

## **AGENDA**

### **NINTH SESSION**

**SEPTEMBER 4, 2014**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of August 7, 2014

Public Comment Period

Reports of Standing/Special Committees

#### **RESOLUTIONS:**

- No. 1 Resolution to Adopt/Accept the VLT-Tribal Compact Monies
- No. 2 Authorizing Hamilton County Broadband Project, Phase II Disbursement Documents and Fee Payment
- No. 3 Authorizing Chairman to Sign Aid to Prosecution Grant
- No. 4 Authorizing Chairman to Sign Necessary Documents for the Court Cleaning Contract
- No. 5 Authorizing Chairman to Execute Agreement with New York State Unified Court System
- No. 6 Approval of Hazardous Materials Incident Response Plan
- No. 7 Approval of the Hamilton County Fire Mutual Aid Plan
- No. 8 Funding Account for Sound Level Meter and Range Finder – Sheriff
- No. 9 Proclamation in Recognition of Sheriffs Week
- No. 10 Authorizing Amendment to Contract and Transfer of Funds – Community Services
- No. 11 Authorizing Out of State Training – Community Services
- No. 12 Authorizing Chairman to Sign WIC Contract

- No. 13 Authorizing Chairman to Sign Contracts for Evaluations and Service Provision with Center-Based Service Providers for Children Aged 3-5 Years
- No. 14 Authorizing Chairman to Sign HEAP Agreements with Warren/Hamilton OFA and Community Action Agency
- No. 15 Transfer of Funds – Social Services
- No. 16 Snow and Ice Contracts with Towns for the 2014-2015 Season
- No. 17 State Snow and Ice Control Contract for the 2015-2016 Season

**RESOLUTION NO.**

**RESOLUTION TO ADOPT/ACCEPT THE VLT-TRIBAL COMPACT MONIES**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the New York State Division of Budget has announced the Estimated Revenue Allocation of the “Upstate New York Gaming and Economic Development Act” that was passed by the Legislature, and signed by the Governor, in which every county in an Indian exclusivity zone will share in Indian gaming facility revenues, and

WHEREAS, this Act would result in new revenue for all regions of the state, for which these funds are required to be used for additional school aid, property tax relief, and local government aid, and

WHEREAS, Hamilton County has been notified that its projected annual revenue allocation from the VLT-Tribal Compact Monies will be \$39,152.00, be it

RESOLVED, that Revenue Account No. A2725 be created as VLT-Tribal Compact Monies, and funded in the amount of \$39,152.00, and the County Treasurer by so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING HAMILTON COUNTY BROADBAND PROJECT, PHASE II  
DISBURSEMENT DOCUMENTS AND FEE PAYMENT**

**DATE: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Hamilton County, as grant recipient, has received Empire State Development's Grant Disbursement Agreement related to the Hamilton County Broadband Phase II Project #Y583, and

WHEREAS, completion of these documents requires signatures by the Chairman of the Board of Supervisors, and

WHEREAS, reimbursement for the costs of the required public hearing on the project must also accompany the document, and

WHEREAS, said public hearing costs were \$641.66, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign Hamilton County Broadband Phase II Project #Y583 Grant Disbursement Agreement, and be it further

RESOLVED, that payment to the Empire State Development, totaling \$641.66 be authorized from Planning Account No. A8020.0410, and the County Treasurer be authorized to make said payment upon execution of said Grant Disbursement Agreement.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN AID TO PROSECUTION GRANT**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Hamilton County has an annual State Aid agreement with NYS Division of Criminal Justice Services, and

WHEREAS, said agreement needs to be renewed, and

WHEREAS, the agreement is proposed for \$29,200.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign Aid to Prosecution Grant Project No. AP14-1019-D00 for the Period of April 1, 2014 – March 31, 2015 in the amount of \$29,200.00 on behalf of the County of Hamilton and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN NECESSARY DOCUMENTS FOR THE  
COURT CLEANING CONTRACT**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Hamilton County has received the Annual Renewal Letter and Budget for the Court Cleaning Contract #C-300292 authorized by Resolution No. 280-13 adopted November 7, 2013, and

WHEREAS, said Renewal Letter covers State Fiscal Year 2014-2015 with a budget of \$81,817.00, now, therefore, be it

RESOLVED, that the Letter of Renewal and Budget is hereby approved for State Fiscal Year 2014-2015, and the Chairman is authorized to sign the necessary documents and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH NEW YORK  
STATE UNIFIED COURT SYSTEM**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Hamilton County has received a new 5-year agreement from the Unified Court System for security services to the courts of Hamilton, and

WHEREAS, the contract begins on April 1, 2014 and ends on March 31, 2019, and

WHEREAS, the contract stated in pertinent part, "All subsequent periods of the contract, the maximum compensation and where necessary new staffing schedule for that period are to be established by mutual written agreement of the parties.", and

WHEREAS, the State Unified Court System has provided a proposal wherein the period of the contract begins on April 1, 2014 and ends on March 31, 2015, the maximum compensation for the period is Forty-five Thousand Dollars (\$45,000.00) and the Hamilton County Sheriff provides an attendant staffing schedule, and

WHEREAS, the Hamilton County Sheriff has provided an Attendant Staffing Schedule to the State Court System,

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Chairman of the Hamilton County Board of Supervisors is authorized to execute an agreement with the New York State Unified Court System to provide Court Attendant Staffing by the Hamilton County Sheriff for the maximum compensation of Forty-five Thousand Dollars (\$45,000.00) for the period of time beginning on April 1, 2014 and ending on March 31, 2015.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF HAZARDOUS MATERIALS INCIDENT RESPONSE PLAN**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Don Purdy, Emergency Manager has submitted the Hazardous Materials Incident Response Plan, an annex to the Hamilton County Comprehensive Emergency Management Plan, for approval, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby approves the Hazardous Materials Incident Response Plan as submitted and on file in the Clerk of the Board's Office.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF THE HAMILTON COUNTY FIRE MUTUAL AID PLAN**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Don Purdy, Emergency Manager, has submitted the Hamilton County Fire Mutual Aid Plan as prepared and approved by the Hamilton County Fire Advisory Board, for County Board approval, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby approves the Hamilton County Fire Mutual Aid Plan as submitted and on file in the Clerk of the Board's Office.

Seconded by

**RESOLUTION NO.**

**FUNDING ACCOUNT FOR SOUND LEVEL METER AND RANGE FINDER –  
SHERIFF**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, it was necessary for the Sheriff to purchase a sound level meter and range finder, and

WHEREAS, these items were not budgeted for in the 2014 budget, be it

RESOLVED, that \$710.00 be transferred from Account No. A1990.401 Contingent to Account No. A3110.409 Sheriff Navigation and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**PROCLAMATION IN RECOGNITION OF SHERIFFS WEEK**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the Office of Sheriff has been an integral part of the criminal justice system in New York State and in Hamilton County throughout our history, having been established in the State's first constitution in 1777 and having been continued in every succeeding constitution, and having been one of the original constitutional offices of our County, and

WHEREAS, despite changes in its function, status and powers during its long history, the Office of Sheriff has maintained a continuous existence, preserved its distinguishing heritage, and continued to be an essential component of our criminal justice community, and

WHEREAS, the Office of Sheriff has evolved into a modern, professional, full-service law enforcement agency, manned by fully trained police officers, using state-of-the-art technology and applying the latest and most advanced theories and practices in the criminal justice field, and

WHEREAS, the Office of Sheriff is unique in the community, and the duties of the Office go far beyond the traditional role of "Keeper of the Peace," and extend into many facets of public service, including maintaining the county jail, providing security in our courts, dispatching emergency services, and serving and executing civil process for our courts, and

WHEREAS, as a constitutionally empowered entity directly responsible to the People, the ancient Office of Sheriff remains, even today, responsive and accountable to the public it serves, and

WHEREAS, it is fitting to celebrate the historical contributions of the Office of Sheriff and the significant role that the Sheriffs play in our modern criminal justice system, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby proclaim September 21<sup>st</sup> –27<sup>th</sup>, 2014 as Sheriffs Week in Hamilton County.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING AMENDMENT TO CONTRACT AND TRANSFER OF FUNDS –  
COMMUNITY SERVICES**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Patti Jo Hicks is a licensed Clinical Social Worker that provides clinical and evaluation services under a contract with Hamilton County Community Services, and

WHEREAS, Ms. Hicks is to be compensated at a rate of \$100.00 per hour for mental health evaluations, \$70.00 per hour for clinical counseling and a mileage rate of \$.56 per mile for travel to sites where services are provided, and

WHEREAS, Ms. Hicks will be exceeding the current contract amount of \$13,000.00 due to the unanticipated demand for clinical services at the County Jail in 2014, be it

RESOLVED, that Ms. Hicks' contract be amended to raise the annual limit for clinical counseling from \$11,000.00 to \$18,500.00, with the annual limit for mental health evaluations remaining at \$2,000.00, and be it further

RESOLVED, that the County Treasurer be authorized to transfer \$7,500 from Account No. A4310.110 Case Manager to Account No. A4310.422 Mobile Treatment to cover said increase in Ms. Hicks' contract.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING OUT OF STATE TRAINING – COMMUNITY SERVICES**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the Hamilton County Community Services Prevention Program provides a range of prevention services to the County that address harmful at-risk behaviors that include, but are not limited to, the use and abuse of alcohol, tobacco, and other drug, and

WHEREAS, Brandy Richards and Allison Gonyo are Prevention Educators for Hamilton County Community Services, and

WHEREAS, the Hamilton County Community Services (HCCS) Prevention Program is actively involved in providing evidenced-based prevention services that best fit the identified needs of schools and communities in Hamilton County, and

WHEREAS, the HFM Prevention Council has secured a grant that will fully fund a training for Ms. Richards and Ms. Gonyo in evidenced-based prevention research at the Annual National Prevention Network Prevention Research Conference in Hartford, Connecticut on September 15-18, 2014, and

WHEREAS, Ms. Gonyo and Ms. Richards, in order to maximize the value of their participation, will attend different workshops and presentations at this conference on a range of issues related to alcohol, tobacco and drug use across various populations and settings, and

WHEREAS, this training would enhance both Ms. Richards and Ms. Gonyo's skills in the delivery of evidenced-based services provided throughout the county, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes Ms. Richards and Ms. Gonyo to attend this conference with the entire cost for the conference and expenses to be paid by the HFM Prevention Council, as part of their regularly scheduled work week, with the County Treasurer and Personnel Officer being so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN WIC CONTRACT**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the New York State Department of Health, Agency # 12000, requests the renewal of the Contract No. C-025751 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2014 – September 30, 2015, and

WHEREAS, the grant year overlaps the 2014- 2015 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for Sixty-one Thousand Nine Hundred Twenty-three Dollars (\$61,923.00), and

WHEREAS, the necessary funds have been appropriated in the 2014 Municipal Budget and the remainder will be proposed for the 2015 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS WIC Program, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACTS FOR EVALUATION AND SERVICE PROVISION WITH CENTER-BASED SERVICE PROVIDERS FOR CHILDREN AGED 3-5 YEARS**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Hamilton County is required to provide for Comprehensive evaluations for children aged 3-5, who reside within Hamilton County and have a suspected developmental delay through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Hamilton County is required to provide for any combination of Center-Based itinerant or related professional services including: Special Education Itinerant (SEIT) Services; skilled Physical, Occupational, and Speech Therapy Related services; Counseling and/or one-on-one Aide services for children determined to have an eligible level of developmental delay and require center-based services to fully meet their needs; as defined through the CPSE Process, and

WHEREAS, pursuant to Section 4410 of the New York State Education Law, the County is required to maintain contracts with several providers for the provision of comprehensive Evaluation and specialized center-based services as described above; in order to provide parents with a choice for service provision, and

WHEREAS, reimbursement for comprehensive evaluation and subsequent center-based services is determined by the extent of the evaluation and results, and based on rates set in conjunction with the Rate Setting Unit of the New York State Education Department, and

WHEREAS, Comprehensive Evaluations may be requested at any time and/or professional related service provision may be requested at any time through the regular school year and/or the 30 day summer session, and

WHEREAS, the Hamilton County Public Health Nursing Service represents Hamilton County as administrator of this program, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign contracts, upon approval of the County Attorney, for Comprehensive Evaluation and Center-Based professional service provision for children residing within Hamilton County at rates set by the New York State Department of Education, for the period of September 1, 2014 through August 31, 2015 between the Hamilton County Public Health Nursing Service and, not limited to but including, the following center-based preschool service providers:

Children's Development Group for Speech, OT, PT and Psychological Services, PLLC  
187 Pleasant Street  
Keesville, NY 12944

Kelberman Center, Inc  
1601 Armory Drive  
Utica, NY 13501

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN HEAP AGREEMENTS WITH  
WARREN/HAMILTON OFA AND COMMUNITY ACTION AGENCY**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the Department of Social Services requires a service agreement with a qualified provider to provide HEAP outreach and certification services to the low-income residents, be it

RESOLVED, that upon the County Attorney's approval, the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Warren/ Hamilton Office for the Aging and Community Action Agency for HEAP services for a term of October 1, 2014-September 30, 2015.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS - SOCIAL SERVICES**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the funds will be exhausted in Hamilton County Department of Social Services Medical Assistance Account, A6101.401, by the beginning of October 2014, be it

RESOLVED, that the following transfer be made:

From: A6123.401 Juvenile Delinquent	\$ 2,000.00
To: A6101.401 Medical Assistance	\$ 2,000.00

and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**SNOW AND ICE CONTRACTS WITH TOWNS FOR THE 2014-2015 SEASON**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, Article 6, Section 135a of the Highway Law provides that the County Highway Superintendent may contract with any town in the County for the removal of snow and ice from the County roads and for sanding or otherwise treating said roads, therefore, be it

RESOLVED, that the County Highway Superintendent be authorized to contract with the various towns of the County, upon approval of the County Attorney, for said purposes for the period of:

November 1, 2014 – October 31, 2015

and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**STATE SNOW AND ICE CONTROL CONTRACT FOR THE 2015-2016 SEASON**

**DATED: SEPTEMBER 4, 2014**

**BY**

WHEREAS, the County Highway Superintendent has recommended that the Hamilton County Board of Supervisors approve the New York State Snow and Ice Control Contract and maps for the 2015-2016 season, now, therefore, be it

RESOLVED, that the Chairman of the Board be and hereby is empowered to sign the contracts, upon approval of the County Attorney, and be it further

RESOLVED, that the County Highway Superintendent be and hereby is empowered to approve said maps.

Seconded by