

**2023**

**SECOND ANNUAL SESSION**

**NOVEMBER 6, 2023**

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Chairman, Brian E. Wells presiding. Mr. Wells led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and the opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Chris D. Rhodes
Benson	Phillip C. Snyder
Hope	Steven M. Tomlinson
Indian Lake	Brian E. Wells
Inlet	ABSENT
Lake Pleasant	ABSENT
Long Lake	Clay J. Arsenault
Morehouse	William G. Farber
Wells	Rebekah M. Crewell

Also present: Barry Baker-Real Property Tax Director/Budget Officer and Beth Hunt-Treasurer

Public Comment: No one present

Reports of Standing/Special Committees: No reports

**RESOLUTIONS:**

The Chairman stated that Resolution No. 1 under the Health Committee was a tabled resolution Authorizing the Promotion of Tracey Hunt to Clinical Manager. Mr. Farber motioned that they continue to hold the resolution on the table until the Chairman has the chance to do the research he alluded to in the earlier committee meeting. Seconded by Mr. Arsenault. The Chairman thanked them both and the motion carried.

**TABLED**

**RESOLUTION NO.**

**AUTHORIZING THE PROMOTION OF TRACEY HUNT TO CLINICAL MANAGER**

**DATED: NOVEMBER 2, 2023**

**BY MR. ARSENAULT:**

WHEREAS, the Certified Home Health Agency has had a vacant full time Director of Patient Services position for four months with no applicants, and

WHEREAS, New York State Department of Health states that the Home Health Agency must have this position filled or an Administrator and Registered Nurse providing clinical oversight, and

WHEREAS, the Public Health Director has had meetings with other home health agencies and county health departments to discuss opportunities, and

WHEREAS, Tracey Hunt has worked for Hamilton County Public Health as a registered nurse for 35 years and demonstrates excellent leadership and clinical skills, and

WHEREAS, the Director of Public Health recommends that Tracey Hunt be promoted to the Clinical Manager, and

RESOLVED, that Tracey Hunt's job title be changed to Clinical Manager at a grade 21, and be it

RESOLVED, that the Hamilton County Personnel Office be authorized to make this change effective November 2, 2023, and be it

RESOLVED, that the Hamilton County Treasurer be authorized to transfer \$2,500 from A4050.121 Director of Patient Services, to A4050.123 and retitle Clinic Manager, and be it

RESOLVED, that if Tracey Hunt is unable to maintain her job duties as Clinic Manager, she will return to a Nurse Coordinator at Grade 18.

Seconded by Mr. Farber.

After the following resolution was placed on the floor; the Chairman confirmed with Mr. Tomlinson that the 4500 was what they used to call a 1-ton. He stated that the price difference was awful.

**RESOLUTION NO. 349-23**

**AUTHORIZING DPW SUPERINTENDENT TO ORDER VEHICLES FOR 2024**

**DATED: NOVEMBER 6, 2023**

**BY MR. TOMLINSON:**

WHEREAS, the Public Works department will need to replace three (3) light duty trucks for 2024, and

WHEREAS, Ram light duty trucks are available to order under Piggy-Back contracts for 2024 from Main Dodge in Johnstown as follows –

- 2024 Ram 2500 Tradesman Crew cab 4x4 - \$48,962.00, Contract PC688941
- 2024 Ram 4500 Tradesman Crew cab 4x4 - \$82,316.00, Contract PC66680

and

WHEREAS, the Superintendent has met with the Public Works committee to discuss the need to order the 2024 vehicles now in order to receive them in 2024, and

WHEREAS, the Superintendent and the Public Works recommends ordering the said vehicles as follows –

1 – 2024 Ram 2500 Crew Cab 4x4 -	\$48,962.00
2 – 2024 Ram 4500 Crew Cabs with Utility bodies	\$164,632.00

be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a purchase order for the said 2024 Ram light duty trucks from Main Dodge under Piggy-Back contract for a total of \$213,594.00 for budget year 2024 delivered, and the Clerk of the Board, County Treasurer, and Public Works Superintendent be so notified.

Seconded by Mr. Farber and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, FARBER AND CREWELL

NAYS: NONE

ABSENT: FREY AND BAIN

2024 Budget Review:

The Budget Officer handed out and reviewed the summary sheet. He stated that he used what they had the year before as the appropriated cash surplus. \$1.5Million spread across General, Road and Machinery to offset the gross tax levy. He stated the second paragraph shows where the County is in terms of percent change above last year's budget. In 2024 it shows that we are about 6.82% above where we were last year. Mr. Farber stated that he mentioned leaving the levels of fund balance that they were appropriating similar to where they were last year. When they had met with the independent auditors, they talked about the fact that the general fund balance seemed to be faring better than the highway. He just wondered at what point would the Budget Officer want to talk about that. He thought that the Treasurer could help with how much they ought to make in adjustments and whether they would be able to increase the amount of general fund balance that they are appropriating. The Budget Officer stated that he knew there was a transfer from the

general fund to cover machinery increasing it \$200,000 and it was confirmed that they did that twice. He also stated that in the last paragraph it states what they will need to increase if they want to remain under the tax cap and that there is fund balance available. The County has done very well in terms of interest and earnings. They also had some additional funding come in from property sales that was unexpected. Sales tax is staying high. The amount budgeted last year was \$4.4Million and this year is coming in close to \$4.8Million or \$4.9Million. Mr. Arsenault confirmed that they would have to change about \$401,000 if they choose to be under the tax cap. Whether it be the revenue or expenditure side. The Budget Officer stated that they knew that there were proposals out there that would increase the expenditures. He also has some last-minute additions from a couple departments. These are funding grants that have come through that are small. One of them was for \$19,000 from Department of Social Services for youth program grants and it's not in the current budget. Mr. Farber confirmed that it wasn't in on the appropriation or revenue side. He also asked if this was money that would absorb or allow them to offset some of the staffing costs or would it be money they have to put in on both sides. The Budget Officer stated that it was money on both sides.

#### General Revenue:

The Budget Officer stated that the tax sale properties have always been low on the estimate. They have had a couple of good years, and he thought it was since they started to use the online auction. They don't have much on the schedule coming up, so he thought \$8,000 was a conservative number. Mr. Farber confirmed that they continue to have some uncertainty about what their opportunity will be in that regard anyway. The Treasurer stated that at this point they can cover administrative expenses. Mr. Rhodes asked what the activity was for this year. The Treasurer stated that for one property it was \$206,000 but she would have to look at the others. The Budget Officer left sales tax the same. He is currently looking at a projection of \$4.9Million for fiscal year 2023. Mr. Farber stated that it would be a little down from 2022 but solidly above the anticipated amount for 2023.

The Budget Officer discussed raise the age. He stated that AA.1289.0200 Other Dept Income, Sheriff-SCPI wasn't something they budget for as an anticipated revenue. There is some discussion going on with that and in subsequent meetings they might have some changes to some of the Raise the Age numbers, in particular fringe. Mr. Farber asked if he could explain why there is revenue coming in but there isn't revenue anticipated for next year. He also asked what the nature of that piece of the revenue was again. The Budget Officer stated that he thought that piece comes from the chargeback through both Community Services and Social Services. Mr. Farber asked why they decided not to anticipate that. He stated that structurally they had set up the program so it would be cost neutral for the county in terms of county dollars. He stated that he would be happy to help with the background on that program if needed. The Budget Officer stated that Stephanie Hutchins, Social Services Principal Account Clerk, was going to send him a flow chart of the funding.

AA.1601.0000-Public Health Fees, Vaccines. The Budget Officer stated that \$1,000 was the amount they get supplemented. Mr. Farber stated that it was the local amount that they get that doesn't come as part of state aid. He also stated that he was surprised that the vaccine amounts weren't up with continuing to do COVID boosters and flu shots. He thought it might be an area

they could discuss with Ms. Tomlinson to see where she thought they would be. The Budget Officer stated that he knew that they had vaccines available here because they had a surplus that wasn't being used for the public. Mr. Farber stated that maybe the public is getting more in the habit of going elsewhere. The Treasurer stated that the revenue coming in the last month or so hasn't been a lot.

AA.1610.0000-Home Nursing Charges Receipts. Mr. Arsenault asked if there was a reason why it was decreased to \$225,000 when the revenue was at \$237,000 in August. Mr. Farber stated that they are increasing it because in 2023 the anticipated was \$150,000. Ms. Tomlinson had stated during a presentation that they had some vulnerabilities about getting the revenues back. He thought that she was trying to increase and stabilize at a number she's comfortable with. It does look like \$225,000, if things remain stable, is a solid number but \$237,000 also could have been recouping some past year billings.

AA.1620.0000-Mental Health Fees/Trailblazers. The Budget Officer stated that it was consistent at \$4,000. Mr. Farber stated he assumed they were decreasing some because they are shifting out of the prevention business. The Trailblazers is not going to be part of the fee structure, but they will continue to recoup mental health fees which is also in that same line.

AA.1689.0100-Other Health Dept Income-Preschool Services. The Budget Officer stated he wasn't sure why the current activity was so low at \$78.52. Mr. Farber asked if the Budget Officer or Treasurer could check to see why the revenue has been non-existent. He understands the Budget Officers point with a couple of the revenues but when the numbers are at \$10,000 it really starts to add up in terms of the revenue shortfall they can create for themselves.

Mr. Farber asked about the AA.1989.0200-Other Economic Asst.-ANCA/CBIT revenue that comes into the Tourism Office for them assisting ANCA with the Business's in Transition. He asked if that revenue was going to continue. His understanding was that ANCA's grant for that ran out and that they were asking all the counties in their service delivery area whether they would be willing to increase the ANCA dues slightly to help support that going forward. It is something probably worth Christy Wilt, Economic/Tourism Director, confirming.

AA.2215.0000-Election Services Charges. The Budget Officer stated that this is an unknown. He has asked the Board of Elections several times to give him an update on what they anticipate their chargebacks will be to the towns. They have increased their projected costs due to additional primaries and additional elections. They were unable to provide him with a projection of what the revenues would be in the chargebacks to the towns. They are going from \$75,000 in 2023 and based on their increases the revenues the chargebacks to the towns will be \$93,750. They basically have a \$40,000 increase and what they are anticipating the cost would be this year for holding the elections. Mr. Farber confirmed that this year meant 2024. Mr. Farber asked doesn't the chargeback number track a year behind. They are going to do the calculation after the election this year for the chargebacks that come from the town for 2023. They are going to give Barry Baker, Real Property Director, that number and then that's the revenue that will come in 2024. He thinks that there is a year lag. So, 2025 will be a bigger year for revenue because that will reflect the 2024 expenses where there is a presidential primary. The Budget Officer stated that if they look at the 2023 activity to date, they are already at \$73,000 and they don't have the general

election included. Mr. Farber confirmed that the money was a onetime revenue based on the chargeback calculation at the beginning of the year. He suggested they look at it to make sure they aren't assuming that the \$73,000 is going to grow after election and that's part of what's driving because he is not sure that's how it works.

AA.2260.0100-911 System. The Budget Officer stated that this wasn't going to be a revenue for 2024. Mr. Farber asked if they were no longer charging back for that. The Clerk of the Board confirmed that this was the 911 phone bills that they charge the towns for. She also asked if they were no longer doing this. The Budget Officer stated that it was his understanding that they weren't. The Clerk of the Board stated that the bills come to her office. They send them to the towns. The towns pay the County and that's where the revenue goes.

AA.2260.0200-School & Student Resource Program. The Budget Officer stated that it was \$50,000 and thought it was potentially due to them losing one school from the program. Mr. Farber confirmed that it was an adequate reduction knowing what they know in terms of the number of schools that will be participating in 2024.

AA.2260.0300-Family First. The Budget Officer stated that there was a decrease based on Indian Lake school dropping services.

AA.2280.0100-Health Services Other Govt/OFA Health Education-Title IIID. The Budget Officer stated that this revenue will not be anticipated for 2024. Mr. Farber stated that there was activity in 2022 and 2023, but it's being eliminated when they are still anticipating a revenue in AA.2280.0200-Title IIIE? He wants to make sure that the Treasurer's office and the department are in sync with the revenues being recorded in the right account. It seems striking that they are continuing to anticipate the revenue that doesn't look like there is any activity and discontinued the revenue line item where there has been activity.

AA.2372.0000-Planning/Tourism-Other Govt-Printing Services. The Budget Officer confirmed that he would check on this to make sure what has been accounted.

AA.2376.0000-Refuse & Garbage-Other Govts-Tipping Fees. Mr. Farber stated that the slight increase was based on increasing the rate slightly. He asked if that had gone out to the towns. The Budget Officer stated that Mr. Eldridge had handed it out.

AA.2401.0000-Interest and Earnings. The Budget Officer stated that there was an increase on the Fund Balance deposits. The rates have gone up and are doing well. Mr. Arsenault asked where they earn the interest from and what the rates were. The Treasurer stated that it was very diverse, and the rates vary. Mr. Arsenault also asked where the County has their money and what kind of money was in there. The Treasurer stated that it was NBT Bank and there is about \$4Million. Mr. Arsenault confirmed there was interest on that account, the Treasurer stated that it wasn't as good. She also stated that there is another money market that they use a lot with excellent interest, and they can get the money instantly. Mr. Arsenault stated that he was able to negotiate a good percentage with the local bank for the town. The Treasurer stated that NBT has been working with them and they did do a little better on the rate. Mr. Tomlinson asked what the rate was with NBT

and the Treasurer did not know it. She stated that they were just getting their information in through October but could get them a number.

AA.2410.0000-Rental of Property. Mr. Farber stated that he was surprised looking at the actual number for 2022 and then the anticipated \$38,000 for 2024. He confirmed that nothing had changed and stated that the anticipated amount should be higher. The Budget Officer discussed changing it.

AA.2410.0100-Rental of Real Property, Verizon Tower. The Budget Officer stated that the tentative was \$24,000. The Clerk of the Board thought it was low. The Budget Officer stated that he thought that had been reduced. The Clerk of the Board stated it increases by 2% every year. Mr. Arsenault asked where they felt comfortable putting the number and the Clerk of the Board stated that she would check the contract.

AA.2665.0000-Sales of Equipment. The Budget Officer stated that he didn't have a number for this other than highway, so it was left the same. It does show that there was good activity in 2022.

AA.2680.0000-Insurance Recoveries. The Budget Officer stated that he didn't have a good handle on this number. Mr. Farber stated that they start low and then when they have them, they increase both the revenue and appropriation. The Clerk of the Board added that the appropriation picks up the deductible.

AA.2690.0100-Other Comp for Loss, Tobacco Settlement. The Budget Officer stated that it was close to the same. Mr. Farber asked the Treasurer where it was trending these days because initially, they said the money was going to trail off. He also asked if it was a once-a-year payment and if the 2023 total activity that shows through August was the amount they were getting this year. The Treasurer stated that she had to look at it. Mr. Farber stated then the \$95,000 gets them closer to what they received this year, and it dropped a little from 2022 to 2023. The Treasurer stated that she would look to see if she received an estimate for that for 2024.

AA.2690.0200-Other Comp for Loss, Water System DOT. Mr. Farber asked the Treasurer if they were having difficulty tracking the DOT water system now that they are reimbursing Mr. Eldridge through the NYS ice and snow claims. Mr. Farber asked if they were continuing to get the money back. The Clerk of the Board stated yes, the issue is that it is all on one claim. The Treasurer's Office needs to keep track of the water amount and then when the claim comes in, they must split it into the different revenue accounts. The Treasurer stated that she would check and see what they are doing with that.

AA.2700.0000-Reimburse of Medicare Part D Expense. The Budget Officer stated that he didn't put anything in for 2024 because they hadn't received anything in several years.

AA.2701.0000-Refund of Prior Years Expense. Mr. Farber asked what the big win fall was for this year. The Treasurer stated that she would check to see. The Budget Officer stated that they didn't have anything prior to 2022.

AA.2735.0000-Opioid Settlement Funds. The Budget Officer stated that they weren't on track to receive any for 2024. Mr. Farber asked the Treasurer to see if it was a onetime thing. The Treasurer stated that a lot of them were but not all. There is one that is supposed to last for 16 years but she thought they skipped this year, but she was going to double check.

AA.3005.0000-State Aid, Mortgage Tax. The Budget Officer stated that they don't think there are that many transactions that are going to occur because there aren't any properties. Mr. Farber asked where they thought they would be at the end of the year. Mr. Farber thought they just had a mortgage tax resolution that was based on more recent activity than August 31<sup>st</sup> so he assumed there was another amount to be added in the 2023 activity. The Budget Officer stated that the number he thought he saw was around \$94,000. Mr. Farber stated that he doesn't disagree that it's got to flatten out. The Budget Officer added that the interest rates are not helpful.

AA.3021.0000-State Aid, Court Facilities/Maintenance. The Budget Officer stated that it has increased to \$150,000.

AA.3025.0200-NYS OILS Distribution 11. The Budget Officer stated that OILS wasn't available for 2024. The Clerk of the Board stated that this was the arraignment money. It will be funded by resolution in 2024.

AA.3089.0000-State Aid, Small Government Assistance. Mr. Farber asked if they had received the money since August and it had stayed at \$21,300. The Treasurer stated that she wasn't sure they had received that money, but she would check.

AA.3089.0500-State Aid, Raise the Age. Mr. Farber asked the Treasurer when the money usually came in. The Treasurer stated that the information had been submitted and they are waiting for their decision.

AA.3389.0125-State Aid, PSAP-911 Expenses. The Budget Officer stated that Mr. Farber knew more about the emergency management grants and he confirmed that the only grant put in the budget was this one. Mr. Farber stated that the budgeted 911 expense is used to offset the cost of the 911 center and with the grants that don't close at the end of year will have a rollover balance that can be appropriated by resolution in the beginning of 2024.

AA.3401.0000-State Aid, Public Health. Mr. Farber asked what the 100% base grant was now for public health. They have increased that so they get 100% up to a certain amount and over that amount you can continue to claim but you don't get 100%. He asked if Erica Tomlinson, Public Health Director, had said they were up to \$600,000. The Budget Officer stated that he would ask.

AA.3484.0000-State Aid, OASAS Admin. Mr. Farber asked about the pretty big disparity of numbers. The budgeted amount was \$13,153 when the actuals for 2022 were \$120,136 and 2023 was \$227,652 in August. Maybe the office is thinking the revenue is something different than the way it's getting recorded in the Treasurer's Office.

AA.3490.0000-State Aid, Mental Health. Mr. Farber asked if Ms. Greene said something about the OASAS services and the jail the other day. He thought there was discussion about the way she



was doing it or not being able to do it. Mr. Farber asked the Treasurer to see where they were now with the numbers. He wanted to make sure they were going to hit the anticipated \$917,622.

AA.3610.0000-State Aid, Social Services Admin-S/S. The Budget Officer stated that there was a disconnect between the budget amount and the total activity received for both years. He used the number provided by the department but doesn't have an explanation. Mr. Farber suggested re-asking the question.

AA.3619.0000-State Aid, Child Care-Foster Care-S/S. The Budget Officer stated that there was an anticipated revenue that they have not seen yet potentially. So, that number might be realistic based on where the current activity is. Mr. Farber asked the Treasurer if she knew where they had been on the expense side because foster care expenses are one of those things that can fluctuate. He stated that if the cost stays low, it may well be that the revenue doesn't come to fruition. So, they need to make sure when they are looking at foster care on the expense side that they haven't reduced the expenses because it has been low and didn't catch the reduction of the revenue.

AA.3640.0000-State Aid, Safety Net-S/S. The Budget Officer stated that he didn't know where they were currently. Mr. Arsenaault asked what Safety Net was. Mr. Farber stated that DSS has a variety of programs with different titles. Safety Net is a specific program under DSS that certain eligible people of low income are eligible for. The revenues are really complicated because you get both the state and federal portion. So, right now they are going through the 3000 series which are the state aid revenues associated with the appropriations. When they get into the federal side, they will see there are federal share revenues for foster care and some of the DSS programs.

AA.3789.0000-State Aid, Economic Asst/Fuel Quality. The Budget Officer stated that this wasn't going to be available for 2024. Mr. Farber asked if they had phased out the fuel quality program. The Clerk of the Board confirmed that this was Weights and Measures. Neither Mr. Farber nor the Clerk of the Board were aware that this was going away. The Clerk of the Board asked if Herb Schmid, Weights and Measures Director, stated that it was ending. The Budget Officer stated that it was a different source than this. The Clerk of the Board asked what this money was for. She stated that she would look up the history to see what it was. She also stated that the contract will be up for renewal soon and as far as she was aware, we were going to renew it.

The Budget Officer stated that he spoke with Ms. Bly and she is going to be adding 3 more youth team sports and youth development program grants that will have corresponding expenditure accounts. Mr. Farber confirmed that the youth programs that were in the budget were the ones that Bob Kleppang, retired Mental Health Director, historically had administered with the youth board. The Clerk of the Board confirmed that Community Services didn't do it anymore and it moved under DSS.

AA.3989.0000-State Aid, Solid Waste Asst Grant-Tipping Fee. The Budget Officer stated that it went away for 2024. The Board asked why. Mr. Farber stated that this was the state grant, and it should still be there. Two or three years ago there was some pressure to eliminate it from the budget and NYSDEC wasn't putting it in the budget. The County had to appeal to the Governor's Office two years in a row and the legislature to get it back in. His recollection is that during the 2023-2024 state budget process it was in executive budget and the legislature affirmed it. He didn't think

it was vulnerable at this point. The Clerk of the Board stated that she has been dealing with them for the claiming this year and no one is acting like it's going away. Mr. Farber thought it was worth checking on with Mr. Eldridge and he further discussed the background. The Clerk of the Board stated that the claim this year hadn't been paid yet. Mr. Tomlinson confirmed with Mr. Eldridge that it should be included in the budget.

The Budget Officer stated that Federal Aid Public Health Grant numbers are ones that get budgeted by resolution in 2024. The Clerk of the Board asked about AA.4401.0000-Federal Aid, Public Health Emergency Prep Grant. Mr. Farber thought they anticipated it now as a revenue because that goes to cover Victoria Fish's, Emergency Preparedness and Health Coordinator, salary and it should be in there. He further discussed when it was a contracted position.

AA.4451.0000-Federal Aid, Early Intervention Grant and AA.4482.0000-Federal Aid, WIC Grant. Mr. Farber confirmed that they weren't putting them in and also not on the appropriation side either. He thought they put the early intervention in the cost side when they did the budget. The Budget Officer thought they hadn't in the last couple of budgets. Mr. Farber stated that they should be putting in the WIC money and Early Intervention money in the Federal revenues if the appropriations are in.

Recess for lunch at 12:00PM.  
Reconvened at 1:00PM

The Chairman made a motion to enter an Executive Session for the discussion of specific personnel, seconded by Mr. Arsenault. Carried.

1:25PM A motion to open the session by Chairman, seconded by Mr. Farber. Carried.

The Chairman stated that there was no action taken in Executive Session.

Present: Brian Wells, Phil Snyder, William Farber, Chris Rhodes, Rebekah Crewell, Steve Tomlinson and Clay Arsenault

Absent: Betsy Bain and John Frey

Also Present: Beth Hunt-Treasurer and Barry Baker-Budget Officer

2024 Budget Review: *(continued)*

AA.3989.0000-State Aid, Solid Waste Asst Grant-Tipping Fee. The Budget Officer stated that he remembered why he removed it and it was because we have vouchered and not received for 2021 and 2022. The Budget Officer stated that it was up to the Board if they wanted him to put it in or not. Mr. Farber asked about not receiving reimbursement for two years. The Budget Officer stated it was 2021, 2022 and now 2023. The Treasurer confirmed that the claim hadn't gone in yet for 2023.

The Budget Officer circled back with Ms. Tomlinson regarding the Early Intervention and WIC grants. He stated that the earlier sheets that went out to them didn't have some of these accounts

on them. They made an adjustment by adding about six different accounts on the worksheet. They came back in, and he didn't enter them into the tentative budget. They have revenue coming in to offset what's already in the appropriation. Mr. Farber stated that he thought Ms. Tomlinson had stated there was around \$150,000 that wasn't in revenue. The Budget Officer stated that he had \$113,000. He apologized for the error of not putting those in when they got the corrected sheets.

#### General Expenses:

AA.1010.0101-Legislative Board, Chairman of Board. The Budget Officer stated that this has been split into 2 accounts. Historically the Chairman was paid his Supervisor pay and Chairman pay from this account. This amount represents just the Chairman pay, the Supervisor portion will be paid from Supervisor Account, AA.1010.0102, with the other 8 Supervisors. Mr. Farber asked the Budget Officer to check the math because it looks like the \$27,000 wasn't added. The Budget Officer stated that he took the number off, made it a total, added 3% and then divided by 9. Mr. Arsenault stated that it should be 4.5%. Mr. Farber disagreed on the Budget Officer's amount. He stated the original \$221,183 reflected 8 Supervisors. It seems logical that if he divided that by 8 then you would get the number that needed to be added to \$221,183 to now fund 9 Supervisors. Where the difference is about \$24,000 instead of the \$27,000. The Budget Officer stated that he had \$26,451 which is the salary in 2023. If you add 3% onto that it equals \$27,245 multiplied by 9 Supervisors is \$245,205. Mr. Farber asked if he used a different percentage initially to get the \$221,183. The Budget Officer stated that was 4.5% added on. Mr. Farber confirmed that amount was at 4.5% and the \$245,205 is at 3%. He stated that was why the numbers don't compare. Mr. Arsenault asked who was at 3% and who was at 4.5%? Mr. Farber stated that they all are at 3%. The Budget Officer stated that the department request stage at \$221,183 was at 4.5%. Mr. Farber stated that the Budget Officer has recommended, rather than the 4.5% that was in the departmental request to instead do 3% for the Supervisors and that is why the number is lower. The Budget Officer stated that he thought the 4.5% was for Department Heads. Mr. Tomlinson stated that they agreed it was Department Heads and Elected Officials. The Budget Officer asked the Board what they wanted percentage wise. Ms. Crewell asked what last year was. The Budget Officer stated that it was 7% across the board for everyone and this year it's 3% and 4.5% for Department Heads. The Chairman asked if they should go around the room.

Mr. Tomlinson – 4.5%

The Chairman – 3%

Mr. Arsenault stated that elected should be one thing. The Supervisors do help run the County. He is fine with getting 3% but it's different for the other Elected Officials to get more than the Supervisors. Mr. Snyder asked if they discussed 4.5% in Committee. The Chairman asked if he was for 4.5%. Mr. Snyder stated that he was in a way, but expenses are going up so much. Mr. Arsenault stated let's do 3% and move on if that was what people were comfortable with.

Mr. Arsenault – 3%

Ms. Crewell – 4.5%

Mr. Farber stated that he would leave it up to the people that will still be here.

Mr. Snyder – 3%

AA.1010.0103 – Legislative Board, Assistant to Chairman. Mr. Rhodes asked if this was going to be the current Clerk of the Board. The Chairman stated that it was going to be an Administrative Assistant to the Chairman. It will be put in place next year by that Chairman. The Budget Officer stated that it was \$50,000 at one point. The Chairman stated that they were attempting to try to set up the offices down the road. He also stated that there was a resolution stating the Chairman can appoint a position and we needed to fund it so he put it in the budget. Mr. Farber confirmed that there was a local law. Mr. Arsenault confirmed that they don't currently have this position.

1:45PM Mr. Tomlinson and Ms. Crewell left the meeting.

AA.1040.0105 – Clerk Leg Board, Assistant Deputy Clerk. The Budget Officer stated that was the new employee with a Step increase. The Clerk of the Board stated that she wouldn't be getting a Step increase next year because she is a transfer and is getting her next step in December of 2023. The Budget Officer stated that wasn't what he had but would check on it. The Clerk of the Board stated that when she transferred her time came with her. Mr. Farber confirmed that her hire date tracks with her.

AA.1165.0101 – District Attorney, County District Attorney. The Budget Officer stated that \$131,713 would be at 4.5%. The Chairman asked if there was anything saying the Board couldn't hold that flat. The Budget Officer stated there wasn't. Mr. Rhodes confirmed they were talking about holding it flat at the 2023 budget of \$126,040. The Chairman asked for the Board's thoughts. After a discussion, the Board agreed to leave it at the 2023 rate. The Budget Officer stated he would change it to \$126,040.

The Chairman stated that the current DA had requested to remove the Clerk position and replace it with a PT second ADA in the 2023 budget. Mr. Farber asked what the DA's budget request was for the 2024 budget. Mr. Farber asked if the DA asked to continue the part-time ADA or for a Clerk or for both. The Budget Officer confirmed that he had made no changes. Mr. Farber asked if the DA made adjustments based on Personnel's numbers for the salaries and that was what the Budget Officer put in. The Budget Officer stated that he thought the DA's request was 3% which is what the \$130,822 number was and that he changed it to 4.5%.

Mr. Snyder asked what the salary is for the DA. Mr. Farber stated that right now it's \$126,040 and the proposal for next year is \$126,040. Mr. Farber stated that he supports doing anything he thinks they need to do for the DA's Office. He asked if the DA had the part-time assistant filled. The Clerk of the Board stated that it was seasonal. Mr. Farber asked the Budget Officer how they generate the new salary for that position. It looks like in 2023 they have \$31,405 and now it looks like the budget request is \$33,000 but the tentative is \$26,986. The Budget Officer stated that is based on the hours that he was provided by the Personnel Office. The Chairman stated that his concern with the Clerk position is if there happens to be a change in leadership and that individual wants to have a Clerk. He was curious about how flexible the Board could be. To move money to perhaps advertise. The Budget Officer answered Mr. Farber's question stating that he was given 20 hours per week, which gave him 1,048 hours for the year based on \$25.75 per hour. Mr. Farber asked the Budget Officer to call the DA to clarify his request.

AA.3989.0000-State Aid, Solid Waste Asst Grant-Tipping Fee. They further discussed and decided that the Budget Officer should put it back in.

AA.1165.0402-District Attorney, Office Supplies. The Budget Officer stated there was an increase from \$12,000 to \$15,000. Mr. Farber asked if there was an explanation. The Budget Officer stated that he didn't receive any. Mr. Farber stated that he was particularly struck by the fact that it doesn't look like they are spending a lot this year. They further discussed the DA's budget. Mr. Farber confirmed that the Budget Officer didn't have a follow-up meeting with the DA on his budget it was just the budget request. He asked what if they reduce the office supplies back to the \$12,000 and request a budget meeting. Then the DA can come in to explain and the Board could ask questions about the part-time ADA position as well as ask how it's going without the Clerk position. The Budget Officer stated that it was up to the Board. Mr. Farber stated that it was too early to have him in on Wednesday, November 8<sup>th</sup> but possibly the following week. He did state that with the following week it would be worth getting input from the DA elect.

AA.1170.0102-Public Defender, Admin Staff. The Budget Officer stated it was \$20,664. The Clerk of the Board stated that it needed the new number because they increased her a day. Mr. Farber asked if the Public Defenders request was based on the additional and what the Budget Officer put in was just based on the flat percent against last year.

AA.1170.0106-Public Defender, Arraignment Stipend. The Clerk of the Board stated this needs to be removed. It will be funded with the revenue by resolution in 2024.

AA.1170.0401-Public Defender, Defense & Investigator. The Clerk of the Board stated that this line is the only one in his budget that's 100% county dollars. Mr. Farber stated that this is County money to cover panel members when they need an appointment outside of the Public Defenders Officer because of conflict. Mr. Snyder asked why it jumped. The Clerk of the Board stated it was because of an upcoming case.

AA.1170.0409-Public Defender, Arraignment Mileage. The Clerk of the Board stated this is also part of Distribution #11 and will be funded by resolution in 2024.

AA.1185.0101-Medical Examiners & Coroners, Personal Services. Mr. Farber wondered if it was realistic to budget \$12,000 for next year. He stated he was told they were also covering a lot of autopsies which adds to the expense. The Clerk of the Board stated that some of them are doing a follow up day to go to the autopsy, so they are paying them their base pay plus an additional day. They didn't typically do that. They further discussed. The Clerk of the Board stated that she thought this was close to being over this year and so is AA.1185.0403-Autopsies. They have had a lot of forensic autopsies. The Budget Officer stated that he did raise the autopsy amount to \$24,000. He asked if they had a suggestion for personal services of \$13,000 or \$15,000 and they decided on \$15,000. Mr. Farber stated that he would also support an increase in autopsy. They further discussed and decided on \$34,000.

AA.1325.0101-Treasurer, County Treasurer. The Budget Officer stated the tentative had the current Treasurer' salary plus the 4.5% but there is a new Treasurer this year. Mr. Arsenault stated that they wouldn't budget the \$100,712. Mr. Rhodes asked what the history on percentage was.

Mr. Arsenault stated that he found it was all over the place. Mr. Farber stated that Mr. Arsenault's list comingled Department Heads and Elected Officials. The big difference with Department Heads is they negotiate the salary. Mr. Rhodes stated that they knew who was going to get the seat and she has been working in that office for some time. So, that is a whole different aspect. Mr. Arsenault stated that he wasn't for cutting the Clerk if they weren't going to cut the Treasurer. They should be somewhat even. Mr. Rhodes asked even if it were based on experience? Mr. Arsenault stated that they could give percentage points for experience. He thought they should discuss both salaries because he thinks they should be figured out together. Mr. Rhodes asked what the requested amount of \$99,267 for the Treasurer was. The Budget Officer stated that was the amount with 3%.

Mr. Farber asked the Chairman if he could abstain from the salary conversation.

The Chairman stated that they should take some accountability for experience. Mr. Arsenault suggested a 5% reduction for County Treasurer and a 10 or 15% reduction for County Clerk. That would keep the Treasurer around \$95,000 and about \$90,000 for the Clerk. Ms. Hunt stated that the Deputy Treasurer position would be making \$69,403 next year. Mr. Rhodes asked if the change in pay was made before or after COLA's because what Mr. Arsenault was proposing was after COLA. Mr. Arsenault stated that if they did the 5% reduction for Hamilton County Treasurer after the 4.5% COLA the salary would be \$95,676. If they take 10% off the Hamilton County Clerk, the salary would be at around \$94,278. Mr. Snyder stated that they went back to 2023 for the DA's salary and wouldn't they do the same for these. Mr. Arsenault discussed the 5% reduction for Hamilton County Treasurer again. Mr. Rhodes suggested that they leave it flat using the 2023 salary amount but what about experience? Mr. Arsenault stated that they almost need to do a percentage because then it's defensible. Mr. Arsenault stated that he was happy with 2 different percentages but wanted to know everyone else's opinion. Mr. Arsenault confirmed that they were forgetting about the 4.5% and using base salary for 2023. They agreed with a 5 and a 10% reduction. Mr. Rhodes stated that this gave them a basis to go off in the future. Mr. Arsenault stated that 10% is going along with a lot of what they have done over the years. The Sheriff was a 10% reduction. The Real Property Tax Director was 20% as a Department Head. They further discussed. They then discussed 12.5% reduction for Hamilton County Clerk and 5% Hamilton County Treasurer and that would be a \$3,842 difference. He felt it was a little more of a thank you for the experience. The Treasurer salary would be \$96,375 subtracting 5% equals \$91,556. County Clerk salary would be \$100,244 subtracting 12.5% equals \$87,714. Mr. Arsenault asked Ms. Hunt's opinion and she thought it was fair. Mr. Snyder asked if they would have a chance to go back to the DA's salary. Mr. Rhodes stated that both DA candidates had been here. They discussed leaving it flat but also reducing it by 5% because they both have experience too. There is a possibility of having the same person in the position next year so maybe just leave it flat. They agreed to discuss this on Wednesday. Mr. Arsenault confirmed that the Board agreed with the salary amount of \$91,556 for Treasurer and \$87,714 for County Clerk.

AA.1325.0102-Treasurer, Deputy County Treasurer. The Budget Officer stated that this will be a new person because Jodie Small will be the County Treasurer. Mr. Arsenault confirmed that it's the Treasurer's appointment. Ms. Hunt stated that he is currently the Senior Account Clerk and the salary for 2024 is \$46,395. Mr. Arsenault asked if they should also do a 5% reduction. He has experience. Mr. Farber confirmed that the Deputy is on the grade and step system. The Clerk of

the Board asked what Ms. Small's grade was and wouldn't he just move to that grade. Mr. Farber stated he thought that was how it would work. The Budget Officer stated that the position is a Grade 12. Ms. Hunt asked what step Josh Troxel was. The Budget Officer stated he was a Step 3. He didn't have the chart to know what the salary would be for Grade 12 Step 3. He stated that Mr. Troxel is currently in Grade 8. Ms. Hunt stated that the Senior Account Clerk got replaced with the Payroll Clerk position. Mr. Farber confirmed that there won't be a request to fill that position in 2024.

The Chairman asked if they could stop there and the Budget Officer stated that they will start next time with AA.1340.0101-Budget, Budget Officer Personal Services.

As there was no further business, the Chairman recessed the meeting until November 8, 2023 at 10:30 AM.