

**COMMITTEE MEETING  
LAKE PLEASANT, NY  
MONDAY  
JANUARY 28, 2013**

**PUBLIC WORKS AND SOLID WASTE  
COMMITTEES  
9:30 AM**

Members present: Brian Towers, Clark Seaman, Bob Edwards, Brian Wells, and Rick Wilt

Also present: Bill Farber, Neil McGovern, John Frey, Tracy Eldridge and Pete Klein

Tracy discussed some needed bridge work.

Bill suggested they take a day to go and look at key projects that highway is going to work on. Tracy felt that was a good idea.

Tracy stated if they are going to go forward with repairing a bridge he has in mind, he will have to do a bid to contract a company to come in and do the sheet pile work and they would do the welding themselves. He would probably bid the guide rail and the new deck out. They would have to use the County's bailey bridge; they can't detour on this bridge. He is looking at a budget of around \$60,000 for materials.

Tracy reported that he would also like to do some concrete repair on the abutments of East Stony Creek Bridge in Hope. He is estimating it to be around \$20,000. They also have a little bit of abutment repair on the 7<sup>th</sup> Lake Bridge that they didn't get to last year.

Tracy reported he was in Albany last week and there was a lot of talk on the current Governor's Budget regarding the two year transportation bill that the Federal Government passed. There is a lot of concern that the locals are not seeing enough of the 15% that by law was supposed to be local share.

Bill asked what the percentage looks like for our share. Tracy stated they are not really sure. They are going to spend money in preservation first, and he is going to try to take advantage of that. He is going to package a couple of our local bridges and hopefully we can get some funding for them. Tracy continued to discuss with the committee.

Neil asked if there has been any talk of consolidating the regions, Tracy stated there hasn't been any talk of that but we are now sharing a Regional Director with Region 8.

Tracy feels we are doing well on our bridges but we can't stop keeping them up. Tracy reported in the upcoming budget the Board will possibly have to think about bonding out a couple of bridges. Tracy feels a bridge is a good thing to bond out because of the life span of 50 to 70 years. John stated if we are going to bond we don't want to wait two years with the interest rates as they are.

The committee agreed to have Tracy do a resolution for February 7<sup>th</sup> Board meeting to authorize him to bid for materials for the bridge.

Tracy stated they have spoken in the past regarding used dump trailers. He has been looking and has located a couple of them in the \$30,000 price range. He has looked at them and they are in real good shape and the price is right. He doesn't know if any of the towns are interested but this could be an opportunity to pick one up. Tracy mentioned that January 1, 2015 any trailer or power unit that has a lift able axel, no matter the year of manufacture, must be trackable or steerable if you want to permit them. He mentioned there are two available and he would like to buy both but he doesn't have it in his budget, so that is why he wants the towns to know.

Tracy reported that in his 2013 budget he put in for a used skid steer for the highway department. He would now like to change that and get rid of the old skid steer and get a used tractor to take the place of the skid steer at the Lake Pleasant Buildings. He has found a tractor that has a three point hitch so in the winter it could blow snow and in the summer they could get a broom for it to sweep. Tracy stated that he would advertise for bids. Bill stated if the bids come in the same as what he expected for a skid steer it will be an even swap, he sees no problem with it. Tracy feels the tractor is more versatile than a skid steer.

Tracy reviewed the road work schedule; County Route 16 Gilmantown Road – finishing up the project with the DEC funded grant. They have a project on South Shore Road in Lake Pleasant for \$150,000. He has to do another section on County Route 6 Benson Road at \$125,000. He would like to do an overlay on County Route 24 Old Piseco Road. The Griffin Road in Wells he would like to do full depth reclamation and a double chip seal on it. That will come up to about \$450,000. He is expecting CHIP's funding. Within another month he hopes to be able to finalize and get approval for this.

They will also be micro-paving last year's projects.

Neil reported that he received a letter from Don Rhodes from LaBerge wanting to explore shared services. They will start by looking at the towns with county facilities.

Roberta Bly entered at this time.

Solid Waste – Tracy stated next Thursday they will have a copy of the Solid Waste Recycling Local Law. Bill stated they will need a resolution for the Public Hearing on February 7<sup>th</sup> and adopt at the March meeting along with the other two resolutions that need to be adopted.

Neil asked what he will do for the roll out campaign. Tracy stated he will be placing an ad in the paper and also have laminated posters. Tracy stated there isn't a huge change in what they have already been doing. Tracy reported that two of the canisters are coming today.

Brian Towers stated that they will have to work closely with the schools on the paper, due to the volume they handle. Neil stated that paper is really the only big change; Tracy agreed.

## **BUILDINGS COMMITTEE**

**10:20 AM**

Present: Rick Wilt, Brian Wells, Brian Towers and Bob Edwards

Also present: Bill Farber, John Frey, Neil McGovern, Clark Seaman, Roberta Bly, Tracy Eldridge and Pete Klein

Tracy reviewed the Department of Social Services building. Tracy stated they want to build a wall by the reception desk so people can't just walk through. Then to the left there will be a wall with an office on the other side. They want a door to be put there and that room would be used as a meeting room etc.

Brian Towers asked currently now when someone wants to see one of the employees they go down the hall and actually go in their individual office. Roberta stated yes. Bill stated that is very unique for a Department of Social Services. Brian stated this would create an office where regardless of who you want to see they would be meeting in that new room. Roberta stated that is correct. This would be done for two reasons, safety and confidentially.

Tracy stated the materials to do this will be around \$4,000, \$2,500 of that is for two fire doors. Security system will be on the main door, the same as they did for D.A. and Courts. Mark and Dan will do the work. The total project is about \$5,000 including labor and it should take about a week to get it completed. Tracy stated that this is a good idea, a smart idea.

Currently Mark and Dan are working in the basement building shelving and putting up chain link fencing to create cubicles for moving the County Clerk's records out of their basement and over to the new basement. They are also making an area for the Sheriff.

They have enclosed one of the side doors of the green barn and they installed a new overhead door on the other side for security. Tracy would also like to start pouring sections of concrete in the green barn, a little at a time. We just can't utilize it with the dirt floor. Rick asked if it is still going to be cold storage and Tracy replied yes.

Rick asked about the shredding from Housing. Tracy reported that they found a company in Utica that will shred it for \$.08 per pound.

**INTERNAL MANAGEMENT  
COMITTEE  
10:40 AM**

Present: Bob Edwards, John Frey, Neil McGovern and Clark Seaman

Also present: Bill Farber, Brian Towers, Brian Wells, Rick Wilt, Roberta Bly, Kimberly Byrne and Pete Klein

Absent: Ermina Pincombe

Bill explained that this is somewhat of a general discussion on filling vacancies. Roberta and Kim have vacancies that need to be filled.

Bob suggested that they start with Kim first.

Kim announced that her Clerk resigned. She canvased the list she had and, out of 5, she got 1 response and they were not interested. On February 16<sup>th</sup> she will give another Clerk test.

Brian Wells asked how many hours it will be for. Kim stated 21 hours per week. He then asked if that is possibly the issue. Kim stated everyone she had been working with on the current list were either looking for full-time or they had a job and didn't want to leave it for a part-time position. Rick asked if there are other departments that have a temp that she could share between

departments. Bob asked Kim how she is using them for the 21 hours. Kim stated they do One Work Source, payroll forms and bills.

Kim reported that February 4<sup>th</sup> is the deadline for the applications. This is a test that Kim can grade.

Bill asked the committee if this is a position that needs to be filled at this point in time.

Brian Towers asked in regards to the position, is it the need to get the workload done that's not getting done or is it more of a function that we have coverage when Kim is not in the office. Kim stated it is a combination of both.

Bob discussed the need to fill the position.

Neil feels that where we have it now is the appropriate staffing level.

Bill asked what was their response when you filled it the last time, you had a pool of interviewees the last time. Kim stated four interviewed last time, two have been hired elsewhere, one has a full-time job in Indian Lake and the other was not willing to leave their current full-time employment. Discussion continued with the possibility of off-site work.

The discussion then turned to Department of Social Services, Roberta needs to expedite her open position because there is training for caseworkers in March and it would be ideal to get them in. There is extensive training for this position, there is training for child protective services, then there is foster care training and preventive training for adult protective services and in Hamilton County the caseworkers do all three. Right now Roberta is doing on-call just so she doesn't have two workers on call every other weekend.

Kim reported that test will be held February 23<sup>rd</sup> and she can grade them. Bill stated it's going to be very tight to get this person hired and to the training in March.

Roberta reported that she has some temporary assistance clients and a lot of their bridges to employment is motivation. She is looking for different Board members to maybe use these individuals at their town level for office work. Some of the individuals can't get to Indian Lake so she is looking at Arietta and Long Lake where these individuals reside.

Brian Towers stated to Roberta, as she has a need she should email the Board member of that particular town to see if there is work available for them to do.

Discussion ended and Roberta left at this time.

Bill reported on the Sheriff's temp help. They have an issue that Kim is trying to help the Sheriff with regards to the retired Peace Officer's; that they can fill in on a temp basis. He has two people that are fully trained and would be ideal for this, but the pay scale is the issue.

Kim reported that they will look at it as a non-civil service title that the Sheriff can appoint. Kim stated the Civil Service has problems with temporaries. According to them temporaries are for only three months and you cannot rehire them again. She was informed that she should have a deputy sheriffs list and hire off of that.

Bill suggested that they possibly have an Assistant Undersheriff and this does not fall under Civil Service and this is not something we would use a lot of, we just need the flexibility to utilize a resource that is here.

**CENTRAL GOVERNMENT  
COMMITTEE  
11:20 AM**

Present: Bob Edwards, John Frey, Neil McGovern and Clark Seaman

Also present: Bill Farber, Brian Towers, Brian Wells, Rick Wilt, Don Purdy, Gary Wickes, and Pete Klein

Bill opened the meeting for Ermina who was absent. He reported that Gary had sent everyone a solution that he developed to get some EMT training going in county.

Gary reported that they have to have at least 12 people for a course to make it feasible. Gary stated that Montgomery County is looking for a sponsor and being that Hamilton County has its own sponsorship, we had a meeting with them. What we are doing is sponsoring a course in Montgomery County while they are applying for their sponsorship. Gary stated anyone from Hamilton County will have first choice over anyone else. There are three people from Hamilton County that are interested so far. The class starts March 23<sup>rd</sup> and they will test out the first or second week of June; it will be an accelerated class. They won't have to participate with hospital time, GAVAC has agreed to let them do their ride time with them. All of this has been approved by the State. There will be an ad in the paper for interested parties on when and where. Gary has been working on transportation, but it all depends upon how many sign up.

Bill stated to Gary the sooner he can get a number, if he is looking for the county to help with transportation, where these students are coming from and what a transportation route would look like. Gary stated there may be three possibilities from Blue Mountain Lake that are interested and if they do commit, possibly they could come to Speculator and transport from there.

Bill asked if there are three interested from Blue Mountain, Gary stated two are from Blue and one from Speculator and one possibly from Wells.

Bill asked Gary to review how they are going to get all the required hours in within the short teaching period. Gary stated the course is two nights a week for four hours and some Saturdays. They condensed it by doing, for example, all oxygen therapy at one time and CPR another time etc. Gary reported that they figured out it will approximately cost \$8,000 to \$10,000 to hold this course with all the instructors, lab tech's etc. Gary stated if we can get that money, we could hold a course right here and he could get the instructors to come in.

Rick stated, let's focus on that, he feels that he could find that money in his town budget. Gary stated no one would want to come from Indian Lake, Bill stated that they could centralize it.

Neil stated if the cost was covered we could hold a class and not have 12 people taking it, Bill stated yes, the 12 people have to pass the test in order for reimbursement from the State. Discussion continued on how the money would flow.

Bill feels it would be easier to recruit people if the course is held locally.

The committee suggested to Gary that if he sets up courses in the county, the towns will fund it.

Bill explained that they had setup two separate Central Government Committees, one for EMS and the other was for the D.A. but Marsha had to cancel.

Bill did want to briefly speak about the Public Defender's contract that we received back from the State. We will now be able to hire a Coordinator. There is a resolution in for February 7<sup>th</sup> for the hiring of Katie Smith. The contract runs for three years of funding. Bill then went on to describe what would be written in the resolution. He then explained the reasoning for hiring a Coordinator.

If everyone is on board with this, Bill will setup a Central Government Committee meeting to have Katie come in. This is 100% reimbursement for the Coordinator through the State.

Everyone present agreed to have a resolution for February 7<sup>th</sup> of 2013.

As there was no further business, the meeting ended.