

HAMILTON COUNTY PERSONNEL/CIVIL SERVICE IS NOW ACCEPTING APPLICATIONS FOR:

DEPUTY DIRECTOR OF COMMUNITY SERVICES

There is an immediate opening for a Deputy Director of Community Services in the Hamilton County Community Services department located in Indian Lake, NY. Starting salary range is \$80,419 - \$83,434 (salary commensurate with experience). This is a full-time position with an excellent benefits package.

The work involves responsibility for assisting in the planning, directing, and managing of all resources of a Community Services Department. The work is performed under the administrative direction of the Director of Community Services. In conjunction with, and in the absence of, the Director of Community Services, the Deputy Director of Community Services exercises administrative direction and oversight of departmental programs and personnel. Wide leeway is allowed for exercising independent judgement in setting policies and making day-to-day decisions related to the management of the agency's resources. Acts as the Adult and Children's Single Point of Access Coordinator and as the Coordinator for the County's System of Care. Serves as liaison to community agencies in the absence of or in conjunction with the Director of Community Services. Does related work as required.

Candidate chosen for the position will be given a provisional appointment, must take a civil service examination, and be in the top three scores to retain position.

Minimum Qualifications:

- A. Possession of current license by the New York State Education Department to practice as a psychologist; OR
- B. Possession of a Master's degree in social work and is currently licensed as a licensed master social worker or as a licensed clinical social worker by the New York State Education Department; OR
- C. Possession of a Master's degree in rehabilitation counseling, psychology, social work, public administration, or public health administration, AND

Four (4) years of clinical and/or administrative experience in a governmental, private, not-for-profit or proprietary program providing services for people who have a diagnosis of mental illness, developmental disability, alcoholism or substance abuse.

Proof of minimum qualifications are required at time of application.

Download an application at: <https://www.hamiltoncounty.com/personnel>.

Hamilton County Personnel, 102 County View Drive, PO Box 174, Lake Pleasant, NY 12108 | (518) 548-6375 / personnel@hamiltoncountyny.gov

APPLICATIONS ACCEPTED UNTIL THE POSITION IS FILLED.