

AGENDA

TENTH SESSION

OCTOBER 6, 2022

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of September 1, 2022

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

PROCLAMATION:

Proclamation On the Occasion of His Retirement
Robert Kleppang

RESOLUTIONS:

Finance Committee:

- No. 1 Setting Annual Session Dates
- No. 2 Transfer of Funds – NYSAC Dues
- No. 3 Approval to Fund and Pay Invoices Received Utilizing the ARP Act Funds for the New Financial Software being Implemented in the Treasurers, Personnel and Clerk of the Board's Office
- No. 4 Standard Work Day and Reporting for Elected and Appointed Officials

Human Services Committee:

- No. 5 Supporting Operation Green Light for Active Military Service Members in Transition to Civilian Life (Veteran Status)

Central Government Committee:

- No. 6 Transfer of Funds – Coroner

Emergency Preparedness/Emergency Response Committee:

- No. 7 Authorizing and Funding NYS Division of Homeland Security and
Emergency Services Grant – DT22-1014-E00
- No. 8 Authorization to Hire a Consultant for NYS Division of Homeland Security
and Emergency Services Grant – DT22-1014-E00
- No. 9 Funding NYS Division of Homeland Security and Emergency Services
Grant – SH21-1044-D00
- No. 10 Purchase of License Plate Reader for Patrol Car – SH21-1044-D00

Public Works:

- No. 11 Approval of Transfer of Funds for Recycling Equipment
- No. 12 Authorizing County Highway Superintendent to Purchase a Dirt Roller for
DPW
- No. 13 Authorizing County Highway Superintendent to Purchase Wheel Loader
- No. 14 Award of Bid for Specification No. 9-2022 - Light Pickups
- No. 15 Award of Bid Specification 8-2022 – Open Top Ejector Trailer
- No. 16 Award of Bid Specification 7-2022 – Live Bottom Trailer

Hamilton County Board of Supervisors

Proclamation

*On the Occasion of his Retirement
Robert Kleppang*

WHEREAS, we would like to express special recognition to Robert Kleppang and to honor him for his distinguished twenty-three years of service with Hamilton County Community Services; and

WHEREAS, Robert began his career on August 23, 1999 as the Director of Community Services; and

WHEREAS, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to Robert for his dedication to the outstanding performance of his duties during his tenure; and

WHEREAS, it is the desire and honor of this Board to honor Robert Kleppang

NOW, THEREFORE, BE IT RESOLVED, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

Robert Kleppang

for his many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

IN WITNESS WHEREOF, I Brian E. Wells, Chairman of the Hamilton County Board of Supervisors, have hereunto set my hand to this Proclamation this 6th day of October, 2022.

RESOLUTION NO.
SETTING ANNUAL SESSION DATES

DATED: OCTOBER 6, 2022

BY

RESOLVED, the following dates have been designated as the annual session for 2022:

November 3 10:30 A.M.
November 7 10:30 A.M.
November 9 10:30 A.M.
November 15 10:30 A.M.
November 18 10:30 A.M.
PUBLIC HEARING 11:00 A.M.
December 1 AUDIT 10:30 A.M.
December 16 AUDIT 10:30 A.M.

and be it further

RESOLVED, that any necessary changes will be subsequently arranged.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – NYSAC DUES

DATED: OCTOBER 6, 2022

BY

WHEREAS, Account No. A1920.0401 NYSAC Dues was under-budgeted for 2022, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: A1990.0401 Contingent	\$141.00
TO: A1920.0401 NYSAC Dues	\$141.00

Seconded by

RESOLUTION NO.

APPROVAL TO FUND AND PAY INVOICES RECEIVED UTILIZING THE ARP ACT FUNDS FOR THE NEW FINANCIAL SOFTWARE BEING IMPLEMENTED IN THE TREASURERS, PERSONNEL AND CLERK OF THE BOARD'S OFFICE

DATED: OCTOBER 6, 2022

BY

WHEREAS, one invoice has been received from Tyler Technologies for the new financial/personnel software being implemented, and

WHEREAS, per Resolution No. 288-21 dated November 10, 2021 the Board created the ARP Act accounts to cover the expenses of this implementation, be it

RESOLVED, the County Treasurer is hereby authorized to fund Account No. A1325.0412 – ARP Act Financial Software in the amount of \$97.50 to be offset by funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of \$97.50, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay Tyler Technologies \$97.50 for Invoice No. 025-394634 from Account No. A1325.0412 ARP Act, Financial Software.

Seconded by

RESOLUTION NO.

STANDARD WORK DAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS

DATED: OCTOBER 6, 2022

BY

WHEREAS, New York State Retirement Regulation 315.4 requires time logs, and the Board of Supervisors to set the Standard Work Day for Elected and Appointed Officials, and

WHEREAS, time logs have been kept and submitted, now, therefore, be it

RESOLVED, that the County of Hamilton here establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Board:

Name	SSN	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	ROA Results	Not Submitted	Pay Frequency	Tier 1
William G. Farber	████	████████	Supervisor	1/1/22-12/31/23	7.00	13.35		Bi-Weekly	
Brian E. Wells	████	████████	Supervisor	1/1/20-12/31/23	7.00	18.45		Bi-Weekly	

Seconded by

RESOLUTION NO.

SUPPORTING OPERATION GREEN LIGHT FOR ACTIVE MILITARY SERVICE MEMBERS IN TRANSITION TO CIVILIAN LIFE (VETERAN STATUS)

DATED: OCTOBER 6, 2022

BY

WHEREAS, the residents of Hamilton County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces, and

WHEREAS, the contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and

WHEREAS, Hamilton County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all, and

WHEREAS, New York States veteran population has decreased by 44% over the last 20 years, and

WHEREAS, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, church groups, civil service, and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually, and

WHEREAS, an estimated 20% increase of service members will transition to civilian life in the near future, and

WHEREAS, studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life, and

WHEREAS, active military service members transitioning from military service are at a high risk for mental health crises and suicide during their first year after military service, and

WHEREAS, Hamilton County appreciates the sacrifices our United State military personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned, now, therefore, be it

RESOLVED, with designation as a Green Light for Military Service County, Hamilton County hereby declares from November 6th through Veterans Day, November 11th, 2022 a time to

salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service, and be it further

RESOLVED, that in observance of Operation Green Light, Hamilton County encourages its citizens in patriotic tradition to recognize the importance of honoring all those whose immeasurable sacrifices helped to preserve freedom by displaying a green light in a window of their place of business or residence.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – CORONER

DATED: OCTOBER 6, 2022

BY

WHEREAS, there is a shortage of funds in County Coroner Account No. A1185.0403 Autopsies, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: A1990.0401 Contingent	\$10,00.00
TO: A1185.0403 Autopsies	\$10,00.00

Seconded by

RESOLUTION NO.

**AUTHORIZING AND FUNDING NYS DIVISION OF HOMELAND SECURITY AND
EMERGENCY SERVICES GRANT – DT22-1014-E00**

DATED: OCTOBER 6, 2022

BY

WHEREAS, the Hamilton County Sheriff's Office has been awarded a NYS 2022 Department of Homeland Security and Emergency Services (DHSES) Grant through the Domestic Terrorism Prevention Grant program in the amount of \$172,413.00, Grant DT22-1014-E00, and

WHEREAS, the Hamilton County Sheriff's Office will be working in conjunction with the Fulton County Sheriff's Office to prevent domestic terrorism within both counties, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said 2022 Domestic Terrorism Prevention grant, and be it further

RESOLVED, that the County Treasurer be authorized to create and fund Account No. A3645.0405 DT22-1014-E00 at \$172,413.00 to be totally offset by creating and funding Revenue Account No. A3389.0113 DT22-1014-E00 at \$172,413.00 and Sheriff be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO HIRE A CONSULTANT FOR NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES GRANT – DT22-1014-E00

DATED: OCTOBER 6, 2022

BY

WHEREAS, Hamilton County has been awarded NYS Division of Homeland Security and Emergency Services Grant – Domestic Terrorism Prevention Grant – DT22-1014-E00 in the amount of \$172,413.00, and

WHEREAS, the Hamilton County Sheriff's Office will be working in conjunction with the Fulton County Sheriff's Office to prevent domestic terrorism within both of the counties, and

WHEREAS, the Hamilton County Sheriff's Office funding will be used to hire a consultant to develop a Domestic Terrorism Plan by December 31, 2022, plan activities related to establishing a Threat Assessment and Management (TAM) team in accordance with the NYS DHSES guidelines in the Domestic Terrorism Prevention Plan Guidance, and

WHEREAS, the Hamilton County Sheriff's Office would like to hire Lucretia L. Ferry, a consultant to meet the needs of the Domestic Terrorism Prevention Grant, therefore, be it

RESOLVED, that with the approval of the Hamilton County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Lucretia L. Ferry of Mayfield, New York to provide consulting for the Domestic Terrorism Prevention Grant, and be it further

RESOLVED, that Lucretia L. Ferry will be paid a fee of \$75.00 per hour plus any travel and/or required training expenses from Account A3645.0405 – DT22-1014-E00, and the Treasurer and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT – SH21-1044-D00**

DATED: OCTOBER 6, 2022

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SH21-1044-D00 in the amount of \$42,678.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0424 SHSP Grant SH21-1044-D00 at \$42,678.00 to be totally offset by funding Revenue Account No. A3389.128 SHSP Grant SH21-1044-D00 at \$42,678.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

PURCHASE OF LICENSE PLATE READER FOR PATROL CAR - SH21-1044-D00

DATED: OCTOBER 6, 2022

BY

WHEREAS, Hamilton County Emergency Management was awarded SHSP grant from New York State Department of Homeland Security and Emergency Services (DHSES) grant SH21-1044-D00 in the amount of \$42,678.00, contract T839710, and

WHEREAS, \$16,798.74 of DHSES Grant SH21-1044-D00 was allocated for a license plate reader, and

WHEREAS, the Eltag Plate Hunter M7 license plate reader will be purchased from Selex ES, Inc. under NYS Contract No. PC69032, which expires May 31, 2025, therefore, be it

RESOLVED, that the Director of the Hamilton County Emergency Management Department is hereby authorized to purchase a Eltag Plate Hunter M7 license plate reader from Selex ES, Inc for \$16,798.74 from Account No. A3645.0424 – DHSES FY21-1044-D00 grant.

Seconded by

RESOLUTION NO.

APPROVAL OF TRANSFER OF FUNDS FOR RECYCLING EQUIPMENT

DATED: OCTOBER 6, 2022

BY

WHEREAS, the DPW Superintendent has met with the Public Works Committee on several occasions during 2022 to discuss transitioning our recycling program to a dual stream system, and

WHEREAS, the Superintendent recommends the purchase of a live floor trailer and ejector trailer to make the transition to dual stream recycling for logistics, and

WHEREAS, the Public Works Committee approves of transitioning to a dual stream recycling program to save money and ease of recycling for constituents of the county, be it

RESOLVED, that hereby the Board of Supervisors approve moving the county's recycling program to a dual stream system, be it further

RESOLVED, that \$223,800.00 be transferred from the Solid Waste Equipment Reserve to Account No. A8189.0401 Solid Waste Capital Reserve Expenditure for the said purchase of two trailers as recommended by the DPW Superintendent and the County Treasurer be so authorized to make the transfer and Clerk of the Board and DPW Superintendent be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE A DIRT
ROLLER FOR DPW**

DATED: OCTOBER 6, 2022

BY

WHEREAS, the DPW regularly rents a dirt roller for 6 months per year, and

WHEREAS, currently the DPW has on rental a new leftover 2020 Hamm cabbed vibratory dirt roller, and

WHEREAS, the DPW has CHIP's funding available, and the Superintendent recommends purchasing the said rented Hamm roller under Sourcewell Contract, and

WHEREAS, the Finke Equipment has given the Superintendent a written quote for the purchase of the Hamm roller with deducting the rental the county has paid on the said roller for a cost of \$125,121.00 and with an extended warranty for \$3,740.00, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said Hamm H12i Cabbed vibratory roller with extended warranty for a total cost \$128,861.00 from Finke equipment under Sourcewell Contract and it will be a charge to Account No. D5112.202 Capital Projects and the Highway Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE WHEEL
LOADER**

DATED: OCTOBER 6, 2022

BY

WHEREAS, the Highway Department is in need of replacing a front end wheel loader, and

WHEREAS, 2023 Wheel Loaders are available for purchase on State Contract with associated options, and

WHEREAS, the vendor of the road grader has offered \$37,000.00 for the currently county owned 2001 John Deere 624H in as is condition (VIN DW624HX578659) as trade in value toward the purchase of the 2023 John Deere 624P, and

WHEREAS, the County Highway Superintendent is recommending approval to purchase the said road grader under State Contract pricing and also to issue a Purchase Order immediately to be able to receive the loader in 2023 because of manufacturer supply shortages, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said Wheel Loader under New York State Contract 03119-JDC, Award #PGB-22792 pricing from United Construction and Forestry, and be it further

RESOLVED, the County Highway Superintendent is hereby authorized to trade in the 2001 John Deere 624H VIN No.DW624HX578659 wheel loader currently owned by Hamilton County and that the trade in value is \$37,000.00 and the final cost for the purchase of the 2023 John Deere 772P is \$197,686.12 with 60 month extended warranty delivered, and be it further

RESOLVED, that hereby this purchase is for the 2023 fiscal year budget and will be received in 2023 and the County Treasurer, Clerk of the Board and DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR SPECIFICATION NO. 9-2022 - LIGHT PICKUPS

DATED: OCTOBER 6, 2022

BY

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of New 2023 Model Year Light Duty Pickups, and

WHEREAS, one (1) bid was received for 2023 Model Year Light Pickups in accordance with Specification No. 9-2022 as advertised by the Highway Superintendent and Public Works Committee, and

WHEREAS, the following bid was received:

1. Carbone Chrysler, Dodge, Jeep, Ram
5017 Commercial Drive, Yorkville, NY 13495

Item 1 – 2023 Ram 1500 Tradesman Pickup Bid Price - \$45,593.00

and

WHEREAS, the Fleet Coordinator recommends the award be made to Carbone Chrysler, Dodge, Jeep, Ram, and

WHEREAS, because of vehicle manufacturer supply shortages the vehicles need to be ordered immediately to get them for the year 2023, and

WHEREAS, the Fleet Coordinator recommends ordering two (2) of the said pickups for the 2023 fiscal budget, be it

RESOLVED, the Board of Supervisors does award the bid to the Carbone Chrysler, Dodge, Jeep, Ram for Spec 9-2022, and be it further

RESOLVED, that the Chairman of the Board is authorized to enter into a purchase agreement for two pickups with Carbone Chrysler, Dodge, Jeep, Ram of Yorkville, NY per the County Attorney's approval and further the Fleet Coordinator is hereby authorized to issue a purchase order for two (2) 2023 light pickups to be a charge to the 2023 equipment budget and the County Attorney, Fleet Coordinator, County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AWARD OF BID SPECIFICATION 8-2022 – OPEN TOP EJECTOR TRAILER

DATED: OCTOBER 6, 2022

BY

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of a New 2023 Model Year Open Top Ejector Trailer, and

WHEREAS, one (1) bid was received for one New and Unused 2023 Open Top Ejector Trailer in accordance with Specification No. 8-2022 as advertised by the Highway Superintendent and Highway Committee, and

WHEREAS, the following bid was received:

1. Spector Manufacturing, Inc.
PO Box 158, Industrial Park Road
St. Claire, PA 17970

2023 Spec Tec Model – SEO059696 as specified Bid price \$108,237.00

and

WHEREAS, the County Highway Superintendent recommends awarding the bid to Spector Manufacturing Equipment, be it

RESOLVED, that the award be made to Spector manufacturing, Inc., PO Box 158, St. Claire, PA 17970, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one new 2023 Spec Tec Open Top Ejector Trailer with Spector Manufacturing, Inc. of St. Claire, PA in the amount of \$108,237.00 with the approval of the County Attorney, and be it further

RESOLVED, that payment be made to Spector Manufacturing, Inc. within 30 days of delivery of fully equipped and operational unit and acceptance by the County Highway Superintendent and that payment be made from Account No. A8189.0401 Solid Waste Reserve in the amount of \$108,237.00 and the County Attorney, County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AWARD OF BID SPECIFICATION 7-2022 - LIVE BOTTOM TRAILER

DATED: OCTOBER 6, 2022

BY

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of a New 2023 Model Year Live Bottom Trailer, and

WHEREAS, one (1) bid was received for one New and Unused 2023 Live Bottom Trailer in accordance with Specification No. 7-2022 as advertised by the Highway Superintendent and Highway Committee, and

WHEREAS, the following bid was received:

1. Tracey Road Equipment
6803 Manlius Center Road, East Syracuse, NY

2023 Trout River Model – SC39-S2 as specified Bid price \$115,563.00

and

WHEREAS, the County Highway Superintendent recommends awarding the bid to Tracey Road Equipment, be it

RESOLVED, that the award be made to Tracey Road Equipment 6803 Manlius Center Road, East Syracuse, NY, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one new 2023 Trout River Live Bottom Trailer with Tracey Road Equipment of East Syracuse, NY in the amount of \$115,563.00 with the approval of the County Attorney, and be it further

RESOLVED, that payment be made to Tracey Road Equipment within 30 days of delivery of fully equipped and operational unit and acceptance by the County Highway Superintendent and that payment be made from Account No. A8189.0401 Solid Waste Reserve in the amount of \$115,563.00 and the County Attorney, County Treasurer and Clerk of the Board be so advised.

Seconded by