

AGENDA CONTINUED

MARCH 8, 2024

RESOLUTIONS:

Finance Committee:

- No. 16 A Resolution Authorizing the Annual Software Plan with Systems Development Group, Inc. and Payment of the Annual Fee for Image Mate Online System for Hosting Real Property Tax Services Agency Tax and Assessment Data

Emergency Preparedness/Emergency Response Committee:

- No. 17 Management of Emergency Services, Fire Coordinator and EMS Coordinator

Health Committee:

- No. 18 Creating Accounts and Authorizing Chairman to Sign Agreement with Health Research, Inc. – Public Health Infrastructure Grant

Human Services Committee:

- No. 19 Contract with the Hamilton, Fulton, Montgomery Prevention Council – Hamilton County Prevention Program
- No. 20 Authorizing Contracts between the Department of Social Services, Community Services and Sheriff's Office for Raise the Age Services – Hamilton County School and Community Prevention Initiative

Public Works Committee:

- No. 21 Approval of Transfer of Funds for Building Projects for 2024

Finance Committee:

- No. 22 Approval of Audits in County Highway Funds
- No. 23 Approval of Audits in the County General Fund and Capital Project 2022-1 Big Brook Bridge

Other Reports

Adjourn

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE ANNUAL SOFTWARE PLAN WITH
SYSTEMS DEVELOPMENT GROUP, INC. AND PAYMENT OF THE ANNUAL FEE
FOR IMAGE MATE ONLINE SYSTEM FOR HOSTING REAL PROPERTY TAX
SERVICES AGENCY TAX AND ASSESSMENT DATA**

DATED: MARCH 8, 2024

BY

WHEREAS, based on the recommendation of the Real Property Tax Services Agency, and by agreement of the Hamilton County Board of Supervisors, dissemination of real property tax and assessment data in digital form through a securely hosted internet based platform is a valuable enhancement to services provided by Hamilton County and a tangible benefit to taxpayers, real estate professionals and others, and

WHEREAS, the Real Property Tax Services Agency engaged Systems Development Group, Inc. as authorized by the Hamilton County Board of Supervisors to develop, host, upload regular software and Hamilton County data updates, and provide maintenance as stated for a Hamilton County specific version of their Image Mate Online system for a term of four (4) consecutive years commencing 03/01/2014 and subsequent approval of three (3) years through 02/28/2021 and now on an annual basis with an annual fee of \$6,000, and

WHEREAS, the Real Property Tax Services Agency has received and has approved a proposal for the additional one (1) year agreement for the term 03/01/2024 through 02/28/2025 at the annual fee of \$6,000 from Systems Development Group, Inc., therefore,

BE IT RESOLVED, the Hamilton County Board of Supervisors hereby authorizes the proposed annual plan agreement and payment of the annual fee of \$6,000 (Six Thousand Dollars) with Systems Development Group, Inc of Barneveld, New York, for the Hamilton County Image Mate Online system.

Seconded by

RESOLUTION NO.

**MANAGEMENT OF EMERGENCY SERVICES, FIRE COORDINATOR AND EMS
COORDINATOR**

DATED: MARCH 8, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors merged the Emergency Management Office with the Sheriff's Office with Resolution Number 93-24, be it

RESOLVED, that the Hamilton County Sheriff will be in charge of managing the Fire and EMS Coordinators, and be it further

RESOLVED, that Sean O'Brien is currently appointed Fire Coordinator for the term of January 1, 2024 ending December 31, 2024 at an hourly rate of \$27.149 from Account No. A3640.0103, and be it further

RESOLVED, that Jon Wilcox is currently appointed EMS Coordinator for the term of January 1, 2024 ending December 31, 2024 at an hourly rate of \$27.149 from Account No. A3640.0102, and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

**CREATING ACCOUNTS AND AUTHORIZING CHAIRMAN TO SIGN AGREEMENT
WITH HEALTH RESEARCH INC. – PUBLIC HEALTH INFRASTRUCTURE GRANT**

DATED: MARCH 8, 2024

BY

WHEREAS, the New York State Department of Health through Health Research, Inc. (HRI) has been awarded a grant from the Center Disease Control Prevent and would like to contract with Hamilton County Public Health Nursing Service to strengthen infrastructure, workforce and data systems for the period December 1, 2022 through November 30, 2027, and

WHEREAS, the HRI Contract Number 7549-01 total grant amount is \$612,806.00, and

WHEREAS, HRI has allotted \$122,562 for Year 1 and \$122,561 for the following 4 years,
be it

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A4189.4106 HRI PH Infrastructure Grant 7549-01 in the amount of \$245,123.00 for Year 1 & 2 to be totally offset by creating Revenue Account No. A4401.4 HRI PH Infrastructure Grant 7549-01 in the amount of \$245,123.00, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Health Research, Inc. contract, pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**CONTRACT WITH THE HAMILTON, FULTON, MONTGOMERY PREVENTION
COUNCIL – HAMILTON COUNTY PREVENTION PROGRAM**

DATED: MARCH 8, 2024

BY

WHEREAS, the Community Services Board has approved HFM's response to the RFP to provide services for a Hamilton County Prevention Program, and

WHEREAS, New York State Office of Addiction Supports and Services has approved the proposal, be it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors be authorized to sign a contract with Hamilton, Fulton, Montgomery Prevention Council for \$119,519.00, to provide a Hamilton County Prevention Program and the Treasurer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACTS BETWEEN THE DEPARTMENT OF SOCIAL SERVICES, COMMUNITY SERVICES AND SHERIFF'S OFFICE FOR RAISE THE AGE SERVICES - HAMILTON COUNTY SCHOOL AND COMMUNITY PREVENTION INITIATIVE

DATED: MARCH 8, 2024

BY

WHEREAS, in 2018 NYS approved legislation to raise the age of criminal responsibility to 18 years of age; New York State was previously one of only two states that automatically prosecuted 16 and 17 year-olds as adults, and

WHEREAS, the Hamilton County Department of Social Services, Hamilton County Sheriff's Office and the Hamilton County Probation Department have applied for funding for prevention of placement of these Raise the Age Youth, and

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and Resource Officer services, and

WHEREAS, the Department of Social Services has been approved to use Raise the Age Funding for this program, be it

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with the Hamilton County Department of Social Services for the Hamilton County School and Community Prevention Initiative for an amount not to exceed \$80,000 annually effective January 1, 2024-December 31, 2024, and be it further

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with the Hamilton County Sheriff's Office for the services of a Resource Officer, for an amount not to exceed \$40,000 annually effective January 1, 2024-December 31, 2024.

Seconded by

RESOLUTION NO.

APPROVAL OF TRANSFER OF FUNDS FOR BUILDING PROJECTS FOR 2024

DATED: MARCH 8, 2024

BY

WHEREAS, Resolution No. 245-22 Authorized \$600,000.00 to begin to fund a Five-Year Buildings Capital Projects Plan, and

WHEREAS, after several projects were completed in 2022 and 2023 there remained a balance of \$209,810.58, and

WHEREAS, the Superintendent recommends transferring the remaining 2023 balance to Account No. A1620.0414 Five Year Building Project Plan, and

WHEREAS, the Superintendent will be meeting with the Public Works Committee to discuss 2024 projects, be it

RESOLVED, that the Board of Supervisors hereby approves the transfer of \$209,810.58 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1620.0414 Five Year Building Project Plan and the County Treasurer be so authorized, and the Superintendent and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: MARCH 8, 2024

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$138,185.36 and bills in the County Road Fund amounting to \$114,445.51 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT 2022-1 BIG BROOK BRIDGE**

DATED: MARCH 8, 2024

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$357,955.42 the following committees:

Public Works (Buildings) Committee.....	\$40,770.07
Public Works (Solid Waste) Committee.....	19,973.46
Finance Committee	155,644.97
Health Committee.....	11,647.85
Human Services Committee.....	42,786.95
Central Government Committee	46,220.95
Emergency Prep./Emergency Response.....	34,063.27
Internal Management Committee	6,847.90

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge Capital Project 2022-1	\$2,976.63
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are hereby approved.

Seconded by