

AGENDA
FIRST SPECIAL SESSION

JANUARY 24, 2020

10:30 AM Call to Order
 Pledge to Flag
 Opening Prayer
 Roll Call

 Public Comment Period

 Reports of Standing/Special Committees

RESOLUTIONS:

No. 1 Authorizing Standardization of Light Vehicle Fleet

No. 2 Amending Resolution No. 2-2020 Vehicle Award

No. 3 Authorizing Fleet Coordinator to Purchase Pickup Trucks

No. 4 Authorizing County Fleet Coordinator to Purchase Automobile for Social
 Services Department

No. 5 Authorizing County Fleet Coordinator to Purchase Automobile for
 Community Services Department 2020

No. 6 Appointment of Coroner for the Year 2020

RESOLUTION NO.

AUTHORIZING STANDARDIZATION OF LIGHT VEHICLE FLEET

DATED: JANUARY 24, 2020

BY

WHEREAS, Hamilton County owns and operates a sizable light vehicle fleet of over 50 vehicles consisting of 4 door sedans, light pickups and suburban's, and

WHEREAS, the County has mostly purchased vehicle models manufactured by Chevrolet over the past several years through public bidding, state contract and piggy-back bids from other political sub divisions of New York State, and

WHEREAS, 76% of the county's light vehicle fleet are currently late model Chevrolet models, and

WHEREAS, it is the County's position that it would be beneficial to standardize the light vehicle fleet to Chevrolet for the following reasons:

- **Improved Maintenance Efficiency** – The complexity of vehicle systems is increasing with the addition of electronic sensors and controls, new emissions technology and safety devices. The difficulty of learning of these systems for the maintenance technicians can be reduced by limiting the variety of different manufacturers systems.
- **Fewer Diagnostic and Specialty Tools** – Specialized electronic diagnostic tools are required and require subscriptions and software updates. These are recurring costs and costs can be reduced limiting the variety of different manufacturers.
- **Reduced Parts Inventory** – The more variety in a fleet requires more parts inventory and standardization relieves the need of a larger parts inventory stock because of more variety in the fleet.
- **Geographic Location** – Hamilton County is a very large county geographically and has no vehicle dealers within the county and it is at least a one hour drive to any vehicle dealers regardless of manufacturer. This requires more in-house repairs with diagnostic and mechanical repairs on the vehicle fleet.
- **Increased Operator Efficiency and Safety** – Vehicle operators become familiar with a certain manufacturer such as where driver controls are within the vehicle. Employees of the County are in many instances operating different vehicles on a daily basis. Reducing the variety of the fleet reduces the operators fatigue factor when having to become familiar with different driver controls in a different vehicle.

and

WHEREAS, it is not the intent of Hamilton County to limit the competition when purchasing light fleet vehicles but to increase efficiency in repairs, maintenance, parts inventory thus creating a cost savings to Hamilton County, therefore, be it

RESOLVED, that hereby the County Board of Supervisors does approve the Standardization of the light vehicle fleet to include the following vehicles –

- Chevrolet Malibu 4 Door Sedans
- Chevrolet Pickup Trucks 1500 to 3500 series
- Chevrolet Tahoe's or Suburban's SSV PPV's,

and be it further

RESOLVED, the purchase of the said vehicles will be done by public bid, state contract or eligible piggy-back bids from other political subdivisions of New York State and the County Treasurer, Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AMENDING RESOLUTION NO. 2-2020 VEHICLE AWARD

DATED: JANUARY 24, 2020

BY

WHEREAS, Resolution No. 2-2020 duly adopted on January 7, 2020 awarded Items 1 and 5 to the lowest bidder and rejected Items 2 thru 4 for pickup trucks for Bid Specification 1-2020 Fleet Vehicles, and

WHEREAS, after consideration by the Board of Supervisors, the Board has decided to standardize the light vehicle fleet to Chevrolet, and

WHEREAS, the following bids for Item 2 thru 4 received from Carbone Auto Group, 5149 Commercial Drive, Yorkville, NY are as follows:

Item 2 – 2020 Chevrolet 1500 Crew Cab Pickup Bid Price - \$31,736.00

Item 3 – 2020 Chevrolet 2500 Crew Cab Pickup Bid Price - \$35,178.00

Item 4 – 2018 Chevrolet 3500 Pickup -

Configuration A – Crew Cab	Bid Price - \$35,669.00
Configuration B – Regular Cab	Bid Price - \$32,964.00

and

WHEREAS, the bids received from Carbone Auto Group for Items 2 thru 4 are now considered the lowest responsible bids, be it

RESOLVED, the Board of Supervisors does hereby amend Resolution No. 2-2020 and Items 2 thru 4 of Bid Specification 1-2020 Fleet Vehicles are awarded to Carbone Auto Group and the Fleet Coordinator, County Treasurer and Clerk of the Board ne so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING FLEET COORDINATOR TO PURCHASE PICKUP TRUCKS FOR
2020**

DATED: JANUARY 24, 2020

BY

WHEREAS, the County Board of Supervisors have duly adopted the 2020 Hamilton County Budget, and

WHEREAS, within the said adopted 2020 budget the Board appropriated \$250,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase three (3) pickup trucks for use in 2020 as follows:

- (2) 2020 Chevrolet Silverado 1500 4X4 Crew Cab - \$63,472.00
- (1) 2020 Chevrolet Silverado 2500 4X4 Crew Cab - \$35,178.00

be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order three (3) 2020 Chevrolet pickups for the DPW as mentioned herein for a total of \$98,650.00 for three (3) pickups delivered and the County Treasurer, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE
FOR SOCIAL SERVICES DEPARTMENT**

DATED: JANUARY 24, 2020

BY

WHEREAS, the Social Services Department is in need of replacing one vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, 2020 Chevrolet Malibu 4 Door Sedans are available under Hamilton County Bid Award at a cost of \$17,270.00 each including delivery, and

WHEREAS, the vehicle that is to be replaced will be turned down to another department to be utilized and the Fleet Coordinator will determine where the most need is and place the used vehicle there, be it

RESOLVED, the 2020 vehicle will be purchased under Hamilton County Bid Spec 1-2020 for a total of \$17,270.00 for one (1) automobile delivered, and be it further

RESOLVED, that Revenue Account No. A4610 Federal Aid, Social Services Admin-S/S be hereby increased by \$17,270.00 to be totally offset by increasing Account No. A6010.202, Automobile Social Service by \$17,270.00, and be it further

RESOLVED, that the County Fleet Coordinator is hereby authorized to order said vehicle and that the funds be taken out of Account A6010.202 Automobile Social Services to cover the cost of the said vehicle and the County Treasurer, Fleet Coordinator, Clerk of the Board and Commissioner of Social Services be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE
FOR COMMUNITY SERVICES DEPARTMENT 2020**

DATED: JANUARY 24, 2020

BY

WHEREAS, the Community Services Department is in need of replacing a vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, 2020 Chevrolet Malibu 4 Door Sedans are available under Hamilton County Bid Award at a cost of \$17,270.00 each including delivery, and

WHEREAS, the vehicle that is to be replaced will be turned down to another department to be utilized and the Fleet Coordinator will determine where the most need is and place the used vehicle there, be it

RESOLVED, the 2020 vehicle will be purchased under Hamilton County Bid Spec 1-2020 for a total of \$17,270.00 for one (1) automobile delivered, and be it further

RESOLVED, that \$17,270.00 from Federal Salary Sharing currently in the unappropriated general fund balance be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No A4310.201 Automobile Community Services to purchase said vehicle, and be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to order said 2020 Chevrolet Malibu through Carbone Auto Group and that the funds be taken out of Account A4310.201 Automobile Community Services in the amount of \$17,270.00 to cover the cost of said vehicle and the County Treasurer, Fleet Coordinator, Clerk of the Board and Community Service Director be so notified.

Seconded by

RESOLUTION NO.

APPOINTMENT OF CORONER FOR THE YEAR 2020

DATED: JANUARY 24, 2020

BY

WHEREAS, by Resolution No. 153-19 dated May 2, 2019 the Hamilton County Board of Supervisors appointed Timothy Smith of Lake Pleasant, NY to the position of Coroner for a term of May 2, 2019 – December 31, 2019, to fill the vacancy created by Donald Braunius' resignation, and

WHEREAS, the vacant Coroner position was not on the ballot in 2019, and

WHEREAS, the vacant Coroner position will be on the ballot in 2020, be it

RESOLVED, that Timothy Smith of Lake Pleasant, NY is hereby appointed Coroner for a term of January 1, 2020 – December 31, 2020.

Seconded by