

**AGENDA**  
**FOURTH ANNUAL SESSION**  
**DECEMBER 5, 2019**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Public Comment Period

Reports of Standing/Special Committees

**RESOLUTIONS:**

- No. 1 Calendar Schedule of Regular Sessions for the Year 2020
- No. 2 Authorizing the Levy of Chargebacks to Towns
- No. 3 Authorization to Attend the 2020 NYSAC Legislative Conference
- No. 4 Authorizing Out of State Travel
- No. 5 Transfer of Funds – Coroner
- No. 6 Authorizing Purchase of GIS Maintenance – RPTS and 911
- No. 7 Authorizing Chairman to Sign Agreement for Provider Services with Adirondack Health Institute on behalf of Public Health Nursing Service
- No. 8 Authorizing Chairman to Sign “Certification of Statement for Provider Utilizing Electronic Billing”
- No. 9 Authorizing Chairman to Sign Contract with Fort Hudson Health System, Inc. regarding Home Health Aide Services
- No. 10 Authorizing Contract with Glens Falls Animal Hospital for Rabies Specimen Preparation and Submission for Public Health Nursing Service
- No. 11 Authorizing Chairman to Sign Contract with Home Aide Service of the Central Adirondacks, Inc. regarding Home Health Aide Services
- No. 12 Authorizing Chairman to Sign Contract with Home Health Care Partners, Corp. regarding Home Health Aide Services

- No. 13 Contract with Laura Davis, Pharmaceutical Consultant for the Year 2020
- No. 14 Contract with Patricia A. Hawley – Medical Record Consultant Audit Review – Year 2020
- No. 15 Authorizing Contracts with Speech-Language Pathologists
- No. 16 Authorizing Chairman to Sign Contract for Preschool Service Provision with Providers
- No. 17 Medicaid and Medicare Cost Reports
- No. 18 Authorizing Extension Agreement with High Peaks Hospice and Palliative Care, Inc.
- No. 19 Authorizing Contracts between Community Services and Hamilton County Schools for the School and Community Prevention Initiative
- No. 20 Authorizing Transfer of Funds – Recycling
- No. 21 Authorizing Transfer of Funds – Machinery Repairs
- No. 22 Authorizing Payment to Petroleum Traders Corporation
- No. 23 Authorizing Promotion of DPW Employees
- No. 24 Authorizing DPW to Change Grades for Project Building Supervisor
- No. 25 Authorizing Promotion of DPW Employee from MEO to HEO-T
- No. 26 Authorizing Disposal of Excess Vehicle
- No. 27 Approval of Audits in County Highway Funds
- No. 28 Approval of Audits in the County General Fund, Capital Project No. 2017-1 Hatch Brook Bridge and Capital Project 2019-1 Halloween Storm

**RESOLUTION NO.**

**CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2020**

**DATED: DECEMBER 5, 2019**

**BY**

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 5, 2020 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Monday, eleven days prior to the regular Board meeting.

Seconded by

HAMILTON COUNTY BOARD OF SUPERVISORS  
COURTHOUSE  
Lake Pleasant, New York 12108

2020 Annual Meeting Calendar presented December 5, 2019  
All meetings will start at 10:30 A.M. except when otherwise stated.

	MEETING DATE	CUT OFF DATE SUBMISSION OF BILLS
Organization Meeting 2PM	January 8, 2020	December 30, 2019
February Meeting	February 6	January 28, 2020
March Meeting	March 5	February 25
April Meeting	April 2	March 24
May Meeting	May 7	April 28
June Meeting	June 4	May 26
July Meeting	July 2	June 23
August Meeting	August 6	July 28
September Meeting	September 3	August 25
October Meeting	October 1	September 22
November Meeting	November 5	October 27

Committee meeting shall be held on the Monday, eleven days prior to the regular Board meeting.

**RESOLUTION NO.**

**AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS**

**DATED: DECEMBER 5, 2019**

**BY**

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

<u>Town</u>	<u>Drug and Alcohol Testing</u>	<u>Assessment Roll/Bill Printing</u>	<u>Election Expenses</u>	<u>Refund Over Pmts Court Orders/ Clerical Errors</u>	<u>Consolidated Health District</u>
Arietta	\$651.01	\$2,008.35	\$ 5640.90	0	
Benson	436.01	852.55	5,394.87	0	
Hope	522.02	928.30	4,483.96	0	
Indian Lake	780.06	3,301.85	9,724.16	0	
Inlet	1,296.17	2,355.85	5,266.65	0	
Lake Pleasant	952.08	2,304.40	5,693.96	0	\$57,212.89
Long Lake	651.01	2,889.00	10,381.77	0	
Morehouse	565.00	1,519.65	5,134.38	0	
Wells	694.04	1,811.05	6,164.22	0	
Totals	\$6,547.40	\$17,971.00	\$57,884.87	\$0.00	\$57,212.89

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2020 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO ATTEND THE 2020 NYSAC LEGISLATIVE CONFERENCE**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the 2020 Legislative Conference in Albany, N.Y. January 27, 2020 – January 29, 2020, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING OUT OF STATE TRAVEL**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Chairman of the Board of Supervisors has been named to the Upstate Cellular Task Force, and

WHEREAS, as part of the effort to deploy improved cellular in Hamilton County the Chairman has a chance to join NYSAC in Washington, DC for a meeting with the Whitehouse, FCC, Senator Schumer's Office , and several members of Congress, and

WHEREAS, this Board of Supervisors continues to deem cellular coverage as critical infrastructure, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to travel to Washington, DC to cover meetings on December 16<sup>th</sup> and December 17<sup>th</sup>, with travel and necessary expenses potentially falling into the day before or the day after.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS – CORONER**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, there is a shortage of funds in the County Coroner Accounts, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:

A1990.0401 Contingent                      \$8,000.00

TO:

A1185.0101 Coroners                      \$ 4,000.00

A1185.0403 Autopsies                      \$ 4,000.00

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF GIS MAINTENANCE – RPTS AND 911**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Hamilton County has received a quote from Esri, Inc. for maintenance of the Real Property Tax Service and 911 GIS systems in the amount of \$12,138.35, and

WHEREAS, the Real Property Tax Service portion of said quote is \$3,000.00 and the Emergency Management portion of said quote is \$9,138.35, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to accept said quote and the Real Property Service and Emergency Management Departments are authorized to purchase said maintenance from Esri, Inc. and the County Treasurer, Real Property Tax Service Director and Emergency Services Director be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES  
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH  
NURSING SERVICE**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2020 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2020 through December 31, 2020 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR PROVIDER UTILIZING ELECTRONIC BILLING”**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

**Preschool Special Education Program:**

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December

**Early Intervention Program:**

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

**Hamilton County Public Health Nursing Service (CHHA):**

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February,

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2020 through December 31, 2020.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH FORT HUDSON HEALTH SYSTEM, INC. REGARDING HOME HEALTH AIDE SERVICES**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Fort Hudson Health System, Inc. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2019 of \$30.31 per hour for January 1, 2020 through December 31, 2020, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Fort Hudson Health System, Inc., 319 Broadway, Fort Edward, NY 12828 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2020 – December 31, 2020.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH GLENS FALLS ANIMAL HOSPITAL FOR  
RABIES SPECIMEN PREPARATION AND SUBMISSION FOR PUBLIC HEALTH  
NURSING SERVICE**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required under New York State Public Health Law (PHL) and 10 NYCRR 40-2.100 and 2.101 to designate and maintain a system for communicable disease control, including rabies, and

WHEREAS, PHL sections 2140 through 2145 gives primary responsibility for control and suppression of rabies to local health departments, and

WHEREAS, that responsibility includes provision of specimen preparation by a qualified veterinarian; provision of quarantine for un-vaccinated suspect rabid animals; as well as euthanasia and cremation as appropriate following PHL, and

WHEREAS, the Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, NY 12804, is willing to provide said services for the County of Hamilton following NYS DOH guidance and directives, and

WHEREAS, HCPHNS is supported by annual NYSDOH grant funding and NYS aid to fund these activities, and

WHEREAS, Glens Falls Animal Hospital has agreed to collect fees for cremation, quarantine and/or subsequent required rabies vaccinations from animal owners as feasible per NYS Law, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement with the Glens Falls Animal Hospital for provision of services as outlined above upon, for the period January 1, 2020 through December 31, 2020, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME AIDE SERVICE  
OF THE CENTRAL ADIRONDACKS, INC. REGARDING HOME HEALTH AIDE  
SERVICES**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Aide Service of the Central Adirondacks, Inc. (HASCA) for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2019 of \$30.31 per hour for January 1, 2020 through December 31, 2020, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Aide Service of the Central Adirondacks, Inc, PO Box 25, 114 S Shore Rd, Old Forge, NY 13420 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2020 – December 31, 2020.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME HEALTH CARE PARTNERS, CORP. REGARDING HOME HEALTH AIDE SERVICES**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Health Care Partners, Corp. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2019 of \$30.31 per hour for January 1, 2020 through December 31, 2020, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Health Care Partners, Corp., 1830 River Front Center, Amsterdam, NY 12010 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2020 – December 31, 2020.

Seconded by

**RESOLUTION NO.**

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE  
YEAR 2020**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to insure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the County for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2020 through December 31, 2020 and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**CONTRACT WITH PATRICIA A. HAWLEY – MEDICAL RECORD CONSULTANT  
AUDIT REVIEW – YEAR 2020**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service, as part of its Health Care Compliance Program will require a medical record audit review on its files on an annual basis, and

WHEREAS, providers qualified to perform these services within Hamilton County are very limited, and

WHEREAS, Patricia A. Hawley, of 1787 Call Street, Lake Luzerne, NY 12846 has agreed to perform a medical records audit review of the files at a cost of Four Hundred Twenty-Five Dollars (\$425.00) per day plus mileage at the prevailing county rate, and estimates that she will be required to review and audit the medical records biannually, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia A. Hawley to perform a medical records audit and review of the Hamilton County Public Health Nursing Service Records, for the period January 1, 2020 through December 31, 2020.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACTS WITH SPEECH-LANGUAGE PATHOLOGISTS**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of treatment for speech and language pathologies for several programs, and

WHEREAS,

Rebecca Lynn Pelton  
9 Ordway Lane  
North Creek, NY 12853

Patricia Wojcicki  
372 Ridge Road  
Broadalbin, NY 12025

are duly licensed Speech and Language Pathologists by the NYS Department of Education, Office of Professions and wish to contract with the Nursing Service, and

WHEREAS, the term of these contracts shall be from January 1, 2020 through December 31, 2020, and

WHEREAS, provider will be compensated at a rate of \$75.00 per visit plus mileage at the current county rate for services rendered through the Certified Home Health Agency, and

WHEREAS, the provider will be compensated at the current per visit rate, with mileage included in rate, set by the New York State Department of Education for services rendered under through the Preschool Special Education Program, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Rebecca Lynn Pelton, SLP, and Patricia Wojcicki SLP to provide treatment for speech and language pathologies to the residents of Hamilton County, for the period January 1, 2020 through December 31, 2020 at the rates set above, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR PRESCHOOL SERVICE  
PROVISION WITH PROVIDERS**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, the following organizations are approved providers of special education and related services through the New York State Department of Education:

Lexington Center, 127 E. State St., Gloversville, NY 12078

Whispering Pines Preschool, 2841 Thousand Acre Rd., Delanson, NY 12053

Community Health Center of St. Mary's and Nathan Littauer Hospital, 2-8 West Main St, Johnstown, NY 12095

and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contracts with these providers to provide the aforesaid services for the period of January 1, 2020 through December 31, 2020 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**MEDICAID AND MEDICARE COST REPORTS**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report  
Certified Home Health Agency Medicaid Cost Report  
Diagnostic and Clinic Services Medicaid Cost Report

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2019.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING EXTENSION AGREEMENT WITH HIGH PEAKS HOSPICE AND  
PALLIATIVE CARE, INC.**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, by Resolution No. 169 adopted August 6, 1992, the Chairman was authorized to sign referral agreements with High Peaks Hospice, and

WHEREAS, the Public Health Nursing Service and Department of Social Services is in receipt of an extension agreement with High Peaks Hospice and Palliative Care, Inc. for the period of November 1, 2019 through November 1, 2020, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the extension agreement with High Peaks Hospice and Palliative Care, Inc.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACTS BETWEEN COMMUNITY SERVICES AND  
HAMILTON COUNTY SCHOOLS FOR THE SCHOOL AND COMMUNITY  
PREVENTION INITIATIVE**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and Resource Officer services, and

WHEREAS, the Schools will be offered these services by contract for an annual amount of \$10,000.00 for each one day of services per week, be it

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with Hamilton County Schools that request Social Worker services for an annual amount of \$10,000 for each one day of service per week effective January 1, 2020-December 31, 2020 and/or Resource Officer services for an annually amount of \$10,000 for each one day of service per week effective January 1, 2020-June 30, 2020.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS – RECYCLING**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Account No. A8160.403 Tire Disposal for 2019 has been over expended because of increasing costs for recycling of Tires, Electronics and Plastics, be it

RESOLVED, that \$10,000.00 be transferred from the Unappropriated County General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A8160.403 Tire Disposal to cover the current overage and costs of recycling through the remainder 2019 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS – MACHINERY REPAIRS**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Account No. DM5130.0401 Machinery Repairs for 2019 has been over expended because of some major repairs of both highway equipment and solid waste equipment, be it

RESOLVED, that \$30,000.00 be transferred from the Unappropriated County Road Machinery Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. DM5130.0401 Machinery Repairs and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO PETROLEUM TRADERS CORPORATION**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Hamilton County received gas and diesel deliveries at various locations from Petroleum Traders on October 17, 2019, and

WHEREAS, Hamilton County has a contract with Petroleum Traders Corporation to supply said gas and diesel, and

WHEREAS, the DPW received invoices via email totaling \$16,750.79 for the deliveries, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment to Petroleum Traders Corporation, 7120 Pointe Inverness Way, Fort Wayne, IN 46804 in the amount of \$16,750.79 out of Account No. DM5130.405 Gas & Diesel and the DPW Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PROMOTION OF DPW EMPLOYEES**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the County Highway Superintendent has met with the Public Works and Internal Management Committee's to discuss changes in the department because of retirement of the Deputy DPW Superintendent, and

WHEREAS, this request was not previously acted upon at any of the November Session dates due to an oversight, and

WHEREAS, the department will not be replacing the deputy superintendent position and is recommending the following promotions and Grade changes for the following employees:

- Lisa Johnson – Grade 11 Administrative Assistant to Grade 13 DPW Administrative Manager, effective December 1, 2019
- Christopher Mitchell – Grade 17 Road Supervisor II to Grade 19 Road Supervisor III, effective December 1, 2019
- Gregg Boyer – Grade 15 Road Supervisor I to Grade 17 Road Supervisor II, effective December 1, 2019

WHEREAS, the Public Works Committee does recommend the promotions stated hereon, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to promote the employees mentioned hereon at their current step effective as mentioned hereon, be it further

RESOLVED, that \$408.32 be transferred from Account No. D5010.104 Deputy to Account No. D5010.102 Administrative Assistant and the County Treasurer be so authorized and the Personnel Officer, Clerk of the Board and DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DPW TO CHANGE GRADES FOR PROJECT BUILDING  
SUPERVISOR**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Daniel Fish, Buildings Maintenance Supervisor will be retiring on January 2, 2020 and the department will not be filling this position at the time of his retirement, and

WHEREAS, the DPW Superintendent has met with the Public Works and Internal Management Committees and the Superintendent recommends moving the current Project Building Supervisor Grade 20 to Grade 22 as there will be more responsibility for this position, and

RESOLVED, that hereby the Project Building Supervisor Grade will be moved from Grade 20 to Grade 22 effective January 1, 2020 and the Personnel Officer be so authorized and County Treasurer, Clerk of the Board and DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PROMOTION OF DPW EMPLOYEE FROM MEO TO  
HEO-T**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, the DPW Superintendent has met with the Public Works Committee to recommend the promotion of the following employee:

Darin Damphier – MEO to HEO-T

and

WHEREAS, the DPW Superintendent recommends this promotion, be it

RESOLVED, that hereby the DPW Superintendent is authorized to promote the above mentioned employee from MEO to HEO-T at their current step effective January 1, 2020 and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DISPOSAL OF EXCESS VEHICLE**

**DATED: DECEMBER 5, 2019**

**BY**

WHEREAS, Resolution No. 288-19 authorized the County Fleet Coordinator to sell the Hamilton County owned 2010 Dodge Grand Caravan VIN No.2D4RN4DE6AR208786 to New York State Office of Court Administration, and

WHEREAS, the New York State Office of Court Administration no longer has a need for said vehicle, and

WHEREAS, the County Fleet Coordinator recommends disposing of the vehicle from the County Inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2010	Dodge Grand Caravan	2D4RN4DE6AR208786	AB6857	CS-OFA	571

be it

RESOLVED, the above vehicle be auctioned on line by Auctions International and funds from the mentioned auction shall be a revenue credit to Account No. A2665 Sale of Equipment, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: DECEMBER 5, 2019**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$98,706.90 and bills in the County Road Fund amounting to \$83,416.63 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND, CAPITAL PROJECT  
NO. 2017-1 HATCH BROOK BRIDGE AND CAPITAL PROJECT 2019-1  
HALLOWEEN STORM**

**DATED: DECEMBER 5, 2019**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$210,927.77 by the following committees:

Public Works (Buildings) Committee.....	\$39,713.84
Public Works (Solid Waste) Committee .....	33,065.51
Finance Committee .....	15,542.77
Health Committee.....	15,020.62
Human Services Committee.....	15,983.64
Central Government Committee .....	32,214.32
Emergency Prep./Emergency Response.....	55,583.58
Publicity, Tourism, Economic Development & Planning Committee.....	2,405.66
Internal Management Committee .....	1,397.83

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Hatch Brook Bridge Capital Project 2017-1.....	\$ 52,152.43
Halloween Storm Capital Project 2019-1.....	\$ 92,153.43

are hereby approved.

Seconded by