

AGENDA

SECOND SESSION

FEBRUARY 6, 2020

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of Dec. 20, 2019, Dec. 27, 2019 and Jan. 7, 2020

Public Comment Period

Reports of Standing/Special Committees

10:45 AM Deanna Park - Director of Office for the Aging

11:00 AM Kathy Fox – Director of Herkimer County Office of the Aging to discuss
COAD (County Organization to Assist in Disaster, made up of Volunteers)

RESOLUTIONS:

- No. 1 Authorize Fee-Conveyance Notice – County Clerk
- No. 2 2019 Transfer of Funds – Coroner
- No. 3 Funding Adirondack Hamlets to Huts Implementation
- No. 4 Authorizing and Funding NYS Division of Homeland Security and
Emergency Services Grant Project SI19-1010-E00
- No. 5 Funding NYS Division of Homeland Security and Emergency Services
Grant Project PS19-1048-E00
- No. 6 Funding NYS Division of Homeland Security and Emergency Services
Grant Project SH17-1003-D00
- No. 7 Funding NYS Division of Homeland Security and Emergency Services
Grant Project SH18-1032-D00
- No. 8 Funding NYS Division of Homeland Security and Emergency Services
Grant Project SH19-1020-D00
- No. 9 Funding Statewide Interoperable Communications Grant – SI16-1005-D00

- No. 10 Funding Statewide Interoperable Communications Grant – SI17-1003-D00
- No. 11 Funding Statewide Interoperable Communications Grant – SI18-1047-D00
- No. 12 Authorizing Contract with Michelle Kelly to Instruct Yoga Classes
- No. 13 Agreement with Hamilton County Department of Social Services and the Hamilton County District Attorney
- No. 14 Authorizing Adjustment of Hourly Rate for DPW Employee
- No. 15 Amending Amount of 2019 Appropriation and Revenue for Gas and Diesel
- No. 16 Authorizing Fleet Coordinator to Purchase Used Two-Way Radios
- No. 17 Authorizing Payment to Brant Lake Collision
- No. 18 Authorizing Funding Solid Waste Study - 2020

RESOLUTION NO.

AUTHORIZE FEE-CONVEYANCE NOTICE-COUNTY CLERK

DATED: FEBRUARY 6, 2020

BY

WHEREAS, NYS legislation has passed a law amending Real Property Law §291 to require that the County Clerk mail a written notice to the owner of record of a conveyance recorded in the Clerk's Office, and

WHEREAS, the law states that the clerk of the county is entitled to charge a reasonable fee to cover the cost of mailing, and

WHEREAS, in order to keep the fee charged consistent across the state, the New York State Association of County Clerks agree to recommend that the reasonable fee be charged at \$10.00 for the notice for each recording of a conveyance, now, therefore, be it

RESOLVED, that the County Clerk is authorized to charge the party seeking to record such conveyance a fee of \$10.00 to cover the cost mailing a notice of such conveyance.

Seconded by

RESOLUTION NO.

2019 TRANSFER OF FUNDS – CORONER

DATED: FEBRUARY 6, 2020

BY

WHEREAS, there is a shortage of funds in 2019 County Coroner Account No. A1185.0403 Autopsies, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: A1990.0401 Contingent	\$8,800.00
TO: A1185.0403 Autopsies	\$8,800.00

Seconded by

RESOLUTION NO.

FUNDING ADIRONDACK HAMLETS TO HUTS IMPLEMENTATION

DATED: FEBRUARY 6, 2020

BY

WHEREAS, Hamilton County was awarded CFA #76741 Adirondack Hamlets to Huts Implementation in the amount of \$219,375.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer is hereby authorized to fund Account No. A6326.0411 Adk. Hamlets to Huts at \$82,258.75 to be totally offset by funding Revenue Account No. A3902.0200 Adk. Hamlets to Huts in the amount of \$82,258.75.

Seconded by

RESOLUTION NO.

**AUTHORIZING AND FUNDING NYS DIVISION OF HOMELAND SECURITY AND
EMERGENCY SERVICES GRANT PROJECT SI19-1010-E00**

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SI19-1010-E00 in the amount of \$540,451.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said DHSES Grant, Project SI19-1010-E00, and be it further

RESOLVED, that the County Treasurer be authorized to create Account No. A3645.0422 DHSES SI19-1010-E00 and fund it at \$540,451.00 to be totally offset by creating and funding Revenue Account No. A3389.0126 DHSES SI19-1010-E00 in the amount of \$540,451.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT PROJECT PS19-1048-E00**

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project PS19-1048-E00 through the NYS 2017 Statewide Interoperable Communications Formula Grant program (2017 SICG Formula) in the amount of \$112,994.00, and

WHEREAS, DHSES Grant Project PS19-1048-E00 will be used for 911 Dispatcher salaries, and

WHEREAS, the full revenue was accounted for in the 2020 budget, and

WHEREAS, it has now been determined that the grant needs to be also used for Oak Mt. Tower electrical services, wireless aircards and data services, now, therefore, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0421 DHSES Grant PS19-1048-E00 by transferring \$4,801.00 from Account No. A3640.0401 Community and Radio Repair and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT – SH17-1003-D00**

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SH17-1003-D00 in the amount of \$49,985.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0416 SHSP Grant SH17-1003-D00 at \$22,325.57 to be totally offset by funding Revenue Account No. A3389.0120 SHSP Grant SH17-1003-D00 at \$22,325.57 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT – SH18-1032-D00**

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SH18-1032-D00 in the amount of \$49,985.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0401 SHSP Grant SH18-1032-D00 at \$20,465.24 to be totally offset by funding Revenue Account No. A3389.0122 SHSP Grant SH18-1032-D00 at \$20,465.24 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT – SH19-1020-D00**

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SH19-1020-D00 in the amount of \$49,985.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0403 SHSP Grant SH19-1020-D00 at \$36,241.20 to be totally offset by funding Revenue Account No. A3389.0124 SHSP Grant SH19-1020-D00 at \$36,241.20 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

FUNDING STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT – SI16-1005-D00

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2016 Statewide Interoperable Communications Formula Grant SI16-1005-D00 in the amount of \$471,640.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0419 Statewide Communications Grant SI16-1005-D00 at \$189,063.75 to be totally offset by funding Revenue Account No. A3389.700 - State Aid at \$189,063.75 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

FUNDING STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT – SI17-1003-D00

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2017 Statewide Interoperable Communications Formula Grant SI17-1003-D00 through the NYS 2017 Statewide Interoperable Communications Formula Grant program (2017 SICG Formula) in the amount of \$540,339.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0418 Statewide Communications Grant SI17-1003-D00 at \$539,089.00 to be totally offset by funding Revenue Account No. A3389.0301 – Statewide Communications Grant at \$539,089.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

FUNDING STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT – SI18-1047-D00

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SI18-1047-D00 in the amount of \$544,803.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0402 Statewide Communications Grant SI18-1047-D00 at \$544,803.00 to be totally offset by funding Revenue Account No. A3389.0302 – Statewide Communications Grant at \$544,803.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH MICHELLE KELLY TO INSTRUCT YOGA CLASSES

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Hamilton County Public Health Nursing Service maintains an agreement between Warren/Hamilton Office for the Aging to provide services for Hamilton County residents under a Community Services Contract code A.6780 10 470, and

WHEREAS, this contract has been submitted for renewal for the period April 1, 2019 – March 31, 2020 in the full amount of \$3,313.00, and

WHEREAS, Michelle Kelly of 219 Lake Snow Road, Indian Lake, NY is a certified Yoga Instructor and wishes to contract with Hamilton County to instruct Yoga Classes, and

WHEREAS, the term of this contract shall be from February 1, 2020 through January 31, 2021 and compensated at a rate of \$40.00 per class plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Michelle Kelly to instruct Yoga classes to the residents of Hamilton County, for the period February 1, 2020 through January 31, 2021 at a rate of \$40.00 per class plus mileage upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH HAMILTON COUNTY DEPARTMENT OF SOCIAL SERVICES
AND THE HAMILTON COUNTY DISTRICT ATTORNEY**

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the Commissioner of the Hamilton County DSS recognizes it is the statutory responsibility of the District Attorney to prosecute crimes committed in Hamilton County, and

WHEREAS, the District Attorney recognizes the Commissioner maintains the responsibility to investigate allegations of Welfare Fraud in all programs within the Department of Social Services and to recover overpayments of assistance that occur as the result of fraudulent activity, and

WHEREAS, the District Attorney recognizes the Commissioner is required by the NYS Office of Temporary and Disability Assistance to make referrals to the District Attorney to prosecute these cases, be it

RESOLVED, the Chairman of the Hamilton County Board of Supervisors, the Commissioner of the Department of Social Services and the District Attorney are hereby authorized to sign an agreement of behalf of the Hamilton County Department of Social Services and the Hamilton County District Attorney to investigate and prosecute cases of fraudulent activity against the Department of Social Services in Hamilton County.

Seconded by

RESOLUTION NO.

AUTHORIZING ADJUSTMENT OF HOURLY RATE FOR DPW EMPLOYEE

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the DPW Superintendent has met with the Public Works Committee to recommend the changing of the rate of an employee because of past practice of giving adjustments for previous prior work experience, and

WHEREAS, the Superintendent recommends the change as follows -

William Hover – HEO-T Step 1 to HEO-T Step 3 at \$19.002 per hour

be it

RESOLVED, that hereby the DPW Superintendent is authorized to make the change to the pay rate of the above mentioned employee from HEO-T Step 1 to HEO-T Step 3 at \$19.002 per hour effective January 1, 2020 and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AMENDING AMOUNT OF 2019 APPROPRIATION AND REVENUE FOR GAS AND DIESEL

DATED: FEBRUARY 6, 2020

BY

WHEREAS, the budget appropriation amount for Gas and Diesel for 2019 was set and duly adopted for \$700,000.00 for Account No. DM5130.405 for the purchase of Gas and Diesel Fuel, and

WHEREAS, the budget revenue amount for the sale of Gas and Diesel for 2019 was set and duly adopted for \$400,000.00 for Account No. DM2655.0000 for sale of fuel, and

WHEREAS, the said amounts mentioned herein are estimated by the County Highway Superintendent based on the previous year's expenditures and gallons used, and

WHEREAS, the following adjustments for revenue and appropriations will need adjusting as follows:

Appropriations -
DM5130.405 Gas and Diesel - Increased - \$106,153.84

Revenue –
DM2655.000 Sale of Fuel - Increased - \$106,153.84

be it

RESOLVED, the 2019 budget be amended as stated above and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING FLEET COORDINATOR TO PURCHASE USED TWO-WAY RADIOS

DATED: FEBRUARY 6, 2020

BY

WHEREAS, Hamilton County needs to purchase two-way radios to install in several fleet vehicles for communication purposes, and

WHEREAS, new two-way radios are very expensive at an estimated cost of \$2,100.00 each and the Fleet Coordinator recommends purchasing refurbished 60 Watt radios at much lower cost, and

WHEREAS, Northway Exchange can get good used radios and refurbish them and sell them to the County for \$520.00 each, and

WHEREAS, the Fleet Coordinator recommends purchasing up to ten (10) of these two-way radios to be installed in fleet vehicles, and

WHEREAS, the Fleet Coordinator believes it would be very difficult to get quotes for this purchase and recommends the County Procurement Policy be waived in this instance for the purchase of the said radios, therefore, be it

RESOLVED, the County Board of Supervisors hereby authorizes the Fleet Coordinator to purchase the said used radios from Northway Exchange and also waives the County Procurement Policy in this instance for the purchase of the radios and the Clerk of the Board, County Treasurer and Fleet Coordinator be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO BRANT LAKE COLLISION

DATED: FEBRUARY 6, 2020

BY

WHEREAS, DPW Pickup #90 was involved in an accident and the repairs for the damage was completed by Brant Lake Collision, and

WHEREAS, the Fleet Coordinator recommends the payment of the said repairs of vehicle #90, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$5,666.00 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$5,666.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Brant Lake Collision, Inc.
11 Town Landfill Road
Brant Lake, NY 12815

in the amount of the authorized quote of \$6,169.52 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING FUNDING SOLID WASTE STUDY - 2020

DATED: FEBRUARY 6, 2020

BY

WHEREAS, Resolution No. 348-18 created and funded Account No. A8161.406 Solid Waste Study in the amount of \$25,000.00, and

WHEREAS, at the end of 2019 there was a balance of \$3,500.00 unspent, and

WHEREAS, the DPW has received the final invoice, be it

RESOLVED, the County Treasurer is hereby authorized to transfer \$3,500.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A8161.406 Solid Waste Study and the County Highway Superintendent and the Clerk of the Board be so notified.

Seconded by