

# **HAMILTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

## **CONFLICT OF INTEREST DISCLOSURE POLICY**

The Conflict of Interest Disclosure Policy was adopted by the Board of Directors of the Hamilton County Industrial Development Agency (HCIDA), a public benefit corporation established under the laws of the State of New York, on this 14<sup>th</sup> day of August, 2007.

It shall be the policy of the Hamilton County Industrial Development Agency to avoid any conflict of interest whether real or perceived.

Each member and employee of the Agency has read and signed a copy of the Hamilton County Industrial Development Agency Code of Ethics and shall be governed by said code.

Should a matter come before the Agency that represents or may represent a conflict of interest, conflicted members and employees should refrain from any formal discussion of said matter and conflicted members shall recuse themselves from any vote on said matter.

In addition, should a conflict arise, members, employees and contractors shall complete a Hamilton County Industrial Development Agency Conflict of Interest Disclosure Form, a copy of which is attached to and is made a part of this policy, and provide same to the Secretary of the Agency.

Questions concerning potential conflicts of interest may be referred to the Hamilton County Board of Ethics.