

AGENDA

FIFTH ANNUAL SESSION

DECEMBER 5, 2013

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Public Comment Period

Reports of Standing/Special Committees

Bid Opening – Spec. 16-2013 One 11’X70’ Truck Scale
Spec. 17-2013 One 11’X35’ Truck Scale

Assemblyman Marc Butler

11:00 AM Hamilton County Soil & Water Conservation District – Presentation

RESOLUTIONS:

- No. 1 Fixing Annual Salaries of the District Attorney, County Treasurer, Real Property Director, County Clerk, Personnel Officer, Commissioner Of Social Services, Highway Superintendent, and Commissioners Of The Board of Elections
- No. 2 Flexible Spending Account and Health Reimbursement Arrangement
- No. 3 Authorizing the Levy of Chargebacks to Towns
- No. 4 Transfer of Funds – Community College
- No. 5 Approval of Veterans Services Contract 2014
- No. 6 Resolution to Pay 2014 Salaries
- No. 7 Calendar Schedule of Regular Sessions for the Year 2014
- No. 8 Appointments to Board of Directors of the Hamilton County Soil and Water Conservation District
- No. 9 Appointment of Part-Time Director of Planning, Tourism and Economic Development
- No. 10 Resolution to Upgrade the Tourism Website
- No. 11 Authorizing Two Year Lease Agreement with Lisa Burgess

- No. 12 Authorizing Two Year Lease Agreement with Home Health Care of Hamilton County, Inc. DBA Helping Hands Caregivers
- No. 13 Rescinding Resolution No. 93-12 and Setting the 2014 Hours for the Assistant District Attorney
- No. 14 Authorizing Chairman to Sign Aid to Prosecution Grant
- No. 15 Elimination of Nursing Positions and the Creation of Replacement Positions
- No. 16 Authorizing Payment to MVP Gold for Overpayment Adjustment
- No. 17 Authorizing Contract with Physical Therapy Provider
- No. 18 Agreement with Hamilton County Public Health Nursing Service/Home Health Agency & Department of Social Services
- No. 19 Authorizing Contract between Nursing Service and Physical Therapy Assistant for Services in Hamilton County
- No. 20 Contract with Laura Davis, Pharmaceutical Consultant for the Year 2014
- No. 21 Contract with Patricia A. Hawley – Medical Record Consultant Audit Review – Year 2014
- No. 22 Authorizing Contracts with Speech-Language Pathologists
- No. 23 Authorizing County Fleet Coordinator to Purchase Automobile for Community Services Department
- No. 24 Resolution Authorizing Chairman to Enter into Agreement with Laberge Group for Professional Services for the Hamilton County Fuel Consolidation Project – Project II
- No. 25 Resolution to Amend Browns Brook Bridge Project for 2013
- No. 26 Approval of and Transfer of Funds for 2013 Merit Pay
- No. 27 Approval of Audits in County Highway Funds
- No. 28 Approval of Audits in the County General Fund

RESOLUTION NO.

**FIXING ANNUAL SALARIES OF THE DISTRICT ATTORNEY, COUNTY
TREASURER, REAL PROPERTY DIRECTOR, COUNTY CLERK, PERSONNEL
OFFICER, COMMISSIONER OF SOCIAL SERVICES, HIGHWAY
SUPERINTENDENT, AND COMMISSIONERS OF THE BOARD OF ELECTIONS**

DATED: DECEMBER 5, 2013

BY

BE IT RESOLVED, that proposed Local Laws No. 1-8 of the year 2014 entitled respectively, "A Local Law Fixing the Annual Salary of the Hamilton County District Attorney, A Local Law Fixing the Annual Salary of the Hamilton County Treasurer, A Local Law Fixing the Annual Salary of the Hamilton County Real Property Director, A Local Law Fixing the Annual Salary of the Hamilton County Clerk, A Local Law Fixing the Annual Salary of the Hamilton County Personnel Officer, A Local Law Fixing the Annual Salary of the Hamilton County Commissioner of Social Services, A Local Law Fixing the Annual Salary of the Hamilton County Highway Superintendent, A Local Law Fixing the Annual Salary of the Hamilton County Commissioners of the Board of Elections" be and the same are hereby introduced to the Board of Supervisors, and be it further

RESOLVED, that the copies of the aforesaid proposed Local Laws be laid upon the desks of each member of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Hamilton County Board of Supervisors shall hold a public hearing on each of the said proposed Local Laws at the County Office Complex, Route 8, Lake Pleasant, New York, on the 20th day of December, 2013, at 11:00 a.m., and be it further

RESOLVED, that the Chairman of the County Board of Supervisors publish or cause to be published a public notice in the official newspaper of the County of said public hearing at least five (5) days prior thereto.

Seconded by

COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARY OF THE
HAMILTON COUNTY DISTRICT ATTORNEY

Legislative Intent: The Hamilton County District Attorney's annual salary for the year 2013 was set by the Hamilton County Board of Supervisors at Eighty-five Thousand Dollars (\$85,000.00). That to bring the Hamilton County District Attorney's annual salary into conformity with the other appointed and elected officials, the annual salary for the Hamilton County District Attorney for the year 2014 will be Eighty-seven Thousand Five Hundred and Fifty Dollars (\$87,550.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

- 1 That the Hamilton County Board of Supervisors hereby fixes the Hamilton County District Attorney's annual salary for the year 2014 at Eighty-seven Thousand Five Hundred and Fifty Dollars (\$87,550.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 2 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARY OF THE
HAMILTON COUNTY TREASURER

Legislative Intent: The Hamilton County Treasurer's annual salary for the year 2013 was set by the Hamilton County Board of Supervisors at Sixty-nine Thousand Thirty-eight Dollars (\$69,038.00). That to bring the Hamilton County Treasurer's annual salary into conformity with the other appointed and elected officials, the annual salary for the Hamilton County Treasurer for the year 2014 will be Seventy-one Thousand One Hundred and Nine Dollars (\$71,109.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

1. That the Hamilton County Board of Supervisors hereby fixes the Hamilton County Treasurer's annual salary for the year 2014 at Seventy-one Thousand One Hundred and Nine Dollars (\$71,109.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 3 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARY OF THE
HAMILTON COUNTY REAL PROPERTY TAX DIRECTOR

Legislative Intent: The Hamilton County Real Property Tax Director's annual salary for the year 2013 was set by the Hamilton County Board of Supervisors at Sixty-one Thousand Four Hundred Thirty-six Dollars (\$61,436.00). That to bring the Hamilton County Real Property Tax Director's annual salary into conformity with the other appointed and elected officials, the annual salary for the Hamilton County Real Property Tax Director for the year 2014 will be Sixty-three Thousand Two Hundred Seventy-nine Dollars (\$63,279.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

1. That the Hamilton County Board of Supervisors hereby fixes the Hamilton County Real Property Tax Director's annual salary for the year 2014 at Sixty-three Thousand Two Hundred Seventy-nine Dollars (\$63,279.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

**COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 4 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARY OF THE
HAMILTON COUNTY CLERK**

Legislative Intent: The Hamilton County Clerk's annual salary for the year 2013 was set by the Hamilton County Board of Supervisors at Sixty-nine Thousand Thirty-eight Dollars (\$69,038.00). That to bring the Hamilton County Clerk's annual salary into conformity with the other appointed and elected officials, the annual salary for the Hamilton County Clerk for the year 2014 will be Seventy-one Thousand One Hundred and Nine Dollars (\$71,109.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

1. That the Hamilton County Board of Supervisors hereby fixes the Hamilton County Clerk's annual salary for the year 2014 at Seventy-one Thousand One Hundred and Nine Dollars (\$71,109.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 5 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARY OF THE
HAMILTON COUNTY PERSONNEL DIRECTOR

Legislative Intent: The Hamilton County Personnel Director's annual salary for the year 2013 was set by the Hamilton County Board of Supervisors at Forty-three Thousand Seven Hundred Sixteen Dollars (\$43,716.00). That to bring the Hamilton County Personnel Director's annual salary into conformity with the other appointed and elected officials, the annual salary for the Hamilton County Personnel Director for the year 2014 will be Forty-five Thousand Twenty-seven Dollars (\$45,027.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

1. That the Hamilton County Board of Supervisors hereby fixes the annual salary of the Hamilton County Personnel Director for the year 2014 at Forty-five Thousand Twenty-seven Dollars (\$45,027.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 6 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARY OF THE
HAMILTON COUNTY COMMISSIONER OF SOCIAL SERVICES

Legislative Intent: The Hamilton County Commissioner of Social Services' annual salary for the year 2013 was set by the Hamilton County Board of Supervisors at Seventy-three Thousand Nine Hundred Fifty Dollars (\$73,950.00). That to bring the Hamilton County Commissioner of Social Services' annual salary into conformity with the other appointed and elected officials, the annual salary for the Hamilton County Commissioner of Social Services for the year 2014 will be Seventy-six Thousand One Hundred Sixty-nine Dollars (\$76,169.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

1. That the Hamilton County Board of Supervisors hereby fixes the annual salary of the Hamilton County Commissioner of Social Services for the year 2014 at Seventy-six Thousand One Hundred Sixty-nine Dollars (\$76,169.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 7 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARY OF THE
HAMILTON COUNTY HIGHWAY SUPERINTENDENT

Legislative Intent: The Hamilton County Highway Superintendent's annual salary for the year 2013 was set by the Hamilton County Board of Supervisors at Seventy-six Thousand Seven Hundred Ninety-five Dollars (\$76,795.00). That to bring the Hamilton County Highway Superintendent's annual salary into conformity with the other appointed and elected officials, the annual salary for the Hamilton County Highway Superintendent for the year 2014 will be Seventy-nine Thousand Ninety-nine Dollars (\$79,099.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

1. That the Hamilton County Board of Supervisors hereby fixes the annual salary of the Hamilton County Highway Superintendent for the year 2014 at Seventy-nine Thousand Ninety-nine Dollars (\$79,099.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

COUNTY OF HAMILTON
PROPOSED LOCAL LAW NO. 8 OF THE YEAR 2014
A LOCAL LAW FIXING THE ANNUAL SALARIES OF THE
HAMILTON COUNTY COMMISSIONERS OF THE BOARD OF ELECTIONS

Legislative Intent: The Hamilton County Commissioners of the Board of Elections annual salaries for the year 2013 were set by the Hamilton County Board of Supervisors at Forty-one Thousand Three Hundred Ninety-nine Dollars (\$41,399.00). That to bring the Hamilton County Commissioners of the Board of Elections annual salaries into conformity with the other appointed and elected officials, the annual salary for the Hamilton County Commissioners of the Board of Elections for the year 2014 will be Forty-two Thousand Six Hundred Forty-one Dollars (\$42,641.00).

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

1. That the Hamilton County Board of Supervisors hereby fixes the annual salary of the Hamilton County Commissioners of the Board of Elections for the year 2014 at Forty-two Thousand Six Hundred Forty-one Dollars (\$42,641.00).
2. Insofar as the provisions of this local law are inconsistent with the provisions of other local laws or acts, the provisions of this local law shall be controlling.
3. This local law is subject to a referendum on petition and shall take effect forty-five (45) days after its adoption unless a petition protesting against such local law is filed with the Clerk and signed by qualified electors as required by law.

RESOLUTION NO.

**FLEXIBLE SPENDING ACCOUNT AND HEALTH REIMBURSEMENT
ARRANGEMENT**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the County of Hamilton has adopted and has in existence a “Flexible Spending Account”, and has added a “Health Reimbursement Arrangement” due to compliance requirements with the in Affordable Care Act, and

WHEREAS, the “Hamilton County Flexible Spending Account” has been administered by Bouchey & Clarke Benefits, Inc., of Fonda and Troy, New York, and

WHEREAS, there have been some issues with processing of claims for the County’s employees and due to the compliance requirements with the Affordable Care Act which requires Hamilton County to change how they do business, and

WHEREAS, PrimePay, located at 5 Commerce Drive, Cromwell, CT, has made a proposal to the Board to act as Administrator of the “Hamilton County Flexible Spending Account” and the new “Health Reimbursement Arrangement”, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby determine that it is in the best interest of the County to terminate the relationship with Bouchey & Clarke Benefits, Inc., of Fonda and Troy, New York, effective as of December 31, 2013, and be it further

RESOLVED, that the County of Hamilton will contract with PrimePay, of 5 Commerce Drive, Cromwell, CT, to administer the “Hamilton County Flexible Spending Account and Health Reimbursement Arrangement”, effective January 1, 2014, and be it further

RESOLVED, that the County of Hamilton will pay an initial one-time setup fee of Five Hundred Dollars (\$500.00) and the sum of Four Dollars (\$4.00) per participant, per month or a minimum monthly administration fee per plan of Seventy-Five Dollars (\$75.00) and an annual renewal fee of Two Hundred Ninety-Five dollars (\$295.00) to PrimePay for the services rendered by the Administrator to the County of Hamilton, and be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with PrimePay to administer “Hamilton County’s Flexible Spending Account and Health Reimbursement Arrangement”, which contract shall be subject to the approval of the Hamilton County Attorney, and be it further

RESOLVED, that the initial one-time setup fee of Five Hundred Dollars (\$500.00), the annual renewal fee of Two Hundred Ninety-Five Dollars (\$295.00) and the administration charge of Four Dollars (\$4.00) per participant per month or a minimum monthly administration fee per plan of Seventy-Five Dollars (\$75.00) shall be paid from Account No. A1430.410 and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS

DATED: DECEMBER 5, 2013

BY

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

<u>Town</u>	<u>Drug and Alcohol Testing</u>	<u>Assessment Roll/Bill Printing</u>	<u>Election Expenses</u>	<u>Refund of Overpayments for Court Orders/Clerical Errors</u>
Arietta	\$407.38	\$ 1879.55	\$2234.46	0
Benson	255.71	850.70	3399.80	0
Hope	255.71	938.35	2405.67	0
Indian Lake	445.30	3075.58	4826.41	0
Inlet	976.15	2138.43	2450.14	\$ 3182.69
Lake Pleasant	634.89	2192.90	4166.86	0
Long Lake	521.14	2801.35	9510.78	\$ 4741.16
Morehouse	369.46	1458.50	2002.47	0
Wells	445.30	1293.60	3568.30	0
Totals	\$4,311.04	\$16,628.95	\$34,564.89	\$ 7,923.85

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2014 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – COMMUNITY COLLEGE

DATED: DECEMBER 5, 2013

BY

WHEREAS, there is a shortage of funds in Account No. A2490.401 Community College,
be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$1,500.00 from
the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the
County Law to Account No.A2490.401 Community College.

Seconded by

RESOLUTION NO.

APPROVAL OF VETERANS SERVICES CONTRACT 2014

DATED: DECEMBER 5, 2013

BY

BE IT RESOLVED, that the Veterans Service Agreement be renewed for the year 2014 on the same terms and conditions as set in said Agreement as adopted by Resolution No. 22, January 2, 1992, the cost of Services at \$12,500.00 and \$600.00 for travel expenses for the year 2014, and be it further

RESOLVED, that the Director of Veterans Services shall visit the County each Wednesday alternating between Indian Lake Town Hall and the County Court House in Lake Pleasant.

Seconded by

RESOLUTION NO.

RESOLUTION TO PAY 2014 SALARIES

DATED: DECEMBER 5, 2013

BY

WHEREAS, this Board on November 21, 2013 adopted the Budget for 2014, and

WHEREAS, such Budget sets up salaries to be paid during the year 2014, therefore, be it

RESOLVED, that the County Treasurer be authorized to pay said salaries bi-weekly, as set up in the Adopted Budget for 2014.

Seconded by

RESOLUTION NO.

CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2014

DATED: DECEMBER 5, 2013

BY

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 6, 2014 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Monday, eleven days prior to the regular Board meeting.

Seconded by

**HAMILTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
Lake Pleasant, New York 12108**

2014 Annual Meeting Calendar presented December 5, 2013
All meetings will start at 10:30 A.M. except when otherwise stated.

	MEETING DATE	CUT OFF DATE SUBMISSION OF BILLS
Organization Meeting 2PM	January 6, 2014	December 27, 2013
February Meeting	February 6	January 28, 2014
March Meeting	March 6	February 25
April Meeting	April 3	March 25
May Meeting	May 1	April 22
June Meeting	June 5	May 27
July Meeting	July 3	June 24
August Meeting	August 7	July 29
September Meeting	September 4	August 26
October Meeting	October 2	September 23
November Meeting	November 6	October 28

Committee meeting shall be held on the Monday, eleven days prior to the regular Board meeting.

RESOLUTION NO.

**APPOINTMENTS TO BOARD OF DIRECTORS OF THE HAMILTON COUNTY SOIL
AND WATER CONSERVATION DISTRICT**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Supervisors' Representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District will terminate December 31, 2013, and

WHEREAS, it is necessary to appoint two (2) Supervisors as representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District, and

WHEREAS, the Hamilton County Board of Supervisors has received from the Hamilton County Soil and Water Conservation District a recommendation to appoint Brian Wells and Richard Wilt as Supervisors' Representatives for a term of one-year commencing January 1, 2014 terminating December 31, 2014, be it

RESOLVED, that Brian Wells and Richard Wilt be appointed as Supervisors' Representatives for a term of one-year commencing January 1, 2014 and terminating December 31, 2014.

Seconded by

RESOLUTION NO.

**APPOINTMENT OF PART-TIME DIRECTOR OF PLANNING, TOURISM AND
ECONOMIC DEVELOPMENT**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Board of Supervisors has developed a plan to restructure the Office of Economic Development, Planning and Tourism, and

WHEREAS, the Board of Supervisors adopted the 2014 Hamilton County Budget providing for the restructuring said Office, and

WHEREAS, the County is contracting out administration of the Tourism, Promotion, Marketing, piece of the Office management, and

WHEREAS, based on this restructuring the 2014 Hamilton County Budget provides for a Part-time Director of Planning, Tourism and Economic Development, now, therefore, be it

RESOLVED, that William Osborne is hereby appointed as Part-time Director of Planning, Tourism and Economic Development, effective January 1, 2014, at an annual salary of \$29,387.00, and the County Treasurer and the Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

RESOLUTION TO UPGRADE THE TOURISM WEBSITE

DATED: DECEMBER 5, 2013

BY

WHEREAS, the County's tourism website, www.AdiornadckExperience.com, is the primary resource for travelers and visitors seeking information about Hamilton County, and

WHEREAS, 91% of people contemplating a vacation report using the internet to help determine their destination, and

WHEREAS, hand-held, mobile (tablets, smartphones, etc.) devices, currently utilized by some 32% of travelers, are rapidly becoming the means of choice for searching the internet, and

WHEREAS, understanding search engines and the importance of website content is of utmost importance to bring, www.AdirondackExperience.com, to the forefront when these searches are conducted, and

WHEREAS, the Adirondack Web-Portal project will bring greater need for hand-held compatibility, and

WHEREAS, there is a proposal from Advertisers Workshop to upgrade and format www.AdirondackExperience.com to insure its compatibility with these mobile devices and,

WHEREAS, these upgrades will facilitate the management of site content for search engine optimization, and

WHEREAS, the nature of these upgrades will make future upgrades more cost efficient, and

WHEREAS, the cost for these upgrades is quoted at \$40,000 by a proposal from Advertisers Workshop which is on file in the Tourism Department, and

WHEREAS, Hamilton County will be transitioning Tourism and Marketing responsibility to ROOST for 2014, and

WHEREAS, completion of the full proposed project requires completion through ROOST in 2014, and

WHEREAS, this has been conveyed to and conveyed to and coordinated with ROOST, and

WHEREAS, there will be unspent monies in the 2013 Publicity and Planning budgets in excess of \$30,000, therefore be it

RESOLVED, the proposal to accomplish these recommended website upgrades be accepted, and be it further

RESOLVED, that \$30,000 of the cost be funded with savings from the 2013 Publicity and Planning budgets with the remainder to be funded through the 2014 Publicity budget and the ROOST contract.

Seconded by

RESOLUTION NO.

AUTHORIZING TWO YEAR LEASE AGREEMENT WITH LISA BURGESS

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Board of Supervisors wishes to renew its lease with Lisa Burgess, and

WHEREAS, this Board has determined it to be in the best interest of the County to extend this relationship, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a two year lease with Lisa Burgess for January 1, 2014 through December 31, 2015, with the approval of the County Attorney, and be it also

RESOLVED, that the monthly rent is hereby set at \$370.00 per month for 2014-2015.

Seconded by

RESOLUTION NO.

**AUTHORIZING TWO YEAR LEASE AGREEMENT WITH HOME HEALTH CARE
OF HAMILTON COUNTY, INC. DBA HELPING HANDS CAREGIVERS**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Board of Supervisors previously determined that there exists excess space in the former Lake Country Housing Building in Indian Lake, and

WHEREAS, there are two existing renters, other than Hamilton County, and

WHEREAS, Home Health Care of Hamilton County, Inc. DBA Helping Hands Caregivers is one of those renters and wishes to extend their lease, and

WHEREAS, this Board has determined it to be in the best interest of the County to extend that relationship, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a two year lease with Home Health Care of Hamilton County, Inc. DBA Helping Hands Caregivers from January 1, 2014 through December 31, 2015 at a monthly rent of \$464.00, with the approval of the County Attorney.

Seconded by

RESOLUTION NO.

RESCINDING RESOLUTION NO. 93-12 AND SETTING THE 2014 HOURS FOR THE ASSISTANT DISTRICT ATTORNEY

DATED: DECEMBER 5, 2013

BY

WHEREAS, the recent time study completed by Assistant District Attorney, Sterling Goodspeed and the District Attorney Marsha K. Purdue determined that ADA Goodspeed's 30 hours per week should be set at 20 hours per week for 2014, and

WHEREAS, the District Attorney, Marsha K. Purdue has discussed this with the Central Government Committee and the Board of Supervisors, and

WHEREAS, based on this change Assistant District Attorney, Sterling Goodspeed will no longer be eligible for the county's health insurance benefit effective January 1, 2014, therefore, be it

RESOLVED, that Sterling Goodspeed, Assistant District Attorney is hereby designated as a part-time twenty (20) hour per week employee effective January 1, 2014 with an annual salary of \$47,641.00, and be it also

RESOLVED, that the Personnel Officer, the County Treasurer, District Attorney and Assistant District Attorney be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AID TO PROSECUTION GRANT

DATED: DECEMBER 5, 2013

BY

WHEREAS, Hamilton County has an annual State Aid agreement with NYS Division of Criminal Justice Services, and

WHEREAS, said agreement needs to be renewed, and

WHEREAS, the agreement is proposed for \$29,200.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign Aid To Prosecution Grant Project No. AP13-1020-D00 for the period of April 1, 2013 – March 31, 2014 in the amount of \$29,200.00 on behalf of the County of Hamilton and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**ELIMINATION OF NURSING POSITIONS AND THE CREATION OF
REPLACEMENT POSITIONS**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County budget for 2013 set forth two positions that the Board of Supervisors now intends to eliminate effective December 16, 2013, Director of Public Health/Director of Patient Services and Public Health Supervising Nurse, and

WHEREAS, the Board of Supervisors has determined that it is necessary to replace the two above referenced positions with a Director of Public Health and a Director of Patient Services, now, therefore, be it

RESOLVED, that the positions of Director of Public Health/Director of Patient Services and Public Health Supervising Nurse are hereby eliminated effective December 16, 2013, and be it also

RESOLVED, that the positions of Director of Public Health and Director of Patient Services are hereby created effective December 16, 2013, and be it further

RESOLVED, that this resolution hereby affirms the conditional appointment of Susan Faranko as Director of Public Health effective December 16, 2013, and be it also

RESOLVED, that Beth Ryan is hereby provisionally appointed to the position of Director of Patient Services effective December 16, 2013, and be it also

RESOLVED, that \$6,000.00 is hereby transferred from Account No. A4050.0102 Supervising Nurse to Account No. A4010.0102 Director of Patient Services and the County Treasurer be so authorized and the Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO MVP GOLD FOR OVERPAYMENT ADJUSTMENT

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Department of Public Health has identified that MVP GOLD, a Medicare Advantage Plan, has overpaid for services rendered to a county resident from November 2012 to January 2013 by \$1,196.59, and

WHEREAS, the County Corporate Compliance Policy requires return of overpayments to Medicare and/or Medicaid for services as promptly as identified, and

WHEREAS, revenue for the above services were credited to the current years Revenue Account A1610.000, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to repay said \$1,196.59 to MVP Gold, Attn: Recovery 625 State St., Schenectady NY 12305, from Revenue Account A1610.000.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH PHYSICAL THERAPY PROVIDER

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of physical therapy services for several programs, and

WHEREAS, Thomas Sciacca, is a duly licensed physical therapist by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, the term of this contract shall be from January 1, 2014 through December 31, 2014 and compensated at a rate of \$70.00 per visit plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Thomas Sciacca, PT to provide physical therapy services to the residents of Hamilton County, for the period January 1, 2014 through December 31, 2014 at a rate of \$70.00 per visit plus mileage, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH HAMILTON COUNTY PUBLIC HEALTH NURSING
SERVICE/HOME HEALTH AGENCY & DEPARTMENT OF SOCIAL SERVICES**

DATED: DECEMBER 5, 2013

BY

BE IT RESOLVED, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an agreement on behalf of Hamilton County Public Health Nursing Service/Home Health Agency with Department of Social Services, to provide services to Medicaid recipients, for the period of January 1, 2014 to December 31, 2014.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT BETWEEN NURSING SERVICE AND PHYSICAL
THERAPY ASSISTANT FOR SERVICES IN HAMILTON COUNTY**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Public Health Nursing Service has had difficulty in recruiting a Physical Therapist to provide frequent services to county residents, and

WHEREAS, Jane Redmond, is a duly licensed physical therapy assistant by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service and

WHEREAS, the physical therapist assistant shall provide regular visits under the supervision of a physical therapist in compliance with relevant regulations, and

WHEREAS, the term of this contract shall be from January 1, 2014 through December 31, 2014 and compensated at a rate of \$35.00 per visit plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Jane Redmond, PTA residing at HC1 6 Haskells Road Piseco, NY 12139 with compensation as described above upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE
YEAR 2014**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to insure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the county for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2014 through December 31, 2014 and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**CONTRACT WITH PATRICIA A. HAWLEY – MEDICAL RECORD CONSULTANT
AUDIT REVIEW – YEAR 2014**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Public Health Nursing Service, as part of its Health Care Compliance Program will require a medical record audit review on its files on an annual basis, and

WHEREAS, providers qualified to perform these services within Hamilton County are very limited, and

WHEREAS, Patricia A. Hawley, of 227 Flat Rock Road, Lake George, NY 12845 has agreed to perform a medical records audit review of the files at a cost of Four Hundred Twenty-Five Dollars (\$425.00) per day plus mileage at the prevailing county rate, and estimates that she will be required to review and audit the medical records biannually, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia a. Hawley to perform a medical records audit and review of the Hamilton County Public Health Nursing Service Records, for the period January 1, 2014 through December 31, 2014.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACTS WITH SPEECH-LANGUAGE PATHOLOGISTS

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of treatment for speech and language pathologies for several programs, and

WHEREAS,

Rebecca Lynn Pelton
9 Ordway Lane
North Creek, New York, 12853

Patty Wojcicki
372 Ridge Road
Broadalbin, NY 12025

are duly licensed Speech and Language Pathologists by the NYS Department of Education, Office of Professions and wish to contract with the Nursing Service, and

WHEREAS, the term of these contracts shall be from January 1, 2014 through December 31, 2014, and

WHEREAS, provider will be compensated at a rate of \$75.00 per visit plus mileage at the current county rate for services rendered through the Certified Home Health Agency, and

WHEREAS, the provider will be compensated at the current per visit rate, with mileage included in rate, set by the New York State Department of Education for services rendered under through the Preschool Special Education Program, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Rebecca Lynn Pelton, SLP, and Patty Wojcicki SLP to provide treatment for speech and language pathologies to the residents of Hamilton County, for the period January 1, 2014 through December 31, 2014 at the rates set above, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE
FOR COMMUNITY SERVICE DEPARTMENT**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Community Services Department is in need of replacing a vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, a 2014 Ford Fusion 4 Door Sedan is available on New York State Contract at a cost of \$18,466.76 including delivery from Van Bortel Ford of East Rochester, NY, and

WHEREAS, the vehicle that is to be replaced will be turned down to another department to be utilized and the Fleet Coordinator will determine where the most need is and place the used vehicle there, be it

RESOLVED, that \$18,466.76 be transferred from Community Services Account No. 4310.415-A Family Support to Community Services Account No. 4310.201 Automobile, and be it further

RESOLVED, the 2014 vehicle will be purchased under New York State Contract for a total of \$18,466.76 for one (1) automobile delivered and that the funds be taken out of Community Services Account No. 4310.201 Automobile, be it further

RESOLVED, the Fleet Coordinator is hereby authorized to order said vehicle and the Clerk of the Board and Community Service Director be so notified.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENT WITH
LABERGE GROUP FOR PROFESSIONAL SERVICES FOR THE HAMILTON
COUNTY FUEL CONSOLIDATION PROJECT – PHASE II**

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Department of State has announced funding of \$600,000.00 for the Hamilton County Fuel Consolidation Project Phase II (FCP II), and

WHEREAS, Resolution No. 293-13 duly adopted by the Hamilton County Board of Supervisors on November 18, 2013 authorizes and appropriates the funding for the Hamilton County Fuel Consolidation Project Phase II, and

WHEREAS, Resolution No.253-13 also designates Laberge Group as the Hamilton County Engineer and Owner Representative for the said project, and

WHEREAS, the contract for the Professional Services from Laberge Group is estimated at \$103,300.00, and

WHEREAS, after review of the proposed contract by Laberge Group the County Highway Superintendent recommends approval of the said contract, be it

RESOLVED, the Chairman of the Board is hereby authorized to enter into an agreement with Laberge Group for Professional Services in the amount of \$103,300.00 subject to the approval of the County Attorney and the Clerk of the Board, County Treasurer and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

RESOLUTION TO AMEND BROWNS BROOK BRIDGE PROJECT FOR 2013

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Browns Bridge Project was authorized for 2013 as follows,

Account No. D5120.2002 CR12 Browns Brook Bridge - \$60,000.00

and

WHEREAS, the budget was an estimation by the County Highway Superintendent and the project scope included new decking, cleaning and sandblasting the superstructure and new bridge and approach rail projects, and

WHEREAS, the County Highway Superintendent recommends the following transfer is made as follows to complete the project:

From: Account No. D5112.203	Bridge Projects	\$20,000.00
To: Account No. D5120.2002	Browns Brook Bridge, CR12	

be it

RESOLVED, that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2013 MERIT PAY

DATED: DECEMBER 5, 2013

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on November 21, 2013 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

COUNTY CLERK

Eileen Higgins December 17, 2013 to December 17, 2014 \$1.65

HIGHWAY

Gerald Burnett December 20, 2013 to December 20, 2014 \$1.43
James Colson December 4, 2013 to December 4, 2014 \$.77
Randolph DeLong December 23, 2013 to December 23, 2014 \$.33

and be it further

RESOLVED, that the following transfers be made to cover the above 2013 merit pay:

FROM:	A1990.401	Contingent	\$8,990.63
TO:	A1410.104	Assistant Deputy County Clerk	\$3,014.55
	D5110.101	Personal Services	\$2,985.84
	D5110.101	Personal Services	\$1,183.60
	A8161.101	Transfer Station Technician	\$1,806.64

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 5, 2013

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$342,293.90 and bills in the County Road Fund amounting to \$103,308.82 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: DECEMBER 5, 2013

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$253,658.75 by the following committees:

Building Committee	\$24,299.34
Solid Waste Committee	28,725.90
Finance Committee	113,982.63
Health & Human Services Committee.....	52,603.56
Central Government Committee	26,399.32
Publicity, Tourism, Economic Development & Planning Committee.....	6,126.32
Internal Management Committee	1,521.68

are hereby approved.

Seconded by