

## AGENDA CONTINUED

MARCH 5, 2015

### RESOLUTIONS:

- No. 20 Resolution in Support of Senate Bill #S.3594 and Assembly Bill #A.5176 – Continuation of Hamilton County’s Current Sales Tax Rate
- No. 21 Resolution in Support of Senate Bill #S.4127 and Assembly Bill #A.5615 – Continuation of County Recording Tax
- No. 22 Authorizing MOU Regarding Aquatic Invasive Species Prevention in the Adirondack Region
- No. 23 Authorizing Contract with Leading E.D.G.E for Preparation of an Adirondack Community Based Trails and Lodging System
- No. 24 Authorizing Contract with Nancy Berkowitz for Contract Administration for the Adirondack Community Based Trails and Lodging System Grant
- No. 25 Authorizing Chairman to Sign Contracts with Facilitators, Presenters and Guides and Payment for Specific Expenses for 2015 Birding Festival
- No. 26 Authorizing Fraud Investigator
- No. 27 Authorizing Chairman to Sign EISEP Contract Agreement between Warren County Office for the Aging and Hamilton County Department of Social Services
- No. 28 Authorizing Chairman to Sign a Contract Agreement between Warren County Office for the Aging and Hamilton County Department of Social Services for Case Management Services
- No. 29 Authorizing the Chairman of the Board to Sign Agreement with Fort Hudson Home Care, Inc. for Social Services – Personal Care Services
- No. 30 Approval of and Transfer of Funds for 2015 Merit Pay
- No. 31 Approval of Audits in County Highway Funds
- No. 32 Approval of Audits in the County General Fund and Capital Project 2013-1 Fuel Consolidation Phase II

**RESOLUTION NO.**

**RESOLUTION IN SUPPORT OF SENATE BILL #S.3594 AND ASSEMBLY BILL  
#A.5176 – CONTINUATION OF HAMILTON COUNTY’S CURRENT SALES TAX  
RATE**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, the Hamilton County Board of Supervisors requested a continuation of the 1% additional sales tax for Hamilton County, and

WHEREAS, Senate bill #S.3594 was introduced, as was Assembly bill A.5176, to provide the Home Rule authority for Hamilton County to continue the County Sales Tax rate at 4%, now, therefore, be it

RESOLVED, that pursuant to Article IX of the Constitution, the County of Hamilton requests the enactment of Senate bill # S.3594 and Assembly bill #A.5176 entitled “An Act to amend the tax law, in relation to extending the authorization of the County of Hamilton to impose an additional one percent of sales and compensating use taxes”, and also be it

RESOLVED, that the Clerk of the Board of Supervisors and the Chairman of the Board of Supervisors are hereby authorized to execute all the necessary documents to enable this enactment, and be it further

RESOLVED, that a certified copy of this resolution be forwarded to Senator Hugh Farley and Assemblyman Marc Butler.

Seconded by

**RESOLUTION NO.**

**RESOLUTION IN SUPPORT OF SENATE BILL #S.4127 AND ASSEMBLY BILL  
#A.5615 – CONTINUATION OF COUNTY RECORDING TAX**

**DATED: MARCH 3, 2015**

**BY**

WHEREAS, the Hamilton County Board of Supervisors requested New York State legislation authorizing a County Recording Tax, now, therefore, be it

RESOLVED, that pursuant to Article IX of the Constitution, the County of Hamilton requests the enactment of Senate bill #S.4127 and Assembly bill #A.5615 entitled “An Act to amend Chapter 326 of the laws of 2006, amending the tax law relating to authorizing the County of Hamilton to impose a County Recording Tax on obligations secured by mortgages on real property, in relation to extending the expiration thereof”, and also be it

RESOLVED, that the Clerk of the Board of Supervisors and the Chairman of the Board of Supervisors are hereby authorized to execute all the necessary documents to enable this enactment, and be it further

RESOLVED, that a certified copy of this resolution be forwarded to Senator Hugh Farley and Assemblyman Marc Butler.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING MOU REGARDING AQUATIC INVASIVE SPECIES PREVENTION  
IN THE ADIRONDACK REGION**

**DATED: MARCH 5, 2015**

**BY**

BE IT RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a Memorandum of Understanding among public and private organizations regarding Aquatic Invasive Species Prevention in the Adirondack Region.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH LEADING E.D.G.E FOR PREPARATION OF AN  
ADIRONDACK COMMUNITY BASED TRAILS AND LODGING SYSTEM**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, Resolution No. 173-14 dated June 5, 2014 authorized Hamilton County to be the grant sponsor of a CFA to look at developing hut to hut/lodging to lodging within Hamilton County and the Adirondack Park, and

WHEREAS, Hamilton County was awarded CFA #39752 Adirondack Community-based trails and Lodging System (ACTLS) in the amount of \$220,000.00, and

WHEREAS, Hamilton County has determined this work to be a professional service under the Hamilton County Procurement Policy, and

WHEREAS, Leading E.D.G.E and its team members possess the unique, technical expertise to assist the County of Hamilton in the preparation of an Adirondack Community Based Trails and Lodging System (ACTLS), and

WHEREAS, procuring a professional service based on these unique qualifications, complies with the Hamilton County Procurement Policy, now, therefore, be it

RESOLVED, that upon approval by the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Leading E.D.G.E, 624 Lake St., Saranac Lake, NY 12983, for the preparation of an Adirondack Community Based Trails and Lodging System (ACTLS) for an amount not to exceed \$200,000.00 of which \$24,000.00 will be used to obtain services under subcontract with a certified MWBE for services critical to the project.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH NANCY BERKOWITZ FOR CONTRACT  
ADMINISTRATION FOR THE ADIRONDACK COMMUNITY BASED TRAILS AND  
LODGING SYSTEM GRANT**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, Resolution No. 173-14 dated June 5, 2014 authorized Hamilton County to be the grant sponsor of a CFA to look at developing hut to hut/lodging to lodging within Hamilton County and the Adirondack Park, and

WHEREAS, Hamilton County was awarded CFA #39752 Adirondack Community-based trails and Lodging System (ACTLS) in the amount of \$220,000.00, and

WHEREAS, \$20,000.00 of said grant is available for contract administration, and

WHEREAS, Nancy Berkowitz, a NYS Certified WBE, has the skills required to provide contract administration, and

WHEREAS, this service is deemed a professional service under the Hamilton County Procurement Policy, now, therefore, be it

RESOLVED, that upon approval by the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Nancy Berkowitz PO Box 104, Blue Mountain Lake, NY 12812, for the contract administration of the Adirondack Community Based Trails and Lodging System (ACTLS) grant for an amount not to exceed \$20,000.00.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACTS WITH FACILITATORS,  
PRESENTERS AND GUIDES AND PAYMENT FOR SPECIFIC EXPENSES FOR 2015  
BIRDING FESTIVAL**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, Hamilton County is sponsoring a county-wide Birding Festival in June 2015,  
and

WHEREAS, this Festival consists of numerous separate events in June 2015 including:  
outings, lectures, seminars, and certain events that will require paid guides, facilitators or  
presenters, and

WHEREAS, continuation of this Festival is necessary to expand its positive economic  
impact during a particularly slow time of year, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign  
contracts with guides, facilitators and presenters upon approval of the County Attorney as follows:

Each guide or facilitator to receive a \$75 honorarium per outing, with a daily limit of two  
(2) guided outings per guide

Total number of guided outings not to exceed eight (8) per each day of the festival

Lectures not to exceed \$250 per event

and be it further

RESOLVED, that said authorization to sign the contracts herein referenced, is contingent  
upon Dean Nervik submitting an implementation plan for the Birding Festival to Neil McGovern  
as Committee Chair, and Jim McKenna on behalf of ROOST, and that said plan is approved by  
both, with confirmation of same to be provided to the Chairman of the Board of Supervisors prior  
to the execution of any of the referenced contracts.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING FRAUD INVESTIGATOR**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, the Commissioner of Social Services, has discussed with the Hamilton County Board of Supervisors, the need to establish a stronger fraud investigation system, and

WHEREAS, the Board of Supervisors strongly supports the need to address this situation, and

WHEREAS, the Commissioner of Social Services has also discussed with the Hamilton County District Attorney the need to prosecute, to the fullest extent necessary, fraud when it is uncovered, and

WHEREAS, the Commissioner of Social Services has worked out an investigative procedure, which requires hiring fraud investigative services, and

WHEREAS, the Commissioner of Social Services recommends establishment of a Personal Services line item, within the Social Services Budget to pay for said investigative services, and

WHEREAS, the Commissioner of Social Services will then, within the set budget, use this funding on an as needed basis, now, therefore, be it

RESOLVED, that Account No. A6010.124 Fraud Investigator, is hereby created and funded in the Social Services Budget at \$13,000.00, and be it further

RESOLVED, that Social Service Federal Revenue Account No. A4610 Social Services Administration be increased by \$4,550.00, and that Social Services State Revenue Account No. A3610 Social Services Administration, be increased by \$4,550.00, with the remaining \$3,900.00 to be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law fund balance to offset the funding of Account No. A6010.124 Fraud Investigator, and be it also

RESOLVED, that the Hamilton County Treasurer, Personnel Officer, and the Commissioner of Social Services be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN EISEP CONTRACT AGREEMENT BETWEEN  
WARREN COUNTY OFFICE FOR THE AGING AND HAMILTON COUNTY  
DEPARTMENT OF SOCIAL SERVICES**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, the Hamilton County Department of Social Services maintains an agreement between Warren/Hamilton Office for the Aging, and

WHEREAS, Hamilton County Department of Social Services is to provide services for Hamilton County residents under an EISEP Contract, and

WHEREAS, this contract will be for the period of April 1, 2015 – March 31, 2016 in an amount not to exceed \$25,000.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the agreement between the Department of Social Services and Warren/Hamilton Office for the Aging, upon approval of the County Attorney, on behalf of the Hamilton County Department of Social Services.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN A CONTRACT AGREEMENT BETWEEN  
WARREN COUNTY OFFICE FOR THE AGING AND HAMILTON COUNTY  
DEPARTMENT OF SOCIAL SERVICES FOR CASE MANAGEMENT SERVICES**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, it is necessary for the Hamilton County Department of Social Services to enter into an agreement with Warren/Hamilton Office for the Aging for case management services, and

WHEREAS, this contract will be for the following programs:

CSE	April 1, 2015 – March 31, 2016	\$2,750.00
Title III-E	April 1, 2015 – December 31, 2015	\$3,750.00

be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the agreement between the Department of Social Services and Warren/Hamilton Office for the Aging, upon approval of the County Attorney, on behalf of the Hamilton County Department of Social Services.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN AGREEMENT WITH  
FORT HUDSON HOME CARE, INC. FOR SOCIAL SERVICES – PERSONAL CARE  
SERVICES**

**DATED: MARCH 5, 2015**

**BY**

BE IT RESOLVED, that the Chairman of the Board is hereby authorized to sign an agreement with Fort Hudson Home Care, Inc. for personal care services for Social Services, and be it further

RESOLVED, that the rate shall be the approved Medicaid rate set by the State of New York and will be automatically renewed on an annual basis unless terminated by either party within thirty (30) days notice in writing and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AND TRANSFER OF FUNDS FOR 2015 MERIT PAY**

**DATED: MARCH 5, 2015**

**BY**

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on February 23, 2015 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

George Hoffman	March 27, 2015 to March 27, 2016	\$1.43
Diana Hammond	March 10, 2015 to March 10, 2016	\$1.54

SHERIFF

James Luck	March 20, 2015 to March 20, 2016	\$1.10
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SOCIAL SERVICES

Dana Wilt	March 18, 2015 to March 18, 2016	\$ .77
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NURSING

Erica Mahoney	March 31, 2015 to March 31, 2016	\$ .66
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PERSONNEL

Marjorie Remias	March 13, 2015 to March 13, 2016	\$1.65
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and be it further

RESOLVED, that the following transfers be made to cover the above 2015 merit pay:

FROM:	A1990.402	Contingent for Merit	\$12,413.61
TO:	D5110.101	Personal Services	\$2,985.84
	D5010.103	Acct. Clerk/Computer Support Aide	\$3,215.52
	A3150.106	Correction Officer F	\$2,296.80
	A6010.104	Caseworker B	\$1,198.89
	A4050.110	Senior Physical Therapist	\$914.76
	A1430.102	Clerk – P/T	\$1,801.80

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: MARCH 5, 2015**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$77,897.66 and bills in the County Road Fund amounting to \$135,852.30 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL  
PROJECT 2013-1 FUEL CONSOLIDATION PHASE II**

**DATED: MARCH 5, 2015**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$170,768.61 by the following committees:

Building Committee .....	\$23,195.05
Public Works (Solid Waste) Committee .....	8,855.71
Finance Committee .....	65,824.36
Health Committee.....	26,997.32
Human Services Committee.....	15,562.63
Central Government Committee .....	11,861.66
Emergency Prep./Emergency Response.....	15,864.31
Publicity, Tourism, Economic Development & Planning Committee.....	1,492.66
Internal Management Committee .....	1,114.91

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Fuel Consolidation Phase II.....\$85,767.56

are hereby approved.

Seconded by