for each of the nine towns of Hamilton County for the fiscal year commencing January 1, 2024, and

WHEREAS, the Hamilton County Board of Supervisors has duly adopted its annual budget for the fiscal year 2024 on November 27, 2023, which budget provides for appropriation of funds in the total amount of \$25,363,584 and for a total tax levy of \$9,635,792, therefore, be it

RESOLVED, that pursuant to Town Law §115, the amounts specified in the annual town budgets, as adopted by the respective Town Boards, to be raised by tax or assessment shall be levied, assessed, raised and collected against, from, and upon the real property of the respective towns liable therefore at the time and in the manner provided by law for the levy of county taxes, and be it further

RESOLVED, that pursuant to County Law §360, the amounts specified in the 2024 County budget to be raised by tax, amounting to \$9,635,792 be levied, assessed, raised and collected against, from, and upon the real property of the County liable therefore at the time and in the manner provided by law, and be it further

RESOLVED, that the Town and County taxes be extended against each parcel on said rolls, with such taxes as extended being hereby determined to be the taxes due on each such parcel as set forth thereon, and be it further

RESOLVED, that there be annexed to each of said rolls a tax warrant in the form prepared by the Director of Real Property, as provided by Real Property Tax Law §904, that such warrants should be in the respective amounts heretofore authorized to be levied upon said rolls, that under the seal of Hamilton County Board of Supervisors the said rolls with said warrants are to be forthwith collected within and from the several tax districts of the County, and be it further

RESOLVED, that such taxes and assessments, when collected, shall be paid to the Supervisor of the respective town and to the Hamilton County Treasurer in the amounts as shown on the Contents of Collectors Warrants for distribution by them in the manner provided by law.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE RELEVY OF UNPAID SCHOOL TAXES AND VILLAGE OF
SPECULATOR TAXES ON THE 2024 TAX ROLLS**

DATED: DECEMBER 22, 2023

BY

WHEREAS, the School Districts within Hamilton County have transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1330, and

WHEREAS, the unpaid school taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1330, and

WHEREAS, the Village of Speculator has transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1442, and

WHEREAS, the unpaid Village of Speculator taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1442, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2023-2024 School Taxes remaining unpaid as of December 1, 2023 be re-levied upon the 2024 tax roll, and that any payments which are mailed and contain a postmark as of December 1, 2023 shall be deemed to have been actually received by the County Treasurer on said date, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2023-2024 Village of Speculator Taxes remaining unpaid as of November 1, 2023 be re-levied upon the 2024 tax roll, and that any payments which are mailed and contain a postmark as of November 1, 2023 shall be deemed to have been actually received by the County Treasurer on said date.

Seconded by

RESOLUTION NO.

RESOLUTION TO PAY 2024 SALARIES

DATED: DECEMBER 22, 2023

BY

WHEREAS, this Board on November 27, 2023 adopted the Budget for 2024, and

WHEREAS, such Budget sets up salaries to be paid during the year 2024, therefore, be it

RESOLVED, that the County Treasurer be authorized to pay said salaries bi-weekly, as set up in the Adopted Budget for 2024.

Seconded by

RESOLUTION NO.

RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPER FOR THE YEAR 2024

DATED: DECEMBER 22, 2023

BY

RESOLVED, that pursuant to Section 214 Subdivision 1 of the County Law, the Hamilton County Express be designated as the official Newspaper for the year 2024 for the County of Hamilton for publishing of official publications and notices and that this designation be filed with the Clerk of the Board of Supervisors and notice of the designation be forwarded to the Secretary of State before January 1, 2024.

Seconded by

RESOLUTION NO.

**AUTHORIZING PUBLIC HEARING FOR PROPOSED LOCAL LAW NO. 1 OF 2024 – A
LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN
COUNTY OFFICERS**

DATED: DECEMBER 22, 2023

BY

BE IT RESOLVED, that proposed Local Law No. 1 of the year 2024 entitled, “A Local Law to Provide Increases in the Compensation of Certain County Officers” be and the same is hereby introduced to the Board of Supervisors, and be it further

RESOLVED, that a copy of the aforesaid proposed Local Law be laid upon the desks of each member of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Hamilton County Board of Supervisors shall hold a public hearing on the said proposed Local Law at the County Office Complex, Route 8, Lake Pleasant, New York, on the 4th day of January 2024, at 2:30 PM, and be it further

RESOLVED, that the Chairman of the County Board of Supervisors publish or cause to be published a public notice in the official newspaper of the County of said public hearing at least five (5) days prior thereto.

Seconded by

PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2024

A LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN
COUNTY OFFICERS

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

SECTION 1. As per Section 201 of County Law, the Board of Supervisors can only increase the salary of a county officer who is elected for a fixed term or appointed for a fixed term, in the middle of that term of office, if Section 24 (2)(h) of the Municipal Home Rule Law is complied with. In keeping with that compliance, Local Law No. 1 of 2024 is hereby enacted setting the annual salaries for the year 2024 for the following county officers who are elected or appointed for a fixed term, and whose terms did not expire on December 31, 2023.

<u>POSITION</u>	<u>2023 ANNUAL SALARY</u>
Director of Public Health	\$127,724.48

This salary shall be effective as of November 17, 2023.

<u>POSITION</u>	<u>2024 ANNUAL SALARY</u>
Director of Public Health	\$134,499.00
Highway Superintendent	\$118,888.00
Sheriff	\$115,265.00
Commissioner of Social Services	\$109,773.00
Real Property Tax Director	\$91,625.00
Personnel Officer	\$58,626.75
Commissioners of Board of Elections	\$57,429.00

These salaries shall be effective as of January 1, 2024.

SECTION 2. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule law, and after filing with the Secretary of State. All Department Head salary changes will be implemented uniformly after such filing.

RESOLUTION NO.

AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS

DATED: DECEMBER 22, 2023

BY

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

Town	Drug and Alcohol Testing	Assessment Roll/Bill Printing	Election Expenses	Refund Overpays Court Orders Clerical Errors	Consolidated Health District
Arietta	751.45	2,184.29	6,902.51		
Benson	575.72	888.19	7,356.18		
Hope	517.14	1,063.11	7,253.15		
Indian Lake	634.29	4,934.63	14,971.98		
Inlet	1,161.43	2,573.02	6,891.21		
Lake Pleasant	927.18	3,081.73	6,891.21		68,500.00
Long Lake	751.45	3,944.66	14,073.68		
Morehouse	634.29	1,725.51	6,351.61		
Wells	751.45	2,065.32	8,420.62		
TOTALS	\$6,704.40	\$22,460.46	\$79,112.15	\$0.00	\$68,500.00

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2024 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – TAXES & ASSESSMENTS ON MUNI PROPERTIES

DATED: DECEMBER 22, 2023

BY

WHEREAS, prior to the auction the County was in possession of properties with higher than usual assessments, and

WHEREAS, the school taxes were due and owing at the time the County owned the properties, and

WHEREAS, paying the school taxes created a shortage in Account No. A.1950.0401 Taxes & Assessments on Muni Properties, therefore, be it

RESOLVED, that \$1,911.63 be transferred from Account No. A.1990.0401 Contingent to Account No. A1950.0401 Taxes and Assessments of Muni Properties and the County Treasurer be so authorized to make said transfer.

Seconded by

RESOLUTION NO.

APPOINTMENT OF PERSONNEL OFFICER

DATED: DECEMBER 22, 2023

BY

WHEREAS, Resolution No. 72-23 adopted March 2, 2023 appointed Kimberly Byrne as Personnel Officer for a six (6) year term effective March 28, 2023 through March 27, 2029, and

WHEREAS, Kimberly Byrne has resigned from the position of Personnel Officer effective December 31, 2023, be it

RESOLVED, that Carole Ruiz be appointed Hamilton County Personnel Officer effective January 1, 2024 for the remainder of said term, and be it further

RESOLVED, that the salary for the Hamilton County Personnel Officer be at a salary of \$58,626.75 per annum, paid in bi-weekly installments and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

2023 TRANSFER OF FUNDS – PH AND CHHA

DATED: DECEMBER 22, 2023

BY

WHEREAS, there are shortages in the CHHA On-Call and Public Health payroll accounts,
and

WHEREAS, the Home Health Aides were given a raise in grade through Resolutions 140-
23 and 141-23, be it

RESOLVED, that the County Treasurer be authorized to make the following transfers:

FROM:

A4050.121 Director of Patient Services	\$ 5,146.51
A4050.126 Temp RN	\$ 10,101.00

TO:

A4010.110 CHHA On-Call	\$ 2,500.00
A4050.128 Certified Home Health Aide	\$ 4,275.39
A4050.129 Certified Home Health Aide	\$ 3,029.96
A4050.130 Certified Home Health Aide	\$ 2,901.91
A4050.131 Certified Home Health Aide	\$ 2,540.25

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO
PROVIDE RELATED SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION
PROGRAM – LONG LAKE CENTRAL SCHOOL**

DATED: DECEMBER 22, 2023

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for Related Services (Speech, Occupational and Physical Therapy Services) for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Long Lake Central School District can provide these related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of December 1, 2023 through November 30, 2024 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

CSW TRANSFER OF FUNDS – COMMUNITY SERVICES

DATED: DECEMBER 22, 2023

BY

WHEREAS, funds will be exhausted in Hamilton County Department of Community Services Account No. A.4310.0112, Mental Health Social Worker, due to the employee being paid at 40 Hours not 35 Hours for 2023, and

WHEREAS, due to the increase in the hours Account No. A.4310.0112, Mental Health Social Worker will be exhausted prior to year-end 2023, be it

RESOLVED, that the following transfer be made:

FROM: A.4310.0117 Mental Health Clinical Social Worker C	\$10,620.00
TO: A.4310.0112 Mental Health Social Worker	\$10,620.00

and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – CORONER

DATED: DECEMBER 22, 2023

BY

WHEREAS, there is a shortage of funds in County Coroner Account No. A1185.0403 Autopsies, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: A1990.0401 Contingent	\$25,000.00
TO: A1185.0403 Autopsies	\$25,000.00

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – PUBLIC DEFENDER

DATED: DECEMBER 22, 2023

BY

WHEREAS, Resolution No. 254-23 authorized a 28 hour work week for the Administrative Assistant in the Public Defender’s Office effective September 11, 2023 but did not fund the change, and

WHEREAS, there is a shortage of funds in the Public Defender Account No. A1170.0401 Public Defender Defense, be it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A1170.0102 PD Admin Staff by \$3,543.63 to be totally offset by increasing Revenue Account No. A3025.0100 Public Defense by \$3,543.63, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$15,000.00 from Contingent Account No. A1990.0401 to Account No. A1170.0401 Public Defender Defense.

Seconded by

RESOLUTION NO.

2023 INCREASE COURT SECURITY ACCOUNT

DATED: DECEMBER 22, 2023

BY

WHEREAS, there is a shortage of funds in Account No. A3110.0114 Court Security, be it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A3110.0114 – Court Security by \$7,000.00 to be totally offset by increasing Revenue Account No. A3330 – Court Security by \$7,000.00.

Seconded by

RESOLUTION NO.

2023 INCREASE PUBLIC SAFETY ACCOUNT

DATED: DECEMBER 22, 2023

BY

WHEREAS, there is a shortage of funds in Account No. A3020.0401 Public Safety, Communications System, be it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A3020.0401 Public Safety, Communications System by \$609.40 to be totally offset by increasing Revenue Account No. A2260.0100 911 System by \$609.40.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN AN EASEMENT WITH
THE TOWN OF HOPE FOR THE HAMILTON COUNTY EMERGENCY
COMMUNICATION PROJECT**

DATED: DECEMBER 22, 2023

BY

WHEREAS, the planning for and work on the Hamilton County Emergency Communications Project has reached the point in Phase II where the County needs to secure the use property belonging to the Town of Hope, for the Tower site in that community, and

WHEREAS, Jacqui Murray of the Murray Law Firm has drafted an Easement acceptable to both parties, which secures the County's rights and the necessary use, while also being acceptable to the Town of Hope, now, therefore, be it

RESOLVED, Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an Easement with the Town of Hope to secure space and access on their property, in order to implement the Hamilton County Emergency Communication Project, and be it further

RESOLVED, that said easement will also provide the necessary long-term access to manage and maintain the site and equipment, and be it also

RESOLVED, that a copy of this Resolution shall be forwarded to the Emergency Services Director, Jacqui Murray, the Town of Hope, and C&S.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN AN EASEMENT WITH
INLET VOLUNTEER EMERGENCY SERVICES INC. FOR THE HAMILTON
COUNTY EMERGENCY COMMUNICATION PROJECT**

DATED: DECEMBER 22, 2023

BY

WHEREAS, the planning for and work on the Hamilton County Emergency Communications Project has reached the point in Phase II where the County needs to secure the use of space on the Inlet Volunteer Emergency Services, Inc. property and within their building, and

WHEREAS, Jacqui Murray of the Murray Law Firm has drafted an Easement acceptable to both parties, which secures the County's rights and the necessary use, while also being acceptable to the Inlet Volunteer Emergency Services, Inc, now, therefore, be it

RESOLVED, Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an Easement with the Inlet Volunteer Emergency Services, Inc. to secure space and access on their property and within their building, in order to implement the Hamilton County Emergency Communication Project, and be it further

RESOLVED, that said easement will also provide the necessary long-term access to manage and maintain the site and equipment, and be it also

RESOLVED, that a copy of this Resolution shall be forwarded to the Emergency Services Director, Jacqui Murray, Inlet Volunteer Emergency Services, Inc., and C&S.

Seconded by

RESOLUTION NO.

RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN A CONTRACT WITH THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTY TO CONSTRUCT, OWN, AND OPERATE A FIBER CONNECTION BETWEEN THE LAKE PLEASANT DISPATCH CENTER AND THE ARIETTA/MOREHOUSE TOWERS

DATED: DECEMBER 22, 2023

BY

WHEREAS, Hamilton County has a long-standing relationship with the Development Authority of the North Country (DANC), a public authority with the expertise and capacity to operate a Fiber Network, and

WHEREAS, DANC has an existing open access Fiber Network throughout a portion of Hamilton County, and

WHEREAS, Hamilton County currently contracts with DANC for a Fiber connection between Lake Pleasant and the Blue Mt Towers, and

WHEREAS, Hamilton County now has the need to connect our Lake Pleasant 911 Dispatch Center to two new Tower sites coming online in 2024, in Arietta and Morehouse, and

WHEREAS, Hamilton County has funding for this Fiber Connection as part of our Emergency Communications Targeted Grant, and

WHEREAS, DANC has agreed to construct, own, and operate said fiber connection, also creating the opportunity for enhanced cellular and Broadband coverage within the three Towns, and

WHEREAS, by Resolution #2023-12-88 of December 14, 2023, the DANC Board approved this project for an amount not to exceed \$550,000.00 to be paid by Hamilton County, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby formally approves contracting with DANC for \$550,000.00 to construct, own and operate a Fiber connection between Lake Pleasant, Arietta, and Morehouse, and be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign said contract with the approval of the County Attorney, and be it also

RESOLVED, that certified copies of this Resolution be provided to the Hamilton County Emergency Services Director, DANC, and Jacqui Murray.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR HEATING FUEL FOR THE YEAR 2024

DATED: DECEMBER 22, 2023

BY

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Heating Fuel Oil and Kerosene for all owned County Buildings, Facilities and the School Districts of Indian Lake and Long Lake pursuant to invitation to bidders and in accordance with Specification No. 15-2023, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.
1537 State Hwy 30
Wells, NY 12190

Bid: Location

- | | |
|---|--------------------|
| Item 1 – Hamilton County Sites 3 & 4 | \$0.35 over “OPIS” |
| Item 1 – Hamilton County Sites 1,2,5 & 6 | No Bid |
| Item 2 – Indian Lake Central School Dist. | No Bid |
| Item 3 – Long Lake Central School Dist. | No Bid |

2. Petroleum Traders Corp.
7120 Pointe Inverness Way
Fort Wayne, IN 46804

Bid: Location

- | | |
|---|----------------------|
| Item 1 – Hamilton County Sites 1-6 | No Bid |
| Item 2 – Indian Lake Central School Dist. | \$0.3286 over “OPIS” |
| Item 3 – Long Lake Central School Dist. | \$0.3842 over “OPIS” |

be it

RESOLVED, that award be made as follows:

Item 1 – Hamilton County Sites 3 & 4 to G. A. Bove & Sons, Inc., 1537 State Hwy 30, Wells, NY 12190

Item 2 – Indian Lake Central School District to Petroleum Traders Corp., 7120 Pointe Inverness Way, Fort Wayne, IN 46804

Item 3 – Long Lake Central School District to Petroleum Traders Corp., 7120 Pointe Inverness Way, Fort Wayne, IN 46804, be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with G. A. Bove & Sons, Inc. for the fiscal year 2024 for heating fuel for Item 1 – Hamilton County Sites 3 & 4 with the approval of the County Attorney, and be it further

RESOLVED, that Indian Lake and Long Lake Central School Districts enter their own purchase agreements with Petroleum Traders, Corp for their locations and the County Treasurer, Building Superintendent, Clerk of the Board, Indian Lake Central School District and Long Lake Central School District be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR UNLEADED GASOLINE 2024

DATED: DECEMBER 22, 2023

BY

WHEREAS, Hamilton County Public Works Department solicited bids for the County's purchase of Unleaded Gasoline pursuant to invitation to responsible bidders and in accordance with Specification No. 13-2023, and

WHEREAS, two bids were received in response to the said invitation to bidders, as follows:

1. Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

Bid: All Locations \$0.3233 over "OPIS" per gallon

2. Mansfield Oil Company of Gainesville, Inc.
1025 Airport Parkway SW
Gainesville, Georgia 30501

Bid: All Locations \$0.3496 over "OPIS" per gallon

be it

RESOLVED, that the award be made as follows:

Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

Bid: All Locations \$0.3233 over "OPIS" per gallon

be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Petroleum Traders Corporation beginning on January 1, 2024 for Unleaded Gasoline with the approval of the County Attorney and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR DIESEL FUEL 2024

DATED: DECEMBER 22, 2023

BY

WHEREAS, Hamilton County Public Works Department solicited bids for the County's purchase of Diesel Fuel pursuant to invitation to responsible bidders and in accordance with Specification No. 14-2023, and

WHEREAS, two bids were received in response to the said invitation to bidders, as follows:

1. Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

Bid: All Locations \$0.4045 over "OPIS" per gallon,

2. Mansfield Oil Company of Gainesville, Inc.
1025 Parkway SW
Gainesville, GA 30501

Bid: All Locations \$0.3805 over "OPIS" per gallon

and

WHEREAS, DPW Superintendent Tracy Eldridge raised concerns at the December 7, 2023 Board of Supervisors meeting about awarding to Mansfield Oil Company of Gainesville, Inc. due to problems with billing, timely and accurate deliveries, and communication that have been issues with said vendor consistently in the 2023 contract year, and

WHEREAS, the DPW Superintendent with the approval of the Public Works Committee and the County Attorney recommends rejecting the bid from Mansfield Oil Company of Gainesville, Inc. and recommends awarding the 2024 Diesel Fuel Contract to Petroleum Traders Corporation, be it

RESOLVED, that award be made as follows:

Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

All Locations \$0.4045 over "OPIS" per gallon
be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement beginning on January 1, 2024 with Petroleum Traders Corporation for diesel fuel with the approval of the County Attorney and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AMENDING AMOUNT OF APPROPRIATION AND REVENUES FOR GAS AND DIESEL AND AUTHORIZING TRANSFER OF FUNDS

DATED: DECEMBER 22, 2023

BY

WHEREAS, Resolution No. 302-23 amended the 2023 budget appropriation and revenue amounts for Gas and Diesel for 2023, and

WHEREAS, the Appropriation and Revenue amounts need to be adjusted for year end of 2023, and

WHEREAS, the Superintendent recommends the 2023 appropriations and revenues adjustments as follows:

Appropriations -
DM5130.0405 Gas and Diesel - Increased - \$125,000.00

Revenue –
DM2655.000 Sale of Fuel - Increased - \$50,000.00

and

WHEREAS, the Superintendent recommends \$75,000.00 be transferred out the County General Fund balance to accomplish the adjustments stated hereon, be it

RESOLVED, that hereby the County Board of Supervisors approves the above mentioned amendments to appropriation and revenues and that \$75,000.00 be transferred out of the Unappropriated County General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. DM5130.405 Gas and Diesel and the County Treasurer be so authorized and the Clerk of the Board and DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING TRANSFER OF FUNDS CAPITAL PROJECT FOR DAMAGE REPAIR
FROM DR4723 JULY 2023 FLOODING**

DATED: DECEMBER 22, 2023

BY

WHEREAS, Resolution No. 277-23 authorized the funding for repairs from the July 2023 Flooding event, Federal Declaration DR4723, and

WHEREAS, in the first instance the DPW Superintendent recommended the transfer of \$100,000.00 from the County Road Fund balance to fund the permanent repairs, and

WHEREAS, the repairs have been 90% completed and the total cost of the repairs to date is \$121,994.58, and

WHEREAS, the Superintendent recommends the transfer of \$21,994.58 to fund the repairs to date, be it

RESOLVED, that \$21,994.58 be transferred from County Road Fund Balance to Capital Account No.H2.8760.401 July 2023 Flooding and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and County DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING TRANSFER OF FUNDS – COUNTY ROAD FUND PERSONAL SERVICES 2023

DATED: DECEMBER 22, 2023

BY

WHEREAS, due to the July 2023 flooding event the Public Works department worked many hours of overtime on the local county road system and the state road system, and

WHEREAS, County Road Fund Account No. D5110.0101 Personal Services is over expended and the Superintendent estimates an additional \$120,000.00, and

WHEREAS, DPW Superintendent recommends the transfer of \$120,000.00 from the Unappropriated General Fund balance to fund the County Road payroll obligations for the remainder of 2023, be it

RESOLVED, that \$120,000.00 be transferred from Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the County Road Account No. D5110.0101 Personal Services and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and County DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 22, 2023

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$22,296.38 and bills in the County Road Fund amounting to \$138,915.28 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT 2023-1 JULY 2023 FLOODING**

DATED: DECEMBER 22, 2023

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$182,441.66 the following committees:

Public Works (Buildings) Committee.....	\$11,827.43
Public Works (Solid Waste).....	22,050.86
Finance Committee	10,679.00
Health Committee.....	8,513.82
Human Services Committee.....	55,763.66
Central Government Committee	14,279.69
Emergency Prep./Emergency Response.....	56,470.59
Publicity, Tourism, Economic Development & Planning Committee.....	2,856.61
Internal Management Committee	-0-

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

July 2023 Flooding Capital Project 2023-1.....	\$68,505.19
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are hereby approved.

Seconded by