

AGENDA CONTINUED

AUGUST 2, 2018

RESOLUTIONS:

- No. 15 Standard Work Days for Elected and Appointed Officials
- No. 16 Authorizing and Funding Contract with Laberge Group for Shared Services Plan
- No. 17 Authorizing Chairman to Sign Aid to Prosecution Grant
- No. 18 Resolution Adopting the Hamilton County Multi-Jurisdictional Hazard Mitigation Plan
- No. 19 Authorizing Application for 2018 SICG Targeted Grant Program
- No. 20 Authorizing Change Order No. 4 of the Hamilton County Microwave Communications Project – Mid-State Communications
- No. 21 Authorizing and Funding Homemaker Position – Department of Social Services
- No. 22 Approval of and Transfer of Funds for 2018 Merit Pay
- No. 23 Approval of Audits in County Highway Funds
- No. 24 Approval of Audits in the County General Fund and Capital Project No. 2017-1 Hatch Brook Bridge

RESOLUTION NO.

STANDARD WORK DAYS FOR ELECTED AND APPOINTED OFFICIALS

DATED: AUGUST 2, 2018

BY

WHEREAS, New York State Retirement Regulation 315.4 requires time logs, and the Board of Supervisors to set the Standard Work Day for Elected and Appointed Officials, and

WHEREAS, time logs have been kept and submitted, now, therefore, be it

RESOLVED, that the County of Hamilton here establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Board:

Title	Name	Social Security Number (Last 4 digits)	Reg. Number	Standard Work Day	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on record of activity)
Supervisor	Richard A. Wilt	██	██████	7	1/1/18-12/31/19	N	5.89
Supervisor	Brian Wells	██	██████	7	1/1/18-12/31/19	N	4.57
Supervisor	John Frey	██	██████	7	1/1/18-12/31/19	N	4.53
Supervisor	Daniel Wilt	██	██████	7	1/1/18-12/31/19	N	3.91
Supervisor	William G. Farber	██	██████	7	1/1/18-12/31/19	N	17.33
Sheriff	Karl G. Abrams	██	██████	8	1/1/18-12/31/19	N	21.67
County Attorney	Charles R. Getty, Jr.	██	██████	7	1/1/18-12/31/19	N	5.19
Historian	Eliza Darling	██	██████	7	1/1/18-12/31/19	N	14.29
Fire Coordinator	Jay Griffin	██	██████	7	1/1/18-12/31/18	N	9.47

Seconded by

RESOLUTION NO.

AUTHORIZING AND FUNDING CONTRACT WITH LABERGE GROUP FOR SHARED SERVICES PLAN

DATED: AUGUST 2, 2018

BY

WHEREAS, Hamilton County has been convening Shared Services Panel meetings over the last 12 months, and

WHEREAS, in 2017 the County Panel elected to report to the State and submit a plan in 2018, and

WHEREAS, the County has continued to meet, collect data, and plan for the submission, and

WHEREAS, it has been determined that outside support is necessary to complete this effort, and

WHEREAS, this is a professional service and Hamilton County has experience working with Laberge, and

WHEREAS, upon interview, Laberge has the experience of providing these plan development services for Putnam and Rensselaer Counties, and

WHEREAS, Laberge has given Hamilton County a proposal to develop the Hamilton County Shared Services Plan (State Submission) for an amount not to exceed \$19,400.00 plus necessary expenses, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Laberge to develop the Hamilton County Shared Services Plan and Submission, with the approval of the County Attorney, and be it further

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A1010.0408 Shared Services Plan and fund said account by transferring \$19,400.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1010.0408 Shared Services Plan.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AID TO PROSECUTION GRANT

DATED: AUGUST 2, 2018

BY

WHEREAS, Hamilton County has an annual State Aid agreement with NYS Division of Criminal Justice Services, and

WHEREAS, said agreement needs to be renewed, and

WHEREAS, the agreement is proposed for \$30,200.00, the contract period will be for 12 months, be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to sign Aid to Prosecution Grant Project No. AP18-1019-R01 for the period of October 1, 2018 – September 30, 2019 in the amount of \$30,200.00 on behalf of the County of Hamilton and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**RESOLUTION ADOPTING THE HAMILTON COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

DATED: AUGUST 2, 2018

BY

WHEREAS, the Disaster Mitigation Act of 2000 (DMA2K) requires that applicants for Federal Emergency Management Agency (FEMA) mitigation grant funding have a FEMA-approved multi-hazard mitigation plan. The Plan requires a description of the hazards that can affect the jurisdiction, an assessment of the jurisdiction's risk from those hazards, and a description of actions or projects that the jurisdiction desires to implement to mitigate their vulnerability. Mitigation plans, either single or multi-jurisdictional, must conform to 44 CFR, Part 201 and all applicable mitigation planning guidance issued by FEMA. A jurisdiction must be a participant in a current, FEMA-approved mitigation plan to be eligible for FEMA mitigation grant funding, and

WHEREAS, the hazard mitigation planning process set forth by the State of New York and FEMA offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk, and

WHEREAS, the New York Department of Homeland Security and Emergency Services (DHSES) is providing federal mitigation funds to support development of the mitigation plan, and

WHEREAS, the Research Foundation at the State University of Albany, via the Albany Visualization and Informatics Laboratory (AVAIL) located at the University at Albany Department of Geography and Planning, is applying to DHSES for Hazard Mitigation Grant Program (HMGP) funds on behalf of Hamilton County to conduct the Five County Hazard Mitigation Planning Pilot Project, therefore, be it

RESOLVED,

1. Hamilton County will participate in the Five County Hazard Mitigation Planning Pilot Project to develop a Multi-Jurisdictional Hazard Mitigation Plan that covers the ten municipalities in Hamilton County.
2. The Hamilton County Emergency Services Director is designated to coordinate with representatives of the ten municipalities, AVAIL, and DHSES to develop the plan and deliver the plan for approval to the Hamilton County Board.
3. That the Chairman be authorized to sign the letter of commitment in order that Hamilton County be eligible for inclusion in the Five County Hazard Mitigation Planning Project.

Seconded by

RESOLUTION NO.

AUTHORIZING APPLICATION FOR 2018 SICG TARGETED GRANT PROGRAM

DATED: AUGUST 2, 2018

BY

WHEREAS, the NYS Division of Homeland Security and Emergency Services (DHSES) Office of Interoperable and Emergency Communications (OIEC) has announced the 2018 Statewide Interoperable Communications Targeted Grant Program (2018-SICG Targeted), and

WHEREAS, Hamilton County has been included as a targeted award county, and

WHEREAS, on May 15, a meeting was held with representatives from OIEC and Blue Wing Consulting to go over a proposal to build out equipment and infrastructure in Hamilton County to be able to monitor National Interoperability channels throughout the county, therefore, be it

RESOLVED, that “Don” Purdy, Director of Emergency Services and County Interoperability Coordinator be authorized to complete the said grant Request For Application (RFA) and the Chairman sign said grant RFA for submission to DHSES.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 4 OF THE HAMILTON COUNTY
MICROWAVE COMMUNICATIONS PROJECT - MID-STATE COMMUNICATIONS**

DATED: AUGUST 2, 2018

BY

WHEREAS, on September 11, 2017, the bid for the Hamilton County microwave project was awarded to Mid-State Communications in the amount of \$779,400.00, and

WHEREAS, Res. No. 304-17 of November 2, 2017 authorized Change Order No. 1, in the amount of \$9,300.00, and

WHEREAS, Res. No. 44-18 of January 22, 2018 authorized Change Order No 2 in the amount of \$1,890.00, and

WHEREAS, Res. No. 217-18 of July 5, 2018 authorized Change Order No. 3 in the amount of \$8,760.00, and

WHEREAS, on July 25, 2018, Mid-State Communications issued Change Order No. 4 in the amount of \$6,700.00 for a 240 volt inverter for the solar farm on East Mt. The original bid specs called for a 120 volt inverter, but it has subsequently been determined by READ Electric who is under contract to Mid-State for all project electrical work, that the generator will not function correctly unless a 240 volt inverter is in place, therefore, be it

RESOLVED, that Change Order No. 4 for the purchase of a 240 volt inverter be approved, and be it further

RESOLVED, that the Chairman of the Board be authorized to sign Change Order No. 4 with the approval of the County Attorney in the amount of \$6,700.00, and be it further

RESOLVED, that Change Order No. 4 of the Hamilton County Microwave Communications Project resulting in the new amount of \$806,050.00 be awarded to Mid-State Communications with funding from the SICG Round 5 Grant No. WM16198644, Account No. A3645.419 Statewide Communications Grant SI16-1005-D00.

Seconded by

RESOLUTION NO.

AUTHORIZING AND FUNDING HOMEMAKER POSITION – DEPARTMENT OF SOCIAL SERVICES

DATED: AUGUST 2, 2018

BY

WHEREAS, the Internal Management Committee met and discussed the need for a Home Maker position, and

WHEREAS, the Internal Management Committee recommended creating a Home Maker position and advertising for same for the Department of Social Services, and

WHEREAS, interviews were done for the Home Health Aid position and approval was given to hire Kristina Eldridge but the first class does not start until September 17th, and

WHEREAS, there is a need for the Home Maker position in the Department of Social Services and Kristina has agreed to fill said position, be it

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A6010.0110 Homemaker in the Department of Social Services and fund said position by transferring \$8,000.00 from Account No. A6010.0114 Temporary to Account No. A6010.0110 Homemaker, and be it further

RESOLVED, that Kristina Eldridge is hereby hired for the Homemaker position effective August 9, 2018 and the County Treasurer and County Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2018 MERIT PAY

DATED: AUGUST 2, 2018

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on July 23, 2018 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

SHERIFF

Carrie O'Neill	August 1, 2018 to August 1, 2019	\$1.65
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HIGHWAY

Clarence Desrochers	August 9, 2018 to August 9, 2019	\$1.43
Lisa Johnson	August 30, 2018 to August 30, 2019	\$1.65

SUPERVISORS

Samantha Sherman	August 14, 2018 to August 14, 2019	\$.66
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SOCIAL SERVICES

Dyanne Crotty	August 27, 2018 to August 27, 2019	\$1.54
Cynthia Hansen	August 1, 2018 to August 1, 2019	\$1.10

NURSING

Lisa Lorensen	August 24, 2018 to August 24, 2019	\$1.43
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PERSONNEL

Heide Thomson	July 7, 2018 to July 7, 2019	\$.33
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and be it further

RESOLVED, that the following transfers be made to cover the above 2018 merit pay:

FROM:	A1990.402	Contingent for Merit	\$18,685.81
TO:	A3110.107	Confidential Secretary	\$3,445.20
	D5110.101	Personal Services	\$2,985.84
	D5010.102	Administrative Assistant to Hwy	\$3,445.20
	A1040.105	Asst. Deputy Clerk of the Board	\$1,577.73
	A6010.109	Support Collection Specialist	\$2,813.58
	A6010.112	Clerk	\$1,892.66

A4010.115	Certified Home Health Aide	\$2,352.35
A1430.102	Clerk P/T	\$173.25

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: AUGUST 2, 2018

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$101,032.34 and bills in the County Road Fund amounting to \$79,133.71 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: AUGUST 2, 2018

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$153,615.52 by the following committees:

Public Works (Buildings) Committee.....	\$17,601.35
Public Works (Solid Waste) Committee	28,217.90
Finance Committee	9,534.17
Health Committee.....	30,090.78
Human Services Committee.....	16,044.92
Central Government Committee	16,669.08
Emergency Prep./Emergency Response.....	28,276.31
Publicity, Tourism, Economic Development & Planning Committee.....	5,569.74
Internal Management Committee	1,611.27

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1.....	\$2,225.15
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are hereby approved.

Seconded by