

**HAMILTON COUNTY PERSONNEL/CIVIL SERVICE IS NOW
ACCEPTING APPLICATIONS FOR:**

P/T EMERGENCY MEDICAL SERVICES COORDINATOR

The Hamilton County Emergency Services Department has an Immediate opening for a part-time Emergency Medical Services Coordinator. Starting salary is \$26.358/hr. Possible adjustment depending on experience. The incumbent is responsible for planning, developing and coordinating County-wide emergency medical services and for assisting in the planning, organization and implementation of the emergency management program. The incumbent in this position is responsible for promoting a countywide Emergency Medical Services (EMS) System, recruiting EMS volunteers, administering NYS Certified emergency medical training programs and coordinating mutual aid agreements among EMS providers. The incumbent identifies and works with emergency medical services in the preparation of emergency plans and the coordination of programs as required by law and regulations of local, state and federal agencies. Knowledge of the laws and regulations governing EMS practices, NYS Department of Labor and OSHA standards. The work is performed in accordance with County, regional and State EMS policies under the general direction of the County Board of Supervisors. The work is performed under immediate supervision of the Emergency Services Director with leeway allowed for use of independent judgment in carrying out the details of the work. Incumbent also works closely with the County Fire Coordinator.

Minimum Qualifications:

- A) Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree and two years of full-time experience or its part-time or volunteer equivalent in providing emergency medical services; OR
- B) Graduation from a regionally accredited or New York State registered college or university with an associate's degree and four years of full-time experience or its part-time or volunteer equivalent in providing emergency medical services; OR
- C) Graduation from high school or possession of a New York State high school equivalency diploma and six years of full-time experience or its part-time or volunteer equivalent in providing medical services.

Special Requirements:

Possession of a current valid certification as an Emergency Medical Technician issued by the New York State Health Department.

Proof of minimum qualifications are required at time of application

For more information or an application, please contact:
Hamilton County Personnel
PO Box 174, Court House
Lake Pleasant, NY 12108
(518) 548-6375

Applications must be received no later than December 16, 2022