

2021

SEVENTH ANNUAL SESSION

DECEMBER 17, 2021

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Chairman, William G. Farber presiding. Mr. Farber led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and an opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Richard A. Wilt
Benson	ABSENT
Hope	Steven M. Tomlinson
Indian Lake	Brian Wells
Inlet	John Frey
Lake Pleasant	ABSENT
Long Lake	Clay J. Arsenault
Morehouse	William G. Farber
Wells	Nick Mauro

Also present: Phillip Snyder-Town of Benson Supervisor Elect, Chris Rhodes-Town of Arietta Supervisor Elect, Jamila Page-Cornell Cooperative Extension Senior Issue Leader, Lenny Croote-HCSWCD District Technician, Tracy Eldridge-Highway Superintendent and Barry Baker-Real Property Tax Director

A motion was made to accept the minutes of November 8th and 10th, 2021 by Mr. Arsenault, seconded by Mr. Mauro. Carried.

Public Comment: No one present

Reports of Standing/Special Committees:

Mr. Wilt: Stated he met with C&S Engineers and the County Attorney to bring everyone up to date on current and future projects. He stated that the engineers put in the proposal to the APA with a large building and an oversized generator. Whoever gets hired will want to make sure they reduce that size. It is not needed. The 911 system was bought 6 years ago and they had purchased a 5-year warranty. It expired a couple months ago so he thinks an upgrade will be needed soon. The Chairman discussed how they hadn't coordinated with Fulton County. He asked if Mr. Wilt had any suggestions of how they could do that better. Mr. Wilt stated through Motorola. The Chairman thought it was a great idea. They both agreed that the County needs to do the same system during the upgrade so it fits together.

The Chairman stated that there are two bid openings scheduled. Tracy Eldridge, Highway Superintendent, stated that he received a phone call from Petroleum Traders. They were panicked

because they overnighted the bid specifications that Wednesday to be here on time and were told by Fed-Ex that due to weather it wouldn't be delivered until Friday afternoon. He had a conversation with the Chairman regarding how they would work through it. The Chairman stated that they had them verify everything was done right and it was weather related. In conjunction with them doing that they had asked for them to email the bids just prior to opening today. This would prevent them from having to put off the bid opening. A weather-related emergency clearly meets the intent of the bid statute and clearly meets the test of being in the best interest of Hamilton County. When the bid arrives, they will attach it to the emailed bids and put it in the file. Mr. Eldridge stated that he would like to discuss with the County Attorney on how to go to electronic format for future bids. The Chairman stated that they have the authority to do that but there is a process.

Bid Opening:

Spec. 15-2021 Unleaded Gasoline 87 Octane Minimum

1. Mansfield Oil Company	Lake Pleasant Location -	.1982 fixed over OPIS
	Indian Lake Location -	.2212 fixed over OPIS
	Long Lake Location -	.2487 fixed over OPIS
	Arietta Location -	.1982 fixed over OPIS
	Inlet Location -	.2701 fixed over OPIS
	Morehouse Location -	.2054 fixed over OPIS
2. Petroleum Traders	Lake Pleasant Location	.2217 fixed over OPIS
	Indian Lake Location -	.2419 fixed over OPIS
	Long Lake Location -	.2868 fixed over OPIS
	Arietta Location -	.2125 fixed over OPIS
	Inlet Location -	.3008 fixed over OPIS
	Morehouse Location -	.2217 fixed over OPIS

A motion was made to accept the bids and refer them to committee by Mr. Frey, seconded by Mr. Wilt. Carried.

Spec. 16-2021 On Road Diesel Fuel Low Sulfur (ULSD)

1. Mansfield Oil Company	Lake Pleasant Location -	.2458 fixed over OPIS
	Indian Lake Location -	.2755 fixed over OPIS
	Long Lake Location -	.3024 fixed over OPIS
	Arietta Location -	.2458 fixed over OPIS
	Inlet Location -	.3369 fixed over OPIS
	Morehouse Location -	.2557 fixed over OPIS
2. Petroleum Traders	Lake Pleasant Location	.2485 fixed over OPIS
	Indian Lake Location -	.2697 fixed over OPIS
	Long Lake Location -	.3161 fixed over OPIS
	Arietta Location -	.2389 fixed over OPIS

Inlet Location - .3315 fixed over OPIS
Morehouse Location - .2485 fixed over OPIS

A motion was made to accept the bids and refer them to committee by Mr. Wells, seconded by Mr. Tomlinson. Carried.

The Chairman stated Mr. Eldridge, the County Attorney and himself had agreed to the terms for the arrangement with SLIC. The County Attorney drafted the agreement with a 20-year term for both the County and SLIC. The County Attorney had a concern with the vulnerability. Mr. Eldridge and the Chairman have reviewed it and they both conclude that all the risk falls to SLIC. Mr. Eldridge stated that a mini-split will be installed to provide climate control. There will be card readers installed as well which will solve some of the Sheriff's access issues with the general public. He feels it will be a win, win.

Tracy Eldridge left the meeting to review bids and later return with resolutions to award.

The Chairman introduced Jamila Page, Cornell Cooperative Extension Senior Issue Leader. Ms. Page thanked the Board for their continued support. She also gave a handout and discussed their new project called Move Forward. This tool is a self-assessment survey. It allows individuals to identify real needs that they are experiencing while also inspiring them to make changes on improving their lives. This will also help find out where the gaps in resources are in the community. She stated that they will take this first year and see if the program works in Hamilton County and then make decisions going forward. The Chairman stated that he had met with Ms. Page previously and thought that it intersected well with what a number of the County Departments have to deal with. He thanked her for her work on this.

Ms. Page left the meeting.

The Chairman stated that there has been some discussion regarding towns GPS data sent to Office of Parks, Recreation, and Historic Preservation (OPRHP). He asked Lenny Croote, HCSWCD District Technician, to come in to discuss.

Mr. Croote discussed that there are three phases to the town snowmobile application. Phase 1 is the main stumbling block. Phase 1 is the tracking of snowmobile trails and then converting the GPS file to a file they can use. In order to do that you need to have specialized software which he has in his office. He offered to help in any way he could. He had discussed with OPRHP about any trail changes. He was told that if there was an emergency re-route for less than 1-year they just need to be notified but if it's longer than they need the data resubmitted.

Lenny Croote left the meeting.

RESOLUTIONS:

REPORT OF TAX COMMITTEE

Your Tax Committee has examined the several tax rolls of the County of Hamilton and finds that the taxes as set forth therein have been properly and accurately extended and it, therefore,

recommends that the amounts as set forth as the taxes in said rolls be levied, assessed and fixed and determined as the taxes due from such persons, corporations and parcels of land set forth in the tax rolls. Your committee has also examined the tax warrants of each of the tax districts, as attached to said tax rolls and finds that the forms of said tax rolls are in accord with the provisions of the Real Property Tax Law, Sections 900 and 904, and that the amounts set forth in said Warrants be examined by the Clerk and Chairman of the Board, the County Seal affixed thereto and said rolls be delivered to the collectors of the several tax districts of the County.

Dated: December 17, 2021

RESOLUTION NO. 321-21

RESOLUTION ACCEPTING REPORT OF TAX COMMITTEE

DATED: DECEMBER 17, 2021

BY MR. FREY:

RESOLVED, that the Report of Tax Committee dated December 17, 2021 be accepted and that the several recommendations therein contained be adopted as the act and determination of this Board, that the Chairman and the Clerk be authorized to sign and seal said warrants for collections of said taxes on or before the third day of April 2022.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 322-21

**LEVYING 2022 COUNTY AND TOWN TAXES AND ASSESSMENTS, APPROVING
THE COMPLETED TAX ROLLS, AND DIRECTING THE EXECUTION AND
DELIVERY OF THE TAX WARRANTS**

DATED: DECEMBER 17, 2021

BY MR. FREY:

WHEREAS, there has been presented to this Board of Supervisors a duly certified copy of the annual budget for each of the nine towns of Hamilton County for the fiscal year commencing January 1, 2022, and

WHEREAS, the Hamilton County Board of Supervisors has duly adopted its annual budget for the fiscal year 2022 on November 19, 2021, which budget provides for appropriation of funds in the total amount of \$23,072,568 and for a total tax levy of \$9,180,542, therefore, be it

RESOLVED, that pursuant to Town Law §115, the amounts specified in the annual town budgets, as adopted by the respective Town Boards, to be raised by tax or assessment shall be levied, assessed, raised and collected against, from, and upon the real property of the respective towns liable therefore at the time and in the manner provided by law for the levy of county taxes, and be it further

RESOLVED, that pursuant to County Law §360, the amounts specified in the 2022 County budget to be raised by tax, amounting to \$9,180,542 be levied, assessed, raised and collected against, from, and upon the real property of the County liable therefore at the time and in the manner provided by law, and be it further

RESOLVED, that the Town and County taxes be extended against each parcel on said rolls, with such taxes as extended being hereby determined to be the taxes due on each such parcel as set forth thereon, and be it further

RESOLVED, that there be annexed to each of said rolls a tax warrant in the form prepared by the Director of Real Property, as provided by Real Property Tax Law §904, that such warrants should be in the respective amounts heretofore authorized to be levied upon said rolls, that under the seal of Hamilton County Board of Supervisors the said rolls with said warrants are to be forthwith collected within and from the several tax districts of the County, and be it further

RESOLVED, that such taxes and assessments, when collected, shall be paid to the Supervisor of the respective town and to the Hamilton County Treasurer in the amounts as shown on the Contents of Collectors Warrants for distribution by them in the manner provided by law.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 323-21

**AUTHORIZING THE RELEVY OF UNPAID SCHOOL TAXES AND VILLAGE OF
SPECULATOR TAXES ON THE 2022 TAX ROLLS**

DATED: DECEMBER 17, 2021

BY MR. FREY:

WHEREAS, the School Districts within Hamilton County have transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1330, and

WHEREAS, the unpaid school taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1330, and

WHEREAS, the Village of Speculator has transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1442, and

WHEREAS, the unpaid Village of Speculator taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1442, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2021-2022 School Taxes remaining unpaid as of December 1, 2021 be re-levied upon the 2022 tax roll, and that any payments which are mailed and contain a postmark as of December 1, 2021 shall be deemed to have been actually received by the County Treasurer on said date, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2021-2022 Village of Speculator Taxes remaining unpaid as of November 1, 2021 be re-levied upon the 2022 tax roll, and that any payments which are mailed and contain a postmark as of November 1, 2021 shall be deemed to have been actually received by the County Treasurer on said date.

Seconded by Mr. Wells and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 324-21

RESOLUTION TO PAY 2022 SALARIES

DATED: DECEMBER 17, 2021

BY MR. FREY:

WHEREAS, this Board on November 19, 2021 adopted the Budget for 2022, and

WHEREAS, such Budget sets up salaries to be paid during the year 2022, therefore, be it

RESOLVED, that the County Treasurer be authorized to pay said salaries bi-weekly, as set up in the Adopted Budget for 2022.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 325-21

RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPER FOR THE YEAR 2022

DATED: DECEMBER 17, 2021

BY MR. FREY:

RESOLVED, that pursuant to Section 214 Subdivision 1 of the County Law, the Hamilton County Express be designated as the official Newspaper for the year 2022 for the County of Hamilton for publishing of official publications and notices and that this designation be filed with the Clerk of the Board of Supervisors and notice of the designation be forwarded to the Secretary of State before January 1, 2022.

Seconded by Mr. Wells and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 326-21

APPOINTMENT TO BOARD OF ETHICS

DATED: DECEMBER 17, 2021

BY MR. WILT:

WHEREAS, the term of office of Robert H. Limpert, Jr., member of the Hamilton County Board of Ethics terminates December 31, 2021, and

WHEREAS, it is the desire of the Board of Supervisors that Robert H. Limpert, Jr., continue as a member of the Board of Ethics, be it

RESOLVED, that Robert H. Limpert, Jr., be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2022 terminating December 31, 2026.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 327-21

HAMILTON COUNTY FIRE ADVISORY BOARD

DATED: DECEMBER 17, 2021

BY MR. WILT:

WHEREAS, the Hamilton County Fire Coordinator, has requested the appointment of a County Fire Advisory Board, and

WHEREAS, County Law Section 225-a provides the authority for the County Board of Supervisors to make such appointments, and

WHEREAS, the Fire Coordinator has worked through the Fire Chiefs from the various Fire Departments within Hamilton County to develop a list of representatives, as well as alternates in some instances, and

WHEREAS, the Hamilton County Board of Supervisors also has the authority to appoint a representative from those towns which are not serviced by a department, now, therefore, be it

RESOLVED, that the following appointments be made for the term of January 1, 2022-December 31, 2022:

Benson	James Lewek
Blue Mountain Lake	Chief Greg George, Asst Chief Charles Bruso
Hope	Asst Chief Eric Robinson, Harry Downing
Indian Lake	Chris Mitchell
Inlet	Dennis Hudson, Todd Marleau
Lake Pleasant	Chief Bill Wharton, Asst Chief Chris Hayes
Long Lake	Chief Martin Pierce, 1 st Asst Chief John Walker
Morehouse	Chief James Luck, Brian Taylor
Piseco	Stephen Woehrle, Don Pinkerton
Raquette Lake	Michael Lamphear
Speculator	Matt O'Brien, Mike Tracy
Wells	Chief Vince Lauria, Timothy O'Neill

and be it also

RESOLVED, that a certified copy be forwarded to each Board member hereby appointed along with a copy to the Emergency Services Director and the Fire Coordinator.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 328-21

TRANSFER OF FUNDS – PUBLIC SAFETY COMMUNICATION SYSTEM

DATED: DECEMBER 17, 2021

BY MR. WILT:

WHEREAS, there is a shortage of funds in the Public Safety Communication System Account, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: A1990.0401 Contingent	\$250.00
TO: A3020.0401 Public Safety Communication System	\$250.00

Seconded by Mr. Frey and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

After the following resolution was placed on the floor; the Chairman stated that they did confirm with Mr. Arsenault that they want to continue as it stands. He knows there has been conversations about how and when to intersect more directly with the County system. They are not there in terms of the discussion so this is appropriate for another year.

RESOLUTION NO. 329-21

AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE

DATED: DECEMBER 17, 2021

BY MR. MAURO:

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and

WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2022, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 330-21

CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE YEAR 2022

DATED: DECEMBER 17, 2021

BY MR. WILT:

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to insure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the county for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2022 through December 31, 2022 and the County Treasurer be so notified.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 331-21

**CONTRACT WITH PATRICIA A. HAWLEY – MEDICAL RECORD CONSULTANT
AUDIT REVIEW – YEAR 2022**

DATED: DECEMBER 17, 2021

BY MR. TOMLINSON:

WHEREAS, the Hamilton County Public Health Nursing Service, as part of its Health Care Compliance Program will require a medical record audit review on its files on an annual basis, and

WHEREAS, providers qualified to perform these services within Hamilton County are very limited, and

WHEREAS, Patricia A. Hawley, of 1787 Call Street, Lake Luzerne, NY 12846 has agreed to perform a medical records audit review of the files at a cost of Four Hundred Twenty-Five Dollars (\$425.00) per day plus mileage at the prevailing county rate, and estimates that she will be required to review and audit the medical records biannually, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia A. Hawley to perform a medical records audit and review of the Hamilton County Public Health Nursing Service Records, for the period January 1, 2022 through December 31, 2022.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 332-21

MEDICAID AND MEDICARE COST REPORTS

DATED: DECEMBER 17, 2021

BY MR. TOMLINSON:

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report
Certified Home Health Agency Medicaid Cost Report
Diagnostic and Clinic Services Medicaid Cost Report

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2021.

Seconded by Mr. Wells and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 333-21

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH
NURSING SERVICE**

DATED: DECEMBER 17, 2021

BY MR. TOMLINSON:

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2022 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2022 through December 31, 2022 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 334-21

**AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR
PROVIDER UTILIZING ELECTRONIC BILLING”**

DATED: DECEMBER 17, 2021

BY MR. TOMLINSON:

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May
ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February,

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

ETIN: CLHF – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service.

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2022 through December 31, 2022.

Seconded by Mr. Wells and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 335-21

**AUTHORIZING CONTRACT WITH GLENS FALLS ANIMAL HOSPITAL FOR
RABIES SPECIMEN PREPARATION AND SUBMISSION FOR PUBLIC HEALTH
NURSING SERVICE**

DATED: DECEMBER 17, 2021

BY MR. TOMLINSON:

WHEREAS, the Hamilton County Public Health Nursing Service is required under New York State Public Health Law (PHL) and 10 NYCRR 40-2.100 and 2.101 to designate and maintain a system for communicable disease control, including rabies, and

WHEREAS, PHL sections 2140 through 2145 gives primary responsibility for control and suppression of rabies to local health departments, and

WHEREAS, that responsibility includes provision of specimen preparation by a qualified veterinarian; provision of quarantine for un-vaccinated suspect rabid animals; as well as euthanasia and cremation as appropriate following PHL, and

WHEREAS, the Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, NY 12804, is willing to provide said services for the County of Hamilton following NYS DOH guidance and directives, and

WHEREAS, HCPHNS is supported by annual NYSDOH grant funding and NYS aid to fund these activities, and

WHEREAS, Glens Falls Animal Hospital has agreed to collect fees for cremation, quarantine and/or subsequent required rabies vaccinations from animal owners as feasible per NYS Law, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement with the Glens Falls Animal Hospital for provision of services as outlined above upon, for the period January 1, 2022 through December 31, 2022, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 336-21

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR PRESCHOOL SERVICE
PROVISION WITH PROVIDERS**

DATED: DECEMBER 17, 2021

BY MR. TOMLINSON:

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, the following organizations are approved providers of special education and related services through the New York State Department of Education:

Lexington Center, 127 E. State St., Gloversville, NY 12078,

Whispering Pines Preschool, 2841 Thousand Acre Rd., Delanson, NY 12053,

Community Health Center of St. Mary's and Nathan Littauer Hospital, 2-8 West Main St, Johnstown, NY 12095

and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contracts with these providers to provide the aforesaid services for the period of January 1, 2022 through December 31, 2022 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Mr. Wells and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 337-21

AUTHORIZING CHAIRMAN TO SIGN THE MEMORANDUM OF UNDERSTANDING

WITH WARREN COUNTY OFFICE FOR THE AGING

DATED: DECEMBER 17, 2021

BY MR. TOMLINSON:

WHEREAS, the Warren County Office for the Aging has received grant funding to support COVID-19 vaccinations to homebound individuals in Warren and Hamilton Counties, and

WHEREAS, Warren County Office for the Aging would like to contract for Hamilton County Public Health Nursing Service to continue to provide COVID-19 vaccinations to homebound individuals in Hamilton County, and

WHEREAS, in consideration of the services to be delivered by HCPH, Warren County Office for the Aging shall pay HCPH a sum not to exceed Five Thousand Five Hundred Twenty-Eight Dollars and Fifty Cents (\$5,528.50) (ADRC COVID19) and Six Thousand Forty-Eight Dollars and Fifty Cents (\$6,048.50) (VAC5), and

WHEREAS, this agreement shall commence April 1, 2021 and terminate September 30, 2022, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign on the Memorandum of Understanding, and be it further

RESOLVED, that the County Treasurer be hereby authorized to create and fund the following accounts:

A4050.433 – OFA ADRC COVID19	\$5,528.50
A4050.434 – OFA VAC5	\$6,048.50

To be totally offset by creating and funding the Revenue Account Numbers:

A2280.4 – OFA ADRC COVID19	\$5,528.50
A2280.5 – OFA VAC5	\$6,048.50

Seconded by Mr. Wells and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 338-21

**AUTHORIZATION TO ENTER INTO CONTRACT WITH NORTHEAST PARENT
AND CHILD SOCIETY, INC. FOR RESIDENTIAL TREATMENT - 2022**

DATED: DECEMBER 17, 2021

BY MR. WELLS:

WHEREAS, children placed in the care and custody of the Commissioner of Social Services as a result of abuse, neglect, maltreatment or voluntary surrender require out-of-home placement in residential treatment centers, and

WHEREAS, these residential treatment centers are certified by the New York State Office of Children and Family Services (OCFS), and

WHEREAS, maximum state reimbursable rates are established by OCFS, be it

RESOLVED, the Chairman of the Board of Supervisors, upon review and approval of the County Attorney, is hereby authorized and directed to enter into agreements with Northeast Parent and Child Society, Inc.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 339-21

**AUTHORIZATION TO ENTER INTO CONTRACT WITH LITTLE FLOWER
CHILDREN AND FAMILY SERVICES FOR FOSTER CARE - 2022**

DATED: DECEMBER 17, 2021

BY MR. WELLS:

WHEREAS, children placed in the care and custody of the Commissioner of Social Services as a result of abuse, neglect, maltreatment or voluntary surrender require out-of-home placement in residential treatment centers, and

WHEREAS, these residential treatment centers are certified by the New York State Office of Children and Family Services (OCFS), and

WHEREAS, maximum state reimbursable rates are established by OCFS, be it

RESOLVED, the Chairman of the Board of Supervisors, upon review and approval of the County Attorney, is hereby authorized and directed to enter into agreements with Little Flower Children and Family Services.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 340-21

AUTHORIZING TRANSFER FOR MACHINERY EQUIPMENT REPAIRS

DATED: DECEMBER 17, 2021

BY MR. WELLS:

WHEREAS, because of some major repairs needed to be made to county fleet equipment Account No. DM5130.401 Repairs is over expended, and

WHEREAS, the Superintendent estimates that \$30,000.00 will be needed for the remainder of the fiscal year, be it

RESOLVED, that \$30,000.00 be transferred from the Unappropriated County Machinery Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. DM5130.401 Repairs and the County Treasurer be so authorized and the DPW Superintendent and Clerk of the Board be so notified.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 341-21

AUTHORIZING TRANSFER FOR SOLID WASTE

DATED: DECEMBER 17, 2021

BY MR. FREY:

WHEREAS, the budget appropriation amount for Solid Waste Tipping Fees for 2021 was set and duly adopted for \$250,000.00 for Account No. A8161.0401 for Solid Waste Disposal, and

WHEREAS, because of increased tipping fees there is an over expenditure of the budget,
and

WHEREAS, the Superintendent estimates that \$30,000.00 will be needed for the remainder
of the fiscal year, be it

RESOLVED, that \$30,000.00 be transferred from the Unappropriated County General
Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No.
A8161.0401 Tipping Fees and the County Treasurer be so authorized and the DPW Superintendent
and Clerk of the Board be so notified.

Seconded by Mr. Wilt and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 342-21

**AUTHORIZING PURCHASE AND INSTALL OF ANCILLARY EQUIPMENT FOR
SHERIFF VEHICLE**

DATED: DECEMBER 17, 2021

BY MR. WELLS:

WHEREAS, Resolution No. 289-21 authorizes the purchase of a 2021 Dodge Durango for
the Sheriff Department, and

WHEREAS, the said vehicle needs to have ancillary equipment installed such as but not
limited to 2 way radios, emergency lights, sirens, etc., and

WHEREAS, the County has received a written quote for the installation of the ancillary
equipment from JPJ Electronics, 1 W. Whitesboro St., Yorkville, NY in the amount of \$14,444.04,
and

WHEREAS, also received was a quote for the 2-Way Radios for this vehicle in the amount
of \$2,901.87 under State Contract #PT67040, and

WHEREAS, the Vendor needs to order parts and radios now due the uncertainty of the
supply chain for installation in 2022, and

WHEREAS, because of the electronics that new vehicles have from the factory such as air
bag components and computer controlled factory equipment the Superintendent recommends

waiving the County's procurement for three written quotes, and recommends that JPJ Electronics complete the installation of the ancillary equipment, be it

RESOLVED, the Fleet Coordinator is authorized to purchase the Ancillary Equipment from JPJ Electronics installed at a cost of \$17,345.91 and the Clerk of the Board, County Sheriff and Fleet Coordinator be so notified.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 343-21

AWARD OF BID FOR UNLEADED GASOLINE 2022

DATED: DECEMBER 17, 2021

BY MR. WELLS:

WHEREAS, Hamilton County Public Works Department solicited bids for the County's purchase of Unleaded Gasoline pursuant to invitation to bidders and in accordance with Specification No. 15-2021, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

Bid:

Lake Pleasant -	\$0.2217 over "OPIS"
Indian Lake -	\$0.2419 over "OPIS"
Long Lake -	\$0.2868 over "OPIS"
Arietta -	\$0.2125 over "OPIS"
Inlet -	\$0.3008 over "OPIS"
Morehouse -	\$0.2217 over "OPIS"

2. Mansfield Oil Company of Gainesville, Inc.
1025 Airport Parkway SW.
Gainesville, GA 30501-6813

Bid:
Lake Pleasant - \$0.1982 over "OPIS"
Indian Lake - \$0.2212 over "OPIS"
Long Lake – \$0.2487 over "OPIS"
Arietta - \$0.1982 over "OPIS"
Inlet – \$0.2701 over "OPIS"
Morehouse – \$0.2054 over "OPIS",

be it

RESOLVED, that award be made as follows:

Mansfield Oil Company of Gainesville, Inc. –

Lake Pleasant - \$0.1982 over "OPIS"
Indian Lake - \$0.2212 over "OPIS"
Long Lake – \$0.2487 over "OPIS"
Arietta - \$0.1982 over "OPIS"
Inlet – \$0.2701 over "OPIS"
Morehouse – \$0.2054 over "OPIS",

be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Mansfield Oil Company of Gainesville, Inc. beginning on January 1, 2022, for all locations, for Unleaded Gasoline with the approval of the County Attorney and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 344-21

AWARD OF BID FOR DIESEL FUEL 2022

DATED: DECEMBER 17, 2021

BY MR. WELLS:

WHEREAS, Hamilton County Public Works Department solicited bids for the County's purchase of Diesel Fuel pursuant to invitation to bidders and in accordance with Specification No. 16-2021, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

Bid:

Lake Pleasant -	\$0.2485 over "OPIS"
Indian Lake -	\$0.2697 over "OPIS"
Long Lake -	\$0.3161 over "OPIS"
Arietta -	\$0.2389 over "OPIS"
Inlet -	\$0.3315 over "OPIS"
Morehouse -	\$0.2485 over "OPIS"

2. Mansfield Oil Company of Gainsville, Inc.
1025 Airport Parkway SW
Gainesville, Georgia 30501

Bid:

Lake Pleasant -	\$0.2458 over "OPIS"
Indian Lake -	\$0.2755 over "OPIS"
Long Lake -	\$0.3024 over "OPIS"
Arietta -	\$0.2458 over "OPIS"
Inlet -	\$0.3369 over "OPIS"
Morehouse -	\$0.2557 over "OPIS"

be it

RESOLVED, that award be made as follows:

Mansfield Oil Company of Gainsville, Inc. –

Lake Pleasant - \$0.2458 over "OPIS"
Long Lake - \$0.3024 over "OPIS"

Petroleum Traders Corporation –

Indian Lake - \$0.2697 over "OPIS"
Arietta - \$0.2389 over "OPIS"
Inlet - \$0.3315 over "OPIS"
Morehouse - \$0.2485 over "OPIS"

be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into purchase agreements with Mansfield Oil Company of Gainesville, Inc. and Petroleum Traders for said locations, for on road diesel fuel with the approval of the County Attorney and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by Mr. Frey and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 345-21

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 17, 2021

BY MR. FREY:

RESOLVED, that the bills in the Machinery Fund amounting to \$35,935.83 and bills in the County Road Fund amounting to \$45,245.53 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

RESOLUTION NO. 346-21

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: DECEMBER 17, 2021

BY MR. FREY:

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$157,955.85 by the following committees:

Public Works (Buildings) Committee..... \$14,477.01

Public Works (Solid Waste) Committee	29,284.30
Finance Committee	13,173.50
Health Committee.....	16,100.69
Human Services Committee.....	44,477.99
Central Government Committee	8,311.92
Emergency Prep./Emergency Response.....	29,149.16
Publicity, Tourism, Economic Development & Planning Committee.....	2,981.28
Internal Management Committee	-0-

are hereby approved.

Seconded by Mr. Wells and adopted by the following vote:

AYES: WILT, TOMLINSON, WELLS, FREY, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: STORTECKY AND BAIN

Other Reports:

Mr. Wells: Thanked Mr. Wilt for his years of service and his advice.

Mr. Mauro: Wished Mr. Wilt luck in his future endeavors and he appreciates all he has done for the County.

Mr. Frey: Wished Mr. Wilt luck and thanked him deeply for his help with anything communications related. Mr. Wilt thanked him and stated that there is more to be done but it's getting there.

Mr. Wilt: Thanked everyone for the basket.

Mr. Tomlinson: Thanked Mr. Wilt and told him that it has been a pleasure. He hadn't realized how much work was involved and how much he had done. It's incredible the amount of work he has put in to the communications side of things. He personally thanked him for all he has done for the Town of Hope. Mr. Tomlinson further discussed the issue of comp time. The Chairman stated that they would be correcting the issue up to December 31st. Between Ms. Bain and Ms. Byrne they plan to get the spreadsheet with where everyone is at with comp time out to the Board next week. They will have a proposal in to fix the issue at the January meeting.

Mr. Arsenault: Thanked Mr. Wilt for all his help and advice. He wished him the best of luck. Mr. Arsenault further stated that he would comply with the new mandates out of respect for his colleagues on this Board. He completely understands the individual concerns and trepidations over the virus. He doesn't share these concerns. His constituents have expressed displeasure of this mandate including those business owners complying. Therefore, in his humbled opinion these

new mandates are nothing more than a power grab. There are studies that show that efficacy in terms of filtration of different masks but there are none that show any meaningful correlation between the rates of mask use whether being voluntary and mandated and rates of transmission. This is simply political theater and has nothing to do with Public Health. If this new mandate was so critical, why was it not made effective immediately instead of several days later?

Mr. Snyder stated that it has been his pleasure to know Mr. Wilt.

Mr. Rhodes thanked Mr. Wilt for his guidance.

The Chairman stated that he had SLIC talk directly to DANC to figure out which one was better positioned to contract with Frontier for the connection from Wells to Hope. He stated that the benefit of having the Sheriff's Office connected to Wells was significant but if it didn't continue to Hope then it was less significant.

The Chairman stated that ROOST had requested a meeting to discuss how they are going to move forward with the marketing of Hamilton County for 2022 and how to better get representation at the meeting with local representatives. ROOST is looking at ways through traveler input that they can better partner with the communities to address some of the things that travelers find challenging. One of those things is signage.

The Chairman stated that Mr. Eldridge shared the success around a huge bridge project through Bridge NY. The bad news is on the NYS Consolidated Fund Application (CFA) side. He has scheduled meetings to do a follow up to see what it is about the application that didn't score well. The Clerk of the Board stated that the County was awarded the 2021 Home Grant.

Brian Wells left the meeting.

The Chairman discussed the Emergency Services Director position. The transition will now happen after January 1. Jill Dunham will be appointed at the January 6th meeting. Mr. Purdy has agreed to stay on and be her Deputy for a couple of months to do training. During the interview they discussed her having a vehicle and because of where she's living falls under a different dynamic than with Mr. Purdy. Having a vehicle means she would have access to the radio equipment. They will see how it plays out and then make subsequent vehicle decisions from there. In terms of salary, they looked at where Ms. Dunham would be in her current position for 2022 and where Mr. Purdy would have been in terms of hourly rate for 2022. The hourly rates were \$4.00 per hour apart and because she is new, being trained by Mr. Purdy and getting a vehicle to take home they would split the difference. They would also make the adjustment of the 29 hours per week up to 35 hours per week because the Board agreed the position would be fulltime. Mr. Frey had mentioned that the Board needs to figure out their expectations of the position to tell Ms. Dunham at time of appointment. The Chairman stated that in the interim Ms. Dunham would be able to help Public Health with COVID testing, tracking and vaccinations. Mr. Tomlinson asked what the salary amount was. The Chairman stated that splitting the difference would bring her hourly rate to \$26.353 x 1820 hours equaling \$47,963. The Board has asked Mr. Purdy to do us a favor and with Mr. Wilt's suggestion they should keep him at his current rate for Deputy. The Board agreed. Mr. Tomlinson stated that he has concern with Ms. Dunham's salary. He feels that

it is too low. Mr. Frey stated that she will have a learning curve. In 6 or 12 months if she's picked it up, running with it and doing great then it is open for consideration. Mr. Tomlinson stated that there was no motivation to do the job from what she is doing now. Mr. Frey stated there is the opportunity to increase if she picks it up, she can increase really quickly and she can't do that from where she is now. Mr. Arsenault asked what they would increase it to. The Chairman discussed the fact that the Board had been paying Mr. Purdy at one hourly rate. It's clear that he has a lot of information, history and understanding. He has learned a lot over the entire period that he has been here and it's that question of how do they calibrate for that. When you bring in somebody new that is being trained by the incumbent to bring them up to a level where they went out at. When do they make the salary adjustment? What is the fairest most equitable way to do that? He stated that no matter what they decide there will be room for criticism. He thought that Mr. Arsenault's question was accurate and stated that perhaps what the Board ought to be thinking about is more than just time frame in terms of when she would be eligible. Knowing their expectations would let Ms. Dunham know what boxes the Board needs to be able to check by what point in time. Mr. Frey gave an example of what he has done at the Town level. He doesn't want to give away the store to start and agrees that people should be paid what they should. Mr. Tomlinson stated that the Board could Google it and it was \$20,000 lower than the lowest average. He stated that they start at \$65,000. Mr. Frey stated that she is not coming in with any experience. Mr. Wilt stated that a lot are coming in with 4-year degrees. The Chairman discussed how advertising the position differently could have gotten them different results. He thought that with doing the ad this way it was a better approach. Mr. Tomlinson stated that this should have been known knowledge upfront. To figure that out after they have already chosen and now they hope she will take the position. What happens if she doesn't? The Chairman stated that he wasn't sure it was a concern unless there is a conversation going on that he wasn't aware of. Mr. Tomlinson stated that it wasn't typical to figure out salary until after. The Chairman stated that this wasn't unusual. He stated that they could certainly have the conversation with Ms. Dunham and if she is uncomfortable or doesn't want it, they could reconvene an emergency meeting of the Board.

The Chairman asked for the Board's assistance to pick a date for the follow up Shared Services Meeting. The dates are January 11th or 12th and the meeting would be via ZOOM. Either was fine with the Board.

The Chairman stated how it has been a pleasure to work with Mr. Wilt over the years. He thanked Mr. Wilt and wished him the best of luck.

Recess at 12:05PM.

Reconvene at 1PM

Present: William Farber, Nick Mauro, John Frey, Steve Tomlinson, Clay Arsenault, Chris Rhodes-Town of Arietta Supervisor Elect, Tracy Eldridge-Highway Superintendent, Beth Hunt-Treasurer, Ian Coyle-Livingston County Administrator and Steve Acquario-NYSAC Executive Director via ZOOM.

The Chairman discussed how there has been multiple conversations around having a County Administrator/Manager and what the changes have been. The Board put \$50,000 in the budget as

a step forward. He stated that Steve Acquario, NYSAC Executive Director, has joined them and how he is knowledgeable about how county government functions throughout the state.

Mr. Acquario introduced himself. Stated how he loves his job, is very grateful for Mr. Farber's leadership and to have him as a friend. He stated that his favorite form of government was Board of Supervisors. He encourages Hamilton County to continue that way. All the counties started as Boards of Supervisors. The County law authorizes the ability for the Board to appoint an administrative position in the Government. The Board can delegate to the position. He discussed how government is changing and there are a lot of resignations and retirements. He also discussed what other counties are doing. Otsego just hired a County Administrator after talking about it for 30 years. Schuyler just lost their County Administrator after 25 years. He has called Ian Coyle, Livingston County Administrator, to ask him to help identify people for these positions. Mr. Coyle has gone all over the state to talk to people just like he is going to do today. He thought perhaps the Board could use him in the interim to build or not build the position. He stated that he was proud of what Hamilton County has accomplished.

The Chairman stated that he thinks they are on the cusp of something really big in Hamilton County. They are perfectly positioned to take advantage of some things but to do that they need to deal with some of their capacity challenges. He is really glad that Mr. Coyle is there. He gave the floor to Mr. Coyle.

Mr. Coyle thanked the Board for the invite. He discussed his background. In the discussion he stated that he had been with Livingston County since 2008. He has a masters degree in Public Administration. Livingston County is similar to Hamilton County as it has a Board of Supervisors, consisting of 17 Towns. The way the Local Law is established is that he works for the Board of Supervisors. There are 57 Counties outside of the Burroughs of NYC and roughly 30 of them employ an Administrator or Manager. All but six remaining are an Executive Elected position. Hamilton, Tioga, Delaware, Chenango, Wyoming he believes lack the position. He discussed the structure of Livingston County government. They only have 3 committees but had started with 9. The three being Public Services, Human Services and Ways & Means. He is appointed to a 4-year term. Non-partisan, apolitical county administration is something that he believes in. His three areas are; Budget, General Operations and Managing Affairs. He has discussed with other counties that have been desirous of considering a change. He had actually spoke with Mr. Acquario before Hamilton County reached out about helping those counties. He also teaches Masters Public Administration classes and Budgeting Finance Leadership Management all over the country remotely since 2007. He has been training current City/County Managers across the nation but also aspiring City/County Managers as well. He has a pretty good handle on some of the needs and wants of the next generation. The County had mentioned an Emergency Management Manager and he had just gone through the recruitment of one and currently a Social Services Commissioner as well as a Director of Community Services. The Chairman had discussed what projects Hamilton County has and Livingston has done some of the same but not all. He asked the Board what questions they had.

The Chairman stated that it doesn't have to be questions asked it could just be a conversation. They are not the only county that has gone through this. Historically counties have looked at this as an all or nothing way and the irony was that Hamilton County had shifted the conversation away

from all or nothing to what could they do at a smaller scale as part of the budget function. Mr. Acquario and Mr. Coyle had the conversation because they had seen what had happened in counties like Otsego that had kicked it around for 30-years. There was nothing in between. No stop gap measure. No consideration of there being interim steps. Can they identify what is not happening or what the greatest needs are? His approach and his reaching out to Mr. Acquario saying that the Board has this thought that maybe this isn't an all or nothing maybe they need to back this up and think about it in the context of what they really feel the needs are that they want to accomplish. They have some money in the budget to do that. He threw out things like needing a new automated system within Public Health that tracks time and rolls that directly into billing plus does billing to a higher degree of success than what they have experienced with BlackTree. Another example would be developing a Capital Plan. They haven't done a great job analyzing where they are in Building and Grounds so that might be an area to look at too. The County just had a group of Department Heads come together and approach the Board on the fact that hiring is a huge problem in terms of their ability to attract new people, fill positions and be fair and equitable to the existing employees. The Board had approved an 11% increase across the board to catch that up. There is still the tougher piece of going back to look at all the job descriptions. Look and see if everyone is still working within their job description. Is there still the right relationship to the private sector, other counties and other municipalities for all those positions? It's a task that they are not able to keep up with through just a Personnel Director. So maybe they need some outside help on something like that. This doesn't have to be an all or nothing or a political debate. They have a pretty good proven track record of figuring out how to thread the needle and get consensus, maybe they don't want to consider a bunch of projects but they think this one idea is really a high priority. Maybe it's just some leadership training for some of the staff in a broader way so they have more capacity to promote from within. He stated that he doesn't know what it is but he hopes that this would be a chance to think about this out loud.

Mr. Frey stated that they were looking to fill the gap. Mr. Farber has been with the County for 33 years. He doesn't want the job as Chairman. He believes the job has become too much. How does the Board get to a point where they can help the Chairman? Mr. Farber won't be here forever and he doesn't want to leave the County unprepared. He feels it would be a disservice to the Department Heads and the communities. He and Mr. Farber might not agree on everything but they agree on enough that he knows where to go to get the help they need. They need to help the Chairman finish that up and maybe make the transition to whatever it is.

Mr. Coyle stated that he thinks from an outside review, it is coming from the inside from the Board of Supervisors. Delineate what the Chairman does that they want the Administrator to do, what he doesn't do and even what he and/or others are doing. He discussed the County not wanting to go full time and what the alternative path could be; part time, bridge arrangement or consultant contracted arrangement. The three would be unique but again not out of the ordinary either. He suggested the Board start with the definition and delineation of what they want done. Really firm it up and what do they think the possible set of solutions are to this ask.

Mr. Frey asked the question of what the Chairman like would to see off his plate or help with.

The Chairman stated that he knows there are things that he doesn't do well or that he doesn't have enough bandwidth for. He feels that in one year they could pay for the services that they are talking

about buying for Public Health just in the revenues gained. The other piece is salaries. He discussed the gap between the Board and Department Heads on the employee salaries. Neither side is equipped to do it by themselves so they need that intermediary function. The Board delegating functional administrative work to somebody. Seeing how the experience goes. All before you make the decision on all or nothing.

Clay Arsenault left the meeting.

Mr. Acquario stated that he likes the interim step where the County can get the feel of how it's working. Mr. Coyle thought that it was a totally workable start of the process. Mr. Acquario stated doing a proposal with a scope of services and a timeline to keep things moving. Mr. Coyle stated that he was curious to what the Board members are thinking need support. The Chairman offered to leave the room for better discussion. The Board stated that it wasn't necessary.

Mr. Mauro stated that it is a good idea to move forward and be consulted in the process while Mr. Farber is still here and have Department Heads involved because inevitably down the road it's going to lead to that. Mr. Tomlinson stated that he feels exactly the same way. It's hard right now to come up with anything because there are five of them missing.

Mr. Acquario stated that maybe in the next couple of months they could come up with a survey where Department Heads could contribute their thoughts in a way that's anonymous. They should also hear from Laura Abrams, Clerk of the Board. The Chairman stated that it was a good idea and he likes the idea of an empowering survey. He stated that Mr. Eldridge was interested in speaking up and he also thinks that the Clerk of the Board should too. Absent a County Administrator they have put a lot on her. She has carried out the function of a County Administrator in many aspects. She picks it up and shoulders it willingly. We see some of that happening and its all part of the conversation. How do they really want to move this forward? What do they want it to look like?

Mr. Eldridge introduced himself and asked Mr. Coyle if Department Heads go to him with issues and then he goes to the Board. He further discussed how it currently works here. How would a manager change that? Mr. Coyle stated how it worked for Livingston County. The 4 elected official Department Heads, Board of Election Commissioners, Clerk of the Board and County Attorney do not report to him but the rest do. With that being said if any of them desire a position change, salary increase and equipment purchase beyond something that's customary; they have a conversation and then it goes to the full Board to be discussed there. He stated that more times than not the Board is looking for his input. He thinks what they have worked it out well.

Steve Acquario thanked the Board of Supervisors and Mr. Coyle for letting him join them. He thanked the Board for all that they do. He left the meeting at this time.

Mr. Coyle stated that in his 14 years at the County, 85% of the time it's that relationship or those discussions that are utilized to the advancement of a Department Head position that often times are just in need of additional support. The administrative support to frame or position the argument.

Mr. Mauro stated that it was a right-hand man so to speak. Mr. Coyle agreed but stated that it wasn't a yes man either.

Mr. Eldridge stated that he is in front of the Board a lot. He is constantly in the Chairman's and his Committee Chairs, Brian Wells' ear about problems. Would that ease up? Would he then be going to the County Manager/Administrator instead? Mr. Coyle stated he would think he would. It is streamlined and more organized. He discussed working a lot with DPW, the county run nursing home and Sheriff's Office in Livingston County. He would leave it up to the County Board to figure out how they would want it set up though.

The Chairman stated that it's challenging to work with a Board. The County has some Department Heads that are better at that than others. Mr. Eldridge's question is spot on. Department Heads want to know if it is going to make their life better or worse. How is it going to change their particular situation? He stated that he would like to see a couple more ideas for projects. To test some administrative work to see what works and what doesn't.

The Chairman discussed how there used to be half as many committees. Creating more splits up the workload. They also had a Board with members having longer tenure. One of the things that happens when there are eight committees with eight committee chairs is that there are different management styles. The committee chair might not necessarily see as broad a swath of government like an Administrator would. Maybe as they look at the rules of order they ought to be looking if it continues to make sense.

Mr. Frey asked Mr. Coyle how much time the Chair and Vice Chair are putting in. Mr. Coyle discussed they have three Chairs that are there. He stated that they all have been there but any sort of the administrative functionality though is basically nil and that's because of how they are set up. Mr. Frey asked what about the three Department Chairs? He discussed how Ms. Bain and Mr. Wilt have been taking on a lot. He thought maybe some form of compensation for a heavier workload. Mr. Coyle stated how there were two ways that Livingston County could pay their Board. The Chairman asked if they could create more flexibility by actually doing charter revision. Mr. Coyle agreed they could. The Chairman stated that there is another model where the County Charter and Charter Revision would give greater flexibility on how they compensate. Mr. Coyle stated that they did do that. They pursued to recognize and acknowledge that the three Committee Chairs were doing a touch more work than the other Committee members on the Board. He further discussed.

Mr. Eldridge discussed the Department Head Committee and how they work with the Board not being adversarial. The one thing the Department Heads learned was how they have things in common as well as they are unique. They need to get together to understand what they do have in common and what's best for the County as a whole. Opening up that line of communication so they have better communication with their employees. Mr. Coyle stated that he does quarterly Department Head meetings. Mr. Tomlinson stated that he would be for scaling down Committees.

Steve Tomlinson left the meeting.

The Chairman stated that he would be reaching out to the Department Head Committee to discuss the excess comp time.

Meeting ended at 2:22 PM. The Chairman stated that we stood adjourned at the point we no longer had a quorum.