

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE  
ANNOUNCES AN OPEN COMPETITIVE EXAMINATION FOR:**

**CORRECTION OFFICER**

**EXAMINATION NO: 64697**

**EXAM DATE: June 5, 2021**

A Correction Officer on an assigned shift is responsible for the enforcement of rules and regulations governing the custody, security, conduct, discipline, safety and general well-being of inmates in a County jail. The duties involve considerable inmate contact and supervision in a work, recreation or learning environment. Work procedures are well defined but incumbents must be alert to the possibilities of emergency situations arising and exercise sound judgment when problems occur. The work is performed under general supervision of a superior officer with leeway allowed for the exercise of independent judgment in dealing with day to day situations in the county jail.

**Minimum Qualifications:** Graduation from high school or possession of a high school equivalency diploma.

**Special Requirements:**

Possession of a valid NYS driver's license at the time of appointment; AND

Within one (1) year of hiring, MUST attend Peace Officer/Correction Officer Academy scheduled by the Sheriff.

**Residency:** Candidates must, at the time of examination and at least 1 month thereto, be a legal resident of Hamilton County. Preferences in appointment from open-competitive lists may be given to candidates who have been residents of the locality in which appointment is to be made for 1 month prior to the date of the written test.

**Proof of minimum qualifications are required at time of application.**

For more information or an application, please contact:

Hamilton County Personnel  
PO Box 174, Court House  
Lake Pleasant, NY 12108  
(518) 548-6375

**Applications must be received no later than April 30, 2021.**