

AGENDA CONTINUED

SEPTEMBER 4, 2025

RESOLUTIONS:

Finance Committee:

- No. 17 Creating, Funding, and Appointing Senior Account Clerk Position in the County Treasurer's Office
- No. 18 Transfer of Funds – Board of Supervisors
- No. 19 Authorizing Payment to Distributed Technology Group for Network Switches for the New Avaya Phone System

Internal Management Committee:

- No. 20 Unpaid Leave of Absence – Assistant Deputy County Clerk

Central Government Committee:

- No. 21 Transfer of Funds – County Clerk

Emergency Preparedness/Emergency Response Committee:

- No. 22 Authorizing Public Hearing for Proposed Local Law No. 6 of 2025 – A Local Law Superceding County Law Section 215 (4) and (6) and Authorizing the Lease of County Property to New York RSA 2 Cellular Partnership D/B/Z Verizon Wireless
- No. 23 Acceptance of Hazard Mitigation Grant Application Amended Federal Share

Public Works Committee:

- No. 24 Authorizing Payment of Warrensburg Collision Center, Inc. – Insurance Repair

Finance Committee:

- No. 25 Approval of Audits in County Highway Funds
- No. 26 Approval of Audits in the County General Fund and Capital Project 2022-1 Big Brook Bridge

Other Reports

Adjourn

RESOLUTION NO.

**CREATING, FUNDING, AND APPOINTING SENIOR ACCOUNT CLERK POSITION
IN THE COUNTY TREASURER'S OFFICE**

DATED: SEPTEMBER 4, 2025

BY

WHEREAS, there is a vacancy in the County Treasurer's Office effective October 31, 2025, and

WHEREAS, the Personnel Officer has advertised for an Account Clerk in the County Treasurer's Office and an employee within Hamilton County has expressed interest in the position, and

WHEREAS, the employee is presently a Principal Account Clerk and would be willing to transfer to the Treasurer's Office as a Senior Account Clerk, which is a three-grade reduction, and

WHEREAS, the employee is on an active eligible list for Senior Account Clerk and would be a permanent appointment effective November 3, 2025, therefore, be it

RESOLVED, the County Treasurer is hereby authorized to create Account No. A.1325.0105 Senior Account Clerk to be funded by transferring \$7,710.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law, and be it further

RESOLVED, that the County Treasurer is hereby authorized to permanently hire Michele Malinowski from Wells, NY at a Grade 8, Step 2 with a rate of \$25.61/hr. as a Senior Account Clerk effective November 3, 2025 and the Personnel Officer so be notified.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – BOARD OF SUPERVISORS

DATED: SEPTEMBER 4, 2025

BY

WHEREAS, there is a shortage of funds in the Board of Supervisors Account No. A1010.0407 Misc., be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$500.00 from Contingent Account No. A1990.0401 to Board of Supervisors Account No. A1010.0407 Misc.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO DISTRIBUTED TECHNOLOGY GROUP FOR
NETWORK SWITCHES FOR THE NEW AVAYA PHONE SYSTEM**

DATED: SEPTEMBER 4, 2025

BY

WHEREAS, Resolution No. 261-25 authorized the funding and purchase of network switches for the new Avaya Phone System, and

WHEREAS, said network switches have been received, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment to Distributed Technology Group for Invoice No. INV1-4015 in the amount of \$23,356.35 from Account No. A1650.0401 Central Communications Systems – Phone and the IT Department be so notified.

Seconded by

RESOLUTION NO.

UNPAID LEAVE OF ABSENCE – ASSISTANT DEPUTY COUNTY CLERK

DATED: SEPTEMBER 4, 2025

BY

WHEREAS, Assistant Deputy County Clerk, Linda Kennedy has been employed by Hamilton County since May 19, 2008, in the County Clerk's Office, and

WHEREAS, due to medical reasons, Ms. Kennedy has been unable to return to work and will be retiring on September 30, 2025, and

WHEREAS, in lieu of requesting further vacation donation time, Ms. Kennedy is requesting an unpaid leave of absence until September 30, 2025, at which point she will retire directly into the retirement system, therefore, be it

RESOLVED, that the unpaid leave of absence is approved until September 30, 2025 and the County Clerk, Treasurer and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS - COUNTY CLERK

DATED: SEPTEMBER 4, 2025

BY

WHEREAS, Betsy Earley, Motor Vehicle Clerk, had agreed to stay on per diem after her retirement in February of 2025, and

WHEREAS, Betsy Earley had further agreed to withdraw her application for Social Security to be able to work more hours, and

WHEREAS, the payroll line A1410.0105 was created and funded with \$22,476 for a Per Diem Motor Vehicle Clerk, and

WHEREAS, said payroll line will be expended by Payroll #19, and

WHEREAS, Betsy Earley has expressed interest in staying on with the County Clerk's Office through the end of 2025, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$12,500.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No A,1410.0105, Clerk, Motor Vehicle Clerk P/T.

Seconded by

RESOLUTION NO.

**AUTHORIZING PUBLIC HEARING FOR PROPOSED LOCAL LAW NO. 6 OF 2025 – A
LOCAL LAW SUPERCEDING COUNTY LAW SECTION 215 (4) AND (6) AND
AUTHORIZING THE LEASE OF COUNTY PROPERTY TO NEW YORK RSA 2
CELLULAR PARTNERSHIP D/B/A VERIZON WIRELESS**

DATED: SEPTEMBER 4, 2025

BY

BE IT RESOLVED, that proposed Local Law No. 6 of the year 2025 entitled, “A LOCAL LAW SUPERCEDING COUNTY LAW SECTION 215 (4) AND (6) AND AUTHORIZING THE LEASE OF COUNTY PROPERTY TO NEW YORK RSA 2 CELLULAR PARTNERSHIP D/B/A VERIZON WIRELESS” be and the same is hereby introduced to the Board of Supervisors, and be it further

RESOLVED, that a copy of the aforesaid proposed Local Law be laid upon the desks of each member of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Hamilton County Board of Supervisors shall hold a public hearing on the said proposed Local Law at the County Office Complex, Route 8, Lake Pleasant, New York, on the 2nd day of October 2025, at 11:15 AM, and be it further

RESOLVED, that the Chairman of the County Board of Supervisors publish or cause to be published a public notice in the official newspaper of the County of said public hearing at least five (5) days prior thereto.

Seconded by

PROPOSED LOCAL LAW NO. 6 OF 2025

COUNTY OF HAMILTON

A LOCAL LAW SUPERCEDING COUNTY LAW SECTION 215 (4) AND (6) AND
AUTHORIZING THE LEASE OF COUNTY PROPERTY TO NEW YORK RSA 2
CELLULAR PARTNERSHIP D/B/A VERIZON WIRELESS

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF
HAMILTON, NEW YORK, AS FOLLOWS:

Section 1. Legislation Intent and Purpose. This Local Law is enacted to amend and supercede County Law Section 215 and authorize the County of Hamilton Board of Supervisors, in the name of and on behalf of the County of Hamilton to enter a lease of the County property identified in Section 3 hereof and thereby obtain a reasonable return on property not needed for County purposes. The purpose of superceding County Law Section 215 is to avoid the need to advertise and lease a portion or all of the property identified in Section 3 hereof to the highest bidder following a public auction.

Section 2. County Law Section 215 Amended and Superseded. It is the intent of this Local Law to amend and supercede pursuant to the County's authority under the Municipal Home Rule Law the following: (a) County Law Section 215 (4), which limits leases of County property to 5 year terms, and (b) County Law Section 215 (6) which provides that property no longer necessary for public use "may be sold or leased only to the highest bidder after public advertisement".

Section 3. County Property and Lease. Hamilton County is the lessor of real property located at 2698 State Route 10 [E911 Address: 984 State Route 8], Town of Arietta, Hamilton County, New York, Tax Map Number 127.000-1-1.110 ("Tower Site") on which it is constructing a new public safety radio communications tower ("Tower Property") and NEW YORK RSA 2 CELLULAR PARTNERSHIP D/B/A VERIZON WIRELESS ("Verizon Wireless") has expressed an interested in leasing space on the tower and at the base thereof for the installation, operation and maintenance of a wireless telecommunication facility ("Facility") together with an easement for access and utilities pursuant to a Tower Lease Agreement between the County and Verizon Wireless. The portion of the Tower Property to be leased is not currently needed for County purposes and the County retains the right to use the Tower Property for County purposes pursuant to and in accordance with the Tower Lease Agreement. The term of the proposed lease is five (5) years, with four (4) five-year (5) renewals to be exercised at Verizon Wireless's option. The proposed compensation to the County is annual rent of \$24,000 increasing by 2% on each anniversary of the Tower Lease Agreement. Verizon Wireless's rights and obligations in respect to Verizon Wireless's lease of the Property will be governed by and in accordance with the Tower Lease Agreement.

Section 4. Lease Authorized. The County Executive is hereby authorized, without public advertisement or auction, to enter the Tower Lease Agreement and execute any and all related documents for the lease of the above-described Property to Verizon Wireless on the terms set forth in Section 3 hereof and in the Tower Lease Agreement.

Section 5. Severability. If any part of this Local Law shall be adjudged by a Court to be invalid or unconstitutional, such order or judgment shall not affect or invalidate the remainder

thereof, but shall be confined in its application to the part of this Local Law for which such order or judgment has been rendered.

Section 6. Effective Date. This local law shall not take effect until at least forty-five (45) days after its adoption or, if within forty-five (45) days after its adoption, there shall be filed with the Clerk a petition protesting against such Local Law, signed and authenticated as required by the Municipal Home Rule Law, then until approved by the affirmative vote of a majority of the qualified electors of Hamilton County voting on a proposition for it. The Clerk shall publish this local law or abstract thereof and take such further action as may be required under the Municipal Home Rule Law governing adoption of this local law.

RESOLUTION NO.

**ACCEPTANCE OF HAZARD MITIGATION GRANT APPLICATION AMENDED
FEDERAL SHARE**

DATED: SEPTEMBER 4, 2025

BY

WHEREAS, the Sheriff recommended the County apply for the 2024 Hazard Mitigation Grant Programs (HMGP) DR-755 for Hamilton County with the amount to be determined by DHSES at the time of award, and

WHEREAS, Res. No. 275-24 adopted September 5, 2024, approved the Hamilton County Sheriff to complete and submit said grant application by the deadline of September 13, 2024, and

WHEREAS, the New York State Department of Homeland Security and Emergency Services and the Federal Emergency Management Agency decreased the Federal Share of the total project cost of the Hamilton County Hazard Mitigation Plan 2026 Update from \$112,500 (75%) to \$58,456.16 (38.97%), therefore, be it

RESOLVED, that Hamilton County accepts the Federal Share of \$58,456.16 and the County Share of \$91,543.84 for a total project cost of \$150,000 for the Hamilton County Hazard Mitigation Plan 2026 Update, and further be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign all grant forms required for the updated budget.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC. –
INSURANCE REPAIR**

DATED: SEPTEMBER 4, 2025

BY

WHEREAS, Vehicle #769 - 2020 Chevrolet Malibu was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of said repairs of the 2020 Chevrolet Malibu, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$9,149.49 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$9,149.49, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3985 Main Street
Warrensburg, NY 12885

for Invoice #8443 in the amount of \$10,149.49 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: SEPTEMBER 4, 2025

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$77,589.74 and bills in the County Road Fund amounting to \$287,018.57 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT 2022-1 BIG BROOK BRIDGE**

DATED: SEPTEMBER 4, 2025

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$331,079.80 the following committees:

Public Works (Buildings) Committee.....	\$ 25,067.75
Public Works (Solid Waste).....	56,798.51
Finance Committee	17,517.65
Health Committee.....	73,750.73
Human Services Committee.....	18,530.03
Central Government Committee	18,231.60
Emergency Prep./Emergency Response.....	114,945.90
Internal Management Committee	6,237.63

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge.....	\$310,700.78
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are hereby approved.

Seconded by