

HAMILTON COUNTY PERSONNEL/CIVIL SERVICE IS NOW ACCEPTING APPLICATIONS FOR:

EMERGENCY SERVICES DIRECTOR

This position is to start in the beginning of 2022. Office is located at the Hamilton County Court House in Lake Pleasant. Salary is commensurate with education and experience. This is a full-time position with an excellent benefits package.

Incumbents in this position are responsible for developing, coordinating and administering emergency management and fire emergency management and involves the assistance in the coordination of emergency medical services as well as administering any planning for a 911 system. Responsibilities also include planning, organizing, recruiting, equipping and training personnel and implementing the local natural disaster and emergency preparedness program. Additionally, the incumbent is responsible for planning and supervising the county programs of fire and assisting with emergency medical training and mutual aid to cope with fires and other public emergencies requiring the services of volunteer firefighters and emergency medical personnel. Responsibilities also include understanding dispatch operations communications equipment in order to ensure that the right equipment is in place and working as designed. The work is performed under the general direction of the County Board of Supervisors in accordance with State and Federal regulations and guidelines. Supervision is exercised over the work of other department personnel engaged in the aforementioned programs.

Minimum Qualifications:

- A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree and five years of demonstrated experience in emergency preparedness, fire fighting, or emergency medical services, three years of which shall have been in a supervisory capacity; **OR**
- B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree and seven years of demonstrated experience in emergency preparedness, fire fighting, or emergency medical services, three years of which shall have been in a supervisory capacity; **OR**
- C) Graduation from high school or possession of a New York State high school equivalency diploma and nine years of demonstrated experience in emergency preparedness, fire fighting, or emergency medical services, three years of which shall have been in a supervisory capacity.

Special Requirements:

Possession of a valid New York State driver's license.

For more information or an application, please contact:
Kimberly Parslow, Hamilton County Personnel
PO Box 174, Court House
Lake Pleasant, NY 12108
(518) 548-6375

APPLICATIONS MUST BE RECEIVED NO LATER THAN NOVEMBER 19, 2021