

AGENDA CONTINUED

NOVEMBER 6, 2014

RESOLUTIONS:

- No. 21 Authorizing Change of Date for Annual Session
- No. 22 Authorizing ROOST to Implement Resolution No. 141-44 for 2015
- No. 23 Authorizing Chairman to Sign “Certification Statement for Provider Utilizing Electronic Billing”
- No. 24 Authorizing Appropriation of Federal Grant COLA for WIC Program
- No. 25 Authorizing County Highway Superintendent to Advertise within Highway Department for Road Supervisor I
- No. 26 Authorizing County Highway Superintendent to Hire Deputy County Highway Superintendent
- No. 27 Authorizing Transfer of Funds – Highway
- No. 28 Authorization to Close Certain Permanent Project Accounts that are Complete and Transfer Remaining Balances to Other Permanent Projects
- No. 29 Authorization of Change of Charges to County Road Fund
- No. 30 Approval of and Transfer of Funds for 2014 Merit Pay
- No. 31 Approval of Audits in County Highway Funds
- No. 32 Approval of Audits in the County General Fund, Capital Project 2013-1 Fuel Consolidation Phase II and Capital Project 2012-1 Hurricane Irene Flood Mitigation

RESOLUTION NO.

AUTHORIZING CHANGE OF DATE FOR ANNUAL SESSION

DATED: NOVEMBER 6, 2014

BY

BE IT RESOLVED, that the Annual Session scheduled for Monday, November 17, 2014 be changed to Tuesday, November 18, 2014.

Seconded by

RESOLUTION NO.

AUTHORIZING ROOST TO IMPLEMENT RESOLUTION NUMBER 141-44 FOR 2015

DATED: NOVEMBER 6, 2014

BY

WHEREAS, by Resolution No. 141-44 of June 5, 2014, the Hamilton County Board of Supervisors authorized a structure for the inclusion of pictures of businesses on the Hamilton County Website, and

WHEREAS, Hamilton County has similarly contracted with ROOST for 2014, and plans to extend that relation for the next three years, and

WHEREAS, ROOST's responsibilities to Hamilton County are consistent with Resolution No. 141-14, and inclusive of other related tasks, now, therefore, be it

RESOLVED, that effective immediately the responsibility for implementing Resolution No. 141-14, is hereby transferred to ROOST, so that preparation for 2015 can begin immediately, and be it also

RESOLVED, that this transfer of responsibility will include, but not be limited to all responsibility for payment of fees, collection of photos, posting to the website, and other necessary tasks, and be it also

RESOLVED, in compensation for this work, the implementation will include the payments for this photo listings being made directly to ROOST other than Hamilton County, and be it also

RESOLVED, that the County Treasurer, County Office of Tourism, and ROOST be so notified and authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR PROVIDER UTILIZING ELECTRONIC BILLING”

DATED: NOVEMBER 6, 2014

BY

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May

Early Intervention Program:

ETIN: 00AJ – Medicaid Provider Number 02960992 – Early Intervention Service Coordination. Expires November

ETIN:OZ7 – Medicaid Provider Number 02960992 – Early Intervention Service Coordination. Expires February

ETIN: J5T – Medicaid Provider Number 02960992 – Early Intervention Service Coordination. Expires May

ETIN: NY7 – Medicaid Provider Number 02960992 – Early Intervention Service Coordination. Expires October

ETIN:00E8 – Medicaid Provider Number 02960992 –Early Intervention Service Coordination Expires October

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

ETIN: J5T – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires May

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February,

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2015 through December 31, 2015.

Seconded by

RESOLUTION NO.

AUTHORIZING APPROPRIATION OF FEDERAL GRANT COLA FOR WIC PROGRAM

DATED: NOVEMBER 6, 2014

BY

WHEREAS, the Hamilton County Public Health Nursing Service is entitled to additional cost of living adjustments for the Immunization Grant Program and WIC Program as passed in the Congressional Budget for state fiscal year 2014-2015, and

WHEREAS, these funds can be used to cover eligible personal service, fringe and program related costs incurred, and

WHEREAS, the following funds are available to the HCPHNS:

Immunization Grant Program	\$2,406.00
WIC Grant Program	<u>\$4,515.00</u>
Total	\$6,921.00

be it

RESOLVED, that the following 2014 Appropriation Accounts be increased:

A4052.801 Immunization Grant Fringe	\$2,406.00
A4082.407 WIC Program Travel	\$4,515.00

and be it further

RESOLVED, that the increase in appropriations be totally offset by increasing the following Revenue Accounts:

A4489.4 Immunization Grant	\$2,406.00
A4482 WIC Grant	\$4,515.00

and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the COLA Certifications for the above grants and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO ADVERTISE WITHIN
HIGHWAY DEPARTMENT FOR ROAD SUPERVISOR I**

DATED: NOVEMBER 6, 2014

BY

WHEREAS, the current Deputy County Highway Superintendent will be retiring effective December 31, 2014 and the role of the Deputy will be changing, and

WHEREAS, because of the said changes to the Deputy position the department will need a Road Supervisor I at the Lake Pleasant facility, and

WHEREAS, the County Highway Superintendent recommends advertising within the department for the Road Supervisor I position, be it

RESOLVED, the County Highway Superintendent is hereby authorized to advertise within the Highway Department for a Road Supervisor I position that would be effective January 1, 2015 and the Personnel Officer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO HIRE DEPUTY
COUNTY HIGHWAY SUPERINTENDENT**

DATED: NOVEMBER 6, 2014

BY

WHEREAS, the current Deputy County Highway Superintendent will be retiring effective December 31, 2014, and

WHEREAS, the Public Works Committee and County Highway Superintendent have advertised for the said Deputy position, and

WHEREAS, the County Highway Superintendent interviewed three (3) qualified candidates for the Deputy position, and

WHEREAS, the County Highway Superintendent recommends the hiring of Robert Both of Wells, NY for the position of Deputy County Highway Superintendent, be it

RESOLVED, that hereby the Highway Superintendent is authorized to hire Robert Both of Wells as a provisional Deputy County Highway Superintendent at an annual salary of \$50,000.00 effective January 1, 2015 and also be so authorized to hire Robert Both as Road Supervisor I at Hire Rate of \$15.213 per hour up to twenty (20) hours per week effective immediately in an as needed role to work with the current Deputy before retirement and the funds be taken from Account No. D5110.101 Personal Services, and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING TRANSFER OF FUNDS - HIGHWAY

DATED: NOVEMBER 6, 2014

BY

WHEREAS, Account No. DM5130.4010 Machinery Repairs for 2014 has been over expended in the amount of \$8,607.70 to date, be it

RESOLVED, the following transfer be made:

FROM: Account No. D5142.1010 Personal Services	\$25,000.00
TO: Account No. DM 5130.4010 Machinery Repairs	\$25,000.00

and the County Treasurer be so authorized to make the said transfer and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO CLOSE CERTAIN PERMANENT PROJECT ACCOUNTS
THAT ARE COMPLETE AND TRANSFER REMAINING BALANCES TO OTHER
PERMANENT PROJECTS**

DATED: NOVEMBER 6, 2014

BY

WHEREAS, there are certain County Road permanent improvement projects that are completed or will not be accomplished in 2014 and have remaining fund balances, and

WHEREAS, the remaining balances can be utilized in other permanent improvement projects that require more funding, and

WHEREAS, all of these projects the funds have been appropriated through the CHIP's program, be it

RESOLVED, the following permanent project accounts be closed:

D5120.2004 Gilmantown Rd. Bridge 2014 – balance	\$50,000.00
D5112.2486 CR6 Benson Road 2014 – balance	<u>\$12,819.28</u>
TOTAL REMAINING BALANCE -	\$62,819.28

and be it further

RESOLVED, the remaining balance of \$62,819.28 be transferred into the following established permanent improvement projects and Capital Projects as shown hereon:

D5112.2484 CR12 Cedar River Road	\$17,782.62
D5112.2485 CR11 South Shore Road	\$14,860.57
D5112.202 Capital Projects	<u>\$30,176.09</u>
TOTAL TO BE TRANSFERRED -	\$62,819.28

and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZATION OF CHANGE OF CHARGES TO COUNTY ROAD FUND

DATED: NOVEMBER 6, 2014

BY

WHEREAS, several expenditures in 2014 were charged to the County Road Maintenance Fund, and

WHEREAS, these expenditures should be made to the Capital Projects, be it

RESOLVED, that the following changes of charges be made,

Credit: Account No. D5110.402 Equipment Rental (Gorman Brothers) -	\$9,362.50
Account No. D5110.404 Asphalt (Callanan Ind.) -	\$64,614.54
Debit: Account No. D5112.2487 CR24 Old Piseco Road -	\$73,977.04
Credit: Account No. D5110.402 Equipment Rental (Gorman Brothers) -	\$15,214.06
Account No. D5110.404 Asphalt (Callanan) -	\$99,806.77
Debit: Account No. D5112.202 Capital Projects -	\$115,020.83

and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2014 MERIT PAY

DATED: NOVEMBER 6, 2014

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on October 27, 2014 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Derek Cummins	November 1, 2014 to November 1, 2015	\$1.43
Mark Hunt	November 15, 2014 to November 15, 2015	\$.77

COUNTY CLERK

Heather Farber	November 1, 2014 to November 1, 2015	\$1.65
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CLERK OF THE BOARD

Cheryl Paestella	November 1, 2014 to November 1, 2015	\$1.54
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SHERIFF

William Wilt	November 1, 2014 to November 1, 2015	\$1.65
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NURSING

Kristen King	November 29, 2014 to November 29, 2015	\$1.54
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PROBATION

John Boya	November 15, 2014 to November 15, 2015	\$1.54
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and be it further

RESOLVED, that the following transfers be made to cover the above 2014 merit pay:

FROM:	A1990.402	Contingent for Merit	\$19,574.50
TO:	D5110.101	Personal Services	\$3,177.68
	D5110.101	Personal Services	\$1,607.76
	A1410.102	Deputy County Clerk	\$3,445.20
	A1040.102	Deputy Clerk of the Board	\$2,813.58
	A3110.112	Deputy Sheriff A	\$3,445.20
	A4050.120	Acct. Clerk/Computer Support Aide	\$2,447.06
	A3140.103	Probation Officer	\$2,638.02

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: NOVEMBER 6, 2014

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$107,442.33 and bills in the County Road Fund amounting to \$793,853.87 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND, CAPITAL PROJECT
2013-1 FUEL CONSOLIDATION PHASE II AND CAPITAL PROJECT 2012-1
HURRICANE IRENE FLOOD MITIGATION**

DATED: NOVEMBER 6, 2014

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$286,248.63 by the following committees:

Building Committee	\$22,454.28
Public Works (Solid Waste) Committee	24,544.83
Finance Committee	149,408.81
Health Committee.....	31,204.96
Human Services Committee.....	18,973.71
Central Government Committee	8,185.24
Emergency Prep./Emergency Response.....	25,892.63
Publicity, Tourism, Economic Development & Planning Committee.....	3,047.32
Internal Management Committee	2,536.85

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Fuel Consolidation Phase II.....	\$329,497.19
Hurricane Irene Flood Mitigation.....	\$ 2,666.18

are hereby approved.

Seconded by