

AGENDA
FIFTH SESSION
MAY 7, 2020

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of April 2, 2020

Public Comment Period

Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 Proclamation – Older Americans Month
- No. 2 Changing the Date of the Board of Supervisors' May Committee Day
- No. 3 Suspension of Employee Benefit Accruals During COVID-19
- No. 4 Mortgage Tax Distribution
- No. 5 Authorizing Addendum to Info Quick Solutions, Inc. Agreement for On-Line Services – County Clerk
- No. 6 Authorization to Purchase Annual Maintenance and Licenses for Impact Software
- No. 7 Amending Res. No. 103-20 Authorizing Microwave Path Studies – Statewide Interoperable Communications Grant SI17-1003-D00
- No. 8 Authorizing Hyper-Reach Services Agreement, Funding and Payment
- No. 9 Authorizing Chairman to Sign Amendment to Agreement with the New York State Department of Health as an Early Intervention Provider
- No. 10 Cares Act Provider Relief Fund – Public Health
- No. 11 Appointment of Highway Superintendent
- No. 12 Authorization of Payment for Carpet/Flooring Materials in Community Services Building

- No. 13 Approval of Expenditures for Pavement Maintenance on Various County Roads 2020
- No. 14 Acceptance of Bids for Equipment Rental With and Without Operator for 2020
- No. 15 Acceptance of Bid for Ready Mix Concrete Delivered and Applied at Various Locations within Hamilton County 2020
- No. 16 Approval of Expenditures for Construction of County Road Fund Projects for 2020

RESOLUTION NO.

PROCLAMATION - OLDER AMERICANS MONTH

DATED: MAY 7, 2020

BY

WHEREAS, the older citizens of Hamilton County are representative of an unprecedented trend in the nation's workforce as many continue to work in a variety of jobs, from teachers, to engineers, to business owners and entrepreneurs, and in doing so, bring invaluable experience and leadership skills to our community, and

WHEREAS, because of the substantial contributions made by our Older Americans, it is important that we recognize our senior citizens as one of our most vital and significant human resources, and encourage them to continue their independent lives with dignity and free from the fears, myths and misconceptions about aging, and

WHEREAS, this year's observance of Older American's Month, "Aging Well, Living Well," recognizes the important contributions of older Americans as they work on our behalf, and the efforts of our community to fulfill its obligation to older Americans by providing them with good health care and other services to enhance their lives, and

WHEREAS, it is traditional in Hamilton County, and throughout the Nation, to set aside a special month to honor and recognize the contributions of our Older Americans, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors, on behalf of the residents of Hamilton County, do hereby proclaim the month of May as

OLDER AMERICANS MONTH

in Hamilton County, and reaffirm our commitment to older Americans.

Seconded by

RESOLUTION NO.

**CHANGING THE DATE OF THE BOARD OF SUPERVISORS' MAY COMMITTEE
DAY**

DATED: MAY 7, 2020

BY

WHEREAS, the May Committee Day is scheduled for Monday, May 25, 2020 which is a holiday, now, therefore, be it

RESOLVED, that the May Committee Day of the Hamilton County Board of Supervisors is hereby changed from May 25, 2020 to May 26, 2020.

Seconded by

RESOLUTION NO.

SUSPENSION OF EMPLOYEE BENEFIT ACCRUALS DURING COVID-19

DATED: MAY 7, 2020

BY

WHEREAS, on March 17, 2020, Hamilton County issued a Local Emergency Order, that access to any and all public facilities and offices owned and operated by Hamilton County shall be by appointment only due to the COVID-19 virus, and

WHEREAS, the County also decreased the number of people (non-essential) employees reporting to work by fifty percent (50%), per the recommendation of The Secretary to the Governor, for the purpose of limiting exposure to the COVID-19 virus, and

WHEREAS, non-essential employees have been allowed to be at home with full pay status, and

WHEREAS, non-essential employees are expected to remain at home during business hours, on a on-call basis, without use of benefit time unless they had personal business to attend to during said work day, and

WHEREAS, it has been recommended that employees who are not working continuously at a work site, who are using COVID-19 for time sheets, have their earned benefit time (Vacation, Sick, Personal) suspended until the County is back to full work status, be it

RESOLVED, that employees reporting COVID-19 on their time sheets will have their benefit time earnings suspended until notice is given from the Board of Supervisors to resume earnings once again, and be it further

RESOLVED, that the suspension of benefit earnings be effective on time sheet **form #6, ending 5/2/20????**, and be it further

RESOLVED, that the Personnel Officer is hereby authorized to remove benefit time accruals **earned on form #6**, suspend further accruals until notified by the Board to resume and send a notice to all affected employees.

Seconded by

RESOLUTION NO.

MORTGAGE TAX DISTRIBUTION

DATED: MAY 7, 2020

BY

WHEREAS, it appears from the reports of the County Clerk and the County Treasurer for the period October 1, 2019 through March 31, 2020, that there remains for distribution of moneys received by taxation on Mortgages pursuant to the provision of Article Eleven, Section 261 of the Tax Law, the sum of \$95,034.57, for the distribution among the Towns and Village of the County of Hamilton, now, therefore, be it

RESOLVED, by the Board of Supervisors of the County of Hamilton that the sum of \$95,034.57 be and the same hereby is apportioned as follows:

Arietta	\$6,843.00
Benson	\$2,675.50
Hope	\$7,001.57
Indian Lake	\$16,864.00
Inlet	\$14,445.00
Lake Pleasant	\$15,186.95
Long Lake	\$14,826.50
Morehouse	\$3,129.00
Wells	\$11,105.50
Village of Speculator	\$2,957.55

and be it further

RESOLVED, that the County Treasurer be authorized to pay the respective sums so appropriated to the Supervisors of said Towns.

Seconded by

RESOLUTION NO.

**AUTHORIZING ADDENDUM TO INFO QUICK SOLUTIONS, INC. AGREEMENT
FOR ON-LINE SERVICES – COUNTY CLERK**

DATED: MAY 7, 2020

BY

WHEREAS, the Hamilton County Clerk's Office in conjunction with Info Quick Solutions, Inc., the County Clerk's records management vendor, has been striving since 2011 to upload images to the records management system with the ultimate goal of allowing records to be accessed on-line, and

WHEREAS, this goal was accomplished in March of 2020 in that 40 years of deed and mortgage records have been uploaded to the system allowing for an original 40 year title search as is the industry standard for title companies, and

WHEREAS, there was a recent meeting with the Central Government Committee outlining this plan, and the following fees and charges to access this online system were presented:

Monthly subscription is \$25.00 (payable quarterly) with a .65 cents per page printing charge
One day subscription is \$15.00 with .65 cents per page printing charge

with no fees to be incurred by the County to offer this service, and

WHEREAS, Info Quick Solutions will be responsible for back end set up, maintenance and customer service for users leaving the County with no responsibilities in maintaining or servicing this system, and

WHEREAS, the County Attorney has reviewed the addendum to the current contract with Info Quick Solutions as it relates to offering the on-line records and has approved the content of the addendum, and

WHEREAS, in consulting with other counties who have similar systems, the County Clerk has recommended the subscription and copy fees and the Central Government Committee have approved these charges as proposed and knowing the County of Hamilton will receive back 70% of the fees charged on a quarterly basis, be it

RESOLVED, that Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign said addendum which will allow access to Hamilton County Clerk records via on-line effective May 8, 2020.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO PURCHASE ANNUAL MAINTENANCE AND LICENSES FOR
IMPACT SOFTWARE**

DATED: MAY 7, 2020

BY

WHEREAS, Hamilton County Public Safety Answering Point uses the IMPACT system for a Records Management System (RMS), Computer Aided Dispatch (CAD), and Automatic Vehicle Locater (AVL), and

WHEREAS, Fulton County uses the same system for their Dispatch System which will afford the same information and protocols for a proper back-up situation, and

WHEREAS, IMPACT is under New York State Contract Number PM67378, and

WHEREAS, Hamilton County has received a bill for the annual maintenance and site licenses for the PSAP's IMPACT system with the contract period running from May 1, 2020 to April 30, 2021 in the amount of \$15,253.00, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the purchase of the annual maintenance and site licenses for IMPACT for \$15,253.00, and be it further

RESOLVED that the Hamilton County Treasurer is hereby authorized to issue a check to IMPACT (Central Square), 12709 Collection Center Drive, Chicago, IL 60693 for Invoice No. 273803 from Account A3645.0401, Statewide Communications Grant.

Seconded by

RESOLUTION NO.

**AMENDING RES. NO. 103-20 - AUTHORIZING MICROWAVE PATH STUDIES -
STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT SI17-1003-DOO**

DATED: MAY 7, 2020

BY

WHEREAS, Resolution No. 103-20 authorized the Hamilton County Office of Emergency Management to send a Purchase Order to Nokia for a set of Path Studies for the proposed Microwave and Interoperability project being planned by C&S Companies, and

WHEREAS, the Proposal from Nokia for the project is to be done by the sales arm of Nokia known as Lightspeed, and

WHEREAS, Resolution No. 103-20 needs to be revised to state that the work is being performed by Lightspeed, be it

RESOLVED, that Resolution No. 103-20 is hereby amended to authorize the Hamilton County Emergency Services Office to issue the required Purchase Order to Lightspeed for the path study project, costing \$18,699.00 under NYS Contract # PT 64249, covered by funds available from NYS Department of Homeland Securities and Emergency Services, Office of Interoperable Communications Formula Grant SI17-1003-DOO, Account No. A3645.0418.

Seconded by

RESOLUTION NO.

**AUTHORIZING HYPER-REACH SERVICES AGREEMENT, FUNDING AND
PAYMENT**

DATED: MAY 7, 2020

BY

WHEREAS, the Emergency Services Director and Sheriff have requested approval for an agreement with Sam Asher Computing Services, Inc. (aka Hyper-Reach) for a notification system that will enable the County to instantly send voice and text messages to any number of recipients, and

WHEREAS, Public Health and Community Services have DSRIP funding that has not been spent, and

WHEREAS, Public Health received COVID funding in the amount of \$7,700 to be used for such services, be it

RESOLVED, that upon approval of the County Attorney the Chairman of the Board of Supervisors is hereby authorized to enter into an agreement with Sam Asher Computing Services, Inc. (aka Hyper-Reach) for the Hyper-Reach Notification System for a 3 year term, at \$6,350.00 annually for a total contract of \$19,050.00, and be it further

RESOLVED, that said contract will be paid in two 18 month payments, and be it further

RESOLVED, that \$1,825.00 of DSRIP money currently in the unappropriated general fund balance be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the following Accounts:

Public Health Account No. A4050.0446 AHI DSRIP PPS	\$ 475.00
Community Services Account No. A4310.0419 AHI DSRIP	\$1,350.00

and be it further

RESOLVED, that upon receipt of the invoice for the first 18 months of said services, the County Treasurer is hereby authorized to issue a check in the amount of \$9,525.00 to Sam Asher Computing Services, Inc. (aka Hyper-Reach) to be paid from the following Accounts:

Public Health Account No. A4189.4540 Emergency Preparedness Misc.	\$7,700.00
Public Health Account No. A4050.0446 AHI DSRIP PPS	\$ 475.00
Community Services Account No. A4310.0419 AHI DSRIP	\$1,350.00

and be it further

RESOLVED, that Public Health commits \$9,525.00 DSRIP funding to the second payment of said agreement, and be it further

RESOLVED, that the Emergency Services Director, Sheriff, Director of Public Health, Director of Community Services and County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN AMENDMENT TO AGREEMENT WITH THE
NEW YORK STATE DEPARTMENT OF HEALTH AS AN EARLY INTERVENTION
PROVIDER**

DATED: MAY 7, 2020

BY

WHEREAS, pursuant to Public Health Law 2550, the New York State Department of Health is the lead agency responsible for the administration of the Early Intervention Program and that each Municipality is responsible for the local administration of the program, which includes accepting referrals of children potentially eligible for program services, assigning initial service coordinators, participating in Individual Family Service Plan (IFSP) meetings, ensuring that services contained in the IFSP are appropriately delivered and reimbursing providers for services not covered by Medicaid or commercial insurance according to rates set by the NYSDOH, and

WHEREAS, the NYSDOH has allotted \$16,944.00 annually, for the period October 1, 2016 – September 30, 2021, and

WHEREAS, the New York State Department of Health has increased the funding for year four to \$20,062 and year five to \$21,102, and

WHEREAS, the budget for 2020 has been approved, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Early Intervention Provider Agreement with the New York State Department of Health, pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

CARES ACT PROVIDER RELIEF FUND – PUBLIC HEALTH

DATED: MAY 7, 2020

BY

WHEREAS, President Trump is providing support to healthcare providers fighting the COVID-19 pandemic and on March 27, 2020, the President signed the bipartisan CARES Act that provides \$100 billion in relief funds to hospitals and other healthcare providers on the front lines of the coronavirus response, this funding will be used to support healthcare-related expenses or lost revenue attributable to COVID-19 and to ensure uninsured Americans can get testing and treatment for COVID-19, and

WHEREAS, the total amount Hamilton County Public Health Nursing Service received from the government is \$10,386.22, and

WHEREAS, these funds are required to be tracked within the county budget, be it

RESOLVED, that Revenue Account No. A4489.200-Federal Aide, Other Health be created, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the attestation, pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF HIGHWAY SUPERINTENDENT

DATED: MAY 7, 2020

BY

WHEREAS, by Resolution No. 102-04 of May 6 2004, Tracy Eldridge was appointed County Highway Superintendent for a term of four years, and

WHEREAS, by Resolution No. 127-08 of May 1, 2008, Tracy Eldridge was reappointed County Highway Superintendent for a term of four years, and

WHEREAS, by Resolution No. 143-12 of April 5, 2012, Tracy Eldridge was reappointed County Highway Superintendent for a term of four years, and

WHEREAS, by Resolution No. 123-16 of May 5, 2016, Tracy Eldridge was reappointed County Highway Superintendent for a term of four years, and

WHEREAS, the current term will expire on May 22, 2020, be it

RESOLVED, that by authority of Highway Law Section No 100 and the Civil Service Law and particularly Rule VIII of the rules for the Classified Civil Service of said Civil Service Law, Tracy Eldridge is hereby appointed County Highway Superintendent effective May 23, 2020, for a term of four years, and be it further

RESOLVED, that pursuant to said Highway Law, Section 100, the salary of said County Highway Superintendent is hereby fixed at the current salary of Ninety-five Thousand Seven Hundred Eighty-eight Dollars (\$95,788.00) for the remainder of 2020 and the annual salary be set by Local Law at budget time each year payable in equal biweekly installments from funds in the treasury appropriated in the Highway budget and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZATION OF PAYMENT FOR CARPET/FLOORING MATERIALS IN
COMMUNITY SERVICES BUILDING**

DATED: MAY 7, 2020

BY

WHEREAS, Resolution No. 86-20 authorizes the replacement of the carpet and flooring for the Community Services building, and

WHEREAS, the contractor ordered and is in possession of the said materials for the carpet/flooring replacement and because of the COVID-19 virus the installation work had to be delayed, and

WHEREAS, DPW Superintendent recommends the contractor be paid for the said materials, be it

RESOLVED, that payment for the carpet/flooring materials is hereby authorized and the County Treasurer be so authorized to send a payment of \$20,290.14 to Oliver's Flooring, Inc., PO Box 102, Northville, NY 12134 out of Account No. A4310.403 Supplies and the Community Services Director, Clerk of the Board and DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR PAVEMENT MAINTENANCE ON VARIOUS COUNTY ROADS 2020

DATED: MAY 7, 2020

BY

WHEREAS, there has been appropriated in the 2020 highway budget the sum of \$375,000.00 for asphalt for maintenance of County Roads, and

WHEREAS, there are roads that need to have Hot Mix Asphalt overlay treatments to keep the road in overall good condition, and

WHEREAS, the County Highway Superintendent recommends the approval of the following locations to have pavement maintenance completed,

County Route 8, Griffin Road, Town of Wells Approx. 1.0 mile	Est.....	\$100,000.00
County Route 3 – North Point Road, Town of Long Lake Approx. 1.0 miles.....	Est.....	\$100,000.00
Total estimate for all mileage		\$200,000.00

and

WHEREAS, purchase costs estimates are under New York State Contract or Piggy Back Contracts from other County’s pricing which are subject to Escalation/De-escalation and above costs are based on estimates of current pricing, and

WHEREAS, the above designated roads are on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve the said paving projects and funds be taken from Account No. D5110.404 Asphalt and Emulsion in the estimated amount sum of \$200,000.00 as recommended by the County Highway Superintendent and the Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

**ACCEPTANCE OF BIDS FOR EQUIPMENT RENTAL WITH AND WITHOUT
OPERATOR FOR 2020**

DATED: MAY 7, 2020

BY

WHEREAS, the Hamilton County DPW has solicited bids for rental of equipment with and without operator pursuant to invitation to bidders and in accordance with Specification No. 4-2020, and

WHEREAS, ten (10) bids were received in response to the said invitation to bidders, as on file with the Clerk of the Board, and

WHEREAS, the intention of the bid proposal dated April 27, 2020, Spec. No. 4-2020, is to secure a tabulated list of Equipment Rental Rates With and Without Operator to be used by the Hamilton County DPW as necessary, be it

RESOLVED, that all bids be and hereby are listed and accepted and are to be tabulated and used as needed and as available in order of rate beginning with the lowest in each category, and the Clerk of the Board and County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**ACCEPTANCE OF BID FOR READY MIX CONCRETE DELIVERED AND APPLIED AT
VARIOUS LOCATIONS WITHIN HAMILTON COUNTY 2020**

DATED: MAY 7, 2020

BY

WHEREAS, Hamilton County DPW heretofore solicited bids for the County's purchase of Ready Mix Concrete delivered and applied, pursuant to invitation to bidders and in accordance with Specification No. 5-2020, and

WHEREAS, one (1) bid was received in response to the said invitation to bidders, as follows:

- (1) Miller's Ready Mix Concrete
PO Box 291
Mayfield, NY 112117

Item No. 1 – New York State Standard Class "A" Mix Concrete

Total delivered price per cubic yard to the following towns:

Arietta	\$ 162.50	Lake Pleasant	\$ 144.00
Benson	\$ 125.50	Long Lake	\$ N/B
Hope	\$ 125.50	Morehouse	\$ 166.50
Indian Lake	\$ 166.50	Wells	\$ 131.50
Inlet	\$ N/B		

Item No. 2 – 4000 LBS Ready Mix Concrete (Non-DOT)

Total delivered price per cubic yard to the following towns:

Arietta	\$ 162.50	Lake Pleasant	\$ 144.00
Benson	\$ 125.50	Long Lake	\$ N/B
Hope	\$ 125.50	Morehouse	\$ 166.50
Indian Lake	\$ 166.50	Wells	\$ 131.50
Inlet	\$ N/B		

therefore, be it

RESOLVED, that the bid be accepted and awarded to Miller's Ready Mix Concrete of Mayfield for the locations bid on, and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD FUND PROJECTS FOR 2020

DATED: MAY 7, 2020

BY

WHEREAS, there has been appropriated in the 2020 highway budget the sum of \$900,000.00 for the construction of County Road Fund Projects for 2020 and these funds are 100% reimbursed through the Consolidation Highway Improvement Program (CHIP's), and

WHEREAS, the County Highway Superintendent has recommended the expenditure of \$300,000.00 for the construction of the following projects:

COUNTY ROAD PROJECT NO. 1 Town of Benson
Co. Rd. No. 6 – Benson Rd., Binder and Top @ 20 ft.
Approx. 1.00 miles.....\$180,000.00
Account No. D5112.2522

COUNTY ROAD PROJECT NO. 2 Town of Morehouse
Co. Rd No. 17 – French Road, Improve drainage, recycle base and pave @ 20 ft.
Approx. 1.0 miles.....\$120,000.00
Account No. 5112.2523

and

WHEREAS, the above designated roads and bridge are on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does allot and appropriate from Account No. D5112.202 Capital Projects, the sum of \$300,000.00, for the construction of the above designated projects as recommended by the County Highway Superintendent and the County Treasurer and Clerk of the Board be so advised.

Seconded by