

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE
IS NOW ACCEPTING APPLICATIONS FOR:**

CORRECTION OFFICER/DISPATCHER POSITIONS

The Hamilton County Sheriff's Office will be filling 2 Correction Officer positions starting in April for training, with transition to full-time in July. The positions are located at the Hamilton County Sheriff's office in Lake Pleasant. This is a unique opportunity for the right candidates, as the positions are weekends only. Report to work at 11:00 p.m. Friday and leave work at 11:00 p.m. Sunday. Starting salary is \$32,186 - \$35,645. This is a full-time position with an excellent benefits package.

A Correction Officer on an assigned shift is responsible for the enforcement of rules and regulations governing the custody, security, conduct, discipline, safety and general well-being of inmates in a County jail. The duties involve considerable inmate contact and supervision in a work, recreation or learning environment. Work procedures are well defined but incumbents must be alert to the possibilities of emergency situations arising and exercise sound judgment when problems occur. Shall perform desk and dispatching duties – fire, police and ambulance. The work is performed under general supervision of a higher level superior officer with leeway allowed for the exercise of independent judgment in dealing with day to day situations in the County jail.

Candidate chosen for the position will be given a provisional appointment, must take a civil service examination, and be in the top three scores to retain position.

Within one (1) year of hiring, MUST attend Peace Officer/Correction Officer Academy scheduled by the Sheriff.

Minimum Qualifications: Graduation from high school or possession of a high school equivalency diploma.

Special Requirements:

Possession of a valid NYS driver's license at the time of appointment.

Proof of minimum qualifications are required at time of application.

For more information or an application, please contact:
Hamilton County Personnel
PO Box 174, Court House
Lake Pleasant, NY 12108
(518) 548-6375

APPLICATIONS ACCEPTED UNTIL POSITIONS FILLED