

AGENDA
FIFTH SESSION
MAY 2, 2024

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of Dec. 7 & 22, 2023, Jan. 4, 2024

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

RESOLUTIONS:

Finance Committee:

- No. 1 Funding NYS CDBG Project #500HR311-21
- No. 2 Authorizing County Treasurer to Disburse Funds for NYS Community Development Block Grants for Home Rehabilitation
- No. 3 Mortgage Tax Distribution

Internal Management Committee:

- No. 4 Authorizing Increase of Hourly Rate for Exam Monitors

Emergency Preparedness/Emergency Response Committee:

- No. 5 Award of Antenna Mounting for Blue Mountain Tower – SI19-1010-E00
- No. 6 Rescinding Res. 81-24 and Authorization to Purchase In-Car Sierra Wireless Routers with Antenna and Warranty – Statewide Communications Grant SI21-1050-E00
- No. 7 Authorizing and Funding NYS Division of Homeland Security and Emergency Services Grant – FY2021 Explosive Detection Canine Team Grant – CP21-1031-E00

Health Committee:

No. 8 Temporary Medical Records Clerk – Public Health

Public Works Committee:

No. 9 Approval of Transfer of Funds to Solid Waste Capital Reserve Expenditure Account and Authorizing Payment for Purchase of 2025 Road Tractor DPW – Solid Waste

No. 10 Authorizing Payment for Purchase of 2025 Road Tractor DPW – Highway

No. 11 Approval of Expenditures for Pavement Maintenance on Various County Roads 2024

No. 12 Approval of Expenditures for Construction of County Road Fund Projects for 2024

RESOLUTION NO.

FUNDING NYS CDBG PROJECT # 500HR311-21

DATED: MAY 2, 2024

BY

WHEREAS, Hamilton County was awarded NYS CDBG Project # 500HR311-21 in the amount of \$297,603.00, and

WHEREAS, the funds have not been fully expended, be it

RESOLVED, that the County Treasurer is hereby authorized to fund the following accounts:

Revenue:

CD.4089 Federal Aid, CDBG-Housing Rehab Grant #500HR311-21	\$220,461.74
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Expenditure:

CD.8668.0401 Community Development, Rehab Loans and Grants	\$220,461.74
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Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY TREASURER TO DISBURSE FUNDS FOR NYS
COMMUNITY DEVELOPMENT BLOCK GRANTS FOR HOME REHABILITATION**

DATED: MAY 2, 2024

BY

WHEREAS, NYS Community Development Block Grants for home rehabilitation require that state funds received from said grants must be disbursed within five days of the County receiving them, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to disburse funds received from NYS Community Development Block Grants for home rehabilitation upon receipt of said funds.

Seconded by

RESOLUTION NO.
MORTGAGE TAX DISTRIBUTION

DATED: MAY 2, 2024

BY

WHEREAS, it appears from the reports of the County Clerk and the County Treasurer for the period October 1, 2023 through March 31, 2024, that there remains for distribution of moneys received by taxation on Mortgages pursuant to the provision of Article Eleven, Section 261 of the Tax Law, the sum of \$72,064.29, for the distribution among the Towns and Village of the County of Hamilton, now, therefore, be it

RESOLVED, by the Board of Supervisors of the County of Hamilton that the sum of \$72,064.29 be and the same hereby is apportioned as follows:

Arietta	\$3,067.50
Benson	375.00
Hope	1,515.00
Indian Lake	19,504.29
Inlet	10,749.00
Lake Pleasant	12,413.10
Long Lake	14,504.00
Morehouse	455.50
Wells	7,116.50
Village of Speculator	2,364.40

and be it further

RESOLVED, that the County Treasurer be authorized to pay the respective sums so appropriated to the Supervisors of said Towns.

Seconded by

RESOLUTION NO.

AUTHORIZING INCREASE OF HOURLY RATE FOR EXAM MONITORS

DATED: MAY 2, 2024

BY

WHEREAS, the Personnel Officer has reviewed the exam monitor rate and has found that it has not been increased in many years, and

WHEREAS, there is adequate money in the budget to have an increase, be it

RESOLVED, that the County Treasurer is hereby authorized to increase the hour rate from \$15.00 an hour to \$18.00 an hour effective immediately, and

RESOLVED, that the Personnel Officer and Treasurer be so notified.

Seconded by

RESOLUTION NO.

AWARD OF ANTENNA MOUNTING FOR BLUE MOUNTAIN TOWER – SI19-1010-E00

DATED: MAY 2, 2024

BY

WHEREAS, the Sheriff's Office solicited for bids for Antenna Mounting for Blue Mountain Tower, and

WHEREAS, one (1) bid was received as follows:

1. Mid-State Communications
185 Clear Road
Oriskany, New York 13424

Total Cost Proposal: \$26,212.61

therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors award the bid for Antenna Mounting on Blue Mountain Lake Tower to Mid-State Communications of Oriskany, New York, and be it further

RESOLVED, that the Sheriff's Office is hereby authorized to purchase said service from Mid-State Communications in the amount of \$26,212.61 with funds coming from Account No. A3645.0422 SI19-1010-E00.

Seconded by

RESOLUTION NO.

RESCINDING RES. 81-24 AND AUTHORIZATION TO PURCHASE IN-CAR SIERRA WIRELESS ROUTERS WITH ANTENNA AND WARRANTY – STATEWIDE COMMUNICATIONS GRANT SI21-1050-E00

DATED: MAY 2, 2024

BY

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) in the amount of \$1,126,497.00, Contract No. C197759, for a new communications system, and

WHEREAS, Resolution No. 81-24 authorized the purchase of seven Sierra Wireless XR80 Routers with car antennas, cables and warranty from BRITE, and

WHEREAS, one requirement of the grant contract is to purchase items from a certified women owned business, and

WHEREAS, the Hamilton County Sheriff's Office has received a quote from Mason Technologies Inc., a certified women owned business, to purchase the same items from Resolution 81-24 under NYS Contract PT68719 in the amount of \$15,962.45, therefore, be it

RESOLVED, that Resolution No 81-24 be rescinded and the Hamilton County Board of Supervisors authorizes the purchase of seven Sierra Wireless XR80 Routers with car antenna, cables and warranty from Mason Technologies Inc, 517 Commack Road, Deer Park, NY 11729 in the amount of \$15,962.45 with the funds coming from Account No. A3645.0427, Statewide Communications Grant SI21-1050-E00.

Seconded by

RESOLUTION NO.

**AUTHORIZING AND FUNDING NYS DIVISION OF HOMELAND SECURITY AND
EMERGENCY SERVICES GRANT – FY2021 EXPLOSIVE DETECTION CANINE
TEAM GRANT – CP21-1031-E00**

DATED: MAY 2, 2024

BY

WHEREAS, the Hamilton County Sheriff's Office has been awarded a Department of Homeland Security and Emergency Services (DHSES) Grant for FY21 Explosive Detection Canine Team Grant CP21-1031-E00 program in the amount of \$15,000.00, and

WHEREAS, this funding will be used for the enhancement of the Hamilton County Sheriff's Office Explosive Detection Canine Team with the purchase of equipment and training aids, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said FY2021 Explosive Detection Canine Team grant, and be it further

RESOLVED, that the County Treasurer be authorized to create and fund Account No. A3645.0431 CP21-1031-E00 at \$15,000.00 to be totally offset by creating and funding Revenue Account No. A3389.0135 CP21-1031-E00 at \$15,000.00 and Sheriff be so notified.

Seconded by

RESOLUTION NO.

TEMPORARY MEDICAL RECORDS CLERK – PUBLIC HEALTH

DATED: MAY 2, 2024

BY

WHEREAS, Cindy Hansen retired from Hamilton County Public Health in May of 2023 where she worked as our Medical Records Clerk, and

WHEREAS, Cindy has worked temporarily as a medical records clerk since January 8, 2023, and done an exceptional job auditing medical records and chart compliance, and

WHEREAS, Patricia Hawley has retired as our medical record consultant, be it

RESOLVED, that the Public Health Director is permitted to extend Cindy Hansen as a Temporary Medical Records Clerk for 3 months from 4/5/24 through 7/5/24.

Seconded by

RESOLUTION NO.

**APPROVAL OF TRANSFER OF FUNDS TO SOLID WASTE CAPITAL RESERVE
EXPENDITURE ACCOUNT AND AUTHORIZING PAYMENT FOR PURCHASE OF
2025 ROAD TRACTOR DPW – SOLID WASTE**

DATED: MAY 2, 2024

BY

WHEREAS, the Fleet Coordinator was authorized to order a road tractor from Lucky's Truck & Trailer Sales, Inc., DBA Dimmick Group Peterbilt under Sourcewell Contract #060920 pricing, and

WHEREAS, the said tractor has been delivered and the purchase price with extended warranty is \$211,741.00, VIN# 1XPCD40X4SD698791 and this tractor will be a charge to the Solid Waste Division, be it

RESOLVED, that the County Treasurer be authorized to transfer \$211,741.00 from the Solid Waste Equipment Reserve to Account No. A8189.0401 Solid Waste Capital Reserve Expenditure for the said purchase of the road tractor, and be it further

RESOLVED, that the Treasurer be authorized to make payment to Lucky's Truck & Trailer Sales, Inc., 5636 Horatio Street, Utica, NY 13502 in the amount of \$211,741.00 out of Account No. A8189.0401 Solid Waste Equipment Reserve Expenditure and the Clerk of the Board and DPW Superintendent be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT FOR PURCHASE OF 2025 ROAD TRACTOR DPW –
HIGHWAY**

DATED: MAY 2, 2024

BY

WHEREAS, the Fleet Coordinator was authorized to order a road tractor from Lucky's Truck & Trailer Sales, Inc., DBA Dimmick Group Peterbilt under Sourcewell Contract #060920 pricing, and

WHEREAS, the said tractor has been delivered and the purchase price with extended warranty is \$211,741.00, VIN# 1XPCD40X3SD718707 and this tractor will be a charge to the Highway Division, be it

RESOLVED, that the Treasurer be authorized to make payment to Lucky's Truck & Trailer Sales, Inc., 5636 Horatio Street, Utica, NY 13502 in the amount of \$211,741.00 out of Account No. D5112.0202 Capital Projects and the Clerk of the Board and DPW Superintendent be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR PAVEMENT MAINTENANCE ON VARIOUS COUNTY ROADS 2024

DATED: MAY 2, 2024

BY

WHEREAS, there has been appropriated in the 2024 highway budget the sum of \$400,000.00 for HMA for maintenance of County Roads, and

WHEREAS, there are roads that need to have Hot Mix Asphalt overlay treatments to keep the road in overall good condition, and

WHEREAS, the County Highway Superintendent recommends the approval of the following locations to have pavement maintenance completed:

County Route 6, Benson Road, Town of Benson Approx. 0.6 miles	Est..... \$100,000.00
County Route 12 – Cedar River Road, Town of Indian Lake Approx. 2.4 miles.....	Est..... \$205,000.00
Total estimate for all mileage	\$305,000.00

and

WHEREAS, purchase costs estimates are under New York State Contract or Piggy Back Contracts from other County’s pricing which are subject to Escalation/De Escalation and above costs are based on estimates of current pricing, and

WHEREAS, the above designated roads are on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve the said paving projects and funds be taken from Account No. D5110.0404 Asphalt and Emulsion in the estimated amount sum of \$305,000.00 as recommended by the County Highway Superintendent and the Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD FUND PROJECTS FOR 2024

DATED: MAY 2, 2024

BY

WHEREAS, there has been appropriated in the 2024 highway budget the sum of \$1,300,000.00 for the construction of County Road Fund Projects for 2024 and these funds are 100% reimbursed through the Consolidation Highway Improvement Program (CHIP's), and

WHEREAS, the County Highway Superintendent has recommended the expenditure of \$900,000.00 for the construction of the following projects:

COUNTY ROAD PROJECT NO. 1 Town of Indian Lake
Co. Rd. No. 4 – Big Brook Rd., Improve drainage, recycle base and HMA Base & Top @ 21 ft.
Approx. 0.4 mile.....\$150,000.00
Account No. D5112.2540

COUNTY ROAD PROJECT NO. 2 Town of Arietta
Co. Rd No. 24 – Old Piseco Road, Improve Drainage, recycle base, HMA Base @ 20 ft.
Approx. 1.6 miles.....\$300,000.00
Account No. 5112.2541

COUNTY ROAD PROJECT NO. 3 Town of Wells
Co. Rd No. 8 – Griffin Road, HMA overlay Base @ 20 ft.
Approx. 2.2 miles.....\$225,000.00
Account No. 5112.2542

COUNTY ROAD PROJECT NO. 4 Town of Hope
Co. Rd. No. 21 – Maple Grove Road, HMA overlay Base & PPST Top @ 20 ft.
Approx. 1.0 miles.....\$225,000.00
Account No. 5112.2543

and

WHEREAS, the above designated roads and bridge are on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does allot and appropriate from Account No. D5112.0202 Capital Projects, the sum of \$900,000.00, for the construction of the above designated projects as recommended by the County Highway Superintendent and the County Treasurer and Clerk of the Board be so advised.

Seconded by