

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE
IS NOW ACCEPTING APPLICATIONS FOR:**

GEOGRAPHIC INFORMATION SYSTEMS/TAX MAP SPECIALIST

The Hamilton County Real Property Director is taking applications for a Geographic Information Systems/Tax Map Specialist position in his department. The position is located in Lake Pleasant. Salary commensurate with education and experience. This is a full-time position with an excellent benefits package.

This is a technical position requiring advanced use of a Geographic Information Systems (GIS). It will require use of GIS and related software and hardware to generate, modify, revise or otherwise produce spatial databases, maps and related technical products. The incumbent will be responsible for performing skilled technical work in the preparation and maintenance of tax maps and their related databases. The work is performed under the direct supervision of the County Director of Real Property Tax Services with leeway allowed for the use of independent judgment.

Candidate chosen for the position will be given a provisional appointment, must take a civil service examination, and be in the top three scores to retain position.

Minimum Qualifications: Either

- A) Possession of an Associate's degree from a regionally accredited college or university or one accredited by the New York State Board of Regents in GIS or related field, such as: Engineering, Geography, Information Systems with concentration in GIS, and one (1) year of acceptable full-time paid experience working with Geographic Information Systems or Tax Maps; OR
- B) Graduation from high school or possession of a high school equivalency diploma with two (2) years of acceptable full-time paid experience work with Geographic Information Systems or Tax Maps; OR
- C) An equivalent combination of training and experience as indicated in A or B above.

Special Requirement:

Must have possession of a valid New York State driver's license at the time of appointment, which must be maintained throughout employment, to meet the transportation needs of the position.

Proof of minimum qualifications are required at time of application.

For more information or an application, please contact:

Hamilton County Personnel
PO Box 174, Court House
Lake Pleasant, NY 12108
(518) 548-6375

Applications must be received no later than September 9, 2019