

AGENDA CONTINUED

JULY 1, 2021

RESOLUTIONS:

Human Services Committee:

No. 14 Authorizing Agreement with Indian Lake School for Use of Bus for the Trailblazers Program

Central Government Committee:

No. 15 Authorization to Transfer Funds – Additional Time – County Clerk

Internal Management Committee:

No. 16 Removal of Deputy Sheriff (Boat Patrol) Positions from Grade and Step Wage Scales

Public Works Committee:

No. 17 Authorizing the Install of New Power Operator for Entryway Doors – Courthouse

No. 18 Authorizing the Purchase and Install of HVAC System County Clerk Building – 2021

No. 19 Authorizing Disposal of Excess Vehicles

Finance Committee:

No. 20 Approval of Audits in County Highway Funds

No. 21 Approval of Audits in the County General Fund and Capital Project 2019-1 Halloween Storm

RESOLUTION NO.

**AUTHORIZING AGREEMENT WITH INDIAN LAKE SCHOOL FOR USE OF BUS
FOR THE TRAILBLAZERS PROGRAM**

DATED: JULY 1, 2021

BY

WHEREAS, Hamilton County Community Service's Trailblazers Program provides activities to Hamilton County Youth that can, at times, require transportation, and

WHEREAS, Community Services has two vans to provide transportation but there are times that greater capacity would benefit the program, and

WHEREAS, Indian Lake Central School is able to provide a 60-passenger school bus to transport youth participating in Trailblazer activities when increased transportation capacity would benefit the program, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Chairman, upon review of the County Attorney, to sign the contract provided by Indian Lake Central School to provide a bus when needed by the Trailblazers Program.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO TRANSFER FUNDS – ADDITIONAL TIME -
COUNTY CLERK**

DATED: JULY 1, 2021

BY

WHEREAS, the Hamilton County Motor Vehicle Office continues to be backlogged and short staffed, and

WHEREAS, the DMV continues to be closed Wednesdays and now services only Hamilton County residents and taxpayer transactions on a walk-in basis, and

WHEREAS, we are currently interviewing applicants for the motor vehicle position left vacant by the loss of Jill Dunham in April to another county position, and

WHEREAS, the current staff has been working additional hours to help alleviate this backlog until a new DMV Clerk is hired and trained, and

WHEREAS, the \$2,500.00 allocated for Additional Time has been spent and the transfer of the \$5,200.00 from the Temporary Help line is close to being depleted due to the additional hours paid, and

WHEREAS, there is money available in the Motor Vehicle Clerk 3 account for the weeks this position has been vacant, and

WHEREAS, a transfer of \$9,000.00 from Motor Vehicle 3 into the Additional Time account would allow DMV to continue current operations and leave a balance sufficient to pay the new motor vehicle clerk until the end of the year, therefore, be it

RESOLVED, that \$9,000.00 be transferred from Motor Vehicle Clerk 3 Account No. A1410.0106 to Additional Hours Account No. A1410.0108 and the Hamilton County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**REMOVAL OF DEPUTY SHERIFF (BOAT PATROL) POSITION FROM
GRADE AND STEP WAGE SCALES**

DATED: JULY 1, 2021

BY

WHEREAS, John Rathbun has been an employee of the Hamilton County Sheriff's Office for over 28 years, Eric Dale has been an employee of the Sheriff's Office for 9 years and Dominic Arena has been an employee of the Sheriff's Office for 3 years, all serving in a seasonal position of Deputy Sheriff (Boat Patrol), and

WHEREAS, both Eric and Dominic have extensive knowledge and experience with their numerous years of service within law enforcement, and

WHEREAS, Sheriff Karl Abrams has recommended that the Deputy Sheriff (Boat Patrol) seasonal position be removed from the grade and step wage scales and an hourly rate be set, which will be based on the employees' qualifications and experience, and

WHEREAS, other County departments (Public Health Nursing and County Highway) have removed positions from the grade and step wage scales, establishing an hourly rate for said positions, and

WHEREAS, Sheriff Abrams recommends that John Rathbun, Eric Dale, and Dominic Arena be paid at an hourly rate of \$24.00, and

WHEREAS, the County Internal Management Committee recommends the removal of the Deputy Sheriff (Boat Patrol) from the current grade and step wage scales, therefore, be it

RESOLVED, that the Deputy Sheriff (Boat Patrol) seasonal position be removed from the County grade and step wage scales, and be it further

RESOLVED, that any future Deputy Sheriff (Boat Patrol) seasonal positions being filled, will be evaluated for qualifications and experience, to determine an hourly rate for said employee being hired, and be it further

RESOLVED, that John Rathbun, Eric Dale and Dominic Arena's hourly rate be changed to \$24.00 effective for 2021, and be it further

RESOLVED, that the Treasurer's Office and Personnel Officer have approval to retroactively pay said employees for any hours they have been paid in 2021.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE INSTALL OF NEW POWER OPERATOR FOR ENTRYWAY
DOORS - COURTHOUSE**

DATED: JULY 1, 2021

BY

WHEREAS, the entryway double doors for the Lake Pleasant Courthouse are in need of new power operators, and

WHEREAS, the DPW requested Kelly Brothers of Syracuse to come and diagnose the issue with the doors and give a quote on repairing the doors and a price of replacing the doors, and

WHEREAS, the price to install new doors and power openers would be \$26,353.87, and

WHEREAS, the repair of the doors with new power opener that are more wind resistance than the current power openers would be \$7, 865.88, and

WHEREAS, the Superintendent believes the doors overall are in good condition and recommends installing new power openers and associated parts, be it

RESOLVED, the Superintendent is authorized to move forward with the install of new power openers for the entryway doors installed at a cost of \$7,865.88 from Kelly Brothers of Syracuse and the Clerk of the Board, County Treasurer and DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE PURCHASE AND INSTALL OF HVAC SYSTEM COUNTY
CLERK BUILDING - 2021**

DATED: JULY 1, 2021

BY

WHEREAS, the County is desirous to install a new HVAC System (Mini-Split) in the County Clerk Building in Lake Pleasant, and

WHEREAS, the DPW requested proposals from three different firms that do this kind of HVAC work, and

WHEREAS, all three firms did come and look at the building so a proposal could be estimated and only one firm returned a written quote, and

WHEREAS, the department reached out to the other two vendors on several occasions and they do not return calls or provide a proposal, and

WHEREAS, Technical Building Services, Inc. (TBS, Inc.) provided a written quote for the install of the said HVAC system at a cost of \$17,485.00 and the Superintendent believes the department did it's due diligence in effort to receive at least three written quotes per the County's Procurement Policy and recommends approval to waive the County's Procurement Policy and move forward with TBS, Inc., be it

RESOLVED, the Superintendent is authorized to move forward with the install of the HVAC system for the County Clerk building from TBS Inc., installed at a cost of \$17,485.00, and be it further

RESOLVED, that \$17,485.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1620.413 Projects and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING DISPOSAL OF EXCESS VEHICLES

DATED: JULY 1, 2021

BY

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has made the recommendation that the following vehicle be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2013	Ford/F350Crew	1FD8W3B63DEA86980	AB3261	DPW	99

be it

RESOLVED, the above vehicle be sold by auction on-line by Auctions International and funds from the mentioned auction shall be a revenue credit to Account No. DM2665 Sale of Equipment, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JULY 1, 2021

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$76,950.69 and bills in the County Road Fund amounting to \$170,548.57 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT 2019-1 HALLOWEEN STORM**

DATED: JULY 1, 2021

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$218,532.75 by the following committees:

Public Works (Buildings) Committee.....	\$17,704.45
Public Works (Solid Waste) Committee	27,269.87
Finance Committee	17,043.87
Health Committee.....	36,992.52
Human Services Committee.....	55,032.81
Central Government Committee	8,126.48
Emergency Prep./Emergency Response.....	11,635.28
Publicity, Tourism, Economic Development & Planning Committee.....	38,716.91
Internal Management Committee	6,010.56

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Halloween Storm Capital Project 2019-1.....\$ 3,200.00

are hereby approved.

Seconded by