

AGENDA
THIRD SESSION
MARCH 8, 2024

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of November 8, 2023

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

10:45 AM Caitlin Stewart, HCSWCD District Manager

10:55 AM Jamila Page, Cornell Cooperative Extension

RESOLUTIONS:

Finance Committee:

No. 1 Rescinding Res. No. 77-24 and Authorizing the Chairman to Sign Contracts with Facilitators, Presenters and Guides and Payment for Specific Expenses for the 2024 Birding Festival

Internal Management Committee:

No. 2 Authorizing Public Defender and Second Assistant Public Defender Positions to be Salaried Positions

Central Government Committee:

No. 3 Creating Recording Clerk Position in the County Clerk's Office

Emergency Preparedness/Emergency Response Committee:

No. 4 Amending Res. No. 57-24 – Funding 2020 Statewide Interoperable Communications Grant – SI20-1028-E00

No. 5 Amending Res. No. 58-24 – Funding 2021 Statewide Interoperable Communications Grant – SI21-1050-E00

- No. 6 Amending Hamilton County Advisory Board
- No. 7 Authorizing Internship for Hamilton County Sheriff's Office
- No. 8 2023 Transfer of Funds – Jail Accounts

Health Committee:

- No. 9 Supporting Emergency Service Communication Towers for Star Lake and Cranberry Lake
- No. 10 Authorizing Chairman to Sign Grant Agreement between Warren/Hamilton County OFA and Public Health Nursing Service for Title III-E Funding
- No. 11 Authorizing Contract with Speech Therapist – Jamie Giannino

Public Works Committee:

- No. 12 Authorizing Payment to Warrensburg Collision Center, Inc. – Insurance Repair
- No. 13 Extension of Award of Bid for Dust Control Materials for the Year 2024
- No. 14 Extension of Award of Bid for Cold In-Place Reclamation for the Year 2024
- No. 15 Extension of Award of Bid for Pavement Markings 2024

Correspondence:

Lake Pleasant Public Library – Thank You Card

RESOLUTION NO.

**RESCINDING RES. NO. 77-24 AND AUTHORIZING THE CHAIRMAN TO SIGN
CONTRACTS WITH FACILITATORS, PRESENTERS AND GUIDES AND PAYMENT
FOR SPECIFIC EXPENSES FOR THE 2024 BIRDING FESTIVAL**

DATED: MARCH 8, 2024

BY

WHEREAS, Hamilton County is sponsoring a county-wide Birding Festival in June of 2024, and

WHEREAS, this Festival consists of numerous separate events from June 6-9, 2024 including: outings, lectures, seminars and certain events will require paid guides, facilitators or presenters, and

WHEREAS, all guides, facilitators and presenters will be paid based on their submitted proposals, and

WHEREAS, Res. No. 77-24 authorized contracts for the Birding Festival without specifics of who the County would be contracting with and the County Attorney has recommended that the authorizing resolution have the necessary details in it, be it

RESOLVED, that Resolution No. 77-24 be hereby rescinded, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign contracts with guides, facilitators and presenters' approval of the County Attorney as follows:

Joan Collins – total not to exceed \$875.00
Richard Hanlon – total not to exceed \$825.00
Mike Maccio – total not to exceed \$400.00
Wanda Maccio – total not to exceed \$400.00
Timothy Emmerick – total not to exceed \$375.00
Laurie Freeman – total not to exceed \$625.00
Pat Bixler – total not to exceed \$825.00
Nina Schoch - total not to exceed \$350.00

Outings, lectures, and related events not to exceed a total of \$5,000.00 from Publicity budget 6410.404, Event Funding and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PUBLIC DEFENDER AND SECOND ASSISTANT PUBLIC
DEFENDER POSITIONS TO BE SALARIED POSITIONS**

DATED: MARCH 8, 2024

BY

WHEREAS, the Personnel Officer met with the Internal Management Committee and discussed the need to make the Public Defender and Second Assistant Public Defender positions salaried positions, and

WHEREAS, due to the inconsistency of the hours they maintain, the fact that the PT Assistant Public Defender is currently a salaried position and the fact that the Office of the Public Defender is 100% state grant reimbursed for criminal court, the Internal Management Committee agreed with the Personnel Officer's recommendation, be it

RESOLVED, that the Personnel Officer is hereby authorized to make the positions of Public Defender and Second Assistant Public Defender salaried position effective March 3, 2024, and be it further

RESOLVED, that the County Treasurer, Personnel Officer and Office of the Public Defender be so notified.

Seconded by

RESOLUTION NO.

CREATING RECORDING CLERK POSITION IN THE COUNTY CLERK'S OFFICE

DATED: MARCH 8, 2024

BY

WHEREAS, the County Clerk has met with the Central Government Committee to review the future staffing needs of the County Clerk's Office, and

WHEREAS, it was determined that the position titled Index Clerk (Grade 6) has vastly changed over previous years, requiring more knowledge and skills, and be it further

RESOLVED, the position titled Index Clerk (Grade 6) become Recording Clerk (Grade 7), and be it further

RESOLVED, that Account No. A1410.0109 be renamed Recording Clerk, and be it further

RESOLVED, that the Civil Service position of Recording Clerk, which requires New York State Civil Service testing, be created in the County Clerk's Office, and be it further

RESOLVED, that the Personnel Officer advertise for the position of Recording Clerk for the County Clerk's Office with the understanding that the position may be filled provisionally by a qualified candidate until the test can be given and a qualified list is certified, and be it further

RESOLVED, that the Personnel Officer and Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**AMENDING RES. NO. 57-24 - FUNDING 2020 STATEWIDE INTEROPERABLE
COMMUNICATIONS GRANT – SI20-1028-E00**

DATED: MARCH 8, 2024

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2020 Statewide Interoperable Communications Formula Grant SI20-1028-E00 through the NYS 2020 Statewide Interoperable Communications Formula Grant program in the amount of \$566,267.00, and

WHEREAS, the funds have not been spent entirely, and

WHEREAS, Resolution No. 57-24 funded said grant in the 2024 budget, and

WHEREAS, it has been determined that a claim was made to the wrong grant so the 2024 funding needs to be corrected, be it

RESOLVED, that Resolution No. 57-24 be amended to fund Account No. A3645.0425 Statewide Communications Grant SI20-1028-E01 at \$292,490.80 to be totally offset by funding Revenue Account No. A3389.0129 Statewide Communications Grant at \$292,490.80 and the County Treasurer be so authorized and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**AMENDING RES. NO. 58-234 - FUNDING 2021 STATEWIDE INTEROPERABLE
COMMUNICATIONS GRANT – SI21-1050-E00**

DATED: MARCH 8, 2024

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2021 Statewide Interoperable Communications Formula Grant SI21-1050-E00 through the NYS 2021 Statewide Interoperable Communications Formula Grant program in the amount of \$1,126,497.00, and

WHEREAS, the funds have not been spent entirely, and

WHEREAS, Resolution No. 58-24 funded said grant in the 2024 budget, and

WHEREAS, it has been determined that a claim was made to the wrong grant so the 2024 funding needs to be corrected, be it

RESOLVED, that that Resolution No. 58-24 be amended to fund Account No. A3645.0427 Statewide Communications Grant SI21-1050-E00 at \$939,934.56 to be totally offset by funding Revenue Account No. A3389.0131 Statewide Communications Grant at \$939,934.56 and the County Treasurer be so authorized and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

AMENDING HAMILTON COUNTY ADVISORY BOARD

DATED: MARCH 8, 2024

BY

WHEREAS, Res. No. 82-24 appointed the Hamilton County Fire Advisory Board for a term of January 1, 2024-December 31, 2024, and

WHEREAS, a change to the appointment for Wells has been requested, be it

RESOLVED, that the appointment for Wells for the Hamilton County Fire Advisory Board be Chief Vince Lauria with his Alternate being Dan Saltis for the term of January 1, 2024-December 31, 2024.

Seconded by

RESOLUTION NO.

AUTHORIZING INTERNSHIP FOR HAMILTON COUNTY SHERIFF'S OFFICE

DATED: MARCH 8, 2024

BY

WHEREAS, a student that attends Hamilton Fulton Montgomery BOCES for Criminal Justice has expressed interest in completing an unpaid internship with the Hamilton County Sheriff's Office, and

WHEREAS, the internship is from April 15, 2024 through April 26, 2024, and

WHEREAS, Hamilton Fulton Montgomery BOCES has sent an agreement and certificate of liability insurance, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the agreement between Hamilton Fulton Montgomery BOCES and Hamilton County Sheriff's Office, and be it further

RESOLVED, that said student be permitted to complete the unpaid internship with the Hamilton County Sheriff's Office.

Seconded by

RESOLUTION NO.

2023 TRANSFER OF FUNDS – JAIL ACCOUNTS

DATED: MARCH 8, 2024

BY

WHEREAS, there is a shortage of funds in several of the Jail Corrections Officer’s payroll accounts for 2023, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:	
Account No. A3150.0110 – Jail – Overtime/Holiday	\$ 461.09
TO:	
Account No. A3150.0105 – Jail – Correction Officer E	\$ 28.42
Account No. A3150.0107 – Jail – Correction Officer G	\$ 52.37
Account No. A3150.0108 – Jail – Correction Officer H	\$ 33.23
Account No. A3150.0111 – Jail – Part Time	\$ 347.07

Seconded by

RESOLUTION NO.

**SUPPORTING EMERGENCY SERVICE COMMUNICATION TOWERS
FOR STAR LAKE AND CRANBERRY LAKE**

DATED: MARCH 8, 2024

BY

WHEREAS, St. Lawrence County has secured funding to upgrade emergency communication towers and equipment throughout the county, and

WHEREAS, existing communication gaps in the Star Lake and Cranberry Lake areas are unsafe and unacceptable breaches that put the health, safety, and welfare of emergency responders, law enforcement, residents, and visitors in dangerous situations with no communication apparatus, and

WHEREAS, two new tower locations in the Hamlets of Star Lake and Cranberry Lake have been identified as preferred locations to fill potential life-threatening emergency communication coverage gaps in the Clifton-Fine region, and

WHEREAS, the current lack of communication has a severe detrimental impact for all who rely on these services. There are numerous examples of emergency situations where the lack of communication has caused intolerable difficulties and delays, and

WHEREAS, these proposed new emergency communication towers, at maximum coverage heights, will substantially improve the current gaps and provide critical public safety upgrades, and

WHEREAS, these new emergency communication towers will significantly improve the communication needs for:

1. First Responders
2. Law Enforcement
3. Emergency Management
4. NYS Forest Rangers
5. Clifton-Fine Hospital
6. North Country Life Flight
7. Fort Drum Medevac Services
8. SUNY ES&F Ranger School
9. SUNY ES&F Cranberry Lake Biological Field Station
10. Clifton-Fine Central School
11. Town of Clifton Highway Department
12. Town of Fine Highway Department
13. Snowmobile Groomers
14. Potential Cellular Providers
15. General Public

and

WHEREAS, emergency communication is a basic necessity, demanded by constituents and visitors, and

WHEREAS, St. Lawrence County is open to and is discussing co-location with other providers that could reduce additional visual intrusions, and

WHEREAS, New York State recognized and responded to emergency response capacity needs by deploying temporary “Cells On Wheels” (COWS) to serve the 2023 World University Games, and

WHEREAS, the 2019 New York Upstate Cellular Coverage Task Force report states “ One key challenge in forested locations is that dense foliage rapidly weakens signal strength. Carriers have traditionally mitigated this issue by placing antennas well above the tree line.”, and

WHEREAS, St. Lawrence County is applying for an Adirondack Park Agency permit to install these new towers that will alleviate many of the emergency communication complications in the region, and

WHEREAS, these two proposed emergency communication towers, at increased heights, will eliminate the need for an additional two towers that would need to be located outside Hamlets and most likely in Resource Management areas. Two additional towers, at a taxpayer cost of approximately \$1.5 million each for a total of \$3 million, will significantly increase the environmental impacts (access roads, electrical services, additional visual impacts), cause severe delays in coverage areas while additional funding is sought, and increase long term operation and maintenance costs to the taxpayers, and

WHEREAS, APA’s Policy for Agency Review of Telecommunication Towers & Other Tall Structures in the Adirondack Park includes statements such as:

1. Section I (Purpose) “The policy must take into account the Park setting and serve the needs of Adirondack Park residents and visitors”, and
2. Section II A (General) “The project will not have an undue adverse impact upon the natural, scenic, aesthetic, ecological, wildlife, historic, recreational or open space resources of the park or upon the ability of the public to provide supporting facilities and services made necessary by the project, taking into account the commercial, industrial, residential, recreational or other benefits that might be derived from the project.”, and
3. Section III D (Emergency Communication Facilities) “the Agency recognizes that the demands of public health, safety and welfare will involve the upgrade of governmental emergency communication facilities. This policy recognizes that such factors should be taken into consideration along with the other policy guidelines contained herein”, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors supports St. Lawrence County’s Adirondack Park Agency permit applications for these new emergency communication towers, and be it further

RESOLVED, that copies of this resolution be sent to NYS Governor Hochul, State Senators Daniel Stec, Mark Walczyk, Joseph Griffo, James Tedisco, Assembly Members Ken Blankenbush, Billy Jones, Matt Simpson, Scott Gray, Robert Smullen, Mary Beth Walsh, Carrie Woerner, NYS Division of Homeland Security and Emergency Services (DHSES) Commissioner Jackie Bray, Adirondack Park Agency Executive Director Barbara Rice, Adirondack Park Agency Board Members and Designees, NYS Association of Counties (NYSAC) Executive Director Stephen Acquario, Adirondack Park Local Government Review Board (APLGRB) Executive Director Gerry Delaney, Adirondack Association of Towns & Villages (AATV) President Stephen McNally and St. Lawrence County Emergency Services Director Matthew Denner.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN GRANT AGREEMENT BETWEEN
WARREN/HAMILTON COUNTY OFA AND PUBLIC HEALTH NURSING SERVICE
FOR TITLE III-E FUNDING**

DATED: MARCH 8, 2024

BY

WHEREAS, Warren/Hamilton Counties Office for the Aging has grant monies available to provide respite Home Health Aide Services under Title III-E for seniors who are patients of the Certified Home Health Agency and require these services to provide respite for caregivers, and

WHEREAS, this agreement is for the period commencing January 1, 2024– December 31, 2024 for a total of \$10,000.00, and

WHEREAS, this anticipated funding was appropriated in the 2024 Municipal budget as a part of the budget development process, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the grant agreement between the Office for the Aging and the Hamilton County Public Health Nursing Service upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH SPEECH THERAPIST – JAMIE GIANNINO

DATED: MARCH 8, 2024

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of speech and language pathologies for several programs, and

WHEREAS, Jamie Giannino of 1126 Reilly Street, Bay Shore, NY 11706, is a duly licensed Speech and Language Pathologist by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, Jamie Giannino is currently licensed with NYSDOH and providing Early Intervention telehealth speech therapy for children in Hamilton County aged 0-3 years, and

WHEREAS, the term of this contract shall be from March 1, 2024 through February 28, 2025 and compensated at a rate of \$75.00 per visit, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Jamie Giannino, SLP to provide speech therapy to the residents of Hamilton County, for the period March 1, 2024 through February 28, 2025 at a rate of \$75.00 per visit, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC. –
INSURANCE REPAIR**

DATED: MARCH 8, 2024

BY

WHEREAS, Vehicle #627 - 2023 Dodge Durango was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of said repairs of the 2023 Dodge Durango, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$7,218.09 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$7,218.09, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3985 Main Street
Warrensburg, NY 12885

for Invoice #0079 in the amount of \$8,218.09 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**EXTENSION OF AWARD OF BID FOR DUST CONTROL MATERIALS FOR THE
YEAR 2024**

DATED: MARCH 8, 2024

BY

WHEREAS, Hamilton County DPW solicited bids for Dust Control Materials per Specification No. 5-2023, and

WHEREAS, by Resolution No. 80-23 the Hamilton County Board of Supervisors awarded the Dust Control Materials bid to Gorman Brothers, Inc., for Calcium Chloride, and

WHEREAS, the referenced bid provides the bid pricing for a one-year contract with the option of extending the contract by one year if both parties (Hamilton County and Gorman Brothers, Inc.) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the County Highway Superintendent has contacted Gorman Brothers, Inc. and that Gorman Brothers, Inc. will agree to a contract extension for Dust Control Materials at the same terms and conditions for a one (1) year period, and

WHEREAS, the County Highway Superintendent believes it is in Hamilton County's best interest to extend the current contract with Gorman Brothers, Inc. due to price stability resulting in no price increase in 2024, be it

RESOLVED, that the Hamilton County Board of Supervisors has determined that the contract with Gorman Brothers, Inc. for Dust Control Materials should be extended for a period of one (1) year subject to the approval of the County Attorney, and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**EXTENSION OF AWARD OF BID FOR COLD IN-PLACE RECLAMATION FOR THE
YEAR 2024**

DATED: MARCH 8, 2024

BY

WHEREAS, Hamilton County DPW solicited bids for Cold In-Place Reclamation per Specification No. 4-2023, and

WHEREAS, by Resolution No. 82-23 the Hamilton County Board of Supervisors awarded the Cold In-Place Reclamation bid to Gorman Brothers, Inc., and

WHEREAS, the referenced bid provides the bid pricing for a one-year contract with the option of extending the contract by one year if both parties (Hamilton County and Gorman Brothers, Inc.) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the County Highway Superintendent has contacted Gorman Brothers, Inc. and that Gorman Brothers, Inc. will agree to a contract extension for Cold In-Place Reclamation at the same terms and conditions for a one (1) year period, and

WHEREAS, the County Highway Superintendent believes it is in Hamilton County's best interest to extend the current contract with Gorman Brothers, Inc. due to price stability resulting in no price increase in 2024, be it

RESOLVED, that the Hamilton County Board of Supervisors has determined that the contract with Gorman Brothers, Inc. for Cold In-Place Reclamation should be extended for a period of one (1) year subject to the approval of the County Attorney, and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

EXTENSION OF AWARD OF BID FOR PAVEMENT MARKINGS 2024

DATED: MARCH 8, 2024

BY

WHEREAS, Hamilton County DPW solicited bids for Pavement Markings per Specification No. 2-2023, and

WHEREAS, by Resolution No. 84-23 the Hamilton County Board of Supervisors awarded the bid to Seneca Pavement Markings of Horseheads for Pavement Marking, and

WHEREAS, the referenced bid provides the bid pricing for a one-year contract with the option of extending the contract by one year if both parties (Hamilton County and Seneca Pavement Markings) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the County Highway Superintendent has contacted Seneca Pavement Markings of Horseheads and that Seneca Pavement Markings will agree to a contract extension for Pavement Markings at the same terms and conditions for a one (1) year period, and

WHEREAS, the County Highway Superintendent believes it is in Hamilton County's best interest to extend the current contract with Seneca Pavement Markings due to price stability resulting in no price increase for 2024, be it

RESOLVED, that the Hamilton County Board of Supervisors has determined that the contract with Seneca Pavement Markings for Pavement Markings should be extended for a period of one (1) year subject to the approval of the County Attorney, and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by