

AGENDA

THIRD SESSION

MARCH 6, 2014

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of Nov. 13, Nov. 18, Nov. 21, Dec. 5, Dec. 20 &
Dec. 30 of 2013

Public Comment Period

Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 Honoring Ermina M. Pincombe
- No. 2 Resolution Supporting the County Clerk and the County Sheriff and Determining the Use of the Hamilton County Seal
- No. 3 Authorizing Contract with Dominion Voting Systems – Board of Elections
- No. 4 Authorizing Contract with Dominion Voting Services for Board of Elections Technician Training Course
- No. 5 Resolution to Reimburse the Town of Indian Lake the Costs Associated with the Errors in the Tax Bills
- No. 6 Resolution Appointing New Tourism Promotion Agency and Project Director for New York State Tourism Matching Funds
- No. 7 Social Services – Warren-Hamilton NY Connects Program
- No. 8 Authorizing Contract with Physical Therapy Provider
- No. 9 Authorizing Contract with Veterinarian for Rabies Vaccination Clinics
- No. 10 Resolution Authorizing Chairman to enter into Contract with Integrys Energy Services of New York, Inc.
- No. 11 Award of Bid for Pickup Trucks
- No. 12 Authorizing Payment to Brant Lake Collision
- No. 13 Extension of Contract for Bridge Repair & Pneumatically Projected Concrete through 2014

No. 14 Adoption of Revised Fleet Management Policy

RESOLUTION NO.

HONORING ERMINA M. PINCOMBE

DATED: MARCH 6, 2014

BY

WHEREAS, Ermina M. Pincombe, Town of Benson, served as the Supervisor of the Town of Benson from April 28, 1980 through December 31, 1985 and from January 1, 2006 through December 31, 2013 with her term of office as Supervisor ending December 31, 2013, and

WHEREAS, Ermina M. Pincombe decided not to seek re-election and retire at the end of her term, and

WHEREAS, Ermina M. Pincombe made substantial contributions to the conduct of the business of the Hamilton County Board of Supervisors, particularly with respect to committees on which she served and chaired, and

WHEREAS, Ermina M. Pincombe's representation of the County Board of Supervisors at Cornell Cooperative Extension, Warren Hamilton OFA, and the Adirondack Park Local Government Review Board were just some examples of her work on behalf of the residents of Hamilton County, and

WHEREAS, the services of Ermina M. Pincombe have benefited not only the citizens of the Town of Benson but those of the County of Hamilton,

NOW, THEREFORE, BE IT

RESOLVED, that the Hamilton County Board of Supervisors expresses its sincere appreciation of Ermina M. Pincombe for her service to the County of Hamilton, and be it further

RESOLVED, that this Resolution be spread upon the permanent records of the Board of Supervisors and that a certified copy of the same be forwarded to Ermina M. Pincombe.

Seconded by

RESOLUTION NO.

**RESOLUTION SUPPORTING THE COUNTY CLERK AND THE COUNTY SHERIFF
AND DETERMINING THE USE OF THE HAMILTON COUNTY SEAL**

DATED: MARCH 6, 2014

BY

WHEREAS, the Hamilton County Board of Supervisors has been asked by the County Clerk Jane Zarecki and County Sheriff Karl Abrams for support in their effort to assure that additional responsibilities under the SAFE Act are not shifted to Hamilton County, and

WHEREAS, County Clerk Jane Zarecki and Sheriff Karl Abrams have already gone on record as opposed to having additional responsibilities shifted from NYS agencies to them, either in fact or by appearance, and

WHEREAS, one specific concern is the suggested use of County Seals in NYS sponsored mailings, and

WHEREAS, the County Clerk and the County Sheriff have said no to said request specific to Hamilton County and have asked for Board support in that regard, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby reasserts our support for Resolution No. 38-13 of February 7, 2013, supporting the NYS Sheriffs' Association's position on Governor Cuomo's New York SAFE Act, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby states our absolute support for the position of the Hamilton County Clerk and the Hamilton County Sheriff, and be it also

RESOLVED, that the Hamilton County Board of Supervisors further determines that any use of the Hamilton County Seal must be authorized by Hamilton County, and be it also

RESOLVED, that certified copies of this Resolution be provided to Clerk Zarecki and Sheriff Abrams for their use as necessary.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH DOMINION VOTING SYSTEMS – BOARD OF ELECTIONS

DATED: MARCH 6, 2014

BY

WHEREAS, the agreement with Dominion Voting Services for the eleven ICP/BMD voting machine systems expired 9/1/13 and the EMS software maintenance and license will expire 8/31/15, and

WHEREAS, Dominion Voting Services has provided a proposal to extend the hardware warranty with firmware and license on the ICP/BMD units for a three year, four month period from 9/10/13 to 12/31/16 at a price of \$2,640.00 and renew the EMS software maintenance and license for the period of 9/1/15 to 12/31/18 at a price of \$6,500.00 which is \$6,000.00 less than the original quote, and

WHEREAS, in order to lock in the discounted combined price of \$9,140.00 per year, a three year agreement must be signed stipulating equal payments due for 2014 30 days after the agreement is signed, followed by 2015/2016 payments both due within 30 days of the 1st of the year, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into contract with Dominion Voting Services for the furnishing of the ICP/BMD voting machine system extended hardware warranty with firmware and license, and the renewal of the EMS software maintenance and license at the contract price of \$9,140.00 per year for three years with the approval of the County Attorney.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH DOMINION VOTING SERVICES FOR BOARD
OF ELECTIONS TECHNICIAN TRAINING COURSE**

DATED: MARCH 6, 2014

BY

WHEREAS, Hamilton County Board of Elections will be training two new Technicians for 2014, and

WHEREAS, the mandatory three day training course through Dominion will be \$6,000.00, and

WHEREAS, through the work of the Election Commissioners, they were able to set up the class for Hamilton County on March 25, 26 and 27, 2014, and

WHEREAS, the Election Commissioners have proposed to open said training up to other counties who would share the cost, and

WHEREAS, should other counties participate Hamilton County will provide lunch, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the Chairman of the Board of Supervisors to enter into a contract with Dominion Voting Services for the Dominion Technician Training Course at the contract price of \$6,000.00.

Seconded by

RESOLUTION NO.

**RESOLUTION TO REIMBURSE THE TOWN OF INDIAN LAKE THE COSTS
ASSOCIATED WITH THE ERRORS IN THE TAX BILLS**

DATED: MARCH 6, 2014

BY

WHEREAS, the tax bills provided to Indian Lake through the Hamilton County Real Property Office were incorrect, and

WHEREAS, this issue has generated significant cost to Indian Lake in re-mailing tax bills, resolving issues with tax payers, returning under payments etc., and

WHEREAS, the Town of Indian Lake has invoiced Hamilton County with a breakdown of the cost and expense they have incurred, now, therefore, be it

RESOLVED, that \$2,449.10 be hereby transferred from Account No.A1990.0401 Contingent to Account No. A1355.0405 Real Property Postage, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to pay said Indian Lake invoice in the amount of \$2,449.10 from Account No. A1355.0405.

Seconded by

RESOLUTION NO.

**RESOLUTION APPOINTING NEW TOURISM PROMOTION AGENCY AND
PROJECT DIRECTOR FOR NEW YORK STATE TOURISM MATCHING FUNDS**

DATED: MARCH 6, 2014

BY

WHEREAS, Hamilton County is the recipient of New York State Tourism Matching Funds, and

WHEREAS, the NYS Matching Funds Program requires a Tourism Promotion Agency and a Project Director be named to administer said funds, and

WHEREAS, the Regional Office of Sustainable Tourism, Lake Placid, NY has contracted with Hamilton County to direct its tourism efforts, and

WHEREAS, James B. McKenna is President of the Regional Office of Sustainable Tourism, therefore, be it

RESOLVED, that the Regional Office of Sustainable Tourism, Lake Placid, NY be named Tourism Promotion Agency and James B. McKenna be named Project Director for the Hamilton County New York State Tourism Matching Funds Program.

Seconded by

RESOLUTION NO.

SOCIAL SERVICES – WARREN-HAMILTON NY CONNECTS PROGRAM

DATED: MARCH 6, 2014

BY

WHEREAS, New York State is continuing to implement a Long Term Care program, NY Connects, and Hamilton County Department of Social Services has agreed to have Warren-Hamilton Office for the Aging serve as the Point of Entry as they are providing this service for Warren County, and

WHEREAS, Hamilton County Department of Social Services will receive funding for the NY Connects Program in the amount of Eleven Thousand Dollars (\$11,000.00) through the Warren County Office of the Aging, therefore, be it

RESOLVED, that Susan Franko, Director of Public Health and Roberta Bly, Commissioner of Social Services be hereby authorized to sign an Interagency Cooperative Agreement with Warren-Hamilton Office for the Aging, and be it further

RESOLVED, that Revenue Account No. A2310.100, Warren-Hamilton NY Connects be increased in the amount of Eleven Thousand Dollars (\$11,000.00) for the year 2014 to be totally offset by increasing Appropriation Account No. A6772.101, NY Connects Admin., and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH PHYSICAL THERAPY PROVIDER

DATED: MARCH 6, 2014

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of physical therapy services for several programs, and

WHEREAS, Erica Ovitt Mahoney, is a duly licensed physical therapist by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, the term of this contract shall be from April 1, 2014 through March 31, 2015 and compensated at a rate of \$70.00 per visit plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Erica Ovitt Mahoney, DPT to provide physical therapy services to the residents of Hamilton County, for the period April 1, 2014 through March 31, 2015 at a rate of \$70.00 per visit plus mileage, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH VETERINARIAN FOR RABIES VACCINATION CLINICS

DATED: MARCH 6, 2014

BY

WHEREAS, in NYS it is the responsibility of the local health department to have a system in place for the control and suppression of rabies, and

WHEREAS, the Hamilton County Nursing Service (HCPHNS) holds periodic rabies vaccination clinics throughout the County which provides for free vaccination of taxpayers dogs, cats and domestic ferrets, and

WHEREAS, the services of a licensed veterinarian is required to provide this service, and

WHEREAS, Alison Flanigan, DVM, of Lake Placid, NY has agreed to provide veterinarian services for HCPHNS, and

WHEREAS, Dr. Flanigan has agreed to maintain her membership in the American Veterinary Medical Association, making her eligible to maintain professional liability insurance at the required level, and

WHEREAS, Dr. Flanigan will be reimbursed at a rate of \$75.00/clinic hour plus travel reimbursement at the prevailing county mileage rate, and

WHEREAS, Dr. Flanigan will be reimbursed \$20/clinic hour plus travel reimbursement at the prevailing county mileage rate to cover the expense of an animal handler supplied by Lake Placid Animal Hospital, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Alison Flanigan, DVM, to provide veterinary services at HCPHNS rabies clinics, at a rate of \$75.00 per clinic hour, plus mileage and reimbursement for the expense of an animal handler of \$20 per clinic hour, as described above, to begin April 1, 2014 to March 31, 2015 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING CHAIRMAN TO ENTER INTO A CONTRACT WITH
INTEGRYS ENERGY SERVICES OF NEW YORK, INC.**

DATED: MARCH 6, 2014

BY

WHEREAS, Resolution No. 65-13 duly adopted by the Board of Supervisors on March 7, 2013 authorized the Chairman of the Board to enter into a one year agreement with Integrys Energy Services of New York for purchase of electricity for all County facilities, and

WHEREAS, with the very high cost of energy prices and the volatility of energy prices overall and based on review of past prices for electricity and the ability to lock in at a fixed rate for a twenty five (25) month period with Integrys Energy Services, the County Building Superintendent believes that it is a good fiscal decision to lock into a fixed price agreement for the period of 25 months beginning in March 2014, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Integrys Energy Services of New York, Inc. for a fixed price of 0.07854 kWh for a period of twenty five (25) months.

Seconded by:

RESOLUTION NO.

AWARD OF BID FOR PICKUP TRUCKS

DATED: MARCH 6, 2014

BY

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of pickup trucks, and

WHEREAS, two (2) bids were received for New and Unused 2013 or Newer Pickup Trucks in accordance with specification No. 1-2014 as advertised by the Highway Superintendent, and

WHEREAS, the following bids were received:

1. Mangino Chevrolet, Inc.
4447 St. Hwy. 30, Amsterdam, NY

One 4x4 Pickup Truck Configuration A	\$39,490.54
One 4x4 Pickup Truck Configuration B	No Bid
One 4x4 Pickup Truck Configuration C	No Bid

2. Carbone Auto Group
5700 Horatio St., Utica, NY

One 4x4 Pickup Truck Configuration A	\$34,099.00
One 4x4 Pickup Truck Configuration B	No Bid
One 4x4 Pickup Truck Configuration C	\$29,329.00

and

WHEREAS, the County Highway Superintendent has determined that the low bid for Pickup Truck Configuration A and Pickup Truck Configuration C by Carbone Auto Group does meet the bid specification, be it

RESOLVED, that the award be made as follows:

Carbone Auto Group
5700 Horatio St.
Utica, NY 13502

One (1) 2015 Pickup Truck Configuration A	Bid Price \$34,099.00
One (1) 2015 Pickup Truck Configuration C	Bid Price \$29,329.00

and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of two (2) new 2015 Chevrolet Pickup trucks as specified herein

with Carbone Auto Group of Utica, NY in the amount of \$63,428.00 with the approval of the County Attorney, and be it further

RESOLVED, that payment be made to Carbone Auto Group within 30 days of delivery of fully equipped and operational units and acceptance by the County Highway Superintendent and that payment be made from Account No. D5130.201 in the amount of \$63,428.00 and the County Highway Superintendent, County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO BRANT LAKE COLLISION

DATED: MARCH 6, 2014

BY

WHEREAS, the County Highway Superintendent was authorized to have solid waste road tractor #596 cab and frame blasted and painted at Brant Lake Collision, and

WHEREAS, the County Highway Superintendent has picked up the said tractor and the work is completed satisfactorily, and

WHEREAS, the Highway Superintendent recommends the payment of the said painting/blasting of truck #596, be it

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Brant Lake Collision, Inc.
Town Dump Road
Brant Lake, NY 12815

in the amount of the authorized quote of \$7,509.00 and the funds be taken out of Account No. DM5130.401 Repairs and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**EXTENSION OF CONTRACT FOR BRIDGE REPAIR & PNEUMATICALLY
PROJECTED CONCRETE THROUGH 2014**

DATED: MARCH 6, 2014

BY

WHEREAS, two (2) bids were received for Bridge Repair & Pneumatically Projected Concrete, in accordance with Specification No. 1-2013, dated March 4, 2013, as advertised by the County Highway Superintendent and Highway Committee, and

WHEREAS, the bid amounts are shown hereon:

- (1) Town & County Bridge and Rail, Inc.
PO Box 16395
Albany, NY 12212

Bridge Repair: A. Forman w/equipped field truck	\$92.00 per hour
B. Carpenter/Iron Worker	\$90.00 per hour
C. Laborer	\$88.00 per hour
Total A+B+C	\$270.00 per hour

Pneumatically Projected Concrete:

Price per bag applied - \$245.00

- (2) R & B Construction, L.L.C.
1094 Bulls Head Road
Amsterdam, NY 12010

Bridge Repair: A. Forman w/equipped field truck	\$74.00 per hour
B. Carpenter/Iron Worker	\$54.00 per hour
C. Laborer	\$76.00 per hour
A+B+C	\$204.00 per hour

Pneumatically Projected Concrete:

Price per bag applied - \$225.00

and

WHEREAS, R & B Construction, L.L.C. was the low bidder, and

WHEREAS, by Resolution No. 75-13 the Hamilton County Board of Supervisors awarded the Bridge Repair & Pneumatically Projected Concrete contract to R&B Construction, L.L.C., and

WHEREAS, the referenced bid provides the bid pricing for a one year contract with the option of extending the contract by one year if both parties (Hamilton County and R & B Construction) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the County Highway Superintendent has contacted R&B Construction and that Randy Bascomb, President of R&B Construction will agree to a contract extension of the same terms and conditions for a one (1) year period, and

WHEREAS, the County Highway Superintendent believes it is in Hamilton County's best interest to extend the current contract with R&B Construction because of price stability as in no increase to 2013 contract prices and bridge repair projects to be completed in 2014, be it

RESOLVED, that the Highway Committee and the County Highway Superintendent have determined that the bid awarded to R&B Construction, L.L.C. at the amount shown hereon and the contract should be extended for a period of one (1) year, be it further

RESOLVED, that the Chairman of the Board of Supervisor be so authorized to enter into a contract extension with R&B Construction, L.L.C. with approval of the County Attorney and the County Treasurer and Clerk of the board be so notified.

Seconded by

RESOLUTION NO.

ADOPTION OF REVISED FLEET MANAGEMENT POLICY

DATED: MARCH 6, 2014

BY

WHEREAS, the Hamilton County Fleet Management Policy was duly adopted by Resolution No. 162-10 on June 3, 2010, and

WHEREAS, the Fleet Management Policy needs annual review and needs revisions periodically, be it

RESOLVED, the Hamilton County Fleet Management Policy Revision is hereby adopted as recommended by the County Fleet Coordinator and is on file in the Clerk of the Board's Office.

Seconded by