

## **ORGANIZATION MEETING**

**JANUARY 8, 2025**

**2:00 P.M.**

**Lake Pleasant, New York**

Pursuant to call regularly made by the Clerk of the Board of Supervisors of the County of Hamilton, said Board convened in the Chambers at the County Court House at 2 P.M. The Clerk of the Board, Laura A. Abrams, opened the session by leading the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, an opening prayer and roll call with the following Supervisors present:

Arietta	Chris D. Rhodes
Benson	Phillip C. Snyder
Hope	Steven M. Tomlinson
Indian Lake	Brian E. Wells
Inlet	ABSENT
Lake Pleasant	Betsy A. Bain
Long Lake	Clay J. Arsenault
Morehouse	Anthony Fernandez
Wells	Beth Hunt

Also present: County Attorney, Barry Baker-County Real Property Tax Director/Budget Officer, Jodie Small-County Treasurer and Carole Ruiz-County Personnel Officer

The Clerk of the Board announced the first order of business is the selection of a Temporary Chairman.

Mr. Wells nominated Mr. Snyder. Nomination Carried.

Mr. Snyder opened the floor for nominations for Chairman. Mr. Wells nominated Mr. Clay Arsenault. Ms. Bain nominated Mr. Chris Rhodes. Mr. Snyder asked if there were any other nominations. The Chairman called for a roll call vote.

Arietta:	Mr. Rhodes
Benson:	Mr. Arsenault
Hope:	Mr. Arsenault
Indian Lake:	Mr. Arsenault
Inlet:	ABSENT
Lake Pleasant:	Mr. Rhodes
Long Lake:	Mr. Arsenault
Morehouse:	Mr. Rhodes
Wells:	Mr. Arsenault

Mr. Arsenault proceeded as Chairman.

The Chairman stated the next item of business is the appointment of a Deputy Chairman.

The Chairman asked if this was nominated from the floor as well. The Clerk of the Board stated that it has typically been done by resolution, it is up to the Board if they would rather do it as a nomination.

The Board decided to appoint the Deputy Chairman by nomination.

The Chairman opened the floor for nominations for Deputy Chairman. Mr. Fernandez nominated Mr. Chris Rhodes. Mr. Snyder nominated Mr. Steven Tomlinson. The Chairman asked if there were any other nominations. The Chairman called for a roll call vote.

Arietta:	Mr. Rhodes
Benson:	Mr. Tomlinson
Hope:	Mr. Tomlinson
Indian Lake:	Mr. Tomlinson
Inlet:	ABSENT
Lake Pleasant:	Mr. Rhodes
Long Lake:	Mr. Tomlinson
Morehouse:	Mr. Rhodes
Wells:	Mr. Tomlinson

The Clerk of the Board congratulated Mr. Tomlinson.

#### RESOLUTIONS:

After the following resolution was placed on the floor; the Clerk of the Board stated that as they appointed the Deputy Chairman by nomination, the last Resolved needs to be amended to read that the Deputy Chairman for the year 2025 be paid at an annual salary of \$10,000 to be paid from Account No. A1010.0103. The Motioner and Seconder agreed. Carried.

#### **RESOLUTION NO. 1-25**

#### **CREATING AND FUNDING PAYROLL ACCOUNT FOR DEPUTY CHAIRMAN**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

BE IT RESOLVED, that the County Treasurer is hereby authorized to re-title Account No. A1010.0103 as Deputy Chairman, and

BE IT FURTHER RESOLVED, that the County Treasurer be hereby authorized to transfer \$10,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1010.0103 Deputy Chairman, and

BE IT FURTHER RESOLVED, that Deputy Chairman for the year 2025 be paid at an annual salary of \$10,000.00 paid from Account No. A1010.0103 Deputy Chairman.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

Public Comment: No one present

Reports of Standing/Special Committees:

Mr. Rhodes: Stated that since the last meeting they have discussed the possibility of fiber connections between Blue Mountain tower and Inlet. They are also looking into possible fiber connection between Blue Mountain and Long Lake Fire Department to a LMR system and from there to Verizon tower for possible microwave connection. They are still investigating the details of the Long Lake portion, but the Inlet portion has been quoted, and they are currently working on implementation. They had a meeting this morning with the attorney for the APA and Tim O'Neill, Emergency Services Manager, Eastern and the contracted C&S engineers regarding a NIPA (Notice of Incomplete Permit Application) reply. They needed to figure out how to address their small cell alternative to LMR coverage which doesn't exist. Basically, to provide coverage in the areas that they would lose by lowering the antennas in Hope and Arietta. If they did LMR in those areas, they would either need to have a pole that was 70-80ft high to be above the transmission lines and then have a clear line of sight between the transmit and receive. If they were to do a straight line, they would be clearing at least 500ft. They also must have the same radio equipment, shelter, and infrastructure at each of these sites. They think they have a good handle on how to explain it to the APA. Also, they want to know how we based our coverage studies as it relates to tree heights. Whether they are trying to anticipate growth or the existing growth. Another one of the items that the APA asked for was if the County could lower the antennas and get coverage from existing surrounding towers. For instance, Spy Lake, there is a tower in Caroga Lake that is 90ft high that would have to be raised 45ft to 135ft to just get the County antennas fitted on there and they don't know if it would cover the areas. Northville tower obviously helping Hope. That is a 95ft existing tower and would have to be raised to 135ft. There are two towers in Wells. One at 62ft that would have to be raised to 110ft and one at 99ft which would have to be raised to 137ft. That is all just to get to lower ours by 10ft. The Hope tower they are trying to get 150ft and they want to lower it to 140ft. Spy Lake they want 130ft and they want to drop it to 120ft.

Mr. Rhodes stated that he was recently asked by the Mayor of Speculator about \$50Million available to counties to help combat the housing crisis that the Governor made available. The Village Mayor would like the County to apply for this grant on behalf of the Village. They have a 10-unit housing development plan. The Village Mayor stated that she would be willing to help with the administrative portions and do a lot of the leg work, but she needs the County to ultimately apply for the grant. The deadline is early April.

Ms. Bain: Stated that she is looking for the Board's support for Soil and Water resolutions on the agenda.

Mr. Tomlinson: Stated that there are a couple of equipment resolutions for Public Works. He has been working with Mr. Eldridge and stated that he will be losing another employee. He will have to do some re-organizing in the department.

State of the County:

Mr. Wells thanked everyone. It had been a rough year at the County and otherwise. There have been big changes. The one encouraging thing was that they have had Supervisors step up, take very important roles and really put a lot of time and effort into it. It is never ending. He looked back at some of the previous books in the office looking at the State of the Counties and it seems like the problems never change, just the years and dates and maybe a few things got fixed but he thinks that's one of the good parts of this Board, its resilience. They might change but they continue to work. He was so encouraged that they had two qualified candidates that wanted to step up and be Chair because, nothing against the other Boards, for years there wasn't anyone that was willing to take that role on. It's very encouraging to see that. He will support in any way that he can. His time is limited, and it will be for a while. He appreciates everyone's patience and thanks. He also appreciated everyone that had reached out to him. He knows this isn't really a State of the County, it is more of a personal message from him, and he thanked them again for all their support. He told the new Chairman that he would lose sleep, time, and friends and that he was sorry. Mr. Tomlinson thanked Mr. Wells and stated that he had done a great job. He also stated to Mr. Wells' credit, he too stepped up when the Board needed him and the Board appreciates what he did. The Board thanked Mr. Wells.

PROCLAMATION:

Also present: Sheriff Abrams, Kevin Braunius, Deputies – O'Brien, Skibinski, Bubniak and Loomis, Undersheriff Ronald Johnston, Timothy O'Neill-Emergency Services Manager, Carrie O'Neill-Sheriff's Confidential Secretary and Mark Stuart-Buildings & Grounds Manager

Sheriff Abrams thanked everyone. He stated that he couldn't say enough good things about Kevin Braunius, retiring Undersheriff. It has been 28 ½ years and Mr. Braunius was like a brother to him. They have handled a lot of things together; night and day you name it they did it. It is definitely a hard loss for the Department. They will persevere and they will get through. Thank you to Carole Ruiz, Personnel Officer for the Proclamation, the Board for accepting it and Brian Wells for signing it.

Sheriff Abrams read the following Proclamation and thanked Mr. Braunius again.

Hamilton County Board of Supervisors  
Proclamation  
for Kevin Braunius  
On the Occasion of his Retirement  
December 21, 2024

WHEREAS, we would like to express special recognition to Kevin Braunius and to honor him for his twenty-eight and a half years of distinguished service with Hamilton County Sheriff's Office; and

WHEREAS, Kevin began his career with Hamilton County Sheriff's Office on June 24, 1996 as a Deputy Sheriff. He was promoted to Deputy Sheriff Sergeant on January 1, 2008 and appointed to serve as Undersheriff in 2010 for the rest of his tenure. Kevin further served as Hamilton County's 911 Coordinator for two years; and

WHEREAS, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to Kevin for his dedication to the outstanding performance of his duties during his tenure; and

WHEREAS, it is the desire and honor of this Board to honor Kevin Braunius

NOW, THEREFORE, BE IT RESOLVED, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

Kevin Braunius

for his many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

IN WITNESS WHEREOF, WE, the Hamilton County Board of Supervisors, have hereunto set our hand to this Proclamation this 8<sup>th</sup> day of January, 2025.

Mr. Braunius stated that it was an honor to work for the people of Hamilton County all this time. It is a special place to live and work. He had the example of Sheriff Parker and Sheriff Abrams to show him the proper way to treat people and how to act in this environment where we live. He would like to thank them for sticking with him through his kidney transplant. There are a lot of places where he wouldn't have been able to work if he had the illnesses that he has. They stuck with him through the whole thing, starting with Sheriff Parker when he had his transplant 26 years ago and Sheriff Abrams afterwards. Everybody has been supportive and great. It has been an honor to be here. Thank you all.

RESOLUTIONS: *(Continued)*

**RESOLUTION NO. 2-25**

**APPOINTMENT OF BUDGET OFFICER**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

BE IT RESOLVED, that Barry Baker is hereby appointed Budget Officer for a term of January 1, 2025 ending December 31, 2025.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 3-25**

**APPROVAL OF PAYMENT – 2025 WORKERS COMPENSATION**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, the Hamilton County Board of Supervisors awarded the County Workers Compensation package to PERMA for 2025, and

WHEREAS, the County has determined that taking advantage of the three-year contract rate discount, with a guaranteed cost (excluding NYS Assessments) for year two and a loss ratio rate based on year two for year three, are all benefits to Hamilton County, and

WHEREAS, the County is in receipt of the annual premium for 2025 from PERMA for Workers Compensation in the amount of \$104,301.00, be it

RESOLVED, that the County will take advantage of the three-year contract rate discount, and be it further

RESOLVED, that the 2025 premium be paid in the amount of \$104,301.00 from the 2025 Budget charging the several accounts so noted for Employee Benefits Workers Compensation and the County Treasurer be so authorized.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 4-25**

**APPROVAL OF PAYMENT – 2025 COUNTY INSURANCE PACKAGE AND CYBER  
INSURANCE**

**DATED: JANUARY 8, 2025**

**BY MR. WELLS:**

WHEREAS, the Board of Supervisors awarded the County Insurance Package to NFP with NYMIR Insurance as the carrier, and

WHEREAS, the current premiums are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$233,534.36 for the period January 1, 2025 – January 1, 2026 for the County Insurance Package and \$17,870.94 for Cyber Insurance be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to NFP, in the amount of \$233,534.36 for Invoice No. 827893 and \$17,870.94 for Invoice No. 827930 from the several accounts for insurance.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 5-25**

**SETTING RATE FOR TRAVEL ALLOWANCE – 2025**

**DATED: JANUARY 8, 2025**

**BY MR. SNYDER:**

RESOLVED, that Hamilton County will, effective January 1, 2025, compensate auto mileage incurred by employees on behalf of the County at the rate of \$.70 per mile and the County Treasurer be so authorized.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 6-25**

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE  
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2025**

**DATED: JANUARY 8, 2025**

**BY MR. WELLS:**

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2025 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.0403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 7-25**

**AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF  
HAMILTON COUNTY**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, the Hamilton County Board of Supervisors has appropriated the sum of Fifty-five Thousand Seven Hundred Dollars (\$55,700.00) for the support and maintenance of the Cornell Cooperative Extension Association of Hamilton County,

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Subdivision 8 of Section 224 of the County Law, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of



Supervisors to enter into a memorandum agreement with the Cornell Cooperative Extension Association of Hamilton County for the fiscal year of January 1, 2025 through December 31, 2025 in the amount of Fifty-five Thousand Seven Hundred Dollars (\$55,700.00), and be it further

RESOLVED, the Hamilton County Board of Supervisors does hereby authorize payment of Fifty-five Thousand Seven Hundred Dollars (\$55,700.00) to the Cornell Cooperative Extension Association of Hamilton County in one payment, on or about February 6, 2025 and said amount shall be paid from Account No. A8750.0401, and the Hamilton County Treasurer be so advised.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor, the Clerk of the Board stated that the County Attorney contacted her, and the law has changed. The coyote contest is no longer legal so they will strike that. She looked back after discussing it with the County Attorney, and we haven't paid for it since 2017. Motioner and Secunder agreed to the change.

#### **RESOLUTION NO. 8-25**

#### **APPROVAL OF CONTRACT WITH THE HAMILTON COUNTY FEDERATION OF SPORTSMEN'S CLUBS, INC.**

**DATED: JANUARY 8, 2025**

**BY MR. SNYDER:**

WHEREAS, this Board desires to enter into a contract with the Hamilton County Federation of Sportsmen's Clubs, Inc., for the year 2025, and

WHEREAS, the "Federation" has an established program, for promotion and education with respect to wildlife and environmental conservation, and

WHEREAS, the "Federation" through the relationships they have established with the local Fish & Game or Rod & Gun Clubs has an ability to provide a needed service to the County, and

WHEREAS, such service is anticipated to be promotion and education surrounding wildlife, fishing, and environmental conservation, and

WHEREAS, there are opportunities to provide these services through existing camps, kids fishing derbies, etc.,

NOW, THEREFORE, BE IT

RESOLVED, that the County Attorney be authorized to prepare a contract to pay One Thousand Five Hundred Dollars (\$1,500.00) to the Hamilton County Federation of Sportsmen's Clubs, Inc., giving them authority to carry on a program including conservation education, and be it further

RESOLVED, that the Chairman be authorized to execute such contract and that One Thousand Five Hundred Dollars (\$1,500.00) be paid on or about March 6, 2025 from Fish and Game Account No. A8720.0402 Federal Fish and Game, and that the Fish & Game Account No. A8720.0402 be charged for any and all other expenses authorized herein, and be it also

RESOLVED, that Hamilton County would provide funding for up to 8 local Hamilton County Fish & Game or Rod & Gun Clubs at up to \$500.00 per club for promotional or educational programs as above defined approved by the Committee of the Hamilton County Federation of Sportsmen's Clubs, Inc. and also be covered by this contract, and be it further

RESOLVED, that all expenses under Fish and Game Account No. A8720.0402 Fish & Game will be reimbursements to the Federation for expenses already paid under the \$500.00 per club formula, and the County Treasurer be so authorized.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 9-25**

#### **AUTHORIZATION TO ATTEND THE 2025 NYSAC LEGISLATIVE CONFERENCE**

**DATED: JANUARY 8, 2025**

**BY MS. HUNT:**

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the 2025 Legislative Conference in Albany, N.Y. February 24 – February 26, 2025, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above-mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by Mr. Wells and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 10-25**

**2024 - AUTHORIZING TRANSFER OF FUNDS FOR IT SERVICES**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, there is a shortage of funds in 2024 budget Account No. A1040.0410 Computer Maintenance, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$5,423.04 from Account No. A1990.0401 Contingent to Account No. A1040.0410 Computer Maintenance for IT services.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 11-25**

**RESOLUTION AUTHORIZING TOWNS OF BENSON, HOPE, LAKE PLEASANT AND  
MOREHOUSE SHARED SERVICES CONTRACTS FOR ACCOUNTING IN 2025**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, the Hamilton County Board of Supervisors set the agenda for developing a Shared Services Plan with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Hamilton County Treasurer's Office has been providing back-office functions, including but not limited to Accounting and Payroll, and

WHEREAS, Hamilton County Treasurer's Office would like to continue these functions, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into agreements with the Towns of Benson, Hope, Lake Pleasant and Morehouse to provide Bookkeeping Services for the year 2025, with the approval of the County Attorney, and be it further

RESOLVED, that the Contracts will be in the following amounts:

Benson	\$ 8,580.00
Hope	\$10,670.00
Lake Pleasant	\$14,850.00
Morehouse	\$ 8,000.00

and be it also

RESOLVED, that the County Treasurer be so authorized, and the Clerk of the Board be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 12-25**

#### **INVESTMENT POLICY FOR THE COUNTY OF HAMILTON**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, and

WHEREAS, the County Treasurer recommends the banks where monies are deposited and the maximum amount as follows:

NBT: \$12,000,000.00 (Twelve Million)  
Community Bank: \$2,000,000.00 (Two Million)  
Key Bank: \$5,000,000.00 (Five Million)  
JP Morgan: \$10,000,000.00 (Ten Million)  
Bank of America: \$5,000,000.00 (Five Million)  
T.D. Bank: \$12,000,000.00 (Twelve Million)  
The Bank of New York Mellon: \$6,000,000.00 (Six Million)  
Modern Bank, NA: \$4,000,000.00 (Four Million)

be it

RESOLVED, that the above listed amendments be adopted and the County Treasurer be so advised.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 13-25**

**TRANSFER OF FUNDS – TREASURER**

**DATED: JANUARY 8, 2025**

**BY MS. HUNT:**

WHEREAS, Account No. A1325.0405 Treasurer Maintenance of Machines is over expended due to computer server upgrades in 2024, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

From: Account No. A1325.0402 Travel	\$1,383.00
To: Account No. A1325.0405 Maintenance of Machines	\$1,383.00

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 14-25**

**AUTHORIZING CREATION OF THE POSITION OF ASSESSOR'S AIDE AND  
SOLICITATION FOR QUALIFIED APPLICANTS - REAL PROPERTY TAX  
SERVICES**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, Section 310 of the Real Property Tax Law applies to each local government in Hamilton County which has the power to assess real property for purposes of taxation and said law requires that each shall have one assessor, and

WHEREAS, the Board of Supervisors has discussed the pending need for qualified individuals to provide municipal Assessment Services to local governments within Hamilton County, to fill immediate needs and long-range obligations, during previous meetings of the Finance Committee, including the November 13th meeting, and

WHEREAS, after reviewing the assessment options available to municipalities, the Board of Supervisors determined that the continuing needs of its local governments may be well served through a County Coordinated Assessing program. This program would provide for the functional consolidation of assessing at the county level while maintaining local municipal assessing units, and

WHEREAS, careful consideration is being given to the future technical and administrative staffing needs for Real Property Tax Services, local governments and other Hamilton County Offices, now, therefore, be it

RESOLVED, that effective January 8, 2025, the Board of Supervisors hereby authorizes creation of the position of full time Assessor's Aide, in accordance with Real Property Tax Law and Rules for Real Property Tax Administration, and further directs the Personnel Officer to post solicitations for qualified applicants at the usual and appropriate locations, at an effective salary rate of a Grade 8 as indicated in the Hamilton County 2025 General Grade and Step Scale, and funded via Budget line A1355.0103, until further such action by resolution of the Board of Supervisors, and the County Treasurer and Personnel Officer shall be so authorized.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 15-25**

**APPOINTMENTS TO BOARD OF DIRECTORS OF THE HAMILTON COUNTY SOIL  
AND WATER CONSERVATION DISTRICT**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, the Supervisors' Representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District terminated December 31, 2024, and

WHEREAS, it is necessary to appoint two (2) Supervisors as representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District, and

WHEREAS, the Hamilton County Board of Supervisors wishes to appoint Betsy Bain and Beth Hunt as Supervisors' Representatives for a term of one-year commencing January 1, 2025 terminating December 31, 2025, be it

RESOLVED, that Betsy Bain and Beth Hunt be appointed as Supervisors' Representatives for a term of one-year commencing January 1, 2025 and terminating December 31, 2025.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 16-25**

**APPOINTMENTS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL  
PLANNING BOARD**

**DATED: JANUARY 8, 2025**

**BY MR. WELLS:**

WHEREAS, the by-laws of the Lake Champlain – Lake George Regional Planning Board state that each member-county shall appoint six directors to the Board with the Chairperson of the

Board of Supervisors, the Chief Financial Officer and the Highway Superintendent of each member county being Ex-Officio members and three additional directors shall be appointed by the Chairperson of the Board of Supervisors of each member county, and

WHEREAS, the tenure of Ex-Officio Officers shall be consistent with their terms of office and the additional three (3) members shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year, be it

RESOLVED, that the following appointments be made to the Lake Champlain-Lake George Regional Planning Board:

Chairman of the Board of Supervisors  
County Treasurer  
Highway Superintendent

Clay Arsenault – Term of January 1, 2023 – December 31, 2025

Beth Hunt – Term of January 1, 2024 – December 31, 2026

Christy Wilt – Term January 1, 2025 – December 31, 2027

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

A motion was made to open the Public Hearing on Proposed Local Law 1 of 2025 – A Local Law to Provide Increases in the Compensation of Certain County Officers by Mr. Rhodes, seconded by Mr. Fernandez. Carried. No public present.

RESOLUTIONS: (*Continued*)

#### **RESOLUTION NO. 17-25**

#### **AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and



WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2025, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 18-25**

#### **2024 INCREASE PUBLIC SAFETY ACCOUNT**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, there is a shortage of funds in Account No. A3020.0401 Public Safety, Communications System, be it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A3020.0401 Public Safety, Communications System by \$41.87 to be totally offset by increasing Revenue Account No. A2260.0100 911 System by \$41.87.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 19-25**

**2024 TRANSFER OF FUNDS – SHERIFF AND JAIL ACCOUNTS**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, there is a shortage of funds in some of the Sheriff, Jail and Emergency Management accounts for 2024, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

**FROM:**

Account No. A3110.0111 – Part Time	\$ 2,000.00
Account No. A3150.0109 – CO I	\$ 3,000.00
Account No. A3170.0401 – Other Corrections	\$ 7,500.00

**TO:**

Account No. A3110.0102 – Sheriff Deputy Sheriff/Sergeant	\$ 1,500.00
Account No. A3150.0111 – Jail Part-Time	\$ 5,000.00
Account No. A3150.0405 – Jail Medical/Dental Expenses	\$ 3,000.00
Account No. A3640.0101 – EMGY MGMT P/T Manager	\$ 3,000.00

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 20-25**

**AMENDING RESOLUTION NO. 273-24 – TAIT CONSOLE GATEWAY – STATEWIDE  
COMMUNICATIONS GRANT – SI19-1010-E06**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, Resolution No. 273-24 authorized the purchase of a new Tait Console Gateway from Capital Digitronics from quote number CDI-240821 in the amount of \$10,330.68, and

WHEREAS, Capital Digitronic's quote number CDI-240821 did not add in the installation in the quote total, and

WHEREAS, Capital Digitronic's quote total for the purchase and install for the Tait Console Gateways should have read "\$12,070.68", therefore, be it

RESOLVED, that Resolution No. 273-24 is hereby amended to authorize purchase and have installed the Tait Console Gateway from Capital Digitonics in the amount of \$12,070.68 from Account No. A3645.0422, SI19-1010-E06.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 21-25**

#### **AUTHORIZING SIGNATURE FOR NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR DOMESTIC TERRORISM PREVENTION GRANT PROGRAM – DT23-1002-E00**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, Resolution No. 193-24 authorized the Sheriff's Office to apply for the 2023 Domestic Terrorism Prevention Grant in the amount of \$172,413.00, and

WHEREAS, Hamilton County Sheriff's Office has been awarded 2023 Domestic Terrorism Prevention Grant in the amount of \$172,413.00, Grant DT23-1002-E00, Contact No. C175077, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said 2023 Domestic Terrorism Prevention grant and the Sheriff be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 22-25**

**AUTHORIZATION TO HIRE FIVE BOAT PATROLMEN TO SERVE IN SHERIFF'S  
OFFICE**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, the Sheriff has reported to this Board there is a need for five boat patrolmen to patrol lakes in Hamilton County during the 2025 Summer Season (June through September), therefore, be it

RESOLVED, that the Sheriff be authorized to hire five boat patrolmen for the 2025 Summer Season beginning June 21<sup>st</sup> with any advance required training authorized, and be it further

RESOLVED, that the County Treasurer be authorized to prepare proper contracts to submit to the State of New York to meet the requirements of the State of reimbursement.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor, the Clerk of the Board stated that the finance report was emailed and is also on the Board's desks.

**RESOLUTION NO. 23-25**

**AUTHORIZING RENEWAL AGREEMENT WITH HAMILTON COUNTY  
EMERGENCY MEDICAL SERVICES COUNCIL, INC.**

**DATED: JANUARY 8, 2025**

**BY MR RHODES:**

WHEREAS, Hamilton County EMS Council, Inc. places significant emphasis on training ambulance personnel, and

WHEREAS, the Emergency Management Division has observed the training and the necessity regarding the need to contract with Hamilton County EMS Council, Inc. for training, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes an agreement with Hamilton County EMS Council, Inc. to provide training for 2025 in the amount of \$5,000, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check to the Hamilton County Emergency Medical Services Council, Inc. for \$5,000.00, from Account No. A3640.0403 EMS Training.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 24-25**

#### **2024 TRANSFER OF FUNDS – PUBLIC DEFENDER**

**DATED: JANUARY 8, 2025**

**BY MR. SNYDER:**

WHEREAS, there is a shortage of funds in the Public Defender Account No. A1170.0401 Public Defender Defense, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$40,000.00 from Contingent Account No. A1990.0401 to Account No. A1170.0401 Public Defender Defense.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 25-25**

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES  
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH  
NURSING SERVICE**

**DATED: JANUARY 8, 2025**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2025 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2025 through December 31, 2025 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 26-25**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH WHISPERING PINES  
PRESCHOOL TO PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL  
EDUCATION PROGRAM**

**DATED: JANUARY 8, 2025**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Whispering Pines Preschool is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with said provider to provide the aforesaid services for the period of January 1, 2025 through December 31, 2025 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 27-25**

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE  
YEAR 2025**

**DATED: JANUARY 8, 2025**

**BY MR. RHODES:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to insure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the county for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2025 through December 31, 2025 and the County Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 28-25**

**AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR  
PROVIDER UTILIZING ELECTRONIC BILLING”**

**DATED: JANUARY 8, 2025**

**BY MR. WELLS:**

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:



Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May.

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December.

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October.

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February.

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October.

ETIN: CLHF – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires July.

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2025 through December 31, 2025.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

## **RESOLUTION NO. 29-25**

### **MEDICAID AND MEDICARE COST REPORTS**

**DATED: JANUARY 8, 2025**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report  
Certified Home Health Agency Medicaid Cost Report  
Diagnostic and Clinic Services Medicaid Cost Report

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2024.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; Mr. Fernandez stated that this was a move to eliminate some of the temporary positions, they are moving to part time and per diem. That makes it cleaner for the Department.

**RESOLUTION NO. 30-25**

**AUTHORIZING THE CREATION OF PART TIME POSITIONS IN THE PUBLIC  
HEALTH DEPARTMENT**

**DATED: JANUARY 8, 2025**

**BY MR. FERNANDEZ:**

WHEREAS, the Public Health Department's Certified Home Health Agency has experienced many employee changes in 2024 and employed temporary help for nursing, physical therapy, and administrative duties to aid in patient care and training, and

WHEREAS, it has been determined that the per diem/part time employees are of great value to the department to help provide fill-in coverage so that the needs of Hamilton County constituents can be better met and that the department remains in compliance with New York Department of Health, and

WHEREAS, the Public Health Director and Director of Patient Services have requested that part-time positions be established within the department to eliminate any temporary employment, now, therefore, be it

RESOLVED, that the Personnel Officer is authorized to create the following part-time positions in the Public Health Department:

- Registered Professional Nurse (P/T)
- Registered Professional Nurse (P/T)
- Physical Therapist (P/T)
- Medical Records Clerk (P/T)

and the Public Health Director and Personnel Officer be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor, Mr. Fernandez stated that Margie Rajca is doing a great job in Public Health helping with records, billing, and insurance cards.

**RESOLUTION NO. 31-25**

**AUTHORIZING EXTENDING INCREASE IN SCHEDULED WORK HOURS FOR  
MARGIE RAJCA**

**DATED: JANUARY 8, 2025**

**BY MR. FERNANDEZ:**

WHEREAS, Resolution No. 282-24 authorized Margie Rajca's work week be increased from 35 hours to 40 hours, and

WHEREAS, there has been a significant increase in CHHA revenue and Margie Rajca is willing to continue to assist with billing and training staff in addition to her current duties, be it

RESOLVED, that Margie Rajca's work week be increased from 35 hours to 40 hours effective January 1, 2025 until December 31, 2025, and be it further

RESOLVED, that the County Treasurer be authorized to transfer \$7,730.00 from Account No. A1990.0401 Contingent Fund to Account No. A4050.0111 Family Health Services Coordinator and the Personnel Officer be so notified.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor, Mr. Wells asked if they had a change in leadership. The Clerk of the Board stated that she believed they had. Roberta Bly, DSS Commissioner, is working on getting the 2024 lease payment.

**RESOLUTION NO. 32-25**

**AUTHORIZING LEASE WITH ONESOURCE – 2025**

**DATED: JANUARY 8, 2025**

**BY MR. WELLS:**

WHEREAS, the Hamilton County Board of Supervisors, working with the local WIOA, and the North Country Regional Workforce Investment Council (OneWorkSource), have worked out the details of a lease for the OneWorkSource space, and

WHEREAS, the lease will cover the period of January 1, 2025 through December 31, 2025, and

WHEREAS, the monthly rent to be paid by said tenant will be \$475.00 per month (to cover the use of the lease space together with the cost of heat, electricity, telephone, internet and insurance), therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into and sign said lease on behalf of Hamilton County, and be it further

RESOLVED, that certified copies be forwarded to DSS Commissioner Roberta Bly.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 33-25**

**AUTHORIZATION TO ENTER INTO CONTRACTS WITH LAKE PLEASANT  
SCHOOL, LONG LAKE SCHOOL, AND WELLS SCHOOL FOR THE HAMILTON  
COUNTY FAMILY FIRST PROGRAM**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, Hamilton County Family First program provides preventative services in Lake Pleasant School, Wells Central School, and Long Lake School, and

WHEREAS, the Home Run program has proved very successful and it continues to be supported financially in part by the three participating schools, and

WHEREAS, the CCSI Tier 2 Committee recommends the Family First program, and

WHEREAS, the Commissioner of Social Services has indicated that she has sufficient grant funds to cover the county share, and

WHEREAS, the 2025 contract would be for a total annual amount not to exceed \$161,676.00 running from January 1, 2025 through December 31, 2025, and serve three schools in Hamilton County 24 hours a day, seven days a week with the schools continuing to provide \$16,350.00 (\$5,450.00 per school) of the funding, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into contracts with Lake Pleasant School, Long Lake School, and Wells Central School for provision of the Family First program for the period of January 1, 2025 through December 31, 2025 under the terms and conditions set forth above and with the approval of the County Attorney.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 34-25**

**COOPERATIVE AGREEMENT BETWEEN THE COUNTY ATTORNEY AND THE  
DEPARTMENT OF SOCIAL SERVICES**

**DATED: JANUARY 8, 2025**

**BY MR. SNYDER:**

WHEREAS, it is necessary for the Department of Social Services to enter into a cooperative agreement with the County Attorney in order to justify and obtain funding for such representation, and

WHEREAS, the Office of the County Attorney provides representation to the Department of Social Services through appointment of the Assistant County Attorney, be it

RESOLVED, that the Commissioner of the Hamilton County Department of Social Services, the Hamilton County Attorney and the Hamilton County Chairman of the Board of Supervisors are hereby authorized to execute a Cooperation Agreement for the term of January 1, 2025 through December 31, 2025 between the Department of Social Services and the Hamilton County Attorney upon review of the Hamilton County Attorney.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor, Mr. Wells asked if Ian Pitcavage, Director of Veteran Services, was going to come in to do a presentation. The Clerk of the Board stated that it was scheduled in December but there was bad weather. It will be re-scheduled. There is also a big event coming up at the Adirondack Experience that he will be attending. She will forward that information to the Board so they are all aware.

**RESOLUTION NO. 35-25**

**APPROVAL OF VETERANS SERVICES CONTRACT - 2025**

**DATED: JANUARY 8, 2025**

**BY MR. WELLS:**

BE IT RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Fulton County, within the meaning of Section 800 of County Law, to provide assistance to members of the armed forces and veterans and their dependents in Hamilton County in obtaining any benefits and awards to which they may be entitled under any Federal, State or local legislation, and be it further

RESOLVED, that said contract shall be effective January 1, 2025 through December 31, 2025, and be it further

RESOLVED, that Hamilton County shall pay to Fulton County the sum of \$16,500.00 per annum in quarterly installments on March 31, June 30, September 30 and December 31, 2025, plus expenses incurred by the Director for travel, postage, telephone, office supplies, printing, flags and markers, miscellaneous, conferences, schools and seminars not to exceed \$900.00.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 36-25**

**PROVIDING SECTIONS 89-T AND 603 (P) (25-YEAR RETIREMENT PLAN SPECIFIC  
FOR PROBATION DEPARTMENT PEACE OFFICERS)**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, the Hamilton County Board of Supervisors approved the special Retirement Plan, 89-t and 603(p) to be funded through the PreTrial Grant money, which was also approved by the State, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does hereby elect to provide the pension benefit of Sections 89-t and 603 (p) of the Retirement and Social Security Law, as presently or hereafter amended, and be if further

RESOLVED, that the effective date of such shall be when certified copies of this resolution and the affidavit are filed with the Retirement System.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 37-25**

**AUTHORIZATION FOR CREATING DEPUTY DIRECTOR OF COMMUNITY  
SERVICES POSITION**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, there is a state-wide workforce shortage of mental health professionals, and

WHEREAS, Hamilton County Community Services has experienced this shortage directly and has not been fully staffed with clinicians since 2022, and

WHEREAS, the Director of Community Services has determined there is a need to restructure the Community Services Department to move administrative and non-clinical tasks away from licensed clinicians to increase capacity to provide mental health therapy, and

WHEREAS, Hamilton County Community Services receives state aid to provide SPOA, Case Management and Housing Services, and

WHEREAS, these non-clinical and administrative tasks can be met by a non-clinician, and

WHEREAS, the Director of Community Services has met with the Human Services Committee and recommends the creation of the position, Deputy Director of Community Services, to replace a Clinical Social Worker position, therefore, be it

RESOLVED, that the position, Deputy Director of Community Services, be created at Grade 23, and that the Personnel Officer is authorized to eliminate the position Clinical Social Worker effective January 8, 2025, and be it further

RESOLVED, that the Treasurer's Office be authorized to rename budget line A4310.0112 Clinical Social Worker to Deputy Director of Community Services, and be it further

RESOLVED, that the Personnel Officer shall be authorized to begin advertising for said position immediately and the Director of Community Services, County Treasurer and Personnel Officer be so notified.



Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 38-25**

**AUTHORIZING DISPOSITION OF EXCESS VEHICLES**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has recommended that the following vehicle be disposed from the County inventory:

Year	Make/Model	VIN	Plate#	Dept	FN
1998	Trail King Dump/Tlr	1TKDS3031WBO79675	AB4917	PW	424
2015	Chev. Impala Sedan	2G1WA5E38F1160172	AW2049	PW	913
2016	Chev. Impala Sedan	2G1WA5E31G1161715	AX6246	Prob.	915
2018	Chev. Malibu Sedan	1G1ZC5ST0JF196175	BA4229	P.H.	764
2015	Ford F350 Crew Cab	1FT7W2B65FED69507	AW3200	PW	96

be it

RESOLVED, the above vehicles/equipment be sold by auction online by Auctions International and the funds from the auction shall be a revenue credit to Account No.DM2665 Sale of Equipment for DPW vehicles and Account A2665 Sale of Equipment for all other county departments, be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 39-25**

**APPROVAL - USE OF COUNTY ROADS AS DESIGNATED FOR SNOWMOBILE USE  
FOR YEAR 2025**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

RESOLVED, that the Board of Supervisors hereby authorizes any town within the county to designate any County Road or part thereof for snowmobile usage for the year 2025, be it further

RESOLVED, if a town chooses to designate a County Road or any part thereof within that particular towns boundary the town shall follow all rules and regulations of designating a road for snowmobile use per the guidelines set forth in New York State Office of Parks, Recreation and Historic Preservations Snowmobile Unit and also be subject to provide Hamilton County with an insurance certificate covering said use in favor of the County as an additional insured.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 40-25**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE A TOW BEHIND WOOD  
CHIPPER DPW**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, the County Board of Supervisors have duly adopted the 2025 Hamilton County Budget, and

WHEREAS, within the said adopted 2025 budget the Board appropriated \$460,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase one (1) 15” Wood Tow Behind Chipper for use in the department, and

WHEREAS, the said Bandit Chipper will be purchased under Sourcewell Contract #050119-BAN through Ground Equipment, Inc., be it

RESOLVED, that hereby the County Highway Superintendent/Fleet Coordinator is authorized to purchase one (1) Bandit 15” Chipper, Model 15XP using the said Sourcewell contract for a total of \$60,456.80, be it further

RESOLVED, that the funds be taken out of Account No. DM5130.0201 Road Equipment in the amount of \$60,456.80 for the said purchase from Ground Equipment, Inc., of Watervliet, NY and the County Treasurer, Clerk of the Board and Fleet Coordinator be so notified.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 41-25**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE 25 TON TAG-ALONG  
TRAILER DPW**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, the County Board of Supervisors have duly adopted the 2025 Hamilton County Budget, and

WHEREAS, within the said adopted 2025 budget the Board appropriated \$460,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase one (1) 25 ton tag-along equipment trailer for use in the department, and

WHEREAS, the said Towmaster trailer will be purchased under Sourcewell Contract #092922-MNR through Finke Equipment, be it

RESOLVED, that hereby the County Highway Superintendent/Fleet Coordinator is authorized to purchase one (1) Towmaster Trailer, Model T-50LP using the said contract for a total of \$54,473.80, be it further

RESOLVED, that the funds be taken out of Account No. DM5130.0201 Road Equipment in the amount of \$54,473.80 for the said purchase with Finke Equipment of Selkirk, NY and the County Treasurer, Clerk of the Board and Fleet Coordinator be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 42-25**

**AUTHORIZING DPW SUPERINTENDENT TO ORDER VEHICLE FOR 2025**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, the County Board of Supervisors have duly adopted the 2025 Hamilton County Budget, and

WHEREAS, within the said adopted 2025 budget the Board appropriated \$460,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase one (1) 4500 Ram Crew Cab with dump body for use in the department, and

WHEREAS, Ram light duty trucks are available to order under Piggy-Back State Contract #PC68941 for 2025 from Main Dodge in Johnstown as follows –

- 2024 Ram 4500 Tradesman Crew cab 4x4 - \$82,806.00

be it

RESOLVED, that the Public Works Superintendent is hereby authorized to issue a purchase order for the said 2024 Ram 4500 truck from Main Dodge under Piggy-Back contract for a total of \$82,806.00.00 delivered and it will be a charge to Account No DM5130.0201 Road Equipment, and the Clerk of the Board, County Treasurer, and Public Works Superintendent be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 43-25**

**APPROVAL OF EXPENDITURES OF MATERIALS AND SUPPLIES FOR ROAD  
CONSTRUCTION AND MAINTENANCE PROJECTS - 2025**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, each year the DPW Superintendent needs to purchase materials and supplies for road construction projects, road maintenance projects and building projects have some inventory available for emergencies for the county road system, and

WHEREAS, in all instances the purchases are made through New York State Contract, Hamilton County awarded bids or through a piggyback contract bids from another county of New York State, and

WHEREAS, most of these purchases are over the threshold of the County Highway Superintendents authority to purchase without either Chairman's authorization or by Board resolution authorizing the said purchases, and

WHEREAS, these materials and supplies include but not limited to stone items, culverts, hot mix asphalt, equipment rental, road striping and general construction items, be it

RESOLVED, that the Board of Supervisors does hereby authorize the County Highway Superintendent to purchase materials and supplies as needed without specific authorization for each purchase for county road construction and maintenance if it is within the current adopted budget for 2025 and the County Treasurer and Clerk of the Board be so advised.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 44-25**

**APPOINTMENT OF CHAIRPERSON AND VICE CHAIRPERSON – BOARD OF  
DIRECTORS OF THE HAMILTON COUNTY SOIL AND WATER CONSERVATION  
DISTRICT**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, the term of office of Victoria Buyce as Chairperson, and John M. Stortecky as Vice Chairperson of the Hamilton County Soil and Water Conservation District terminated on December 31, 2024, and

WHEREAS, the Hamilton County Board of Supervisors has received from the Hamilton County Soil and Water Conservation District a recommendation that Victoria Buyce and John M. Stortecky be re-appointed as Chairperson and Vice Chairperson, respectively, to the Board of Directors of the Hamilton County Soil and Water Conservation District, be it

RESOLVED, that Victoria Buyce be re-appointed as Chairperson and John M. Stortecky be re-appointed as Vice Chairperson for a term of three years commencing January 1, 2025 terminating December 31, 2027.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor, Mr. Wells asked if the County is allowed to do that with state funding. Ms. Bain stated that the State has allowed them to put it on the application.

**RESOLUTION NO. 45-25**

**RESOLUTION TO ADD AN INCOME QUESTION TO THE ROUND 4 SEPTIC  
SYSTEM REPLACEMENT FUND APPLICATION FORM**

**DATED: JANUARY 8, 2025**

**BY MR. WELLS:**

WHEREAS, the Hamilton County Board of Supervisors signed the second amendment and restated Septic System Replacement Program County Participation Agreement dated May 1, 2024, and

WHEREAS, the Hamilton County Soil and Water Conservation District is overseeing Round 4 of the Septic System Replacement Fund at the request and on behalf of Hamilton County, and

WHEREAS, the New York State Environmental Facilities Corporation developed a Septic System Replacement Program Application Form template that can be made stricter by counties, be it

RESOLVED, the Hamilton County Soil and Water Conservation District Board of Directors approved a motion at their December 11, 2024 meeting to request from the Hamilton County Board of Supervisors that the following additional question be added to the Application Form: annual household income under Applicant / Owner Information, and further be it

RESOLVED, that the Hamilton County Board of Supervisors approve adding the following additional question to the Septic System Replacement Fund Round 4 Application Form: annual household income under Applicant / Owner Information.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 46-25**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH BEE BRIGHT THERAPY,  
SLP, PLLC TO PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL  
EDUCATION PROGRAM**

**DATED: JANUARY 8, 2025**

**BY MR. FERNANDEZ:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Bee Bright Therapy, SLP, PLLC, 375 Commack Road, Suite 211, Deer Park, NY 11729-5515 is an approved provider of speech therapy through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with said provider to provide the aforesaid services for the period of January 1, 2025 through December 31, 2025 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 47-25**

#### **2024 INCREASE OF FUNDS - SOCIAL SERVICES**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, the funds are exhausted in Hamilton County Department of Social Services Day Care Account No. A6055.401 at the end of December 2024, be it

RESOLVED, that Appropriation Account No. A6055.401, Day Care, be increased by Seven Thousand Three Hundred Ninety-Eight Dollars (\$7,398.00) to be totally offset by increasing Revenue Account No. A4689, Federal Aid - Day Care, by Seven Thousand Three Hundred and Ninety-Eight Dollars (\$7,398.00) and the County Treasurer be so authorized.

Seconded by Mr. Fernandez and adopted by the following vote:



AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 48-25**

**2024 TRANSFER OF FUNDS - SOCIAL SERVICES**

**DATED: JANUARY 8, 2025**

**BY MS. BAIN:**

WHEREAS, funds will be exhausted in the Hamilton County Department of Social Services Appropriation Account No. A6100.0401, MMIS, at the end of the 2024 Budget year, therefore, be it

RESOLVED, that the following transfers be made:

From: A6010.0403	Admin Supplies	\$ 3,194.00
To: A6100.0401	MMIS	\$3,194.00

and the County Treasurer be so authorized.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman confirmed with Mr. Tomlinson that this is Andrew Bell's last year.

**RESOLUTION NO. 49-25**

**APPROVAL OF PROFESSIONAL ENGINEERING SERVICES FOR 2025**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, the Public Works Department needs professional engineering services during the year for different instances but not limited to road and bridge work, building permits and bridge flags, and

WHEREAS, A. S. Bell Engineering PC has given the Superintendent a proposal for professional engineering services for 2025, and

WHEREAS, A. S. Bell Engineering PC has many years of experience and years of experience for Hamilton County, and

WHEREAS, the Superintendent recommends moving forward with this proposal, be it

RESOLVED, that the Board of Supervisors does hereby authorize the Chairman of the Board to sign the proposal for professional engineering services from A. S. Bell Engineering PC for Hamilton County for 2025 and the County Treasurer, DPW Superintendent and Clerk of the Board be so advised.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 50-25**

#### **AWARD OF BID FOR HEATING FUEL FOR THE YEAR 2025**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Heating Fuel Oil and Kerosene for all owned County Buildings and Facilities pursuant to invitation to bidders and in accordance with Specification No. 5-2024, and

WHEREAS, three (3) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.  
1537 State Hwy 30  
Wells, NY 12190

Bid: All Locations - \$0.35 over "OPIS"

2. Buell Fuels  
2676 State Route 12B  
Deansboro, NY 13328

Bid: All Locations - \$0.1975 over "OPIS"

3. Marabito Holdings, Inc.  
The Metrocenter, 49 Court St.  
Binghamton, NY 13902

Bid: All Locations - \$0.65 over "OPIS"

be it

RESOLVED, that award be made as follows:

All locations to: Buell Fuels, 2676 State Route 12B, Deansboro, NY 13328,

be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Buell Fuels for the fiscal year 2025 for heating fuel for all Hamilton County Sites with the approval of the County Attorney, and the County PW Superintendent, Clerk of the Board and County Treasurer be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

#### **RESOLUTION NO. 51-25**

#### **TRANSFER OF FUNDS LANDFILL TECHNICIAN-IL**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

WHEREAS, Account No. A.8161.0101, Landfill Technician, IL, will be short at year-end of 2024 due to not being budgeted correctly for a change of employee at the end of 2023, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer:

FROM:	A.1990.0401 Contingent	\$1,300.00
TO:	A. 8161.101, Landfill Technician, IL	\$1,300.00

and the DPW Superintendent, Budget Officer, and Personnel Officer be so notified.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 52-25**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: JANUARY 8, 2025**

**BY MR. SNYDER:**

RESOLVED, that the bills in the Machinery Fund amounting to \$56,328.96 and bills in the County Road Fund amounting to \$95,897.91 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Ms. Hunt and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

**RESOLUTION NO. 53-25**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND, CAPITAL PROJECT  
2022-1 BIG BROOK BRIDGE, CAPITAL PROJECT ELBOW CREEK BRIDGE AND  
CAPITAL PROJECT 2023-1 JULY 2023 FLOODING**

**DATED: JANUARY 8, 2025**

**BY MR. TOMLINSON:**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$130,491.81 the following committees:

Public Works (Buildings) Committee.....	\$ 15,770.34
Public Works (Solid Waste).....	4,656.66
Finance Committee .....	33,462.46
Health Committee.....	1,487.75
Human Services Committee.....	22,452.53
Central Government Committee .....	24,414.09
Emergency Prep./Emergency Response.....	26,332.41
Internal Management Committee .....	1,915.57

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge.....	\$7,522.02
Elbow Creek Bridge.....	\$20,998.32
July 2023 Flooding Capital Project 2023-1.....	\$9,020.00

are hereby approved.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,  
AND HUNT

NAYS: NONE

ABSENT: FREY

A motion was made to close the Public Hearing for Proposed Local Law 1 of 2025 – A Local Law to Provide Increases in the Compensation of Certain County Officers by Ms. Bain, seconded by Mr. Wells. Carried.

A motion was made to adopt Local Law 1 of 2025 – A Local Law to Provide Increases in the Compensation of Certain County Officers by Ms. Hunt, seconded by Mr. Fernandez. Carried.

Motion: Ms. Hunt

Second: Mr. Fernandez

LOCAL LAW NO. 1 OF THE YEAR 2025

A LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN  
COUNTY OFFICERS

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

SECTION 1. As per Section 201 of County Law, the Board of Supervisors can only increase the salary of a county officer who is elected for a fixed term or appointed for a fixed term, in the middle of that term of office, if Section 24 (2)(h) of the Municipal Home Rule Law is complied with. In keeping with that compliance, Local Law No. 1 of 2025 is hereby enacted setting the annual salaries for the year 2025 for the following county officers who are elected or appointed for a fixed term, and whose terms did not expire on December 31, 2024.

<u>POSITION</u>	<u>2025 ANNUAL SALARY</u>
Director of Public Health	\$117,999.00
Highway Superintendent	\$130,000.00
Sheriff	\$131,723.00
Commissioner of Social Services	\$112,634.00
Real Property Tax Director	\$94,014.00
Personnel Officer	\$63,916.00
District Attorney	\$135,665.00
County Treasurer	\$96,000.00
County Clerk	\$90,346.00
County Attorney	\$101,377.00
Clerk of Board	\$92,037.00
County Historian	\$14,310.00
Director of Weights & Measurers	\$19,875.00

These salaries shall be effective as of January 1, 2025.

SECTION 2. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule law, and after filing with the Secretary of State. All Department Head salary changes will be implemented uniformly after such filing.

AYES: ARIETTA (292), BENSON (221), HOPE (413), INDIAN LAKE (1,363), LAKE  
PLEASANT (897), LONG LAKE (791), MOREHOUSE (92), WELLS (683) = 4,752

NAYS: NONE

ABSENT: INLET (355) = 355

Other Reports:

Mr. Snyder: Stated that Lapland Lake is having a good year.

Ms. Bain: Congratulations and good luck to both the new Chairman and Deputy Chairman. She wished for a good year for both.

Mr. Fernandez: Thanked Mr. Wells for the help he provided in his first year. He stated that Mr. Wells made his year doable. He also congratulated the new Chairman and Deputy Chairman. He wished them the best.

Mr. Tomlinson: Congratulated the new Chairman. He stated nice job today and he looks forward to working with him and the Board as a whole.

County Attorney: Stated that he and the Clerk of the Board had discussed whether or not to add an executive session to discuss a complaint that was filed by a former employee with the Division of Human Rights. It's similar to a notice of claim that's filed with any municipal subdivision. If it goes any farther than the filing, then he thinks they will have a discussion at that time. At this point he thinks it's preliminary to do that.

Chairman: Thanked everyone for their support. They have all worked hard in 2024 and he has faith that everybody is going to continue to do that for 2025. He is going to work hard for Hamilton County. He stated that the Board had his phone number, and they could call him 24/7. He reminded them that he is much more accessible via phone and text rather than email. He wished them all a Happy New Year.

As there was no further business, motion to adjourn by Ms. Bain, seconded by Ms. Hunt. Carried.