

AGENDA
EIGHTH SESSION
AUGUST 2, 2018

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of July 5, 2018 and July 23, 2018

Public Comment Period

Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 Authorization to Attend the 2018 NYSAC Fall Conference
- No. 2 Funding Grant Writing Contract – Strategic Development Specialists
- No. 3 Contracting Abstracting Services for the Treasurer’s Office – Mountain Abstract Company, Inc.
- No. 4 A Resolution Authorizing the Annual Software Plan with Systems Development Group, Inc. and Payment of the Annual Fee for Image Mate Online System for Hosting Real Property Tax Services Agency Tax and Assessment Data
- No. 5 Authorizing Extension of MOU for Mutualink
- No. 6 Authorizing Chairman to Sign Contract with School District for Transportation Services for the Preschool Special Education Program 2018/19 School Year – Inlet
- No. 7 Authorization to Provide Payment to Medicare/Medicaid for Denials or Duplicated Claims – Hamilton County Public Health Nursing Service
- No. 8 Authorizing Chairman to Sign HEAP Agreements with Warren/Hamilton OFA and Community Action Agency
- No. 9 Authorizing Regional Meeting – Hamilton County Community Services Board

- No. 10 Amending Contract with Comprehensive Medicine, PLLC to Provide Telepsychiatry in Hamilton County
- No. 11 Authorizing Appropriation of Budget and Authorizing Payment for HVAC System Replacement for County Jail and Dispatch Center
- No. 12 Approval of Expenditures for Line Striping 2018
- No. 13 Approval of Expenditures for Equipment Rental 2018
- No. 14 Authorizing Rental of Uniforms for DPW Mechanics

Correspondence:

Adirondack Park Local Government Review Board – Res. #4 of 2018 Resolution Requesting Suspension of Demolition of the Gooley Club Camp on Third Lake of the Essex Chain Pending Further Review

Adirondack Association of Towns & Villages - Res. #4 of 2018 Resolution Requesting Suspension of Demolition of the Gooley Club Camp on Third Lake of the Essex Chain Pending Further Review

RESOLUTION NO.

AUTHORIZATION TO ATTEND THE 2018 NYSAC FALL CONFERENCE

DATED: AUGUST 2, 2018

BY

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the Fall Conference in Rochester, N.Y. September 24 – September 26, 2018, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

RESOLUTION NO.

**FUNDING GRANT WRITING CONTRACT – STRATEGIC DEVELOPMENT
SPECIALISTS**

DATED: AUGUST 2, 2018

BY

WHEREAS, Resolution No. 179-18 authorized a contract with Strategic Development Specialists for a term May 1, 2018 to August 31, 2018 with the total contract amount not to exceed \$20,000.00, plus necessary expenses not to exceed an additional \$2,500.00, and

WHEREAS, the Towns of Inlet and Long Lake have contracted to participate in said contract at an amount of \$5,000.00 each, be it

RESOLVED, that the County Treasurer is hereby authorized to create Revenue Account No. A2372.0100 Planning Services, Other Gov., Strategic Development at \$10,000.00 to be offset by increasing County Planning Account No. A8020.0410 Economic Development by \$10,000.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$300.00 from Account No. A 1990.0401 Contingent to County Planning Account No. A8020.0410 Economic Development to cover the shortage in that account for said contract.

Seconded by

RESOLUTION NO.

**CONTRACTING ABSTRACTING SERVICES FOR THE TREASURER'S OFFICE –
MOUNTAIN ABSTRACT COMPANY, INC.**

DATED: AUGUST 2, 2018

BY

WHEREAS, the Hamilton County Treasurer's Office each year has stub searches performed on delinquent properties that are part of the foreclosure procedure, and

WHEREAS, last year this was successfully performed by Mountain Abstract Company, Inc., and

WHEREAS, Mountain Abstract Company, Inc. is able to provide the abstracting services needed at the same price as last year's services; being \$125 per new search and \$50 per two year update search, therefore, be it

RESOLVED, that the Chairman is hereby authorized to enter into an abstracting agreement with Mountain Abstract Company, Inc., PO Box 140, Chestertown, NY 12817 under the same terms and conditions as last year.

Seconded by

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE ANNUAL SOFTWARE PLAN WITH SYSTEMS DEVELOPMENT GROUP, INC. AND PAYMENT OF THE ANNUAL FEE FOR IMAGE MATE ONLINE SYSTEM FOR HOSTING REAL PROPERTY TAX SERVICES AGENCY TAX AND ASSESSMENT DATA

DATED: AUGUST 2, 2018

BY

WHEREAS, based on the recommendation of the Real Property Tax Services Agency, and by agreement of the Hamilton County Board of Supervisors, dissemination of real property tax and assessment data in digital form through a securely hosted internet based platform is a valuable enhancement to services provided by Hamilton County and a tangible benefit to taxpayers, real estate professionals and others, and

WHEREAS, the Real Property Tax Services Agency engaged Systems Development Group, Inc. as authorized by the Hamilton County Board of Supervisors to develop, host, upload regular software and Hamilton County data updates, and provide maintenance as stated for a Hamilton County specific version of their Image Mate Online system for a term of four (4) consecutive years commencing 03/01/2014 thru 02/28/2018 with an annual fee of \$6,250, and

WHEREAS, the Real Property Tax Services Agency has received and has approved a proposal for a three year plan agreement for the term 03/01/2018 through 02/28/2021 at an annual fee of \$6,000 from Systems Development Group, Inc., therefore, be it

RESOLVED, the Hamilton County Board of Supervisors hereby authorizes the proposed three year annual plan agreement with the annual fee of \$6,000 (Six Thousand Dollars) with Systems Development Group, Inc of Utica, New York, for the Hamilton County Image Mate Online system, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make payment from Account No. A1355.0407 SDG Data Contract to Systems Development Group, Inc. for Invoice #13292 in the amount of \$6,000.00 for the 2018 Image Mate Online Software and Support Annual Plan.

Seconded by

RESOLUTION NO.

AUTHORIZING EXTENSION OF MOU FOR MUTUALINK

DATED: AUGUST 2, 2018

BY

WHEREAS, the State of New York has made a commitment for a safer and more secure Division of Homeland Securities and Emergency Services, and

WHEREAS, the State of New York has deployed the Mutualink Emergency Incident Collaboration Technology which provides a common platform of sharing of radio, video, telephone and data to any invited user and making it available to all counties at no charge, and

WHEREAS, on July 2, 2015, with Resolution No. 184-15 an MOU between Hamilton County and New York State was established for the County's use of said Mutualink system, and

WHEREAS, the term of use of the Mutualink system is now being extended to January 31, 2021, and a new MOU for the extended period needs to be ratified, and

WHEREAS, Emergency Services Director Don Purdy has submitted the proposed MOU to County Attorney Charles Getty for approval and such approval was given by Attorney Getty by email on July 9, 2018, therefore, be it

RESOLVED, that the Board of Supervisors approve the new MOU and the Chairman sign said document in quadruplicate and submit the aforementioned to New York State Division of Homeland Securities and Emergency Services for participation in said program.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT FOR
TRANSPORTATION SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION
PROGRAM 2018/19 SCHOOL YEAR – INLET**

DATED: AUGUST 2, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing service is required to provide for services for children aged 3-5 who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, transportation is required for a child from the Town of Inlet to Rome, NY, and

WHEREAS, a bid from the Town of Webb Union Free School District was received, and

WHEREAS, it is recommended by the Hamilton County Public Health Nursing Service to award the bid to the Town of Webb Union Free School District at \$275.00 per day, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to sign a contract with the Town of Webb Union Free School District to transport the preschool child for center-based services in Rome as recommended by the CPSE, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO PROVIDE PAYMENT TO MEDICARE/MEDICAID FOR DENIALS OR DUPLICATED CLAIMS – HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICE

DATED: AUGUST 2, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service's Certified Home Health Agency in its provision of patient services receives reimbursement from the Federal and State Government and various other sources, and

WHEREAS, on the accounts of some patients there are claims that are denied or duplicated by Medicare/Medicaid and have been reviewed by the Medicaid Inspector General, the Administrative Law Judge, and Medicare's Qualified Independent Contractor and determined that our agency is required to reimburse Medicare/Medicaid, and

WHEREAS, Hamilton County Public Health Nursing Service's Home Health Agency and Hamilton County Treasurer's Department have been authorized to strike from their books the following amounts:

2014: \$431.53
2015: \$1,393.92

For a total of \$1,825.45

be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A4010.419 by transferring \$1,825.45, from Account No. A1990.401 Contingent, to Account No. A4010.419-Public Health, Prior Year Medicaid/Medicare Settlements, and to make this payment to NYS OMIG for the full amount of \$1,825.45, and be mailed to the following address:

**Bank of America Lockbox Services
New York State 417151
MA5-527-02-07
2 Morrissey Blvd.
Dorchester, MA 02125**

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN HEAP AGREEMENTS WITH
WARREN/HAMILTON OFA AND COMMUNITY ACTION AGENCY**

DATED: AUGUST 2, 2018

BY

WHEREAS, the Department of Social Services requires a service agreement with a qualified provider to provide HEAP outreach and certification services to the low-income residents, be it

RESOLVED, that upon the County Attorney's approval, the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Warren/Hamilton Office for the Ageing and Community Action Agency for HEAP services for a term of October 1, 2018 – September 30, 2019.

Seconded by

RESOLUTION NO.

AUTHORIZING REGIONAL MEETING – HAMILTON COUNTY COMMUNITY SERVICES BOARD

DATED: AUGUST 2, 2018

BY

WHEREAS, the Hamilton County Community Services is the sole provider of behavioral health service in Hamilton County, and

WHEREAS, the Hamilton County Community Services Board (CSB) has identified the impact on Hamilton County of recent healthcare transformation initiatives by the State of New York as representing significant challenge to its ability to continue to provide adequate behavioral health services to all of its residents, and

WHEREAS, the Hamilton CSB has recommended that a regional meeting be held with other counties in the North Country that would include each counties Director of Community Services, CSB Chair and relevant CSB members to develop both regional and local strategies to ensure that behavioral health services can continued to be provided to all Hamilton County residents, and

WHEREAS, representatives of the NYS Office of Mental Health’s Central Office and the NYS Office of Alcohol and Substance Abuse Services Central Office, as well as representation from the Regional Field Office of the NYS Office of Mental Health, the NYS Conference of Mental Hygiene Directors and representatives of the regions state operated Psychiatric Hospitals would also participate in this meeting, and

WHEREAS, the Hamilton County CSB would sponsor this meeting in Hamilton County, be it

RESOLVED, that a meeting be held at the Minnowbrook Conference Center in Blue Mt. Lake, NY on the 13th and 14th of September, 2018, for the purpose stated above, and be it further

RESOLVED, that Hamilton County Community Services will cover the cost of Hamilton County participants at an amount not exceed \$700.00 to be charged to Mental Health Account No. A4320.407 Outreach.

Seconded by

RESOLUTION NO.

**AMENDING CONTRACT WITH COMPREHENSIVE MEDICINE, PLLC TO
PROVIDE TELEPSYCHIATRY IN HAMILTON COUNTY**

DATED: AUGUST 2, 2018

BY

WHEREAS, the Hamilton County Community Services Board has identified a need to provide Telepsychiatry on location in the Hamilton County Jail, in Hamilton County Public Schools and at HCCS Clinic sites, and

WHEREAS, Comprehensive Medicine, PLLC, of 105 Duffield Road, Rochester, NY 14618 has been providing this service to Hamilton County Community Services at \$120.00 per episode of treatment in all locations served, and

WHEREAS, it has been noted by the Director of Community Services and Comprehensive Medicine that this rate is not optimal in the clinical setting for either party due to multiple appointments within an hour and/or no shows by clients, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes that the contract be amended whereby the rate, in the clinic setting only, would be \$200.00 per hour while remaining \$120.00 in other settings where the service is provided and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING APPROPRIATION OF BUDGET AND AUTHORIZING PAYMENT
FOR HVAC SYSTEM REPLACEMENT FOR COUNTY JAIL AND DISPATCH
CENTER**

DATED: AUGUST 2, 2018

BY

WHEREAS, Resolution No. 175-18 authorizes the engineering firm for the HVAC system replacement for the County Jail and Dispatch Center at an estimated cost between \$155,000.00 and \$200,000.00, and

WHEREAS, the County has entered into an agreement with C&S Companies for these professional services and design work has begun on this project, be it

RESOLVED, the County Board of Supervisors does hereby approve the transfer of \$150,000 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1620.0203 HVAC System, and the County Treasurer be so authorized, and be it further

RESOLVED, the County Treasurer is hereby authorized to make a payment of \$5,914.18 for Invoice #0173058 from Account No. A1620.0203 HVAC System to C&S Companies, PO Box 64366, Baltimore, MD 21264-4366 for design work completed to date and the Clerk of the Board and County Highway Superintendent be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR LINE STRIPING 2018

DATED: AUGUST 2, 2018

BY

WHEREAS, the DPW has striped centerlines and edge lines on County Routes 1, 6, 14 & 19 for several years, and

WHEREAS, the County Public Works Committee authorized the County Superintendent to also stripe centerline and edge lines on County Routes 4, 11, & 18 in 2018, and

WHEREAS, County Routes 1, 4, 14 & 19 have been completed by Seneca Pavement Marking, Inc., be it

RESOLVED, the Board of Supervisors does authorize the County Treasurer to make payment to Seneca Pavement Marking, Inc., 3526 Watkins Road, Horseheads, NY 14845 in the amount of \$9,830.75 out of Account No. D5110.402 Rental Equipment for County Routes 1, 4, 14 & 19 and the County Superintendent and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR EQUIPMENT RENTAL 2018

DATED: AUGUST 2, 2018

BY

WHEREAS, each year the DPW needs to rent equipment for road reconstruction and maintenance projects on the county road system, and

WHEREAS, the Superintendent solicits bids for such purpose of equipment rental, and

WHEREAS, the Superintendent recommends authorization for renting equipment for the purposes of the county road system from the awarded equipment rental bid list or under New York State Contract pricing, be it

RESOLVED, that the Board of Supervisors does authorize the County Highway Superintendent to rent equipment as needed for county road reconstruction and maintenance for 2018 and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING RENTAL OF UNIFORMS FOR DPW MECHANICS

DATED: AUGUST 2, 2018

BY

WHEREAS, the DPW provides Personal Protective Equipment (PPE) to all employees,
and

WHEREAS, the Superintendent recommends supplying the mechanic staff with rental
work uniforms because of requirements of their job scope, be it

RESOLVED, the Superintendent is hereby authorized to supply the DPW mechanics with
rental work clothes and the Clerk of the Board, County Treasurer and Highway Superintendent be
so notified.

Seconded by