

## **AGENDA CONTINUED**

**SEPTEMBER 4, 2014**

### RESOLUTIONS:

- No. 18 Authorizing Acceptance of Back Taxes
- No. 19 Authorizing Chairman to Sign NYS Division of Homeland Security and Emergency Services Grant – SH14-1021-D00
- No. 20 Succession Planning for Impending Retirement of Director of Patient Services/Transfer of Employees
- No. 21 Authorizing Building Department to Hire a Part-Time Cleaner in Lake Pleasant
- No. 22 Authorizing Building Department to Hire a Full-Time Laborer in Indian Lake
- No. 23 Authorization to Extend Guide Rail Installation Contract
- No. 24 Authorizing County Highway Superintendent to Purchase a Tandem Axle Dump Truck with Plow Equipment
- No. 25 Authorizing Highway Superintendent to Allow Mechanic Staff to Help Indian Lake Central School District
- No. 26 Approval of and Transfer of Funds for 2014 Merit Pay
- No. 27 Approval of Audits in County Highway Funds
- No. 28 Approval of Audits in the County General Fund

**RESOLUTION NO.**

**AUTHORIZING ACCEPTANCE OF BACK TAXES**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the Board of Supervisors has been contacted by Leila Reynolds of L.A. Reynolds Law Firm, concerning 2011, 2012, 2013 and 2014 taxes due on two parcels located in the Town of Hope, with parcel ID# 154.016-1-2.10 and #155.009-1-6 respectively with owner of record Mark Gordon-Lendvay, and

WHEREAS, Ms. Reynolds has submitted a written explanation of the circumstances of why the taxes have not been paid to date by her client and a request to rectify the situation by paying the back taxes, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to accept payment of the taxes owed in the amount of \$21,558.33 together with an administrative charge of \$1,000.00 for a total of \$22,558.33.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN NYS DIVISION OF HOMELAND SECURITY  
AND EMERGENCY SERVICES GRANT – SH14-1021-D00**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Resolution No. 161-14 adopted June 5, 2014 authorized the application for the 2014 SHSP/SLETPP Grant in the amount of \$50,000, and

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant, Project SH14-1021-D00 in the amount of \$50,000.00 for the purpose of purchasing EMS training equipment and software, be it

RESOLVED, that the County Treasurer be authorized to create Account No. A3645.407 DHSES SH14-1021-D00 and fund it at \$50,000.00 to be totally offset by creating and funding Revenue Account No. A4389.114 SH14-1021-D00 in the amount of \$50,000.00, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said DHSES Grant, Project SH14-1021-D00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**SUCCESSION PLANNING FOR IMPENDING RETIREMENT OF DIRECTOR OF  
PATIENT SERVICES/TRANSFER OF EMPLOYEES**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service has determined the need to prepare a succession plan for the impending retirement of the current Director of Patient Services at the end of 2015, and

WHEREAS, Avis Warner is willing to return to Public Health from CHHA to allow for this transition, and

WHEREAS, it is proposed that the Public Health Nurse Penny Warrington currently meets the minimum qualifications of a Supervising Community Health Nurse, and after a period of two years as the Supervising Community Health Nurse, Penny Warrington would meet the minimum qualifications of the Director of Patient Services, and

WHEREAS, Hamilton County Public Health Nursing has previously had a Supervising Community Health Nurse position, but said position would need to be created in the 2014 budget, be it

RESOLVED, that the position of Supervising Community Health Nurse is hereby created effective October 12, 2014 appointing Penny Warrington at the prorated annual base salary for Grade 18/Step 3, plus the relevant merit of \$. 88 (\$29.383), and be further

RESOLVED, that the position of RN in the Public Health Dept. be hereby created effective October 12, 2014, appointing Avis Warner at the prorated annual base salary for Grade 16/Step10 plus the relevant merit of \$.88 (\$33.297), and be it also

RESOLVED, that said positions be funded as follows:

FROM:

A4050.0127 Public Health Nurse	\$11,376.00
A4010.0107 Senior RN CHHA	\$13,237.00

INCREASE REVENUE:

<u>A3401.0000 Public Health</u>	<u>\$ 837.00</u>
Total	\$25,450.00

TO:

A4010.0104 Supervising Comm. Health Nurse	\$11,930.00
<u>A4050.0103 Public Health RN</u>	<u>\$13,520.00</u>

Total

\$25,450.00

and be it further

RESOLVED, that the Public Health Director, Personnel Officer and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING BUILDING DEPARTMENT TO HIRE A PART-TIME CLEANER IN  
LAKE PLEASANT**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the County Building Department has advertised for and interviewed candidates for the position of Part-Time Cleaner for Lake Pleasant, and

WHEREAS, the County Building Superintendent recommends hiring Anastasia Masterson of Speculator, NY at Step Hire for Cleaner at \$11.883 per hour, and

WHEREAS, the current 2014 Hamilton County adopted budget includes a budget of \$5,000.00 for Temporary Help for the Building Department (A1620.104), and

WHEREAS, there will not be enough funds to cover the pay for the new employee until the end of the year, and

WHEREAS, there is a balance remaining in A1620.410, Cleaner for Indian Lake, and

WHEREAS, the Building Superintendent recommends transferring \$2,500.00 from Account No. A1620.0410 Cleaner Indian Lake to Account No. A1620.0104 Temporary to help cover the expected overage, be it

RESOLVED, that hereby the Building Superintendent is authorized to hire Anastasia Masterson as a Part-Time Cleaner at Step Hire at 25 hours per week effective September 8, 2014, be it further

RESOLVED, that \$2,500.00 be transferred from Account No. A1620.410 Cleaner Indian Lake to Account No. A1620.0104 Temporary to help cover the costs and the Treasurer be so authorized and the Personnel Officer, Clerk of the Board and Building Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING BUILDING DEPARTMENT TO HIRE A FULL-TIME LABORER IN  
INDIAN LAKE**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the County Building Department has advertised for and interviewed candidates for the position of Full-Time Laborer for Indian Lake, and

WHEREAS, the County Building Superintendent recommends hiring Christopher Gallagher of Indian Lake, NY at Step Hire for Laborer at \$12.486 per hour, and

WHEREAS, there is a balance remaining in A1620.410 Cleaner for Indian Lake, and

WHEREAS, the Building Superintendent recommends creating A1620.108 for personal services for Christopher Gallagher and funding it by transferring \$4,000.00 from A1620.410 to A1620.108, be it

RESOLVED, that hereby the Building Superintendent is authorized to hire Christopher Gallagher as a Full-Time Laborer at 40 hours per week beginning September 8, 2014, be it further

RESOLVED, that Account No. A1620.108, Christopher Gallagher, Laborer be created, be it further

RESOLVED, that \$4,000.00 be transferred from Account No. A1620.410 Cleaner Indian Lake to Account No. A1620.108 Christopher Gallagher, Laborer to fund the account and the Treasurer be so authorized and the Personnel Officer, Clerk of the Board and Building Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO EXTEND GUIDE RAIL INSTALLATION CONTRACT**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Hamilton County awarded a guide rail installation bid for Specification No. 9-2014 by Resolution No. 213-14, and

WHEREAS, the said bid was awarded to the following:

Town & County Bridge and Rail, Inc.  
PO Box 16395  
Albany, NY 12212,

at a cost of \$28.86 per lineal foot of box beam rail on County Route 16, and

WHEREAS, Town & County Bridge and Rail was the only bidder for Specification No. 9-2014, and

WHEREAS, the County Highway Superintendent has approximately 450 feet of guide rail to install at a different location in the county on County Route 11 (South Shore Road), and

WHEREAS, the said contractor stated that the installed price per foot would be held for the guide rail on County Route 11, and

WHEREAS, the Superintendent recommends authorization to install the guide rail on County Route 11 at a price of \$28.86 plus drop ends at a total cost not to exceed a cost of \$13,000.00, be it

RESOLVED, hereby the Superintendent is authorized to have Town & County Bridge & Rail install the said guide rail on County Route 11 and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE A  
TANDEM AXLE DUMP TRUCK WITH PLOW EQUIPMENT**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the Highway Department is in need of replacing a tandem axle dump truck with plow equipment for 2015, and

WHEREAS, on October 8, 2013 the County Highway Superintendent was authorized and placed a purchase order for a 2014 Mack Granite from Utica Mack Inc. under Oneida County Bid Contract #1646 with associated options, and

WHEREAS, the purchase order also included the dump box and plow equipment for the said truck with Viking Plow equipment and Beau-Roc dump body also under Oneida County Contract #1606 through Viking Cives(USA), and

WHEREAS, currently the Superintendent can still purchase under the same contract for the same truck, dump body and plow equipment for the same purchase price of \$174,521.90 delivered, and

WHEREAS, the County Highway Superintendent is recommending approval to purchase said Tandem Axle Dump Truck with plow equipment including dump box under Oneida County Contract pricing to avoid 2015 pricing increases, and

WHEREAS, the Superintendent would like to place the order immediately because of length of time it takes for class 8 trucks to be built and to take advantage of pricing, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said tandem axle truck with associated options including dump box and plow equipment under Oneida County Contract pricing at a cost not to exceed \$176,000.00, and

WHEREAS, there is currently a balance of \$161,712.47 in Account No. DM5130.201 Road Equipment, and

WHEREAS, the Fleet Coordinator just completed the surplus equipment sale in the amount of \$39,151.50 and which exceeded budgeted revenues for Sale of Equipment for 2014 in the amount of \$34,151.50, be it

RESOLVED, that Account No. DM5130.201 Road Equipment be increased by \$34,151.50 and Revenue Account No. DM2665.000 Sale of Equipment be also increased by \$34,151.50 to completely offset the appropriation increase and also cover the cost of the said truck, be it further

RESOLVED, the County Treasurer is hereby authorized to make the said budget adjustments and the Superintendent be authorized to purchase the said truck and the Highway Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING HIGHWAY SUPERINTENDENT TO ALLOW MECHANIC STAFF  
TO HELP INDIAN LAKE CENTRAL SCHOOL DISTRICT**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Indian Lake Central School District is in need of a mechanic for their bus fleet temporarily, be it

RESOLVED, that the Highway Superintendent be authorized to allow the County mechanic staff to help out the Indian Lake Central School District for the maintenance of their bus fleet temporarily until the school district hires a new mechanic and the school will be billed monthly at the hourly rate \$32.00 per hour for the mechanic.

Seconded by



**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: SEPTEMBER 4, 2014**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$82,204.37 and bills in the County Road Fund amounting to \$130,396.79 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND**

**DATED: SEPTEMBER 4, 2014**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$231,876.73 by the following committees:

Building Committee .....	\$16,423.97
Public Works (Solid Waste) Committee .....	38,522.05
Finance Committee .....	68,111.44
Health Committee.....	20,903.52
Human Services Committee.....	19,016.59
Central Government Committee .....	13,241.17
Emergency Prep./Emergency Response.....	50,347.25
Publicity, Tourism, Economic Development & Planning Committee.....	3,077.63
Internal Management Committee .....	2,233.11

are hereby approved.

Seconded by