

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE
IS NOW ACCEPTING APPLICATIONS FOR:**

SOCIAL WELFARE EXAMINER

Hamilton County Social Services currently has a Social Welfare Examiner position available in Indian Lake. Starting salary is \$31,625. This is a full-time position with an excellent benefits package.

The incumbent determines financial eligibility for the various programs administered by a Social Services district and recommends amounts of assistance in accordance with established policies and procedures. The incumbent may perform any or a combination of assignments in connection with determining financial eligibility, categorical classification, continued financial eligibility and income maintenance depending on the size, organizational structure and work activity needs of the Social Services district. The work involves the review and evaluation of applications, records, and direct interviews with applicants.

Candidate chosen for the position will be given a provisional appointment, must take a civil service examination, and be in the top three scores to retain position.

Minimum Qualifications:

Two years experience in examination, investigation or evaluating claims for assistance, veterans, or unemployment benefits, insurance or a similar program operating under established criteria for eligibility.

Note: Study in a regionally accredited college or university or one registered by New York State may be substituted for the experience on a year-for-year basis.

Proof of minimum qualifications are required at the time of application.

For more information or an application, please contact:
Hamilton County Personnel
PO Box 174, Court House
Lake Pleasant, NY 12108
(518) 548-6375

APPLICATIONS ACCEPTED UNTIL POSITION FILLED