

AGENDA
ORGANIZATION MEETING
JANUARY 4, 2024

- 2:00 PM Call to Order
 Pledge to Flag
 Opening Prayer
 Roll Call
- First Order of Business – Selection of Temporary Chairman
- Appointment of Permanent Chairman for the Year 2024
- No. 1 Appointment of Deputy Chairman
- Public Comment
- Reports of Standing/Special Committees
- ‘State of County’ – Brian E. Wells
- 2:30 PM Public Hearing – Proposed Local Law No. 1 of 2024

RESOLUTIONS:

Finance Committee:

- No. 2 Rules of Order
- No. 3 Resolution to Name Clerk of the Board
- No. 4 Appointment of County Attorney
- No. 5 Appointment of Budget Officer
- No. 6 Appointment of County Historian
- No. 7 Appointment of Weights & Measures Director
- No. 8 Investment Policy for the County of Hamilton
- No. 9 Approval of Payment – 2024 Workers Compensation
- No. 10 Approval of Payment – 2024 County Insurance Package and Cyber Insurance

- No. 11 Setting Rate for Travel Allowance – 2024
- No. 12 Resolution Authorizing Towns of Benson, Hope, and Lake Pleasant Shared Services Contracts for Accounting in 2024
- No. 13 2023 Transfer of Funds – Deputy Treasurer
- No. 14 Appointments to the Lake Champlain-Lake George Regional Planning Board
- No. 15 Authorizing Chairman to Execute Agreement with the Adirondack Park Local Government Review Board – 2024
- No. 16 Agreement with Cornell Cooperative Extension Association of Hamilton County
- No. 17 Approval of Contract with the Hamilton County Federation of Sportsmen’s Clubs, Inc.
- No. 18 Authorization to Attend the 2024 NYSAC Legislative Conference
- No. 19 2023 – Authoriing Transfer of Funds for IT Services
- No. 20 2024 – Approval to Pay Invoice for Government Website

Central Government Committee:

- No. 21 2023 Transfer of Funds – Board of Elections
- No. 22 Authorization to Hire Temporary Help – County Clerk’s Office

Emergency Preparedness/Emergency Response Committee:

- No. 23 Authorizing Chairman to Enter into Renewal of Inter-Municipal Agreement with Essex County for E911 Service
- No. 24 2023 Transfer of Funds – Sheriff, Jail, and Other Correctional Accounts
- No. 25 Authorization to Hire Five Boat Patrolmen to Serve in Sheriff’s Office
- No. 26 Authorizing Renewal Agreement with Hamilton County Emergency Medical Services Council, Inc.

Human Services Committee:

- No. 27 2023 Transfer of Funds – Social Services
- No. 28 Authorizing Lease with OneWorkSource – 2024

No. 29 Cooperative Agreement between the County Attorney and the Department of Social Services

No. 30 Approval of Veterans Services Contract – 2024

Publicity, Tourism, Planning & Economic Development Committee:

No. 31 2023 Transfer of Funds – Planning, Tourism and Economic Development Administrative Aide

No. 32 2023 Transfer of Funds – ANCA/CBIT

Public Works Committee:

No. 33 2024 - Authorizing Fleet Coordinator to Purchase Vehicles for Public Health & Social Services

No. 34 Authorizing Deposition of Excess Vehicle

No. 35 2023 – Approval of Budget Amendments County Road Fund – Moose River Plains Contract

No. 36 2024 – Approval of Expenditures of Materials and Supplies for Road Construction and Maintenance Projects

No. 37 2024 – Approval of Professional Engineering Services

No. 38 Approval – Use of County Roads as Designated for Snowmobile Use for Year 2024

Finance Committee:

No. 39 Approval of Audits in County Highway Funds

No. 40 Approval of Audits in the County General Funds and Capital Project 2022-1 Big Brook Bridge

Close Public Hearing for Proposed Local Law No. 1 of 2024

Adoption of Proposed Local Law No. 1 of 2024

Other Reports

Adjourn

RESOLUTION NO.

APPOINTMENT OF DEPUTY CHAIRMAN

DATED: JANUARY 4, 2024

BY

BE IT RESOLVED, that Supervisor _____ is hereby appointed Deputy Chairman for the year 2024.

Seconded by

RESOLUTION NO.

RULES OF ORDER

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors pursuant to Section 153 subdivision 8 of the County Law is required to adopt the Rules of its Proceedings,

NOW, THEREFORE, BE IT

RESOLVED, that the Hamilton County Board of Supervisors does hereby adopt the Rules of Order of the Board of Supervisors of Hamilton County 2024-2025, and be it further

RESOLVED, that the aforesaid rules shall be applicable to the proceedings of the Hamilton County Board of Supervisors for the years 2024 and 2025.

Seconded by

RESOLUTION NO.

RESOLUTION TO NAME CLERK OF THE BOARD

DATED: JANUARY 4, 2024

BY

WHEREAS, the Board of Supervisors has deemed it appropriate to change the Clerk of the Board position from a 35 hour work week to a 40 hour work week due to the tasks that the position has taken on, be it

RESOLVED, that Laura A. Abrams be and hereby is named Clerk of the Hamilton County Board of Supervisors for a term of two years commencing January 1, 2024, ending December 31, 2025 as a 40 hour per week position, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$7,415.00 from Account No. A1010.0103 Assistant to the Chairman and \$3,797.00 from Account No. A1990.0401 Contingent to Account No. A1040.0101 Clerk of the Board to cover said increase in hours and the Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF COUNTY ATTORNEY

DATED: JANUARY 4, 2024

BY

WHEREAS, Section 500 of Article 11 of the County Law of the State of New York provides that the Board of Supervisors of each County shall appoint a County Attorney, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Attorney Charles R. Getty, Jr. of the Town of Lake Pleasant, County of Hamilton, as County Attorney of the County of Hamilton, as provided by Section 500, Subdivision 1 of the County Law for a term of office commencing January 1, 2024 ending December 31, 2025, and be it further

RESOLVED, that the salary of the County Attorney be paid from County Attorney Account No. A1420.0101 Personal Services \$98,424.00 per annum in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF BUDGET OFFICER

DATED: JANUARY 4, 2024

BY

BE IT RESOLVED, that Barry Baker is hereby appointed Budget Officer for a term January 1, 2024 ending December 31, 2024.

Seconded by

RESOLUTION NO.

APPOINTMENT OF COUNTY HISTORIAN

DATED: JANUARY 4, 2024

BY

WHEREAS, the Education Law, Section 148, of the State of New York provides that the Board of Supervisors of each County shall appoint a County Historian, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Ernest D. Virgil of Lake Pleasant, NY as County Historian for a term of two years commencing January 1, 2024 and ending on December 31, 2025, at an annual salary of \$13,893.00 paid from Account No. A7510.0101 in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF WEIGHTS & MEASURES DIRECTOR

DATED: JANUARY 4, 2024

BY

BE IT RESOLVED, that Herbert W. Schmid is hereby appointed Weights & Measures Director for a term January 1, 2024 ending December 31, 2025 at annual salary of \$19,296.00 paid from Account No. A6610.0101 and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

INVESTMENT POLICY FOR THE COUNTY OF HAMILTON

DATED: JANUARY 4, 2024

BY

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, and

WHEREAS, the County Treasurer recommends the banks where monies are deposited and the maximum amount as follows:

NBT: \$12,000,000.00 (Twelve Million)
Community Bank: \$2,000,000.00 (Two Million)
Key Bank: \$5,000,000.00 (Five Million)
JP Morgan: \$10,000,000.00 (Ten Million)
Bank of America: \$5,000,000.00 (Five Million)
T.D. Bank: \$12,000,000.00 (Twelve Million)
The Bank of New York Mellon: \$6,000,000.00 (Six Million)
Modern Bank, NA: \$4,000,000.00 (Four Million)

be it

RESOLVED, that the above listed amendments be adopted and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF PAYMENT – 2024 WORKERS COMPENSATION

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors awarded the County Workers Compensation package to PERMA for 2024, and

WHEREAS, the County has determined that taking advantage of the three-year contract rate discount, with a guaranteed cost (excluding NYS Assessments) for year two and a loss ratio rate based on year two for year three, are all benefits to Hamilton County, and

WHEREAS, the County is in receipt of the annual premium for 2024 from PERMA for Workers Compensation in the amount of \$108,448.00, be it

RESOLVED, that the County will take advantage of the three-year contract rate discount, and be it further

RESOLVED, that the 2024 premium be paid in the amount of \$108,448.00 from the 2024 Budget charging the several accounts so noted for Employee Benefits Workers Compensation and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**APPROVAL OF PAYMENT – 2024 COUNTY INSURANCE PACKAGE AND CYBER
INSURANCE**

DATED: JANUARY 4, 2024

BY

WHEREAS, the Board of Supervisors awarded the County Insurance Package to NFP with NYMIR Insurance as the carrier, and

WHEREAS, the current premiums are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$227,387.70 for the period January 1, 2024 – January 1, 2025 for the County Insurance Package and Cyber Insurance be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to NFP, in the amount of \$227,387.70 for Invoice No. 739398 from the several accounts for insurance.

Seconded by

RESOLUTION NO.

SETTING RATE FOR TRAVEL ALLOWANCE – 2024

DATED: JANUARY 4, 2024

BY

RESOLVED, that Hamilton County will, effective January 1, 2024, compensate auto mileage incurred by employees on behalf of the County at the rate of \$.67 per mile and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING TOWNS OF BENSON, HOPE, AND LAKE PLEASANT
SHARED SERVICES CONTRACTS FOR ACCOUNTING IN 2024**

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors set the agenda for developing a Shared Services Plan with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Hamilton County Treasurer's Office has been providing Back Office functions, including but not limited to Accounting and Payroll, and

WHEREAS, Hamilton County Treasurer's Office would like to continue these functions, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into agreements with the Towns of Benson, Hope, and Lake Pleasant to provide Bookkeeping Services for the year 2024, with the approval of the County Attorney, and be it further

RESOLVED, that the Contracts will be in the following amounts:

Benson	\$ 8,580.00
Hope	\$10,670.00
Lake Pleasant	\$14,850.00

and be it also

RESOLVED, that the County Treasurer be so authorized, and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

2023 TRANSFER OF FUNDS - DEPUTY TREASURER

DATED: JANUARY 4, 2024

BY

WHEREAS, the Deputy County Treasurer's term ended on 12/31/2023, and

WHEREAS, the Deputy County Treasurer was paid out remaining vacation time which created a shortage in Account No. A1325.0102, Deputy County Treasurer, and

WHEREAS, an additional 35 hours are still to be paid on the next payroll for the remainder of 2023, and

WHEREAS, funds need to be transferred to cover the shortage, therefore, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer:

FROM: A.1990.0401 Contingent Fund	\$1,668.15
TO: A.1325.0102 Deputy County Treasurer	\$1,668.15

Seconded by

RESOLUTION NO.

**APPOINTMENTS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL
PLANNING BOARD**

DATED: JANUARY 4, 2024

BY

WHEREAS, the by-laws of the Lake Champlain – Lake George Regional Planning Board state that each member-county shall appoint six directors to the Board with the Chairperson of the Board of Supervisors, the Chief Financial Officer and the Highway Superintendent of each member county being Ex-Officio members and three additional directors shall be appointed by the Chairperson of the Board of Supervisors of each member county, and

WHEREAS, the tenure of Ex-Officio Officers shall be consistent with their terms of office and the additional three (3) members shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year, be it

RESOLVED, that the following appointments be made to the Lake Champlain-Lake George Regional Planning Board:

Chairman of the Board of Supervisors
County Treasurer
Highway Superintendent

Christy Wilt – Term January 1, 2022 – December 31, 2024
Clay Arsenault – Term of January 1, 2023 – December 31, 2025
Beth Hunt – Term of January 1, 2024 – December 31, 2026

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2024**

DATED: JANUARY 4, 2024

BY

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2024 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.0403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF
HAMILTON COUNTY**

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors has appropriated the sum of Fifty-two Thousand Three Hundred Dollars (\$52,300.00) for the support and maintenance of the Cornell Cooperative Extension Association of Hamilton County,

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Subdivision 8 of Section 224 of the County Law, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into a memorandum agreement with the Cornell Cooperative Extension Association of Hamilton County for the fiscal year of January 1, 2024 through December 31, 2024 in the amount of Fifty-two Thousand Three Hundred Dollars (\$52,300.00), and be it further

RESOLVED, the Hamilton County Board of Supervisors does hereby authorize payment of Fifty-two Thousand Three Hundred Dollars (\$52,300.00) to the Cornell Cooperative Extension Association of Hamilton County in one payment, on or about February 1, 2024 and said amount shall be paid from Account No. A8750.0401, and the Hamilton County Treasurer be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF CONTRACT WITH THE HAMILTON COUNTY FEDERATION OF SPORTSMEN'S CLUBS, INC.

DATED: JANUARY 4, 2024

BY

WHEREAS, this Board desires to enter into a contract with the Hamilton County Federation of Sportsmen's Clubs, Inc., for the year 2024, and

WHEREAS, the "Federation" has an established program, for promotion and education with respect to wildlife and environmental conservation, and

WHEREAS, the "Federation" through the relationships they have established with the local Fish & Game or Rod & Gun Clubs has an ability to provide a needed service to the County, and

WHEREAS, such service is anticipated to be promotion and education surrounding wildlife, fishing, and environmental conservation, and

WHEREAS, there are opportunities to provide these services through existing camps, kids fishing derbies, etc.,

NOW, THEREFORE, BE IT

RESOLVED, that the County Attorney be authorized to prepare a contract to pay One Thousand Five Hundred Dollars (\$1,500.00) to the Hamilton County Federation of Sportsmen's Clubs, Inc., giving them authority to carry on a program including conservation education, and be it further

RESOLVED, that the Chairman be authorized to execute such contract and that One Thousand Five Hundred Dollars (\$1,500.00) be paid on or about March 7, 2024 from Fish and Game Account No. A8720.0402 Federal Fish and Game, and that the Fish & Game Account No. A8720.0402 be charged for any and all other expenses authorized herein, and be it also

RESOLVED, that Hamilton County would provide funding for up to 8 local Hamilton County Fish & Game or Rod & Gun Clubs at up to \$500.00 per club for promotional or educational programs as above defined approved by the Committee of the Hamilton County Federation of Sportsmen's Clubs, Inc. and also be covered by this contract, and be it further

RESOLVED, that upon completion of the Federation's Coyote Contest they will be reimbursed up to \$500.00 as part of said contract, and be it further

RESOLVED, that all expenses under Fish and Game Account No. A8720.0402 Fish & Game will be reimbursements to the Federation for expenses already paid under the \$500.00 per club formula and \$500.00 for said Coyote Contest, and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO ATTEND THE 2024 NYSAC LEGISLATIVE CONFERENCE

DATED: JANUARY 4, 2024

BY

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the 2024 Legislative Conference in Albany, N.Y. February 26 – February 28, 2024, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above-mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

RESOLUTION NO.

2023 - AUTHORIZING TRANSFER OF FUNDS FOR IT SERVICES

DATED: JANUARY 4, 2024

BY

WHEREAS, there is a shortage of funds in 2023 budget Account No. A1040.0410 Computer Maintenance, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$2,500.12 from Account No. A1990.0401 Contingent to Account No. A1040.0410 Computer Maintenance for IT services.

Seconded by

RESOLUTION NO.

2024 - APPROVAL TO PAY INVOICE FOR GOVERNMENT WEBSITE

DATED: JANUARY 4, 2024

BY

WHEREAS, the invoice for the 2024 County Website Management has been received from Catalog and Commerce Solutions, LLC, be it

RESOLVED, that the County Treasurer is hereby authorized to pay Catalog and Commerce Solutions, LLC for Invoice No. 2457 for website management for 1/1/24-12/31/24 in the amount of \$4,950.00 from Account No. A1040.0411 Website.

Seconded by

RESOLUTION NO.

2023 TRANSFER OF FUNDS - BOARD OF ELECTIONS

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Board of Elections has exceeded the 2023 budgeted amount in Account No. A1450.0104 Deputy Republican Commissioner in the amount of \$246.76 and Account No. A1450.0109 Election Workers by \$840.30, and

WHEREAS, this deficit was due to several required manual recounts, and additional staffing needed at poll sites, including early voting, and

WHEREAS, the Hamilton County Board of Elections requests that the amount of \$246.76 be transferred to Account No. A1450.0104 Deputy Republican Commissioners from Account No. A1450.0106 Republican Temporary Clerk, and

WHEREAS, the Hamilton County Board of Elections requests that the amount of \$840.30 be transferred to Account No. A1450.0109 Elections Workers from Account No. A1450.0105 Democratic Temporary Clerk, be it

RESOLVED, that the following transfer of funds take place to cover the additional need in 2023:

From: Account 1450.0106 Republican Temporary Clerk	\$246.76
To: Account 1450.0104 Deputy Republican Commissioner	\$246.76
From: Account 1450.0105 Democratic Temporary Clerk	\$840.30
To: Account 1450.0109 Elections Workers	\$840.30

and that the County Treasurer be so authorized to make such transfers.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO HIRE TEMPORARY HELP - COUNTY CLERK'S OFFICE

DATED: JANUARY 4, 2024

BY

WHEREAS, the County Clerk's Office is currently down one Motor Vehicle Clerk, and

WHEREAS, the incoming County Clerk has limited knowledge on job responsibilities including laws and rules as it relates to the Motor Vehicle Office and the workings and requirements of the Hamilton County Clerk's Office on all legal documents that are filed and recorded through that office including pistol duties, and

WHEREAS, the retiring County Clerk, Jane Zarecki has offered her assistance to the new County Clerk to help with preparing reports that are required for the end of the year and first of the year as well as being on site to continue teaching the workings of the office and answer any questions that may arise regarding the back of the house operations, and

WHEREAS, during a meeting with the Central Government Committee, it was agreed to hire Jane Zarecki on a limited basis at an hourly rate of \$57.558 not to exceed 100 hours or \$5,800.00, working approximately 4 hours a day on a schedule that is mutually agreeable, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to transfer \$5,800.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to County Clerk Account No. A1410.0105 Temporary Help, and be it further

RESOLVED, that Jane Zarecki is hereby authorized to work in the County Clerk's Office on a limited basis from January 8, 2024 through February 15, 2024 and be paid from Account No. A1410.0105 Temporary at an hourly rate of \$57.558 not to exceed \$5,800.00 and the Treasurer and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and

WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2024, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by

RESOLUTION NO.

**2023 TRANSFER OF FUNDS – SHERIFF, JAIL AND OTHER CORRECTIONAL
ACCOUNTS**

DATED: JANUARY 4, 2024

BY

WHEREAS, there is a shortage of funds in the Sheriff Overtime/Holiday, Sheriff Car Expense, Jail Overtime/Holiday, Jail Part Time, Jail Food and Other Correctional for 2023, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:

Account No. A3110.0105 – Sheriff – Deputy D	\$ 12,700.00
Account No. A3110.0111 – Sheriff – Part Time	\$ 8,000.00
Account No. A3110.0113 – Sheriff – Grand Jury	\$ 3,000.00

TO:

Account No. A3110.0103 – Sheriff – Overtime/Holiday	\$ 4,000.00
Account No. A3110.0401 – Sheriff – Car Expense	\$ 5,000.00
Account No. A3150.0110 – Jail – Overtime/Holiday	\$ 8,000.00
Account No. A3150.0111 – Jail – Part Time	\$ 2,000.00
Account No. A3150.0403 – Jail – Food	\$ 1,500.00
Account No. A3170.0401 – Other Correctional	\$ 3,200.00

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO HIRE FIVE BOAT PATROLMEN TO SERVE IN SHERIFF'S
OFFICE**

DATED: JANUARY 4, 2024

BY

WHEREAS, the Sheriff has reported to this Board there is a need for five boat patrolmen to patrol lakes in Hamilton County during the 2024 Summer Season (June through September), therefore, be it

RESOLVED, that the Sheriff be authorized to hire five boat patrolmen for the 2024 Summer Season beginning June 21st with any advance required training authorized, and be it further

RESOLVED, that the County Treasurer be authorized to prepare proper contracts to submit to the State of New York to meet the requirements of the State of reimbursement.

Seconded by

RESOLUTION NO.

**AUTHORIZING RENEWAL AGREEMENT WITH HAMILTON COUNTY
EMERGENCY MEDICAL SERVICES COUNCIL, INC.**

DATED: JANUARY 4, 2024

BY

WHEREAS, Hamilton County EMS Council, Inc. places significant emphasis on training ambulance personnel, and

WHEREAS, the EMS Coordinator and the Deputy EMS Coordinator have provided report and financials to the Board of Supervisors regarding the need to contract with Hamilton County EMS Council, Inc. for training, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes an agreement with Hamilton County EMS Council, Inc. to provide training for 2024 in the amount of \$5,000, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check to the Hamilton County Emergency Medical Services Council, Inc. in the amount of \$5,000.00, from Account No. A3640.0403 EMS Training.

Seconded by

RESOLUTION NO.

2023 TRANSFER OF FUNDS - SOCIAL SERVICES

DATED: JANUARY 4, 2024

BY

WHEREAS, funds will be exhausted in the Hamilton County Department of Social Services Appropriation Account No. A6070.0402, Services for Recipients, before the end of the 2023 Budget year, therefore, be it

RESOLVED, that the following transfers be made:

From: A6109.0401 Family Assistance	\$ 6,000.00
To: A6070.0402 Services for Recipients	\$ 6,000.00

and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING LEASE WITH ONEWORKSOURCE – 2024

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors, working with the local WIOA, and the North Country Regional Workforce Investment Council (OneWorkSource), have worked out the details of a lease for the OneWorkSource space, and

WHEREAS, the lease will cover the period of January 1, 2024 through December 31, 2024, and

WHEREAS, the monthly rent to be paid by said tenant will be \$475.00 per month (to cover the use of the lease space together with the cost of heat, electricity, telephone, internet and insurance), therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into and sign said lease on behalf of Hamilton County, and be it further

RESOLVED, that certified copies be forwarded to DSS Commissioner Roberta Bly.

Seconded by

RESOLUTION NO.

**COOPERATIVE AGREEMENT BETWEEN THE COUNTY ATTORNEY AND THE
DEPARTMENT OF SOCIAL SERVICES**

DATED: JANUARY 4, 2024

BY

WHEREAS, it is necessary for the Department of Social Services to enter into a cooperative agreement with the County Attorney in order to justify and obtain funding for such representation, and

WHEREAS, the Office of the County Attorney provides representation to the Department of Social Services through appointment of the Assistant County Attorney, be it

RESOLVED, that the Commissioner of the Hamilton County Department of Social Services, the Hamilton County Attorney and the Hamilton County Chairman of the Board of Supervisors are hereby authorized to execute a Cooperation Agreement for the term of January 1, 2024 through December 31, 2024 between the Department of Social Services and the Hamilton County Attorney upon review of the Hamilton County Attorney.

Seconded by

RESOLUTION NO.

APPROVAL OF VETERANS SERVICES CONTRACT - 2024

DATED: JANUARY 4, 2024

BY

BE IT RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Fulton County, within the meaning of Section 800 of County Law, to provide assistance to members of the armed forces and veterans and their dependents in Hamilton County in obtaining any benefits and awards to which they may be entitled under any Federal, State or local legislation, and be it further

RESOLVED, that said contract shall be effective January 1, 2024 through December 31, 2024, and be it further

RESOLVED, that Hamilton County shall pay to Fulton County the sum of \$16,500.00 per annum in quarterly installments on March 31, June 30, September 30 and December 31, 2024, plus expenses incurred by the Director for travel, postage, telephone, office supplies, printing, flags and markers, miscellaneous, conferences, schools and seminars not to exceed \$900.00.

Seconded by

RESOLUTION NO.

**2023 TRANSFER OF FUNDS – PLANNING, TOURISM AND ECONOMIC
DEVELOPMENT ADMINISTRATIVE AIDE**

DATED: JANUARY 4, 2024

BY

WHEREAS, the Planning, Tourism and Economic Development Administrative Aide has left the position, and

WHEREAS, payment for vacation time accrued was paid and has created a shortage in the Co Planning Aide payroll line, and

WHEREAS, there are still 5 days left in the Aide’s current payroll to account for, and

WHEREAS, funds need to be transferred to cover the shortage and make the account whole, therefore, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer to cover the shortage:

FROM: Account No. A8020.0411 Workshops and Seminars	\$1,361.81
TO: Account No. A8020.0103 Co Planning Administrative Aide	\$1,361.81

Seconded by

RESOLUTION NO.

2023 TRANSFER FUNDS - ANCA/CBIT

DATED: JANUARY 4, 2024

BY

WHEREAS, the Hamilton County Department of Planning, Tourism and Economic Development has entered into a Memorandum of Understanding (MOU) with the Adirondack North County Association's Center for Businesses in Transition from January 1, 2023 to December 31, 2023, and

WHEREAS, outlined in the MOU are the outreach and engagement requirements which will need to be fulfilled in addition to, and outside of, normal county business hours, and

WHEREAS, the budget line for ANCA/CBIT payroll, A8020.0105, was not funded in 2023, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfers:

FROM: A8020.0414 ANCA/CBIT	\$551.95
A8020.0104 Temporary	\$1.65
TO: A8020.0105 ANCA/CBIT	\$553.60

Seconded by

RESOLUTION NO.

**2024 - AUTHORIZING FLEET COORDINATOR TO PURCHASE VEHICLES FOR
PUBLIC HEALTH & SOCIAL SERVICES**

DATED: JANUARY 4, 2024

BY

WHEREAS, the County Board of Supervisors have duly adopted the 2024 Hamilton County Budget, and

WHEREAS, within the said adopted 2024 budget the Board appropriated funding for the purchase of two vehicles for the Public Health Department and one vehicle for the Social Services Department, and

WHEREAS, the vehicles will be purchased using the New York State Marketplace bid or a Hamilton County public bid for 2024 Nissan Altima sedans, be it

RESOLVED, that hereby the County Fleet Coordinator is authorized to go to bid for three (3) sedans for the said departments by either the NYS Marketplace or by a Hamilton County Public bid and the County Treasurer, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING DEPOSITION OF EXCESS VEHICLE

DATED: JANUARY 4, 2024

BY

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has recommended that the following vehicle be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2015	Chev. Impala	2G1WA5E39F1167485	AW4368	DPW	758

be it

RESOLVED, the above vehicle be sold by auction online by Auctions International and the funds from the auction shall be a revenue credit to Account No.DM2665 Sale of Equipment for DPW vehicles, be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

2023 - APPROVAL OF BUDGET AMENDMENTS COUNTY ROAD FUND – MOOSE RIVER PLAINS CONTRACT

DATED: JANUARY 4, 2024

BY

WHEREAS, the County has a maintenance contract with NYSDEC for the Moose River Plains Recreational Area, and

WHEREAS, the contract is a five (5) agreement for a total of \$125,000.00 or \$25,000.00 per year, and

WHEREAS, at times no maintenance is completed per a calendar year and some of the contract is sub-contracted to the Towns of Indian Lake and Inlet, and

WHEREAS, this year maintenance was completed with both equipment rental by the Town of Inlet and purchase of gravel by the County, and

WHEREAS, Revenue Account D3089.0000 Moose River Plains was budgeted at \$15,000.00 for 2023 and because of the work completed in 2023 the following budget adjustments need to be made:

Expenditures –

Account No. D5110.402 Equipment Rental increased by \$20,000.00

Account No. D5110.403 Stone increased by \$10,000.00

Revenue –

Account No. D3089.0000 MRP increased by \$30,000.00

be it

RESOLVED, that the Board of Supervisors does hereby authorize the adjustments stated hereon for 2023 and the County Treasurer be so authorized and the Public Works Superintendent and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

**2024 - APPROVAL OF EXPENDITURES OF MATERIALS AND SUPPLIES FOR
ROAD CONSTRUCTION AND MAINTENANCE PROJECTS**

DATED: JANUARY 4, 2024

BY

WHEREAS, each year the DPW Superintendent needs to purchase materials and supplies for road construction projects, road maintenance projects and have some inventory available for emergencies for the county road system, and

WHEREAS, in all instances the purchases are made through New York State Contract, Hamilton County awarded bids or through a piggyback contract bid from another county of New York State, and

WHEREAS, most of these purchases are over the threshold of the County Highway Superintendents authority to purchase without either Chairman's authorization or by Board resolution authorizing the said purchases, and

WHEREAS, these materials and supplies include but not limited to stone items, culverts, hot mix asphalt, equipment rental, road striping and general construction items, be it

RESOLVED, that the Board of Supervisors does hereby authorize the County Highway Superintendent to purchase materials and supplies as needed without specific authorization for each purchase for county road construction and maintenance if it is within the current adopted budget for 2024 and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

2024 - APPROVAL OF PROFESSIONAL ENGINEERING SERVICES

DATED: JANUARY 4, 2024

BY

WHEREAS, the Public Works Department needs professional engineering services during the year for different instances but not limited to road and bridge work, building permits and bridge flags, and

WHEREAS, A. S. Bell Engineering PC has given the Superintendent a proposal for professional engineering services for 2024, and

WHEREAS, A. S. Bell Engineering PC has many years of experience and years of experience for Hamilton County, and

WHEREAS, the Superintendent recommends moving forward with this proposal, be it

RESOLVED, that the Board of Supervisors does hereby authorize the Chairman of the Board to sign the proposal for professional engineering services from A. S. Bell Engineering PC for Hamilton County for 2024 and the County Treasurer, DPW Superintendent and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

**APPROVAL - USE OF COUNTY ROADS AS DESIGNATED FOR SNOWMOBILE USE
FOR YEAR 2024**

DATED: JANUARY 4, 2024

BY

BE IT RESOLVED, that the Board of Supervisors hereby authorizes any town within the county to designate any County Road or part thereof for snowmobile usage for the year 2024, be it further

RESOLVED, if a town chooses to designate a County Road or any part thereof within that particular towns boundary the town shall follow all rules and regulations of designating a road for snowmobile use per the guidelines set forth in New York State Office of Parks, Recreation and Historic Preservations Snowmobile Unit and also be subject to provide Hamilton County with an insurance certificate covering said use in favor of the County as an additional insured.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JANUARY 4, 2024

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$67,305.71 and bills in the County Road Fund amounting to \$26,401.59 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT 2022-1 BIG BROOK BRIDGE**

DATED: JANUARY 4, 2024

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$111,645.59 the following committees:

Public Works (Buildings) Committee.....	\$7,782.94
Public Works (Solid Waste).....	1,014.56
Finance Committee	26,263.43
Health Committee.....	1,688.35
Human Services Committee.....	4,770.80
Central Government Committee	10,591.06
Emergency Prep./Emergency Response.....	19,692.61
Publicity, Tourism, Economic Development & Planning Committee.....	37,398.80
Internal Management Committee	2,443.04

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge Capital Project 2022-1.....	\$16,641.05
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are hereby approved.

Seconded by