

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE
ANNOUNCES AN OPEN COMPETITIVE EXAMINATION FOR:**

MOTOR VEHICLE CLERK

**EXAMINATION NO: 62554
EXAM DATE: OCTOBER 19, 2019**

Incumbents in this position are responsible for examining various motor vehicle applications for completeness and accuracy, the processing of motor vehicle license plates, registrations and operator licenses and the computation and collection of fees connected with processing these documents. The work is performed under general direction with supervisory employees deciding questions of an unusual or policymaking nature, allowing some leeway in the exercise of independent judgment. The incumbent does related work as required.

Minimum Qualifications:

Graduation from high school or possession of a high school equivalency diploma and three years of clerical experience.

For more information or an application, please contact:
Hamilton County Personnel
PO Box 174, Court House
Lake Pleasant, NY 12108
(518) 548-6375

Applications must be received no later than September 13, 2019