

## AGENDA CONTINUED

MAY 2, 2024

### RESOLUTIONS:

#### **Finance Committee:**

No. 13 Authorizing State Septic System Replacement Program

#### **Emergency Preparedness/Emergency Response Committee:**

No. 14 Management of Emergency Services Compensation

#### **Health Committee:**

No. 15 Authorizing Temporary Registered Professional Nurse – CHHA

#### **Public Works Committee:**

No. 16 Appointment of Highway Superintendent

No. 17 Authorizing One (1) Year Service Agreement with Forerunner Technologies, Inc. for Mitel 5000 Phone Systems in Indian Lake and Lake Pleasant

No. 18 Authorizing Payment for Trailer – DPW

No. 19 Approval of Expenditures for Construction of County Road Culvert Project – County Route 4, Big Brook Road

No. 20 Authorizing Deposition of Excess Vehicles

No. 21 Approval of Audits in County Highway Funds

No. 22 Approval of Audits in the County General Fund and Capital Project 2022-1 Big Brook Bridge

Other Reports

Adjourn

**RESOLUTION NO.**

**AUTHORIZING STATE SEPTIC SYSTEM REPLACEMENT PROGRAM**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, NYS Environmental Facilities Corporation is administering the New York State Septic System Replacement Program, and

WHEREAS, the funding for Round 4 available to Hamilton County is \$200,000.00, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign the Second Amended and Restated State Septic System Replacement Program County Participation Agreement, and be it also

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes Hamilton County Soil & Water as the implementing entity to implement this grant program in Hamilton County.

Seconded by

**RESOLUTION NO.**

**MANAGEMENT OF EMERGENCY SERVICES COMPENSATION**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, the Hamilton County Board of Supervisors placed the responsibilities of the Emergency Management Office under the County Sheriff with Resolution Number 93-24, and

WHEREAS, the Sheriff has had time to monitor this transition and has met with the Emergency Preparedness/Emergency Response Committee to discuss compensation of the individuals taking on the duties and responsibilities of this new merger, and

WHEREAS, Tim O'Neill has had duties removed to accommodate the additional time requirements of his Emergency Services position, be it

RESOLVED, that Tim O'Neill's title be changed to Emergency Services Manager-PT, and be it further

RESOLVED, that the County Treasurer is authorized to rename Account No. A3640.0101 Emergency Services Manager-PT, and be it further

RESOLVED, that the Hamilton County Sheriff will be paid a yearly stipend of \$15,000.00, to be prorated for 2024, and to be paid biweekly, for the position of Emergency Services Director-PT effective February 24, 2024, and be it further

RESOLVED, that the County Treasurer be hereby authorized to rename Account No. A3640.0104 to Emergency Services Director-PT and to transfer \$9,136.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A3640.0104 Emergency Services Director-PT, and be it further

RESOLVED, that Carrie O'Neill, Confidential Secretary – Sheriff, be promoted to Grade 9 with the salary set at \$70,664.54 effective February 26, 2024, and be it further

RESOLVED, that the County Treasurer be hereby authorized to transfer \$1,140.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A3110.0107 Sheriff, Confidential Secretary, and be it further

RESOLVED, and the County Treasurer and Personnel Officer be so authorized and the County Sheriff be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TEMPORARY REGISTERED PROFESSIONAL NURSE - CHHA**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, there is a need to provide nursing services to the residents of Hamilton County, and

WHEREAS, the Certified Home Health Agency has multiple Registered Professional Nurses on medical leave, and

WHEREAS, there is a Registered Professional Nurse available to work in the Certified Home Health Agency on a per diem basis, therefore, be it

RESOLVED, that the Director of Public Health is authorized to retain Jeffrey Kaiser, RN as a Temporary Registered Professional Nurse at a rate of \$40.50 per hour, effective May 6, 2024 – August 2, 2024 for a total number of hours not to exceed 273 hours, and be it further

RESOLVED, that Account No. A.4050.0126 Temporary be hereby funded by transferring \$11,060.00 from Account No. A.4050.0103 Registered Professional Nurse to Account No. A.4050.0126 Temporary and the Personnel Officer and Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF HIGHWAY SUPERINTENDENT**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, by Resolution No. 102-04 of May 6 2004, Tracy Eldridge was appointed County Highway Superintendent for a term of four years, and

WHEREAS, by Resolution No. 127-08 of May 1, 2008, Tracy Eldridge was reappointed County Highway Superintendent for a term of four years, and

WHEREAS, by Resolution No. 143-12 of April 5, 2012, Tracy Eldridge was reappointed County Highway Superintendent for a term of four years, and

WHEREAS, by Resolution No. 123-16 of May 5, 2016, Tracy Eldridge was reappointed County Highway Superintendent for a term of four years, and

WHEREAS, by Resolution No. 132-20 of May 7, 2020, Tracy Eldridge was reappointed County Highway Superintendent for a term of four years, and

WHEREAS, the current term will expire on May 22, 2024, be it

RESOLVED, that by authority of Highway Law Section No 100 and the Civil Service Law and particularly Rule VIII of the rules for the Classified Civil Service of said Civil Service Law, Tracy Eldridge is hereby appointed County Highway Superintendent effective May 23, 2024, for a term of four years, and be it further

RESOLVED, that pursuant to said Highway Law, Section 100, the salary of said County Highway Superintendent is hereby fixed at the current salary of One Hundred Eighteen Thousand Eight Hundred Eighty-eight Dollars (\$118,888.00) for the remainder of 2024 and the annual salary be set by Local Law at budget time each year payable in equal biweekly installments from funds in the treasury appropriated in the Highway budget and the County Treasurer and Personnel Officer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING ONE (1) YEAR SERVICE AGREEMENT WITH FORERUNNER TECHNOLOGIES, INC. FOR MITEL 5000 PHONE SYSTEMS IN INDIAN LAKE AND LAKE PLEASANT**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, Hamilton County owns two Mitel 5000 phone systems purchased from Frontier in 2014 and installed in Lake Pleasant and Indian Lake in 2015, and

WHEREAS, Frontier will not enter an extended maintenance agreement and stopped providing any support for the Mitel 5000 systems as these systems will be considered 'end of life' by manufacturer in June 2026, and

WHEREAS, it is necessary to have maintenance, hardware, and software support in place for the existing Mitel systems while Hamilton County explores new phone systems, and

WHEREAS, Forerunner Technologies, Inc, 150-M Executive Drive, Edgewood, NY 11717, can provide said support through the Sourcewell Unified Communications 120122-MBS Contract for Mitel, and

WHEREAS, Forerunner Technologies has agreed to provide maintenance, hardware, and software support through a maintenance agreement for each system that covers parts and telephone support for Mitel 5000 components, both software and hardware including updates, and replacement of all defective parts at an annual cost of \$2,233.00 for Indian Lake and \$2,301.00 for Lake Pleasant, and

WHEREAS, the Superintendent has met with the Public Works Committee to discuss the agreement for Forerunner Technologies, Inc., to provide said services according to Sourcewell Unified Communications 120122-MBS pricing, and the DPW Superintendent and Public Works Committee recommends entering into a one (1) year maintenance and service agreement for each location beginning on May 3, 2024 and ending on May 2, 2025 with an option to renew for one more year, be it

RESOLVED, that the Board of Supervisors does hereby approve Forerunner Technologies, Inc to provide maintenance, hardware, and software support of the Mitel 5000 System at each location for one year at a combined cost of \$4,534.00 with the funds coming from Account No. A1620.0413 Buildings Project and the DPW Superintendent be so authorized and the County Treasurer and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT FOR TRAILER – DPW**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, Resolution Number 136-24 authorizes the County Fleet Coordinator to purchase one (1) 2024 Nitro Trailer from Premier Powersports, LLC for use by the Public Works Department, and

WHEREAS, the trailer ordered was delivered, and

WHEREAS, the County Fleet Coordinator has inspected the said trailer and confirms it is accepted and meets specifications and recommends payment for said trailer, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Premier Powersports, LLC, 510 Palmer Ave., Corinth, NY 12822 in the amount of \$11,286.00 and the funds to be taken out of Account No. DM5130.0201 Road Equipment and the Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD  
CULVERT PROJECT – COUNTY ROUTE 4, BIG BROOK ROAD**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, Big Brook crosses County Route 4 near the intersection of CR4 and Hutchins Road in the Town of Indian Lake through a culvert, and

WHEREAS, the DPW Superintendent has met with Andrew Bell, P.E. at this culvert location to discuss the condition of the culvert, and

WHEREAS, after the Superintendent and the engineer met, they both agree that a rehab of the said culvert is in the best interest of the County at this time, and

WHEREAS, the County Highway Superintendent recommends the appropriation of \$80,000.00 for the rehabilitation to include but not limited to Pneumatically Projected Concrete work, Ready Mix Concrete and new Guide Rail for the following culvert project:

COUNTY CULVERT PROJECT NO. 1 Town of Indian Lake  
County Route 4, Big Brook Road over Big Brook.....\$80,000.00  
Account No. D5120.2002

and

WHEREAS, the above culvert is owned by Hamilton County, be it

RESOLVED, that \$80,000.00 be transferred from the Account No. D5112.0203 Bridge Projects to Account No. D5120.2002 for the rehabilitation of the above designated project as recommended by the County Highway Superintendent and the County Treasurer be so authorized to make the said transfer and Clerk of the Board and County Highway Superintendent be so advised.

Seconded by



**RESOLUTION NO.**  
**AUTHORIZING DEPOSITION OF EXCESS VEHICLES**

**DATED: MAY 2, 2024**

**BY**

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has recommended that the following vehicle be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2015	Chev. Tahoe	1GNSKFEC6HR290624	N/A	Sheriff	603
1999	Steco Ejector Trailer	1S9EAR2T8X1252959	AB8914	SW	959

be it

RESOLVED, the above vehicle and equipment be sold by auction online by Auctions International and the funds from the auction shall be a revenue credit to Account No. A2665 Sale of Equipment for vehicles, be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: MAY 2, 2024**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$119,866.30 and bills in the County Road Fund amounting to \$33,741.38 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL PROJECT 2022-1 BIG BROOK BRIDGE**

**DATED: MAY 2, 2024**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$305,639.38 the following committees:

Public Works (Buildings) Committee.....	\$29,186.15
Public Works (Solid Waste) Committee.....	22,959.91
Finance Committee .....	152,808.09
Health Committee.....	8,514.59
Human Services Committee.....	16,366.40
Central Government Committee .....	20,764.07
Emergency Prep./Emergency Response.....	54,355.14
Internal Management Committee .....	685.03

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge Capital Project 2022-1 .....	\$35,176.66
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are hereby approved.

Seconded by