

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE IS NOW ACCEPTING APPLICATIONS FOR:**

**DIRECTOR OF COMMUNITY SERVICES**

Hamilton County is seeking to hire a new Director of Community Services this August, for its department located in Indian Lake, NY. The starting salary range is **\$90,000 – \$110,000**, dependent on experience. This is a full-time position with an excellent benefits package.

The Director of Community Services serves as chief executive officer of the local government unit responsible for community service programs, and for exercising general direction in the planning, coordination, and operation of services provided within the County for the mentally ill, developmentally disabled, and chemically dependent. The Director reports to the Hamilton County Community Services Board (HCCSB) and recommends actions and policies for the purpose of establishing and maintaining a comprehensive program for the mentally ill, developmentally disabled, and chemically dependent. Supervision is exercised over subordinate professional, paraprofessional, administrative, and clerical staff. The director also exercises general oversight of agencies that enter into contracts with the Community Services Board.

**Minimum Qualifications:**

- A) Physician licensed to practice medicine in New York State who shall be deemed board certified or board eligible in psychiatry, neurology, pediatrics; **OR**
- B) Psychologist who is currently licensed as a psychologist by the New York State Education Department; **OR**
- C) Possession of a Master's Degree in social work, and is currently licensed as a licensed master social worker or as a licensed clinical social worker by the New York State Education Department; **OR**
- D) Possession of a Master's Degree in psychiatric mental health nursing and shall be licensed by the New York State Education Department as a registered nurse; **OR**
- E) Possession of a Master's degree in rehabilitation counseling, psychology, social work, public health administration, public administration, hospital administration, human services administration, business administration or other equivalent degrees as determined by a curriculum reviewed and approved by the New York State Education Department; **AND**
  - 1) Possession of a Doctoral Degree or medical degree; **OR**
  - 2) Possession of a Master's Degree and at least five (5) years of progressively responsible clinical and/or administrative experience in a governmental, private, not-for-profit or proprietary program providing services for people who have a diagnosis of mental illness, mental retardation, developmental disability, alcoholism or substance abuse; two (2) years which shall include functioning in an administrative capacity for the management of a program in which the candidate was responsible for the overall direction and control of an identifiable organizational unit or program.

**NOTE:** The candidate must have obtained a degree from a college or university recognized by the New York State Education Department; **NOTE:** The above experience shall be specifically related to the powers and duties of the director of community services in accordance with Part 102 of Title 14 of the New York State Codes, Rules, and Regulations; **NOTE:** When a local governmental unit appoints a Director with an administrative degree as defined in paragraph E), the local government unit shall also designate a senior level clinician with responsibilities for supervision of clinical services. Such designee shall have a clinical degree and licensure or certification in addition to demonstrable clinical work experience; **NOTE:** The Inter-Office Coordinating Council, New York State Department of Mental Hygiene, must approve candidate qualifications prior to permanent appointment.

**Proof of minimum qualifications are required at the time of application.**

For more information or an application, please contact:  
Hamilton County Personnel  
PO Box 174, Court House  
Lake Pleasant, NY 12108  
(518) 548-6375

**APPLICATIONS ACCEPTED UNTIL POSITION FILLED**