

## **AGENDA CONTINUED**

**FEBRUARY 6, 2025**

### **RESOLUTIONS:**

#### **Finance Committee:**

- No. 36      Authorizing Account Name Change and Provisional Appointment of Account Clerk – Treasurer

#### **Internal Management Committee:**

- No. 37      Appointment to Board of Ethics – Sean Curry
- No. 38      Appointment to Board of Ethics – David Scranton
- No. 39      Appointment to Board of Ethics – Barbara Tracy

#### **Central Government Committee:**

- No. 40      Authorizing Purchase and Funding of Voting Machines from Hart Intercivic – Board of Elections
- No. 41      Disposition of Dominion BMD Voting Machines – Board of Elections

#### **Emergency Preparedness/Emergency Response Committee:**

- No. 42      Amending Resolution No. 402-24 – Authorizing Purchase of Simulcast Enable SFE Keys for Tait Console Gateway – Statewide Communications Grant SI19-1010-E06
- No. 43      Authorization to Purchase Access Road Materials for Morehouse Tower Site – ST18-1005-D04
- No. 44      Award of Snowmobile Bid for Sheriff's Office – SH24-1027-D00
- No. 45      Award of 2025 Can-Am Defender Max Cab HD10 Bid for Sheriff's Office – SH23-1043-D00

#### **Health Committee:**

- No. 46      Authorization to Strike Uncollectibles from Patients' Accounts – Public Health Nursing Service/Home Health Agency

**Human Services Committee:**

No. 47      Authorizing Salary of Deputy Director of Community Services

No. 48      2024 – Transfer of Funds – Social Services

No. 49      2024 – Transfer of Funds – Social Services

**Public Works Committee:**

No. 50      2024 – Authorizing Transfer of Funds for Recycling and Solid Waste  
Account Overages

**Finance Committee:**

No. 51      Approval of Audits in County Highway Funds

No. 52      Approval of Audits in the County General Fund, Capital Project 2022-1 Big  
Brook Bridge, and Capital Project Elbow Creek Bridge

Other Reports

Adjourn

**RESOLUTION NO.**

**AUTHORIZING ACCOUNT NAME CHANGE AND PROVISIONAL APPOINTMENT  
OF ACCOUNT CLERK - TREASURER**

**DATED: FEBRUARY 6, 2024**

**BY**

WHEREAS, the Treasurer has determined that the needs in her department are better suited for an Account Clerk than a Payroll Clerk, and

WHEREAS, the Personnel Officer has advertised for an Account Clerk and an applicant has been chosen, and

WHEREAS, Account No. A1325.0103 Payroll Clerk was funded in the 2025 budget, be it

RESOLVED, that Account No. A.1325.0103 Payroll Clerk be renamed Account Clerk, and be it further

RESOLVED, the Treasurer is hereby authorized to provisionally hire Brenda Kubecka from Piseco, NY at a Grade 4, Step Hire rate of \$19.00/hr. as an Account Clerk and the Personnel Officer so be notified.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT TO BOARD OF ETHICS – SEAN CURRY**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the term of office of Sean Curry, member of the Hamilton County Board of Ethics terminated December 31, 2023, and

WHEREAS, it is the desire of the Board of Supervisors that Sean Curry continue as a member of the Board of Ethics, be it

RESOLVED, that Sean Curry be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2024 terminating December 31, 2028.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT TO BOARD OF ETHICS – DAVID SCRANTON**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the term of office of David Scranton, member of the Hamilton County Board of Ethics terminated December 31, 2024, and

WHEREAS, it is the desire of the Board of Supervisors that David Scranton continue as a member of the Board of Ethics, be it

RESOLVED, that David Scranton be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2025 terminating December 31, 2029.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT TO BOARD OF ETHICS – BARBARA TRACY**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Board of Supervisors received a letter of resignation from Board of Ethics member Munro Collie Smith, and

WHEREAS, it is the desire of the Board of Supervisors that Barbara Tracy be appointed as a member of the Board of Ethics to fill the term of Munro Collie Smith, be it

RESOLVED, that Barbara Tracy be appointed to the Hamilton County Board of Ethics for a term commencing February 6, 2025 terminating December 31, 2027.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE AND FUNDING OF VOTING MACHINES FROM HART  
INTERCIVIC - BOARD OF ELECTIONS**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Commissioners for the Board of Elections request to enter into an agreement with Hart InterCivic, Inc., P.O. Box 80649, Austin, Texas 78708-0649, for the purchase, license, maintenance of fourteen (14) voting machines, and software, in the amount of \$232,495.00, through State Contract #PC70143, and

WHEREAS, Funding in the amount of Two Hundred Twenty Thousand Six Hundred Seventy-Three Dollars and Seventy-Eight Cents, (\$220,673.78) will come from Hamilton County ARPA money and the balance of Eleven Thousand Eight Hundred and Twenty-One Dollars and Twenty-Two Cents, (\$11,821.22) will come from Account No. A1450.0405 Software Support, and

WHEREAS, the Central Government Committee has approved the request for an agreement with Hart InterCivic, Inc., as outlined above, now, therefore, be it

RESOLVED, that upon approval by the County Attorney, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into a contract with Hart InterCivic, Inc., for the purchase, license, and maintenance of fourteen (14) voting machines and its software, in the amount of Two Hundred Thirty-Two Thousand Four Hundred and Ninety-Five Dollars (\$232,495.00), and be it further

RESOLVED, that the County Treasurer be hereby authorized to create and fund Account No. A1450.0416 in the amount of \$232,495.00 to be offset by funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of \$220,673.78 and transferring \$11,821.22 from Account No. A1450.0405 Software Support.

Seconded by

**RESOLUTION NO.**

**DISPOSITION OF DOMINION BMD VOTING MACHINES - BOARD OF ELECTIONS**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Hamilton County remains in possession and ownership of Dominion BMD voting machines, and

WHEREAS, the Commissioners have advised that the voting machines are no longer of any use to Hamilton County and should be declared surplus and disposed of, and

WHEREAS, the Commissioners have advised that the voting machines will be scrapped in accordance with New York State Board of Elections guidelines, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby declares the Dominion BMD voting machines to be surplus property, and be it further

RESOLVED, that the Commissioners are authorized to dispose of all the voting machines in accordance with the New York State Board of Elections guidelines, and be it further

RESOLVED, that the Commissioners are hereby authorized to execute any and all documentation necessary to carry out the purposes of this resolution.

Seconded by



**RESOLUTION NO.**

**AMENDING RESOLUTION NO 402-24 - AUTHORIZING PURCHASE OF  
SIMULCAST ENABLE SFE KEYS FOR TAIT CONSOLE GATEWAY – STATEWIDE  
COMMUNICATIONS GRANT SI19-1010-E06**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Resolution No 402-24 authorized the purchase and installation of the Analog Console Gateway 4 Channel with cables and brackets with Capital Digitronics from Quote No CDI-241206-01 in the amount of \$17,607.68, and

WHEREAS, the description of the purchase was incorrect and should have read “to transfer and enable four licenses for the new Tait Console Gateway”, therefore, be it

RESOLVED, that Resolution No. 402-24 is hereby amended to authorize Capital Digitronics to transfer and enable four licenses for the new Tait Console Gateway from Quote No. CDI-241206-01 in the amount of \$17,607.68 from Account No. A3645.0422, SI19-1010-E06.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO PURCHASE ACCESS ROAD MATERIALS FOR MOREHOUSE  
TOWER SITE – ST18-1005-D04**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) in the amount of \$6,000,000.00, Contract No. C198029, for new towers sites within Hamilton County, and

WHEREAS, the Morehouse Tower Site will require an access road which Hamilton County Highway Department will be installing, and

WHEREAS, the Morehouse Tower Site's access road will require steel framing in which three quotes were acquired, and

WHEREAS, the following quotes were received:

- |                                     |             |
|-------------------------------------|-------------|
| 1. DI Highway Sign & Structure Corp | \$11,727.20 |
| 2. TCBR                             | \$10,760.00 |
| 3. Jeffords                         | \$12,470.00 |

and

WHEREAS, one requirement of the grant contract is to purchase items with a certified women owned business, and

WHEREAS, Hamilton County has received a quote from DI Highway Sign & Structure Corp., a certified women owned business, to purchase the required steel framing in the amount of \$11,727.20, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the purchase of steel framing for the Morehouse Tower Site from DI Highway Sign & Structure Corp, 40 Greenman Ave, New York Mills, New York 13417 the amount of \$11,727.20 with the funds coming from Account No. A3645.0428, Statewide Communications Grant ST18-1005-D04.

Seconded by

**RESOLUTION NO.**

**AWARD OF SNOWMOBILE BID FOR SHERIFF'S OFFICE - SH24-1027-D00**

**DATED: FEBRUARY 6, 2025**

**BY:**

WHEREAS, four (4) bids were received for two (2) snowmobiles for the Hamilton County Sheriff's Office in the Invitation to Bidders Notice as advertised by the Hamilton County Sheriff, and

WHEREAS, the following bids were received:

1. Village Motorsports, Inc  
2886 State Route 8  
Speculator, New York 12164  
Total Cost Proposal: \$23,495.00      Guaranteed Delivery Date: 02/10/25
  
2. Logistics365, Inc  
84640 US Hwy 81  
Norfolk, NE 68701  
Total Cost Proposal: \$24,318.00      Guaranteed Delivery Date: 07/20/25
  
3. Alpin Haus Ski Shop  
4850 State Highway 30  
Amsterdam, NY 12010  
Total Cost Proposal: \$25,637.99      Guaranteed Delivery Date: 02/05/25
  
4. Smith Marine  
2840 State Route 28  
Old Forge, NY 13420  
Total Cost Proposal: \$21,991.38      Guaranteed Delivery Date: 02/06/25

therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors award the bid for two (2) new Grand Touring Sport Snowmobiles with SkiDoo LinQ Cargo Boxes to Smith Marine of Old Forge, New York, and be it further

RESOLVED, the Sheriff is authorized to purchase the two new Grand Touring Sports with SkiDoo LinQ Cargo Boxes from Smith Marine of Old Forge, New York in the amount of \$21,991.38 with \$21,678.00 funds coming from Account No. A3645.0432 - SH24-1027-D00 and \$313.38 with funds coming from Account No. A3110.0402 – Deputy Sheriff.

Seconded by

**RESOLUTION NO.**

**AWARD OF 2025 CAN-AM DEFENDER MAX CAB HD10 BID FOR SHERIFF'S  
OFFICE - SH23-1043-D00**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, three (3) bids were received for the 2025 Can-Am Defender Max Cab HD10 UTV for the Hamilton County Sheriff's Office in the Invitation to Bidders Notice as advertised by the Hamilton County Sheriff, and

WHEREAS, the following bids were received:

1. Chaves Brothers Management, LLC  
300 SW 8<sup>th</sup> Street #17  
Boca Raton, FL 33432  
Total Cost Proposal: \$38,439.93      Guaranteed Delivery Date: 07/31/25  
\*Proposal was for a 2025 Polaris Ranger Crew XP 1000 Northstar Edition with a Prospector Pro 2.0 Pro Track System.
2. Logistics365, Inc  
84640 US Hwy 81  
Norfolk, NE 68701  
Total Cost Proposal: \$42,864.00      Guaranteed Delivery Date: 07/20/25
3. Powerhouse Motor Sports  
106 Bellen Road  
Broadalbin, NY 12025  
Total Cost Proposal: \$41,860.38      Guaranteed Delivery Date: 02/26/25

and

WHEREAS, after researching the three different bids, the lowest bid was for a 2025 Polaris Ranger Crew XP 1000 Northstar Edition with Prospector Pro 2.0 Pro Track System but the Polaris UTV is shorter in length, height and width than the requested Can-Am Defender Max Cab HD10, and

WHEREAS, after researching the two different track systems, the requested track system was for an Apache XL LT Track System, which is a heavier duty track system than the Prospector Pro 2.0 Track System which was on the Polaris Ranger bid, and

WHEREAS, the Sheriff recommends awarding the bid to Powerhouse Motor Sports due to the fact they are the lowest bidder for the requested Can-Am Defender Max Cab HD10 with add-ons and they have the quickest delivery time of all three bids, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors award the bid for 2025 Can-Am Defender Max Cab HD10 to Powerhouse Motor Sports of Mayfield, New York, and

RESOLVED, the Sheriff is authorized to purchase the 2025 Can-Am Defender Max Limited Cab HD10 from Powerhouse Motor Sports of Broadalbin, New York in the amount of \$41,860.38 funds coming from Account No. A3645.0429 - SH23-1043-D00.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO STRIKE UNCOLLECTIBLES FROM PATIENTS' ACCOUNTS  
- PUBLIC HEALTH NURSING SERVICE/HOME HEALTH AGENCY**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service/Home Health Agency is furnishing its patients with services and receives reimbursement from the Federal and State Governments and various other sources, and

WHEREAS, on the accounts of some patients at various times there remains an amount that is deemed uncollectible, and

WHEREAS, the Hamilton County Nursing Service has worked with Simitree billing and the County Attorney to collect these amounts, which are now determined uncollectable, therefore, be it

RESOLVED, that the Hamilton County Public Health Nursing Service/Home Health Agency be authorized to strike from their books, the following uncollectible amounts:

2024 \$36,711.49

for a total of Thirty-Six Thousand Seven Hundred Eleven Dollars and Forty-Nine Cents (\$36,711.49) as uncollectible in order to close out their 2024 records, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING SALARY OF DEPUTY DIRECTOR OF COMMUNITY SERVICES**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the Board of Supervisors adopted Resolution No. 37-25 to create the position of Deputy Director of Community Services, and renamed Account No. A4310.0112 to be Deputy Director of Community Services which had an adopted budget of \$71,553, and

WHEREAS, interviews have been completed for the position of Deputy Director of Community Services and the candidate, Amber Hainey, of Geneseo, NY was chosen to be hired by the Community Services Board with an anticipated start date of March 3, 2025, and

WHEREAS, the candidate meets all qualifications of the position and has been recommended to be hired at a Step 2 for her years of experience with an annual salary of \$91,110.00, and

WHEREAS, Account No. A4310.0112 Deputy Director of Community Services will be short \$3,282.00 with the anticipated start date of March 3, 2025, and

WHEREAS, Community Services has the funds available from Federal Salary Sharing Funds to cover the shortage, be it

RESOLVED, that upon acceptance of the position, Amber Hainey, of Geneseo, NY be paid an annual salary of \$91,110.00, and be it further

RESOLVED, that \$3,282.00 from Federal Salary Sharing currently in the unappropriated general fund balance be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A4310.0112 Deputy Director of Community Services and the County Treasurer be so authorized, and be it further

RESOLVED, that the County Treasurer, Personnel Officer and Director of Community Services be so notified.

Seconded by

**RESOLUTION NO.**

**2024 - TRANSFER OF FUNDS - SOCIAL SERVICES**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, funds were exhausted in the Hamilton County Department of Social Services Appropriation Account No. A6010.0115, S/S Admin, On-Call/Overtime, at the end of the 2024 Budget year, therefore, be it

RESOLVED, that the following transfer be made:

From: A6010.0114	S/S Admin, Temporary	\$100.00
To: A6010.0115	S/S Admin, On-Call/Overtime	\$100.00

and the County Treasurer be so authorized.

Seconded by



**RESOLUTION NO.**

**2024 - INCREASE OF FUNDS - SOCIAL SERVICES**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the funds are exhausted in Hamilton County Department of Social Services Day Care Account No. A6055.0401 at the end of December 2024, be it

RESOLVED, that Appropriation Account No. A6055.0401, Day Care, be increased by One Thousand Dollars (\$1,000.00) to be totally offset by increasing Revenue Account No. A4689, Federal Aid - Day Care, by One Thousand Dollars (\$1,000.00) and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**2024 - AUTHORIZING TRANSFER OF FUNDS FOR RECYCLING AND SOLID WASTE ACCOUNT OVERAGES**

**DATED: FEBRUARY 6, 2025**

**BY**

WHEREAS, the following Recycling and Solid Waste accounts are over expended for 2024 by the following amounts:

Account No. A8160.403 Tire Disp. & Recyclables	\$5,326.23
Account No. A8161.102 Landfill, OT/Holiday Worked	\$ 472.35

and

WHEREAS, there are remaining funds in the other Solid Waste accounts to cover the overages, and

WHEREAS, the DPW Superintendent recommends making the following transfers:

From: Account No. A8161.0401 Tipping Fees	\$ 5,326.23
To: Account No. A8160.0403 Tire Disp. & Recyclables	\$ 5,326.23
From: Account No. A8160.0104 PT Laborer	\$ 472.35
To: Account No. A8161.0102 Landfill, OT/Holiday Worked	\$ 472.35

be it

RESOLVED, that the County Treasurer is authorized to make the said transfers above for 2024 and the DPW Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: FEBRUARY 6, 2025**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$192,395.94 and bills in the County Road Fund amounting to \$146,546.97 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND, CAPITAL PROJECT  
2022-1 BIG BROOK BRIDGE, AND CAPITAL PROJECT ELBOW CREEK BRIDGE**

**DATED: FEBRUARY 6, 2025**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$449,195.47 the following committees:

Public Works (Buildings) Committee.....	\$ 23,434.08
Public Works (Solid Waste).....	23,881.58
Finance Committee .....	177,868.50
Health Committee.....	17,719.51
Human Services Committee.....	76,008.17
Central Government Committee .....	37,304.65
Emergency Prep./Emergency Response.....	87,304.04
Internal Management Committee .....	5,674.94

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge.....	\$2,387.18
Elbow Creek Bridge.....	\$8,177.13

are hereby approved.

Seconded by