

AGENDA CONTINUED

JUNE 5, 2014

RESOLUTIONS:

- No. 17 Authorizing Acceptance of Back Taxes
- No. 18 Resolution to Participate in Shared Service Garage Project with the Town of Long Lake, Long Lake Fire District and the Long Lake Central School District
- No. 19 Retaining Professional Communications Assistance
- No. 20 Authorizing Contract with Blue Wing
- No. 21 Authorizing Sole Source Purchase of Portable Incident Command and Interoperability Communications Unit
- No. 22 Authorizing Grant Application for 2014 SHSP/SLETPP Grant
- No. 23 Approval of and Authorizing Chairman to Sign Resource Allocation Plan
- No. 24 Authorization for the County Treasurer to Issue Refund Checks to Private Insurance Companies for Overpayment on Hamilton County Public Health Nursing Service Medicare Advantage Plan Patient's Accounts
- No. 25 Authorizing County Highway Superintendent to Purchase a Compact Tractor with Attachments for Buildings and Highway Departments
- No. 26 Authorizing Deposition of Vehicles within County Agencies
- No. 27 Authorizing Deposition of Excess Vehicles
- No. 28 Award of Bid for Hamilton County Fuel Consolidation Phase II
- No. 29 Authorizing Work Uniforms for Highway Employees to be a Payroll Deduction
- No. 30 Approval of and Transfer of Funds for 2014 Merit Pay
- No. 31 Approval of Audits in County Highway Funds
- No. 32 Approval of Audits in the County General Fund and Capital Project 2013-1 Fuel Consolidation Phase II

RESOLUTION NO.

AUTHORIZING ACCEPTANCE OF BACK TAXES

DATED: JUNE 5, 2014

BY

WHEREAS, the Board of Supervisors has been contacted by Nicole Lipinski, wife of the late John Lipinski, on property in the name of John Lipinski/Leon Berry located in Benson, with parcel ID #154.020-1-15 concerning the 2012 and 2013 back taxes owed, and

WHEREAS, Nicole Lipinski has submitted a written explanation of the circumstances of why the taxes have not been paid to date and a request to rectify the situation by paying the 2012 and 2013 back taxes, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to accept payment of the taxes owed in the amount of \$2,839.43 together with an administrative charge of \$500.00 for a total of \$3,339.43.

Seconded by

RESOLUTION NO.

**RESOLUTION TO PARTICIPATE IN SHARED SERVICE GARAGE PROJECT WITH
THE TOWN OF LONG LAKE, LONG LAKE FIRE DISTRICT AND THE LONG LAKE
CENTRAL SCHOOL DISTRICT**

DATED: JUNE 5, 2014

BY

WHEREAS, the Town of Long Lake is served by the local government, the Fire Department, Hamilton County and the public school system, and

WHEREAS, each public entity serves many of the same constituents and taxpayers, and

WHEREAS, good government, efficiency, prudent spending, and effective public policy and service delivery are all best served by strong collaboration among the four public entities, and

WHEREAS, the Board of Supervisors of the County of Hamilton has determined that it is desirable and in the public interest to join the Town of Long Lake, along with the Long Lake Fire District and the Long Lake Central School District, to undertake the necessary activities for the submittal of an application under the 2012-2013 Local Government Efficiency Grant Program to be titled, the Shared Service Garage Project, and

WHEREAS, the intent of the proposed project is to provide the County, Town, Fire Department and School District the ability to house and/or maintain their vehicles in a new garage to be constructed by the Town of Long Lake. Implementation of the project will promote more efficient government spending now and well into the future, and

WHEREAS, the maximum amount of funds to be requested from the Local Government Efficiency Grant Program is not to exceed \$800,000, now, therefore, be it

RESOLVED, that the Board of Supervisors approves of this grant funding request for the shared services garage project, and be it further

RESOLVED, the Board of Supervisors hereby authorizes the Chairman of the Board to execute all documents necessary for the implementation of this project.

Seconded by

RESOLUTION NO.

RETAINING PROFESSIONAL COMMUNICATIONS ASSISTANCE

DATED: JUNE 5, 2014

BY

WHEREAS, it has been determined that with many of the projects Hamilton County is currently involved in, there is a need for communications assistance, and

WHEREAS, the critical nature of these projects to Hamilton County, from the work on the Essex Chain to upcoming processes on Mountain Biking, the State Land Master Plan, and the critical need for a Land Bank, all require us to communicate effectively, and

WHEREAS, Behan Communications has a strong reputation in this area and comes highly recommended, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes retaining Behan Communications in an amount to exceed \$2,000.00, and be it also

RESOLVED, that the Hamilton County Treasurer is hereby authorized to pay Behan Communications \$500.00 from Account No. A1010.0408.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH BLUE WING

DATED: JUNE 5, 2014

BY

WHEREAS, Hamilton County has been awarded a Communications Grant in the amount of \$2,530,385.00, and

WHEREAS, the County determined that in order to effectively design and build such a system, professional expertise was necessary, and

WHEREAS, Hamilton County has completed an RFP process to retain such service, and

WHEREAS, Blue Wing has been determined to best meet the County's needs, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Blue Wing, in an amount not to exceed \$109,000.00, with the approval of the County Attorney.

Seconded by

RESOLUTION NO.

**AUTHORIZING SOLE SOURCE PURCHASE OF PORTABLE INCIDENT COMMAND
AND INTEROPERABILITY COMMUNICATIONS UNIT**

DATED: JUNE 5, 2014

BY

WHEREAS, Hamilton County Office of Emergency Services (OES) is in need of the ability to have interoperability capabilities in a transportable unit that can house four bands of interoperability radios with high power, and with disparate power sources in a weather resistant enclosure, and

WHEREAS, Hamilton County OES has received a quotation from Collcomm, Inc., 2310 Pendley Road, Cumming, Georgia (per quotation #140221-01A) to provide the QuickLinx M Portable Incident Command & Tactical Dispatch System for the sum of \$36,350.00, and

WHEREAS, Hamilton County OES has been unable to locate a comparable type communication system suited for the Adirondack wilderness in a sufficiently powerful, compact and transportable unit, and accordingly has requested that the Board of Supervisors authorize purchase of the above noted system per quotation #140221-01A as a sole source purchase without competitive bidding, and

WHEREAS, Hamilton County OES submitted an application to New York State Division of Homeland Security and Emergency Services for authorization to be granted Hamilton County to enter into a non-competitive procurement agreement per the said quotation #140221-01A, which such application was granted per written authorization dated May 21, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract with Collcomm, Inc. for purchase of the aforesaid communication system per quotation #140221-01A for the sum of \$36,350.00 as a sole source purchase without competitive bidding upon a determination that a comparable type of communication system is not available, subject to approval of the County Attorney, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING GRANT APPLICATION FOR 2014 SHSP/SLETPP GRANT

DATED: JUNE 5, 2014

BY

WHEREAS, the Hamilton County Sheriff and the Hamilton County Director of Emergency Services recommends the County apply for the 2014 SHSP/SLETPP Grant in the amount of \$50,000.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said grant application.

Seconded by

RESOLUTION NO.

**APPROVAL OF AND AUTHORIZING CHAIRMAN TO SIGN RESOURCE
ALLOCATION PLAN**

DATED: JUNE 5, 2014

BY

WHEREAS, the County of Hamilton is in receipt of the Resource Allocation Plan for the County's Youth Board funding provided by the Office of Children and Family Services for 2014, and

WHEREAS, the plan identifies the program and project applications as part of the required components of the County's Comprehensive Youth Service Plan as approved by the Office of Children and Family Services, and

WHEREAS, this plan will qualify the County for State reimbursement for the program year, and

WHEREAS, funding was anticipated in the 2014 budget in the amount of \$2,000.00, and

WHEREAS, the actual funding for 2014 is \$2,416.00, be it

RESOLVED, that Account No. A7310.401 Youth Programs Spec. Delinquency be increased by \$416.00 to be totally offset by increasing Revenue Account No. A3820 State Aid Youth Programs by \$416.00, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby approves the 2014 Resource Allocation Plan and authorizes the Chairman to sign and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZATION FOR THE COUNTY TREASURER TO ISSUE REFUND CHECKS
TO PRIVATE INSURANCE COMPANIES FOR OVERPAYMENT ON HAMILTON
COUNTY PUBLIC HEALTH NURSING SERVICE MEDICARE ADVANTAGE PLAN
PATIENT'S ACCOUNTS**

DATED: JUNE 5, 2014

BY

WHEREAS, due to changing Medicare Regulations and implementation of Medicare Advantage Plans (Part C) through private insurance companies, and

WHEREAS, these private insurance companies are attempting to mirror the Medicare payment process with partial payments in advance of the final claim, and

WHEREAS the recovery of the partial payment may not occur before the final claim is processed, creating an overpayment, and

WHEREAS, Hamilton County Public Health Nursing Service (HCPHNS) has recently identified an increase in requests for refunds for overpayment for services rendered to Medicare Advantage Plan participants, and

WHEREAS, the insurance companies request that their refund be received within 30 days or they will automatically offset future insurance payments to the County, which will prove to be very confusing for the HCPHNS patient accounts and bookkeeping records, be it

RESOLVED, that based on such requests being approved by the Chairman of the Health Committee or the Chairman of the Board that the Hamilton County Treasurer be granted authorization to write these private insurance refund check in a timely manner, and be it further

RESOLVED, that HCPHNS agrees to submit and provide detailed back-up documentation, along with a formal request for payment from the private insurance company to the Board of Supervisors and the Treasurer's Office. The Treasurer's Office will keep accurate records of these refund payments, and will agree to reconcile these payments with HCPHNS on a monthly basis. A copy of this reconciliation will be forwarded to the Board of Supervisors each month upon its completion.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE A
COMPACT TRACTOR WITH ATTACHMENTS FOR BUILDINGS AND HIGHWAY
DEPARTMENTS**

DATED: JUNE 5, 2014

BY

WHEREAS, the Highway and Building Departments are in need of a compact tractor with attachments for shared use by both departments, and

WHEREAS, New Holland Boomer Model 24, Four Wheel Drive Compact tractors with attachments are available at Clinton Tractor and Implement Co. per State of Massachusetts bid that Hamilton County can piggy back off per New York State Law, and

WHEREAS, County Highway Superintendent recommends the purchase of the said compact tractor with 60" hydraulic snow blower, 60" hydraulic sweeper broom, front bucket, 60" mower deck and soft cab attachments to be utilized by the highway and building departments, be it

RESOLVED, that the County Highway Superintendent is hereby authorized to purchase said compact tractor with said attachments from Clinton Tractor and Implement Co. of Clinton, NY for a cost not to exceed \$31,000.00, be it further

RESOLVED, that 50% of payment be made from Machinery Account No. DM5130.201 Road Equipment and 50% of payment be made from the Building Budget by creating Building Account No. A1620.202 Equipment and funding said account by transferring \$15,500.00 from Building Account No. A1620.413 Building Projects and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING DEPOSITION OF VEHICLES WITHIN COUNTY AGENCIES

DATED: JUNE 5, 2014

BY

WHEREAS, certain vehicles have become excess to one County agency and can continue to be utilized by another County agency, and

WHEREAS, the Fleet Coordinator has made the following recommendation for transfer within County Agencies:

Year	Make/Model	VIN	Plate
FROM: Public Health – Car #748			
(1) 2010	Chevrolet Impala	2G1WA5EN4A1201441	M63906
	TO: Probation	Value:	\$2,528.00
FROM: Public Health – Car #749			
(1) 2010	Chevrolet Impala	2G1WA5EN8A1198155	M63907
	TO: Social Services	Value:	\$2,266.00
FROM: Probation – Car #744			
(1) 2008	Chevrolet Impala	2G1WB58N881225857	M33869
	To: Highway	Value:	\$1,610.00
FROM: Social Services – Car #805			
(1) 2007	Chevrolet Impala	2G1WB5N479360107	M24512
	To: Buildings	Value:	\$1,522.00

and

WHEREAS, the above values represent the policy of Hamilton County to transfer vehicles from one County Agency to another at 35% of low book value, now, therefore, be it

RESOLVED, that the following transfers be authorized:

FROM:
A3140.409 \$2,528.00
A6010.401 \$2,266.00
A1620.407 \$1,522.00

TO:
A4010.402 \$4,794.00
A6010.401 \$1,522.00

and be it further

RESOLVED, that Account No. DM5130.401 be charged \$1,610.00 and Probation Account No. A3140.409 Vehicle Maint. be increased by \$1,610.00 to be totally offset by increasing Revenue Account No. A2665 Sales of Equipment by \$1,610.00, and be it further

RESOLVED, that vehicle dispositions be made as shown above, and be it further

RESOLVED, that the Fleet Coordinator ensure that the proper ownership is recorded and the appropriate paperwork for this transaction is accomplished, and be it further

RESOLVED, that the Director of Fixed Assets, Respective Department Heads, and the County Treasurer be so advised

Seconded by

RESOLUTION NO.

AUTHORIZING DEPOSITION OF EXCESS VEHICLES

DATED: JUNE 5, 2014

BY

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has made the recommendations that the following vehicles and/or equipment be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2006	Chev/Impala	2G1WB58K469329346	L92396	HWY	741
2007	Chev/Impala	2G1WB58N881225857	M33869	HWY	744
2007	Chev/Impala	2G1WB58N079358113	M24513	TOUR	742
2004	Chev/Pickup	1GCHK24UXE382326	L64274	HWY	92
2004	Chev/Pickup	1GCHK24U44E381267	L62227	HWY	96

be it

RESOLVED, the above vehicles by auction on line by Auctions International and funds from the mentioned auction shall be a revenue credit to Revenue Account DM2665 Sale of Equipment for Highway Department owned vehicles and Account No. A2665 Sale of Equipment for all department owned vehicles, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR HAMILTON COUNTY FUEL CONSOLIDATION PHASE II

DATED: JUNE 5, 2014

BY

WHEREAS, bids for the Phase II Hamilton County Fuel Consolidation Project were received on May 27, 2014, and

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group Ltd. have submitted their report relative to their analysis of bids, be it

RESOLVED, that the recommendation of said Engineers be hereby accepted, approved and adopted, be it further

RESOLVED, that the low bidder for the Hamilton County Fuel Consolidation Phase II, be hereby awarded to Shaker Flats Landscaping, Inc. of 1746 US Route 20, West Lebanon NY 12195 in the amount of \$683,887.00 which includes the base bid of \$651,987.00 and Additive Item No. 93 Long Lake Site Generator for \$31,900.00, and be it further

RESOLVED, hereby the Chairman of the Board of Supervisors is authorized to enter into a purchase agreement with Shaker Flats Landscaping, Inc. subject to the approval of the County Attorney in the amount of \$683,887.00 and the County Highway Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING WORK UNIFORMS FOR HIGHWAY EMPLOYEES TO BE A
PAYROLL DEDUCTION**

DATED: JUNE 5, 2014

BY

WHEREAS, the mechanic staff within the Highway Department has requested rented work uniforms because their work cloths get very soiled in the course of their normal duties and they have to wash the said clothes at home and it creates more strain on their washing machines at their home, and

WHEREAS, the employees would pay for all the costs of the said rental uniforms but they have requested the payment for the rental uniforms be in the form of a payroll deduction, and

WHEREAS, the Highway Superintendent has conferred with the County Treasurer whether it is possible to have a payroll deduction for said uniforms and the County Treasurer has given approval for the payroll deduction, be it

RESOLVED, that hereby the Highway Superintendent is authorized to allow the mechanic staff to rent work uniforms, and be it further

RESOLVED, that the Highway Department will finalize the details with the Treasurer's Office for payment for the service and the payroll deductions and the Highway Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2014 MERIT PAY

DATED: JUNE 5, 2014

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on May 27, 2014 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

COUMMUNITY SERVICES

Allison Gonyo	June 15, 2014 to June 15, 2015	\$1.10
---------------	--------------------------------	--------

SOCIAL SERVICES

Gail Carmichael	June 22, 2014 to June 22, 2015	\$1.54
-----------------	--------------------------------	--------

Susan Eldridge	June 1, 2014 to June 1, 2015	\$1.65
----------------	------------------------------	--------

SHERIFF

Kevin Braunius	June 24, 2014 to June 24, 2015	\$1.65
----------------	--------------------------------	--------

Alex Stuart	June 28, 2014 to June 28, 2015	\$1.10
-------------	--------------------------------	--------

HIGHWAY

Martin Hutchins	June 14, 2014 to June 14, 2015	\$1.21
-----------------	--------------------------------	--------

Christopher Mitchell	June 13, 2014 to June 13, 2015	\$1.54
----------------------	--------------------------------	--------

NURSING

Gail Monthony-Ludin	June 28, 2014 to June 28, 2015	\$.77
---------------------	--------------------------------	--------

Penny Warrington	June 1, 2014 to June 1, 2015	\$.88
------------------	------------------------------	--------

and be it further

RESOLVED, that the following transfers be made to cover the above 2014 merit pay:

FROM:	A1990.402	Contingent for Merit	\$21,755.36
TO:	A4310.115	Substance Abuse Prev. Educator	\$1,918.84
	A6010.103	Caseworker A	\$2,813.58
	A6010.111	Principal Account Clerk	\$2,931.39
	A3110.102	Under-sheriff	\$3,445.20
	A3110.109	Deputy Sheriff B	\$2,071.52
	D5110.101	Personal Services	\$2,526.48

D5110.101	Personal Service	\$3,215.52
A4010.106	Registered Professional Nurse #3	\$1,308.23
A4050.127	Registered Professional Nurse	\$1,524.60

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JUNE 5, 2014

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$56,147.16 and bills in the County Road Fund amounting to \$15,375.34 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT 2013-1 FUEL CONSOLIDATION PHASE II**

DATED: JUNE 5, 2014

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$214,896.45 by the following committees:

Building Committee	\$17,572.96
Public Works (Solid Waste) Committee	75,131.43
Finance Committee	34,967.24
Health Committee.....	34,675.94
Human Services Committee.....	22,832.44
Central Government Committee	11,268.97
Emergency Prep./Emergency Response.....	16,957.48
Publicity, Tourism, Economic Development & Planning Committee.....	633.71
Internal Management Committee	856.28

and be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Fuel Consolidation Phase II.....	\$27,623.00
----------------------------------	-------------

are hereby approved.

Seconded by