

**2024**

**FOURTH ANNUAL SESSION**

**DECEMBER 5, 2024**

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Deputy Chairman, Steven M. Tomlinson presiding. Mr. Tomlinson led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and the Clerk of the Board led them in an opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Chris D. Rhodes
Benson	Phillip C. Snyder
Hope	Steven M. Tomlinson
Indian Lake	ABSENT
Inlet	ABSENT
Lake Pleasant	Betsy A. Bain
Long Lake	Clay J. Arsenault
Morehouse	Anthony Fernandez
Wells	ABSENT

Also present: County Attorney, Barry Baker-Real Property Tax Director/Budget Officer, Tracy Eldridge-Highway Superintendent, Lisa Johnson-Deputy Highway Superintendent, Jamila Page-Cornell Cooperative Extension Senior Issue Leader and Bidders

Public Comment: No one present

Reports of Standing/Special Committees:

Mr. Rhodes: Stated that they had their monthly project call regarding the DANC fiber installation between Lake Pleasant and Morehouse. They are continuing to work along on their tasks. One of those was they have a contract with Newport Telephone where it crosses Forest Preserve between Evergreen and Technidock. They are trying to address that crossing because they must apply for a TRP each year with the state. They are not worried that they won't get it, but that is something that could cause a problem in the future. They are looking into the Health and Safety Land Account so there won't be any issues with that permit. They are waiting on a few items for their environmental assessment, and they did apply to the APA. They came back with no permit needed for that project. There is a resolution on the agenda for Inlet 911. It is directing 911 calls for Inlet to be dispatched to Herkimer County and all the calls within Hamilton County to Hamilton County PSAP. This is just another step in the process in keeping with Inlet's request. The Sheriff provided a letter, and he offered some narrative regarding the response to the latest NIPA (Notice of Incomplete Permit Application) to Attorney Jaqueline Murray, Hamilton County contracted APA attorney.

Mr. Rhodes stated that the Inlet shelter electricity is on, and the radio equipment is in. Now they are dealing with the weather. The owner is working with them and allowing Hamilton County access. Mid-State is working on the tower brackets. The microwave dishes are painted and ready for assembly. Timothy O'Neill, Emergency Management Manager, is doing a great job of keeping everything moving forward. He has had to deal with many miscommunications on several of the tower sites, but he is keeping everyone on track. The Deputy Chairman asked if the Inlet calls going to Herkimer were something different then what they discussed? Mr. Rhodes stated that it would hopefully be permanent. Deputy Loomis feels that he can separate that, and they can still get everything else in Hamilton County. Mr. Arsenault confirmed that Hamilton County is going to receive Long Lake calls, but they are still going to be forwarded to Essex County.

Mr. Snyder: Stated that Lapland Lake Ski Center opened last weekend. They did get fresh snow but they are also making snow on one short trail around the lodge.

Mr. Arsenault: Stated that the Public Hearing on the Tentative Budget is today and he is hopeful that they will adopt the 2025 Budget.

Ms. Bain: Stated that she was looking for the Board's support for two resolutions on the agenda for Social Services and Probation.

Mr. Fernandez: Stated that he is also looking for the Board's support for resolutions for the Health Committee.

### **Bid Opening:**

Bid Specification for Bridge Replacement Project North Point Road (CR3) Over Pine Brook Stream.

Tracy Eldridge, Highway Superintendent, stated that this bid is for the construction of County Route 3 bridge over Pine Brook, Town of Arietta, Hamilton County. It is actually a box culvert that got damaged in the summer storm of 2023. There was no addendum for this project.

- |  |                |              |
|--|----------------|--------------|
| 1. Diversified Wireless, Inc.<br>2539 Steuben Hill Road<br>Herkimer, NY 13350          | Lump Sum Price | \$824,899.00 |
| 2. Birdsall Excavation and Construction, LLC<br>15 Tower Lane<br>Clarksville, NY 12041 | Lump Sum Price | \$797,274.00 |
| 3. Luck Brothers, Inc.<br>73 Trade Road<br>Plattsburgh, NY 12901                       | Lump Sum Price | \$949,000.00 |
| 4. Slate Hill Constructors, Inc.<br>6573 Herman Rd                                     |                |              |

Warners, NY 13164

Lump Sum Price

\$944,000.00

5. Reale Construction, Inc.  
411 County Rt. 56  
Ticonderoga, NY 12883

Lump Sum Price

\$910,000.00

A motion was made by Mr. Arsenault to accept the bid and refer it to committee, seconded by Mr. Fernandez. Carried.

Mr. Eldridge stated that Andrew Bell, Hamilton County contracted engineer, will be reviewing these and let him know about the low bidder responsibilities also specifications. If everything is good, he will probably do an award for December 19<sup>th</sup>. He thanked all the bidders for their interest in bidding.

Tracy Eldridge, Lisa Johnson and Bidders left the meeting.

#### PRESENTATION:

Jamila Page, Cornell Cooperative Extension Senior Issue Leader, handed out the 2024 Annual Report to the Board that listed the variety of larger programming that they offered. They are currently scheduling Game of Logging workshops for 2025. One in May and another in September. She will be sending an email to the Supervisors and Highway Departments once the dates are finalized. Mr. Fernandez thanked her for what they did for Morehouse. He stated that the trail workers were not certified in logging and Ms. Page helped them get everyone through the class.

#### RESOLUTIONS:

#### **RESOLUTION NO. 361-24**

#### **2025 THE CENTENNIAL YEAR OF THE NEW YORK STATE ASSOCIATION OF COUNTIES**

**DATED: DECEMBER 5, 2024**

**BY MR. ARSENAULT:**

WHEREAS, The New York State Association of Counties (NYSAC) was founded 100 years ago to serve as a unified voice and advocate for the 57 counties of New York State, including the five boroughs of New York City, and

WHEREAS, NYSAC has consistently worked to enhance the effectiveness of county governments through robust advocacy, comprehensive education, and meticulous research, all aimed at addressing the unique challenges faced by county officials and their constituents, and

WHEREAS, Over the past century, NYSAC has played an instrumental role in promoting the interests of county governments at the state and federal levels, ensuring that the voices of local governments are heard and their needs addressed, and

WHEREAS, NYSAC has provided invaluable resources and training to county officials, empowering them with the knowledge and tools necessary to deliver efficient and effective services to the residents of New York State, and

WHEREAS, Through its commitment to research, NYSAC has fostered innovative solutions and best practices that have strengthened county operations and improved the quality of life for millions of New Yorkers, and

WHEREAS, NYSAC has built a legacy of collaboration and partnership among county governments, fostering a spirit of unity and mutual support that has been crucial to addressing common challenges and advancing shared goals, and

WHEREAS, The centennial anniversary of NYSAC is a momentous occasion to celebrate the association's enduring dedication to public service and its profound impact on the governance and well-being of New York State's counties,

NOW, THEREFORE, Hamilton County, does hereby proclaim the year 2025 as the Centennial Year of the New York State Association of Counties and extend heartfelt congratulations and gratitude to NYSAC for 100 years of exemplary service and leadership.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 362-24**

**AUTHORIZING TRANSFER OF FUNDS - EMPLOYEE BENEFITS, RETIREES  
OVER 65 INSURANCE**

**DATED: DECEMBER 5, 2024**

**BY MR. ARSENAULT:**

WHEREAS, the 2024 Budget lacks sufficient funds to cover the 2024 expenditures for the Employee Benefits, Retirees over 65 Insurance Account No. A9060.0802, be it

RESOLVED, that \$54,540.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No.

A9060.0802, Employee Benefits Retirees over 65 Insurance, and the Treasurer be so authorized and the Clerk of the Board and the Personnel Officer be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 363-24**

**A RESOLUTION AUTHORIZING THE AGREEMENT AND PAYMENT OF THE ANNUAL FEE FOR ONLINE HOSTING OF HAMILTON COUNTY REAL PROPERTY TAX SERVICES AGENCY DATA**

**DATED: DECEMBER 5, 2024**

**BY MR. ARSENAULT:**

WHEREAS, based on the recommendation of the Real Property Tax Services Agency, and by agreement of the Hamilton County Board of Supervisors, dissemination of real property tax and assessment data in digital form through a securely hosted internet based platform is a valuable enhancement to services provided by Hamilton County and a tangible benefit to taxpayers, real estate professionals and others, and

WHEREAS, the Real Property Tax Services Agency engaged (SDG) Systems Development Group, Inc., as authorized by the Hamilton County Board of Supervisors to develop, host, upload regular Hamilton County software and data updates, and provide maintenance as stated for a Hamilton County specific version of their Image Mate Online system, and

WHEREAS, SDG, Inc. was acquired by Schneider Geospatial, LLC., and the Image Mate Online (IMO) portal will be migrated to Schneider's Beacon Portal to provide the same services as previously authorized by the Hamilton County Board of Supervisors on an annual basis with an annual fee of \$6,000, and

WHEREAS, the Real Property Tax Services Agency has received and has approved a continuation proposal agreement for a pro-rated year (1) for the term 03/01/2025 through 12/31/2025 with an annual fee of \$5,000, year (2) for the term 01/01/2026 through 12/31/2026 with an annual fee of \$6,300, year (3) for the term 01/01/2027 through 12/31/2027 with an annual fee of \$6,612, and year (4) for the term 01/01/2028 through 12/31/2028 with an annual fee of \$6,936, from Schneider Geospatial, LLC., therefore, be it

RESOLVED, the Hamilton County Board of Supervisors hereby authorizes the proposed annual plan and payment of the annual fees as outlined in the professional services agreement with Schneider Geospatial, LLC., for the Hamilton County online data portal.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 364-24**

**AUTHORIZING PAYMENT FOR TRAINING REGARDING PERSONNEL MATTERS**

**DATED: DECEMBER 5, 2024**

**BY MR. FERNANDEZ:**

WHEREAS, Resolution No. 254-24 adopted September 5, 2024 authorized the hiring of Mr. James Girvin of Girvin & Ferlazzo, PC for training regarding personnel matters for the Board of Supervisors and the County Department Heads at an amount not to exceed \$2,500.00, and

WHEREAS, Mr. Girvin held said trainings on September 24, 2024 and October 16, 2024, and

WHEREAS, in addition to the training, Mr. Girvin prepared and handed out guidance materials, and

WHEREAS, the total due to Girvin & Ferlazzo, PC for said training and materials is \$3,080.00, be it

RESOLVED, that the Board of Supervisors hereby approves the total amount due, \$3,080.00, and be it further

RESOLVED, that the County Treasurer be hereby authorized to transfer \$3,000.00 from Account No. A1990.0401 Contingent to Board of Supervisors Account No. A1010.0407 Miscellaneous, and be it further

RESOLVED, that the County Treasurer is hereby authorized to disburse \$3,080.00 to Girvin & Ferlazzo, PC for Statement No. 14 & 15 from Board of Supervisors Account No. A1010.0407 Miscellaneous.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 365-24**

**CHANGING THE GRADE OF ASSISTANT DEPUTY COUNTY CLERK**

**DATED: DECEMBER 5, 2024**

**BY MR. SNYDER:**

WHEREAS, the County Clerk has met with the Central Government Committee to review the Assistant Deputy County Clerk position, and

WHEREAS, it was determined that the position titled Assistant Deputy County Clerk (Grade 8) should be adjusted to reflect the responsibilities of the position, be it

RESOLVED, that the position titled Assistant Deputy County Clerk (Grade 8) become Assistant Deputy County Clerk (Grade 10), and be it further

RESOLVED, that the Personnel Officer advertise for the position of Assistant Deputy County Clerk with the understanding that the position may be filled provisionally by a qualified candidate until the test can be given and a qualified list is certified, and be it further

RESOLVED, that the Personnel Officer be so authorized.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 366-24**

**AUTHORIZING A CHANGE IN POSITIONS – SOCIAL SERVICES**

**DATED: DECEMBER 5, 2024**

**BY MS. BAIN:**

WHEREAS, the Commissioner has accepted the resignation of Stephanie Hutchins as Director of Administrative Services, and

WHEREAS, the Commissioner has requested the position be changed back to Principal Account Clerk, and

WHEREAS, the Commissioner has provisionally hired Michele Malinowski to fill said position effective 12/2/24, therefore, be it

RESOLVED that the Personnel Officer is authorized to change said position to Principal Account Clerk and eliminate the Director of Administrative Services position effective December 3, 2024 and the Commissioner, County Treasurer and Clerk of the Board be so notified.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

#### **RESOLUTION NO. 367-24**

#### **FUNDING 2024 DCJS PRETRIAL SERVICES GRANT- PROBATION**

**DATED: DECEMBER 5, 2024**

**BY MR. ARSENAULT:**

WHEREAS, the Hamilton County Probation Department received a \$60,000 grant from DCJS to be used for Pretrial Services, and

WHEREAS, a plan was sent to NYS DCJS and approved to utilize the grant money to purchase computer equipment, trainings, electronic monitoring, drug testing, vehicle maintenance and an overtime line, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to create and fund Revenue Account No. A3310.0100 DCJS Pretrial Services Grant at \$60,000.00 to be totally offset by increasing Account No A3140.0406 DCJS Pretrial Services Grant by \$60,000.00.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE



ABSENT: WELLS, FREY, HUNT

The Clerk of the Board stated that there is a typo in the next resolution; A.3110.109 should be A.3150.109. The Board adopted with the correction.

**RESOLUTION NO. 368-24**

**2024 TRANSFER OF FUNDS – SHERIFF AND JAIL ACCOUNTS**

**DATED: DECEMBER 5, 2024**

**BY MR. RHODES:**

WHEREAS, there is a shortage of funds in some of the Sheriff and Jail accounts for 2024, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

**FROM:**

Account No. A3110.0105 – Sheriff Deputy D	\$ 20,000.00
Account No. A3110.0112 – Sheriff Deputy A	\$ 30,000.00
Account No. A3150.0109 – Corrections Officer I	\$ 20,300.00

**TO:**

Account No. A3110.0111 – Sheriff Deputy Part-Time	\$ 10,000.00
Account No. A3110.0202 – Automobile	\$ 1,700.00
Account No. A3110.0401 – Sheriff Vehicle Maintenance	\$ 23,000.00
Account No. A3110.0110 – Deputy Sheriff C	\$ 200.00
Account No. A3150.0103 – Corrections Officer C	\$ 200.00
Account No. A3150.0105 – Corrections Officer E	\$ 200.00
Account No. A3150.0106 – Corrections Officer F	\$ 200.00
Account No. A3150.0107 – Corrections Officer G	\$ 1,300.00
Account No. A3150.0108 – Corrections Officer H	\$ 2,500.00
Account No. A3150.0110 – Jail OT/Holiday Worked/Shift Diff	\$ 25,000.00
Account No. A3150.0111 – Jail Part-Time	\$ 6,000.00

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 369-24**

**AMENDING RESOLUTION NO. 334-24 - ROUTING OF 911 CALLS TO HAMILTON COUNTY**

**DATED: DECEMBER 5, 2024**

**BY MR. RHODES:**

WHEREAS, the Board of Supervisors passed Resolution No. 334-24 authorizing all of the 911 calls from within Hamilton County to be routed directly to the Hamilton County Public Safety Answering Point (PSAP), which is under the jurisdiction of the Hamilton County Sheriff, and

WHEREAS, the Town of Inlet demands their calls should be transferred to Herkimer County Public Safety Answering Point, even though Hamilton County PSAP is fully capable of handling their calls, therefore, be it

RESOLVED, the Board of Supervisors hereby authorizes having all 911 emergency calls within Hamilton County, except within the Town of Inlet, whether it is by landline, Voice over Internet Protocol (VoIP), cellphone, teletypewriter (TTY), Telecommunication Device for the Deaf (TDD), Text to 911 or any other form of communication, routed to the Hamilton County Public Safety Answering Point.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 370-24**

**AUTHORIZATION FOR PURCHASE OF PORTACOUNT - SHERIFF**

**DATED: DECEMBER 5, 2024**

**BY MR. RHODES:**

WHEREAS, the Hamilton County Sheriff's Office is requesting to purchase a PortaCount Model 8048-T with a tablet for respirator fit tests, and

WHEREAS, the Hamilton County Sheriff's Office has received three quotes for the PortaCount Model 8048-T;

TSI  
500 Cardigan Road, Shoreview, MN 55126

\$12,235.00

FisherScientific.com \$17,046.75

Fisher Scientific Company (NYS Contract PC68663) \$15,910.30  
300 Industry Dr, Pittsburgh, PA 15275

WHEREAS, the Sheriff recommends purchasing the PortaCount Model 8048-T from TSI, 500 Cardigan Road, Shoreview, MN 55126 in the amount of \$12,235.00, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:

Account No. A3640.0401 – Community & Radio Repair	\$ 1,735.00
Account No. A3640.0402 – Travel/Office Expenses	\$ 4,000.00
Account No. A3640.0409 – Contractual	\$ 3,000.00

TO:

Account No. A3640.0404 – Miscellaneous	\$ 8,735.00
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and be it further

RESOLVED, that the Sheriff is authorized to purchase the PortaCount Model 8048-T from TSI, 500 Cardigan Road, Shoreview, MN 55126 for \$12,235.00 to be charged against Account No. A3640.0404 - Miscellaneous.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

#### **RESOLUTION NO. 371-24**

#### **AWARD OF ANTENNA MOUNTING FOR INLET TOWER – ST18-1005-D00**

**DATED: DECEMBER 5, 2024**

**BY MR. RHODES:**

WHEREAS, the Sheriff's Office solicited for bids for Antenna Mounting for the Inlet Tower, and

WHEREAS, one (1) bid was received as follows:

1. Mid-State Communications  
185 Clear Road  
Oriskany, New York 13424

Total Cost Proposal: \$24,500.00

therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors award the bid for Antenna Mounting on Inlet Tower to Mid-State Communications of Oriskany, New York, and be it further

RESOLVED, that the Sheriff's Office is hereby authorized to purchase said service from Mid-State Communications in the amount of \$24,500.00 with funds coming from Account No. A3645.0428 ST18-1005-D00.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 372-24**

**APPROVAL FOR CENTRAL SQUARE ANNUAL MAINTENANCE – IMPACT  
SOFTWARE – SI21-1050-E00**

**DATED: DECEMBER 5, 2024**

**BY MR. RHODES:**

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) in the amount of \$1,126,497.00 contract C197759, and

WHEREAS, Hamilton County Sheriff's Office uses the IMPACT system for a Records Management System (RMS), Computer Aided Dispatch (CAD) and Automatic Vehicle Locator (AVL), and

WHEREAS, Resolution No. 359-23 authorized the payment for the annual maintenance and site licenses for the IMPACT system with a contract period running from January 1, 2024 through December 31, 2024, and

WHEREAS, the Sheriff's Office has received Invoice No. 424543 for the annual maintenance and site licenses for their IMPACT system with a contract period running from January 1, 2025 through December 31, 2025 in the amount of \$20,294.24, and

WHEREAS, the Sheriff's Office has submitted approval from DHSES for a noncompetitive procurement for the annual maintenance and site licenses for IMPACT, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the purchase of the annual maintenance and site licenses for IMPACT in the amount of \$20,294.24 pending approval from DHSES, and

RESOLVED, that the Treasurer is hereby authorized to issue a check to IMPACT, 12709 Collection Center Drive, Chicago, IL 60693 for Invoice No. 424543 from Account No. A3645.0427, SI21-1050-E00 pending approval from DHSES.

Seconded by Mr. Fernandez and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

#### **RESOLUTION NO. 373-24**

#### **AUTHORIZING CREATION OF NEW POSITION - DEPUTY PUBLIC HEALTH DIRECTOR IN THE PUBLIC HEALTH DEPARTMENT**

**DATED: DECEMBER 5, 2024**

**BY MR. FERNANDEZ:**

WHEREAS, the Public Health and Emergency Preparedness Coordinator resigned on 10/18/24 and the Public Health Director has determined the need in the department to include additional duties outside the scope of this position and the need to establish succession planning in the department, and

WHEREAS, the Public Health Director has met with the Health Committee to request the creation of the position Deputy Public Health Director, therefore, be it

RESOLVED, that the Board of Supervisors create the position Deputy Public Health Director at a Grade 23, effective December 5, 2024 with a starting salary of \$80,727 - \$83,753, and be it further

RESOLVED, that the Personnel Officer be authorized to advertise for the position and the Personnel Officer and Treasurer be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 374-24**

**TRANSFER OF FUNDS – IMMUNIZATION GRANT**

**DATED: DECEMBER 5, 2024**

**BY MR. FERNANDEZ:**

WHEREAS the New York State Department of Health Bureau of Immunization has approved the Immunization Action Plan for Local Health Departments contract #C-38446GG with the Hamilton County Public Health Nursing Service to provide immunizations for residents throughout the County, and

WHEREAS, a new Vaccine Freezer is needed to store vaccine, and

WHEREAS, the New York State Department of Health Bureau of Immunization has approved a budget modification to cover the cost of the vaccine freezer, be it

RESOLVED, that the Treasurer be authorized to make the following transfers:

From: Account No. A4052.0101 Immunization Personal Service	\$ 2,000.00
Account No. A4052.0801 Immunization Fringe	\$ 500.00

To: Account No. A4052.0403 Immunization Outreach	\$ 2,500.00
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Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 375-24**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO  
PROVIDE RELATED SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION  
PROGRAM – LONG LAKE CENTRAL SCHOOL**

**DATED: DECEMBER 5, 2024**

**BY MR. ARSENAULT:**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for Related Services (Speech, Occupational and Physical Therapy Services) for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Long Lake Central School District can provide these related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of December 1, 2024 through November 30, 2025 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

After the following resolution was placed on the floor, Mr. Arsenault stated that it is being increased quite a lot. The Clerk of the Board stated that the caseload has increased.

**RESOLUTION NO. 376-24**

**INCREASE EARLY INTERVENTION SERVICES BUDGET**

**DATED: DECEMBER 5, 2024**

**BY MR. FERNANDEZ:**

WHEREAS, \$5,000.00 was budgeted for Early Intervention program services in the 2024 budget, and

WHEREAS, Resolution No. 209-24 increased the budget to \$10,000, and

WHEREAS, Resolution No. 299-24 increased the budget to \$17,500, and

WHEREAS, there has been an increase in the Early Intervention caseload causing a budget shortage, be it

RESOLVED, that Account No. A4059.0401 EI Program Fees be increased by \$7,500.00 to be totally offset by increasing Revenue Account No. A1621 EI Fees for Svs-3rd Prt by \$7,500.00, and the County Treasurer be so authorized.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 377-24**

**AUTHORIZING SELECTION OF CONSULTING FIRM FOR CR15 OLD  
NORTHVILLE ROAD BRIDGE OVER EAST STONY CREEK 2023 BRIDGE NY  
PROJECT**

**DATED: DECEMBER 5, 2024**

**BY MR. RHODES:**

WHEREAS, Hamilton County has been awarded \$1,967,369.00 for the replacement of the CR15 Old Northville Road bridge over East Stony Creek through the 2023 Bridge NY program, and

WHEREAS, the County Highway Superintendent sent out Request for Interest to fifteen consulting firms that are on NYSDOT Region 2 list for Locally Administered Federal Aid Projects (LAFA), and

WHEREAS, Hamilton County has a three-member selection committee to review and select a consulting firm from the 13 firms who submitted interest letters in the project, and



WHEREAS, the selection committee reviewed and rated the firms qualifications and selected Greenman-Pedersen, Inc. (GPI) of Albany to proceed with the project, and

WHEREAS, the DPW Superintendent recommends that the County Board approve the selection made by the selection committee, be it

RESOLVED, the Chairman of the Board is hereby authorized to sign a contract agreement with Greenman-Pedersen, Inc. for the CR15 Old Northville Road bridge over East Stony Creek 2023 Bridge NY project with the approval of the County Attorney and the Treasurer, Clerk of the Board and Highway Superintendent be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 378-24**

**APPROVAL OF PAYMENT OF COUNTY ROAD FUND PROJECT FOR 2024**

**DATED: DECEMBER 5, 2024**

**BY MR. RHODES:**

WHEREAS, Resolution No. 270-24 authorized the creation of and funded Account No. D5112.2546, for County Road Project No. 6, Town of Wells, Co. Rd No. 8 – Griffin Road, Guide Rail Replacement to be performed by Town & County Bridge and Rail, Albany, NY, and

WHEREAS, the project is complete and an additional 44 feet of rail was needed beyond what was estimated increasing the cost by \$2,992.00, be it

RESOLVED, that \$2,992.00 be transferred from Account No. D5112.202 Capital Projects to Account No. D5112.2546 County Road Project No. 6 – Griffin Road Guide Rail Replacement, and be it further

RESOLVED, that the County Treasurer be authorized to make full payment in the amount of \$165,028.00 to Town & County Bridge and Rail, PO Box 16395, Albany NY, 12212 from Account No. D5112.2546 after which time the account may be closed and the Clerk of the Board and DPW Superintendent be so advised.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 379-24**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: DECEMBER 5, 2024**

**BY MR. ARSENAULT:**

RESOLVED, that the bills in the Machinery Fund amounting to \$134,870.20 and bills in the County Road Fund amounting to \$263,472.91 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

**RESOLUTION NO. 380-24**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL  
PROJECT ELBOW CREEK BRIDGE**

**DATED: DECEMBER 5, 2024**

**BY MS. BAIN:**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$322,403.29 the following committees:

Public Works (Buildings) Committee.....	\$20,256.42
Public Works (Solid Waste).....	39,221.81
Finance Committee .....	16,830.76
Health Committee.....	20,330.26
Human Services Committee.....	17,645.46
Central Government Committee .....	37,987.35
Emergency Prep./Emergency Response.....	169,323.54

Internal Management Committee ..... 807.69

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Elbow Creek Bridge..... \$17,930.44

are hereby approved.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

The Clerk of the Board stated that the adoption of the budget resolution will be after the public hearing.

The County Attorney stated that there was execution of the settlement agreements regarding the Opioid Litigation. One of the authorized resolutions required if the County was to execute any settlement they were to notify the Board of it at the next regularly scheduled meeting. These settlements are very small ones which dealt with some pharmacies. Settlement amounts that may come to Hamilton County may be minimal. It also included the release of the number of non-national pharmacies that were originally included in the litigation. Mr. Arsenault asked if the County Attorney knew what the settlement amounts were. The County Attorney stated that the County must keep in mind that they were national settlements. They were in the range of \$1Million. The percentages direct to Hamilton County are minimal.

The Clerk of the Board stated that Mr. Arsenault had asked how many cellphones the County has, the list is on the Board's desks, including the cell numbers.

The Budget Officer stated that they are ready to execute the tax cap submission. Excluding the carryover that they didn't factor in, they are roughly \$3,000 under tax cap.

A motion was made at 11:00AM to open the Public Hearing for the 2025 Tentative Budget by Mr. Arsenault, seconded by Mr. Rhodes. Carried. No one present.

A motion was made at 11:15AM to close the Public Hearing for the 2025 Tentative Budget by Mr. Arsenault, seconded by Mr. Rhodes. Carried.

The Budget Officer confirmed the budget was submitted and the County is under the tax cap. The amount to be raised by taxes is \$9,836,761.00

RESOLUTIONS: *Continued*

**RESOLUTION NO. 381-24**

**AMENDMENTS TO AND ADOPTION OF THE 2025 COUNTY BUDGET**

**DATED: DECEMBER 5, 2024**

**BY MR. ARSENAULT:**

WHEREAS, the tentative budget for the year 2025 has been duly presented to the Board by the Finance Committee and Budget Officer and duly advertised, and

WHEREAS, a Public Hearing was held on December 5, 2024 as required by Section 359 of the County Law, be it

RESOLVED, that the following increases and decreases be made in the 2025 Tentative Budget:

**INCREASE:**

A1010.0101 Chairman of the Board	\$1,020
A1010.0102 Supervisors	\$7,357
A1040.0102 Deputy Clerk of the Board	\$9,076
A1325.0101 County Treasurer	\$1,697
A1340.0101 Budget Officer	\$7,492
A1410.0103 County Clerk, Motor Vehicle Clerk #1	\$1,314
A1420.0101 County Attorney	\$2,953
A1420.0102 Assistant County Attorney	\$1,582
A1620.0202 Buildings, Equipment	\$10,000
A3140.0102 Probation Director	\$2,385
A3140.0103 Probation Officer	\$1,826
A4010.0118 Public Health, Per Diem PT	\$14,000
A4050.0131 Public Health, HHA #4	\$2,383
A9030.0801 Employee Benefits, Social Security	\$25,000
A9060.0802 Employee Benefits, Retirees Over 65	\$54,000
D5010.0101 Highway Superintendent	\$8,013

**DECREASE:**

A1010.0103 County Manager	\$100,000
A1040.0403 Clerk of Board, Postage	\$900
A1165.0103 DA, Temp. Account Clerk	\$33,012
A1170.0106 Public Defender, Arraignment Stipend	\$10,000
A1325.0404 Treasurer, Postage	\$4,500
A1340.0401 Budget, Postage	\$400
A1410.0107 County Clerk, Senior Motor Vehicle Clerk	\$42,955
A1430.0402 Personnel, Postage	\$400

A1450.0403 Board of Elections, Postage	\$5,800
A3110.0407 Sheriff, Supplies/Postage	\$200
A7010.0401 Council on Arts, Center for the Arts	\$6,500
A7510.0402 Historian, Postage	\$100
A8020.0405 Planning, Postage	\$2,000
D5010.0403 Highway, Postage	\$600

and be it further

RESOLVED, that the Revenues be amended as follows:

INCREASE:

A3389.0125 PSAP – 911 Expenses	\$163,770
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and be it further

RESOLVED, that the following amendments be made:

CREATE:

A1355.0103 RPTS, Assessors Aide	\$42,995
A1355.0408 RPTS, Automobile Expense	\$7,500
A1670.0401 Central Printing, Postage	\$18,000

DECREASE:

General Fund Cash Surplus	\$113,000
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and be it further

RESOLVED, that upon the amendments, amounts as listed to be raised by tax, making a total 2025 Budget \$9,836,761.00 and pursuant to Section 360 of the County Law, the said tentative budget as amended be and hereby is adopted as the Budget for the year 2025.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, BAIN, ARSENAULT, FERNANDEZ

NAYS: NONE

ABSENT: WELLS, FREY, HUNT

The Board thanked the Budget Officer. The Budget Officer stated that he learned a lot again and he couldn't have done it without the support of the Treasurer and Clerk of the Board along with their offices. He also thanked the Board for their help.

Other Reports:

Mr. Arsenault: Thanked everyone for their hard work on the budget.

Mr. Fernandez: Thanked the Clerk of the Board as well.

The Deputy Chairman stated that everyone and the Treasurer did a great job.

As there was no further business, the Deputy Chairman recessed the meeting until December 19, 2024 at 10:30 AM.