

## AGENDA

### SECOND SESSION

FEBRUARY 6, 2014

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of Nov. 7, 2013

Public Comment Period

Reports of Standing/Special Committees

#### RESOLUTIONS:

- No. 1 2013 Transfer of Funds – Payroll
- No. 2 2013 Transfer of Funds – Jail & Other Correctional
- No. 3 Amending Resolution No. 304-13 of December 5, 2013 – Approval of Veterans Services Contract for 2014
- No. 4 Funding Adirondack Partnership Projects – 2014
- No. 5 Authorizing Chairman to Execute Agreement with the Adirondack Park Local Government Review Board – 2014
- No. 6 Resolution to Adopt/Accept the ROOST Marketing Plan & to Authorize Payment for the 1<sup>st</sup> Quarter
- No. 7 Authorizing Chairman to Sign Contract for Hamilton County Probation Department Ignition Interlock Funding
- No. 8 Funding Account for Emergency Management's Office of Homeland Security Contract No. C970910 – 2014 Budget
- No. 9 Funding Account for Emergency Management's Office of Homeland Security Grant #T97020 – 2014 Budget
- No. 10 Authorizing Chairman to Sign Video Recording of Statements Equipment Grant – District Attorney
- No. 11 Authorizing Lease with OneWorkSource – 2014
- No. 12 Authorizing Chairman to Sign Contract for Evaluation and Service Provision with Center-Based Service Providers for Children 3-5

- No. 13 Authorizing Chairman to Sign Grant Extension Agreement between Office for Aging and Public Health Nursing Service – Title III-D
- No. 14 Authorizing Chairman to Sign Grant Extension Agreement between Office for Aging and Public Health Nursing Service – Title III-E
- No. 15 Authorizing County Fleet Coordinator to Purchase Automobiles for Public Health Department 2014
- No. 16 Authorizing Disposition of Vehicles within County Agencies
- No. 17 Approval of Expenditure for Beaver Meadow Bridge Replacement Project for 2014
- No. 18 Amendment of Resolution No. 26-14 – Authorizing County Highway Superintendent to Purchase Pickup Trucks for 2014
- No. 19 Authorizing County Highway Superintendent to Purchase Dozer Style Blade for Grader
- No. 20 Authorizing Chairman to Sign Contract with Fulton County for Disposal of Waste Tires
- No. 21 Authorizing Transfer of Capital Project Funds

**RESOLUTION NO.**

**2013 TRANSFER OF FUNDS – PAYROLL**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the year end budget comparison report showed one payroll account short,  
and

WHEREAS, the County Treasurer has investigated and identified the reason for the  
shortage, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following  
transfer to cover said shortage:

FROM:

Account No. A8161.405 Repairs & Maintenance                      \$178.98

TO:

Account No. A8161.101 Technician IL                                      \$178.98

Seconded by

**RESOLUTION NO.**

**2013 TRANSFER OF FUNDS – JAIL & OTHER CORRECTIONAL**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, there is a shortage of funds in several of the Jail Accounts, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

**FROM:**

Account No. A3110.111 – Sheriff Temporary	\$1,335.00
Account No. A3150.110 – Jail Overtime & Holiday	\$ 396.37

**TO:**

Account No. A3150.403 – Jail Food	\$ 147.02
Account No. A3150.405 – Jail Medical & Dental	\$ 249.35
Account No. A3170.401 – Other Correctional	\$1,335.00

Seconded by

**RESOLUTION NO.**

**AMENDING RESOLUTION NO. 304-13 OF DECEMBER 5, 2013 – APPROVAL OF  
VETERANS SERVICES CONTRACT FOR 2014**

**DATE: FEBRUARY 6, 2014**

**BY**

WHEREAS, Resolution No. 304-13 of December 5, 2013 authorized the 2014 Veteran's Services contract in an incorrect amount, and

WHEREAS, Resolution No. 7-14 of January 6, 2014, transferred the necessary funding into Budget line A6510.0401, to cover the full Veteran's Services contract amount, now, therefore, be it

RESOLVED, that Resolution No. 304-13 is hereby amended to authorize the extension of the Fulton County Veteran's Services contract through December 31, 2014 at a cost of services of \$13,000.00 and \$600.00 for travel expenses for the year 2014.

Seconded by

**RESOLUTION NO.**

**FUNDING ADIRONDACK PARTNERSHIP PROJECTS – 2014**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Resolution No. 51-13 funded two grants on behalf of the Adirondack Partnership as follows:

DEC C304510 - \$123,000.00

DOS C007130 - \$250,000.00

and

WHEREAS, there are unexpended funds, be it

RESOLVED, that the County Treasurer be hereby authorized to fund Account No. A1010.408 Adirondack Partnership Project in the 2014 budget in the amount of \$215,495.00 to be totally offset by increasing Revenue Account No. A3902 Planning Studies/Adirondack Partnership Grants by \$215,495.00.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE  
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2014**

**DATED: FEBRUARY 6, 2014**

**BY**

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2014 appropriation in the amount of Three Thousand Hundred Dollars (\$3,000.00), charging Account No. A6326.403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**RESOLUTION TO ADOPT/ACCEPT THE ROOST MARKETING PLAN & TO  
AUTHORIZE PAYMENT FOR THE 1<sup>ST</sup> QUARTER**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Carol Joannette, VP of the Regional Office of Sustainable of Tourism (aka "ROOST" ) presented their 2014 Hamilton County Marketing Plan to the Hamilton County Board of Supervisors on January 27, 2014, and

WHEREAS, the Board of Supervisors reviewed the 2014 Marketing Plan and saw great value in the new Web based direction of tourism promotion for the County, and

WHEREAS, the plan includes overhauling and a new design of the County website, and

WHEREAS, the Marketing Plan will emphasis increased, new and rich content for the [www.adirondackexperience.com](http://www.adirondackexperience.com) , the county website, and

WHEREAS, the Marketing Plan proposed will emphasis specific internet based programs and increased SEO to drive potential visitors to interact with our new website and ultimately result in greater tourist visitations to Hamilton County, and

WHEREAS, the Marketing Plan included the proposed marketing budget broken down by county specific programs and regional cooperative programs through ARTC, and

WHEREAS, the first Quarter spending plan for 2014 was also presented and was approved by the Tourism Committee, and

WHEREAS, the contract to manage the marketing and tourism budget of \$250,000.00 by the Regional Office of Sustainable Tourism (ROOST) was accepted by the Hamilton County Board of Supervisors by Resolution No. 259-13 dated November 7, 2013, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors approves the 2014 Marketing Plan presented by ROOST and authorizes the Tourism Committee to review and approve the Quarterly spending plans necessary to implement said plan, and be it also

RESOLVED, the Hamilton County Treasurer is hereby authorized to pay ROOST the quarterly marketing payment of \$100,301.00 from Account No. A6410.401 Promotion and \$6,000.00 from Account No. A6410.402 Admin. for a total of \$106,301.00, which is due immediately for the period of January 1 through March 31, 2014.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR HAMILTON COUNTY  
PROBATION DEPARTMENT IGNITION INTERLOCK FUNDING**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the Hamilton County Probation Department has been approved for the annual funding of the Ignition Interlock Device Monitoring Program, Contract No. T523667 for Project No. 12-1022-D01 with the Department of Criminal Justice Services, and

WHEREAS, the Hamilton County Probation Department's grant allocation for 2014 is \$2,424.00, and

WHEREAS, the Chairman of the Board of Supervisors is hereby authorized to sign said grant with the Department of Criminal Justice Services.

Seconded by

**RESOLUTION NO.**

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE OF  
HOMELAND SECURITY CONTRACT NO. C970910 – 2014 BUDGET**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Resolution No. 120-13 authorized Hamilton County Emergency Management OHS Grant Contract #C970910 in the amount of \$74,000.00 for interoperable communications, consultant services and equipment, and

WHEREAS, the funding was not entirely spent, be it

RESOLVED, that Account No. A 3645.0401 be funded at \$70,265.01 to be totally offset by funding Revenue Account No. A4389.0900 at \$70,265.01 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE OF  
HOMELAND SECURITY GRANT # T970920 – 2014 BUDGET**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Resolution No. 81-13 adopted March 7, 2013 funded EM OHS Grant Contract No. T970920 in the amount of \$43,000.00, and

WHEREAS, funding was not entirely spent, be it

RESOLVED, that Account No. A3645.402 OHS SH12-1020-D00 be funded at \$18,972.50 to be totally offset by increasing Revenue Account No. A4389.110 SH12-1020-D00 at \$18,972.50 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN VIDEO RECORDING OF STATEMENTS  
EQUIPMENT GRANT – DISTRICT ATTORNEY**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Hamilton County has been awarded a grant for the purchase of equipment for the Video Recording of Statements from NYS Division of Criminal Justice Services, and

WHEREAS, said grant needs to be certified and signed, and

WHEREAS, the grant is proposed for \$14,985.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Video Recording of Statements Equipment Grant Contract No. T494004/GMS ID No. ST13-1001-E00 in the amount of \$14,985.00 on behalf of the County of Hamilton, and be it further

RESOLVED, the County Treasurer be authorized to create and fund Account No. A1165.411 Video Recording Grant in the amount of \$14,985.00 to be totally offset by creating and funding Revenue Account No. A3389.200 Video Recording Grant.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING LEASE WITH ONEWORKSOURCE - 2014**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the Hamilton County Board of Supervisors, working with the local WIB, and the North Country Regional Workforce Investment Board (OneWorkSource), have worked out the details of a lease for the OneWorkSource space, and

WHEREAS, this lease will cover the period of January 1, 2014 through December 31, 2014, and

WHEREAS, the monthly rent to be paid by said tenant will be \$475.00 per month (to cover the use of the lease space together with the cost of heat, electricity, telephone, internet and insurance), now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into and sign said lease on behalf of Hamilton County, and be it further

RESOLVED, that certified copies of this resolution be forwarded to William Murphy, Roberta Bly, Kim Byrne, and William Osborne.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR EVALUATION AND SERVICE PROVISION WITH CENTER-BASED SERVICE PROVIDERS FOR CHILDREN AGED 3-5 YEARS**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Hamilton County is required to provide for Comprehensive evaluations for children aged 3-5, who reside within Hamilton County and have a suspected developmental delay through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Hamilton County is required to provide for any combination of Center-Based itinerant or related professional services including: Special Education Itinerant (SEIT) Services; skilled Physical, Occupational, and Speech Therapy Related services; Counseling and/or one-on-one Aide services for children determined to have an eligible level of developmental delay and require center-based services to fully meet their needs; as defined through the CPSE Process, and

WHEREAS, pursuant to Section 4410 of the New York State Education Law, the County is required to maintain contracts with several providers for the provision of comprehensive evaluation and specialized center-based services as described above; in order to provide parents with a choice for service provision, and

WHEREAS, reimbursement for comprehensive evaluation and subsequent center-based services is determined by the extent of the evaluation and results, and based on rates set in conjunction with the Rate Setting Unit of the New York State Education Department, and

WHEREAS, Comprehensive Evaluations may be requested at anytime and/or professional related service provision may be requested at anytime through the regular school year and/or the 30 day summer session, and

WHEREAS, the Hamilton County Public Health Nursing Service represents Hamilton County as administrator of this program, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract, upon approval of the County Attorney, for Comprehensive Evaluation and Center-Based professional service provision for children residing within Hamilton County at rates set by the New York State Department of Education, for the period of February 10, 2014 through August 31, 2014 between the Hamilton County Public Health Nursing Service and Children's Development Group at 187 Pleasant Street, Keeseville, NY 12944.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN GRANT EXTENSION AGREEMENT  
BETWEEN OFFICE FOR AGING AND PUBLIC HEALTH NURSING SERVICE -  
TITLE III-D**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Warren/Hamilton Counties Office for the Aging has grant monies available to provide disease prevention and health promotion under Title III-D to senior citizen groups throughout Hamilton County, and

WHEREAS, this agreement is for the period commencing January 1, 2014 – December 31, 2014, and

WHEREAS, the grant total is \$3,312.50, and

WHEREAS, this anticipated funding was appropriated in the 2014 municipal budget as a part of the budget development process, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the grant extension agreement between the Office for the Aging and the Hamilton County Public Health Nursing Service upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN GRANT AGREEMENT BETWEEN OFFICE  
FOR AGING AND PUBLIC HEALTH NURSING SERVICE FOR TITLE III-E  
FUNDING**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, Warren/Hamilton Counties Office for the Aging has grant monies available to provide respite Home Health Aide Services under Title III-E for seniors who are patients of the Certified Home Health Agency and require these services to provide respite for caregivers, and

WHEREAS, this agreement is for the period commencing January 1, 2014 – December 31, 2014 for a total of \$10,100.00, and

WHEREAS, this anticipated funding was appropriated in the 2014 Municipal budget as a part of the budget development process, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the grant agreement between the Office for the Aging and the Hamilton County Public Health Nursing Service upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILES  
FOR PUBLIC HEALTH DEPARTMENT 2014**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the 2014 adopted budget for Hamilton County provides funding for two vehicles for Public Health, and

WHEREAS, 2014 Chevrolet Impalas are available on New York State Contract at a cost of \$18,572.40 each at Emerling Chevrolet, Inc. of Boston, NY including delivery, and

WHEREAS, the vehicles that are to be replaced will be turned down to other departments to be utilized and the Fleet Coordinator will work with the other department heads to determine their fleet needs and place the used vehicles where the need is, be it

RESOLVED, the vehicles will be purchased under New York State Contract for a total of \$37,144.80 for two (2) automobiles delivered and that the funds be taken out of Account No. 4050.2010-A (Automobile) Public Health, be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to order said vehicles under New York State Contract and after delivery and inspection by the Fleet Coordinator the County Treasurer is authorized to make payment to Emerling Chevrolet, Inc. and the Clerk of the Board and the Public Health Director be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DISPOSITION OF VEHICLES WITHIN COUNTY AGENCIES**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, certain vehicles have become excess to one County agency and can continue to be utilized by another County agency, and

WHEREAS, the Fleet Coordinator has made the following recommendation for transfer within County Agencies:

Year	Make/Model	VIN	Plate
FROM: Highway – Truck #113			
(1) 2006	Chevrolet Silverado	1G1HK24U36E222484	L92397
	TO: Buildings	Value:	\$3,290.00

and

WHEREAS, the above values represent the policy of Hamilton County to transfer vehicles from one County Agency to another at 35% of low book value, and

WHEREAS, Resolution No. 24-14 transferred a vehicle from the Community Services Department to the Board of Supervisors with a value of \$2,108.75, but did not authorize the transfer of funds, now, therefore, be it

RESOLVED, that the County Treasurer be authorized to transfer \$2,108.75 from Board of Supervisors Account No. A1010.403 Travel to Community Services Account No. A4310.404 Travel, and be it further

RESOLVED, that vehicle dispositions be made as shown above and that \$3,290.00 be a charge against Buildings Account No. A1620.404 and the revenue be to Highway Account No. DM2665.0 Sale of Equipment, and be it further

RESOLVED, that the Fleet Coordinator ensure that the proper ownership is recorded and the appropriate paperwork for this transaction is accomplished, and that the Director of Fixed Assets, Respective Department Heads, and the County Treasurer be so advised

Seconded by

**RESOLUTION NO.**

**APPROVAL OF EXPENDITURE FOR BEAVER MEADOW BRIDGE REPLACEMENT  
PROJECT FOR 2014**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, there has been appropriated in the 2014 highway budget the sum of \$325,000.00 for County Bridge Projects for 2014, and

WHEREAS, the Highway Committee and the County Highway Superintendent have recommended the expenditure of \$300,000.00 for the construction of the following bridge project:

COUNTY BRIDGE PROJECT NO. 1 Town of Indian Lake  
Co Rd No. 4 – Beaver Meadow Bridge, Superstructure replacement to include widening and  
abutment replacement - .....\$300,000.00

and

WHEREAS, the above designated bridge project is on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does allot and appropriate from Account No. D5112.203 Bridge Projects, the sum of \$300,000.00, for the construction of the above designated project as recommended by the County Highway Superintendent and the County Treasurer and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**AMENDMENT OF RESOLUTION NO. 26-14 - AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE PICKUP TRUCKS FOR 2014**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the County Board of Supervisors duly adopted Resolution No. 26-14 on January 6, 2014 that authorized the County Highway Superintendent/Fleet Coordinator to purchase two (2) 2014 pickup trucks under New York State Contract from Van Bortel Ford, and

WHEREAS, the 2014 Ford pickup trucks that were available for purchase per New York State Contract have been built out and now only 2015 model years are available and because of this there is going to be a lengthy delay to receive the said vehicles, and

WHEREAS, the Highway Superintendent/Fleet Coordinator recommends that he go out to public bid to possibly speed up the delivery on the said vehicles, be it

RESOLVED, that hereby Resolution No. 26-14 is amended to authorize the County Highway Superintendent/Fleet Coordinator to go to public bid for the purchase two (2) pickup trucks and the County Treasurer, Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE DOZER  
STYLE BLADE FOR GRADER**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the Highway Department purchased a John Deere 772D in 2013 that has a Craig Wing Plow and a Craig front hitch for a front blade, and

WHEREAS, the County Highway Superintendent would like to purchase a straight dozer style blade that would mount to the current front hitch on the grader for use in both the summer and winter seasons, and

WHEREAS, Nortrax, Inc. is an authorized Craig dealer and Nortrax is also where the said grader was purchased, and

WHEREAS, in looking for price quotes Nortrax is the only John Deere dealer within a 100 mile radius for Craig plow attachments, and

WHEREAS, the County Highway Superintendent recommends that in this case the County Procurement Policy of requiring three (3) written price quotes for purchases between \$4,000.00 and \$9,999.99 be waived, be it

RESOLVED, that the County Highway Superintendent is hereby authorized to purchase said dozer blade attachment from Nortrax, Inc for a cost of \$6,729.33, be it further

RESOLVED, that payment be made from Machinery Account No. DM5130.201 Road Equipment and the County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH FULTON COUNTY FOR  
DISPOSAL OF WASTE TIRES**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the Solid Waste Department has historically taken the County's waste tires to BC&D Tire Chip for recycling, and

WHEREAS, the BC&D Tire Chip was forced to close this past fall and the County had no reasonable place to take its waste tires for recycling which recycling of waste tires is mandated by New York State, and

WHEREAS, the Solid Waste Coordinator worked with the Fulton County Solid Waste Department to allow Hamilton County to haul its waste tires to the Fulton County Solid Waste Facility for proper recycling, be it

RESOLVED, the Chairman of the Board is hereby authorized to enter into an agreement with Fulton County for the year 2014 to dispose of Hamilton County's waste tires for a fee of \$250.00 per ton of weight and the County Treasurer, Clerk of the Board and Solid Waste Coordinator be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF CAPITAL PROJECT FUNDS**

**DATED: FEBRUARY 6, 2014**

**BY**

WHEREAS, the following projects have a balance from 2013 and are still open and not completed:

D5120.2002 Browns Brook Bridge Project, Balance -	\$8,084.33
H8760.4010 DEC Flood Mitigation Grant, Balance -	\$228,286.45

be it

RESOLVED, that the County Treasurer is hereby authorized to transfer the said funds to fiscal year 2014 and the County Highway Superintendent and the Clerk of the Board be so notified.

Seconded by