

## **AGENDA CONTINUED**

**JANUARY 5, 2017**

### RESOLUTIONS:

- No. 23 Authorization to Pay TAMCO January 2017 Invoice
- No. 24 Appointments to the Fish and Wildlife Management Board
- No. 25 A Resolution Authorizing the Renewal of Annual GIS Application
- No. 26 Authorizing Application for 2017-2018 LGRMIF Grant – Historian
- No. 27 Authorizing Attendance to the David Sullivan Police Academy - Deputy Sheriff Jerry W. Roblee
- No. 28 Resolution Authorizing Reimbursement of Expenses to Jerry W. Roblee
- No. 29 Authorization for Chairman to Sign Addendums to the Health Home Administrative Services Agreement with the Adirondack Health Institute
- No. 30 Authorizing Memorandum of Agreement (MOU) between Hamilton County Public Health Nursing Service and Adirondack Rural Health Network (ARHN for Emergency Medical Services (EMS) Education Coordination
- No. 31 Authorizing Purchase of Surplus Pickup Truck from Hamilton County Soil and Water Conservation District
- No. 32 Authorizing Purchase of Push Plates for Ejector Trailers
- No. 33 Authorizing 2016 Transfer of Funds – Recycling & Solid Waste
- No. 34 Approval of and Transfer of Funds for 2017 Merit Pay
- No. 35 Approval of Audits in County Highway Funds
- No. 36 Approval of Audits in the County General Fund and Capital Project 2015-1 Fuel Consolidation Phase III

**RESOLUTION NO.**

**AUTHORIZATION TO PAY TAMCO JANUARY 2017 INVOICE**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, Hamilton County pays TAMCO Capital Corporation monthly for the lease of the telephone equipment, and

WHEREAS, payment of the January invoice is due January 25, 2016, and

WHEREAS, in order to avoid late fees, the Clerk of the Board has requested that a check be written by the County Treasurer upon receipt of said invoice, be it

RESOLVED, that the County Treasurer is hereby authorized to write a check to TAMCO Capital Corporation, PO Box 4130, Hopkins, MN 55343-0498 in the amount of \$2,050.00 upon receipt of the January 5, 2017 invoice, to be charged to the 2017 Budget Account No. A1650.0401 Central Communications System.

Seconded by

**RESOLUTION NO.**

**APPOINTMENTS TO THE FISH AND WILDLIFE MANAGEMENT BOARD**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, the terms for the Landowner Representative & Alternate expired December 31, 2016, be it

RESOLVED, that the following appointments be affirmed and made to NYS Fish & Wildlife Management Board Region 5:

January 1, 2017 – December 31, 2018	Kim Mitchell, Landowner Rep.
January 1, 2017 – December 31, 2018	Richard Clawson, Landowner Rep. Alternate
January 1, 2016 – December 31, 2017	Clark J. Seaman, Supervisor Rep.
January 1, 2016 – December 31, 2017	Daniel Wilt, Supervisor Rep. Alternate
January 1, 2016 – December 31, 2017	Lawrence P. Foy, Sportsman Rep.
January 1, 2016 – December 31, 2017	Clay Earley, Sportsman Rep. Alternate

Seconded by

**RESOLUTION NO.**

**A RESOLUTION AUTHORIZING THE RENEWAL OF ANNUAL GIS APPLICATION HOSTING OF THE HOMS WEB APPLICATION (HAMCOMAPS.NET)**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, the Board of Supervisors entered into the original 2 year agreement with Fountains Spatial, Inc., for hosting and maintaining the server based County GIS Mapping application known as HAMCOMAPS.NET, and

WHEREAS, Fountains Spatial, Inc., has continued to host, maintain and modify the HOMS application through coordination with the Hamilton County Real Property Tax Services Agency since the 2010 inception, and

WHEREAS, in 2016 Fountains Spatial, Inc., merged operations with VHB, an engineering firm with offices in Albany, NY, and VHB will continue to provide the same service level agreements and application hosting to Hamilton County under the same 2 year terms, and the Real Property Tax Services Agency recommends the Hamilton County Board of Supervisors renew the hosting agreement with VHB for an additional two (2) years, therefore, be it

RESOLVED, the Hamilton County Board of Supervisors hereby authorizes the renewal of the two (2) year annual plan agreement (commencing January 1, 2017 through December 31, 2018) with VHB, of 100 Great Oaks Boulevard, Albany, NY, and payment of the annual fee of \$6,000 (Six Thousand Dollars) in quarterly payments of \$1,500 (Fifteen Hundred Dollars) for hosting the Hamilton County Online Mapping System (HOMS) a.k.a HAMCOMAPS.NET.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING APPLICATION FOR 2017-2018 LGRMIF GRANT - HISTORIAN**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, the Hamilton County Historian recommends the County apply for a grant from the Local Government Records Management Improvement Fund (RFP #GC17-011) of the New York State Archives, and

WHEREAS, the Board of Supervisors recognizes the value of the County Historian's collection of historic records in the preservation, interpretation, promotion and dissemination of Hamilton County history, and

WHEREAS, the Board of Supervisors recognizes the need for the organization, conservation, cataloguing, housing, digital reproduction and systematic management of the County Historian's existing collection of historic records as well as future acquisitions for this collection, and

WHEREAS, the New York State Archives provides funding to help local governments establish such records management programs through the Local Government Records Management Improvement Fund (RFP #GC17-011), and

WHEREAS, the County's application for a grant from the Local Government Records Management Improvement Fund requires the designation of a Records Management Officer, a position which is currently vacant, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby designates the County Historian as Records Management Officer, and be it further

RESOLVED, that the County Historian is hereby authorized to sign said grant application.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING ATTENDANCE TO THE DAVID SULLIVAN POLICE ACADEMY -  
DEPUTY SHERIFF JERRY W. ROBLEE**

**DATE: JANUARY 5, 2017**

**BY**

WHEREAS, Sheriff Karl G. Abrams was authorized to hire Jerry W. Roblee, of Blue Mountain Lake on January 3, 2017 for a Deputy Sheriff position, and

WHEREAS, Jerry W. Roblee needs to attend the David Sullivan Police Academy in Canton, New York starting January 9, 2017 and concluding on May 31, 2017, and

WHEREAS, Jerry W. Roblee understands that if he is to resign or gains employment with another law enforcement agency in New York State within the first five years of employment, he is to reimburse the County of Hamilton for his wages and academy fees incurred during the duration of the academy, and

WHEREAS, after each year of service of the Hamilton County Sheriff's Office the amount in which Jerry W. Roblee will reimburse, should he leave, will decrease by 20% each year, therefore, be it

RESOLVED, that upon execution of an agreement setting forth the terms above between Sheriff Abrams and Jerry W. Roblee, Deputy Roblee is hereby authorized to attend the David Sullivan Police Academy with Hamilton County covering the necessary expenses.

Seconded by

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES TO JERRY W.  
ROBLEE**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, Jerry W. Roblee of Blue Mountain Lake, New York is attending the David Sullivan Police Academy on January 9, 2017, and

WHEREAS, Jerry W. Roblee purchased the necessary supplies in the amount of \$592.87 from Galls (Rosens Uniforms) and Dick's Sporting Goods, because such expenses were not able to be billed to the Hamilton County Sheriff's Office, therefore, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to write a check to Jerry W. Roblee, \$592.87 from Account No. A3110.408 Sheriff Enforcement School/Training to reimburse him for said expenses.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION FOR CHAIRMAN TO SIGN ADDENDUMS TO THE HEALTH HOME ADMINISTRATIVE SERVICES AGREEMENT WITH THE ADIRONDACK HEALTH INSTITUTE**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, Hamilton County Community Services (HCCS) is a subcontractor for the Adirondack Health Institutes (AHI) Health Home so as to provide behavioral and medical health care coordination for Medicaid eligible resident in Hamilton County, and

WHEREAS, AHI has requested the county to update its agreement with AHI to include use of AHI's GSI Electric Health Record system for non-Health Home clients for a fee if the county so chooses to use the system for that purpose, and

WHEREAS, AHI has requested the county to update its agreement with AHI to reflect that AHI offers the ability to access Health Home client data in AHI's MillinPro billing software with one provided license at no cost to the county, and that additional licenses can be purchased if the County so chooses, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign the addendums to the health home administrative services agreement with the Adirondack Health Institute as presented to the Hamilton County Board of Supervisors.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING MEMORANDUM OF AGREEMENT (MOU) BETWEEN HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICE AND ADIRONDACK RURAL HEALTH NETWORK (ARHN) FOR EMERGENCY MEDICAL SERVICES (EMS) EDUCATION COORDINATION**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, ARHN is a program of Adirondack Health Institute (AHI), a not-for-profit 501(3) corporation with its principal place of business at 101 Ridge St, Glens Falls, NY 12801. Both ARHN and AHI partner with Hamilton County Public Health Nursing Service on many programs and have now offered a \$1,000 grant to support education activities, meeting, and trainings related to EMS in Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service will be required to submit a brief summary of the outcome/outputs to AHI/ARHN no later than February 20, 2017 describing activities for which the \$1,000 grant monies were used, be it

RESOLVED, that Account No. A4050.0444 PH Other, AHI EMS Grant be created and funded at \$1,000 to be totally offset by creating and funding Revenue Account No. A3401.0300 AHI EMS Grant at \$1,000, and be it further

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to sign the MOU with AHI for the EMS Training Grant as well as the description of activities, and any other necessary paperwork, and the Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF SURPLUS PICKUP TRUCK FROM HAMILTON  
COUNTY SOIL AND WATER CONSERVATION DISTRICT**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, the Hamilton County Soil and Water Conservation District owns a 2006 Chevrolet Silverado pickup truck which is no longer needed and considered surplus equipment, and

WHEREAS, the County DPW can utilize the said pickup truck, and

WHEREAS, the County Highway Superintendent recommends the purchase of the said pickup truck for \$5,500.00, be it

RESOLVED, the County Highway Superintendent is hereby authorized to purchase the 2006 Chevrolet Silverado Pickup Truck VIN No.1GCHK29U76E242844 for \$5,500.00 with the funds to be taken out of Account No. DM5130.201 Equipment and the County Treasurer be so authorized to make a check payable to Hamilton County Soil and Water Conservation District and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF PUSH PLATES FOR EJECTOR TRAILERS**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, the Solid Waste Department owns ten (10) ejector trailers that are used for solid waste transport, and

WHEREAS, several of the older fleet trailers are in need of the push plates being replaced because of rust and corrosion, and

WHEREAS, it is the County Highway Superintendent's determination that these push plates are original equipment manufacturer (OEM) specific and can only be purchased from the original manufacturer of the trailer, and

WHEREAS, the Superintendent has received a written quote that the cost of each push plate is \$5,500.00 plus freight charges, and

WHEREAS, the Superintendent recommends the purchase of three (3) push plates now at a cost of \$16,500 plus \$1,500.00 shipping charge for a total cost of \$18,000.00, and

WHEREAS, the Superintendent also recommends that the Hamilton County Board of Supervisors waives the County Procurement Policy in this instance because of the proprietary specifications of the push plate and the exclusivity of the vendor(s) that do supply the plate, be it

RESOLVED, that hereby the County Highway Superintendent is hereby authorized to purchase three (3) push plates from Spector Manufacturing, Inc., PO Box 158, Industrial Park Road, St. Clair, PA 17970 in the amount of \$18,000.00 delivered and it will be charged against Account No. DM5130.401 Repairs and the County Treasurer, County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING 2016 TRANSFER OF FUNDS – RECYCLING & SOLID WASTE**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, Account No. A8160.0403 Refuse & Garbage Tire Disposal & Hauling for 2016 has been over expended in the amount of \$7,453.60, be it

RESOLVED, the following transfers be made:

From:

Account No. A8160.0401 R&G Supplies/Misc.	\$7,141.82
Account No. A8161.0401 Landfill Tipping Fees	\$ 311.78

To:

Account No. A8160.0403 R&G Tire Disposal & Hauling	\$7,453.60
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and the County Treasurer be so authorized to make the said transfers and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AND TRANSFER OF FUNDS FOR 2017 MERIT PAY**

**DATED: JANUARY 5, 2017**

**BY**

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on December 16, 2016 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Robert Both	January 1, 2017 to January 1, 2018	\$1.32
Benjamin Eldridge	January 8, 2017 to January 8, 2018	\$1.54

COMMUNITY SERVICES

Rebecca Hall	January 2, 2017 to January 2, 2018	\$1.65
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SOCIAL SERVICES

Abigail Eichler	January 3, 2017 to January 3, 2018	\$1.21
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TREASURER

Cindy Parslow	January 1, 2017 to January 1, 2018	\$1.65
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COUNTY CLERK

Betsy Earley	January 2, 2017 to January 2, 2018	\$1.10
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NURSING

Kelly King	January 12, 2017 to January 12, 2018	\$1.10
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SHERIFF

Timothy O'Neill	January 17, 2017 to January 17, 2018	\$1.43
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and be it further

RESOLVED, that the following transfers be made to cover the above 2017 merit pay:

FROM:	A1990.402	Contingent for Merit	\$21,428.11
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TO:	D5010.104	Deputy Highway Superintendent	\$2,745.60
	DM5130.101	Mechanics	\$3,203.20
	A4310.118	Account Clerk	\$3,003.00
	A6010.117	Senior Caseworker	\$2,204.51
	A1325.102	Deputy County Treasurer	\$3,003.00
	A1410.103	Motor Vehicle Clerk	\$2,002.00
	A4050.108	Administrative Assistant to Director	\$2,302.08
	A3150.109	Correction Officer I	\$2,964.72

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: JANUARY 5, 2017**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$51,270.99 and bills in the County Road Fund amounting to \$111,059.84 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL  
PROJECT 2015-1 FUEL CONSOLIDATION PHASE III**

**DATED: JANUARY 5, 2017**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$318,992.78 by the following committees:

Building Committee .....	\$11,671.69
Public Works (Solid Waste) Committee .....	4,668.78
Finance Committee .....	3,773.64
Health Committee.....	15,297.69
Human Services Committee.....	12,676.58
Central Government Committee .....	35,833.94
Emergency Prep./Emergency Response.....	231,040.36
Publicity, Tourism, Economic Development & Planning Committee.....	3,782.66
Internal Management Committee .....	247.44

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Fuel Consolidation Phase III.....\$ 21,800.00

are hereby approved.

Seconded by