

**COMMITTEE DAY  
LAKE PLEASANT, NY  
MONDAY  
MARCH 26, 2012**

**FIANANCE COMMITTEE  
8:30 AM**

Present: Neil McGovern, John Frey, and Brian Towers

Also present: Bill Farber, Bob Edwards, Brian Wells, Barry Baker and Jane Zarecki

John Frey introduced Barry Baker.

Barry discussed forms used for deed filing in County Clerks. The new forms that are coming out will have barcodes and can be scanned, which the County Clerk will eventually have to purchase. Once the instrument is scanned it is recorded. It can also be faxed, emailed, and printed. Lately, Jane and he have been noticing that the deeds are not completely filled out. What other Counties are doing now is allowing the Real Property Tax Service to verify tax map ID numbers, not the accuracy of the deed but the completeness of the reports that are attached to it. They feel it is important because our taxpayers and citizens are being charged double. If the deed is recorded and not accurate then they have to file a corrected deed or re-file the whole package all over again.

Barry reported that other counties charge a fee for the Real Property Tax Service to verify tax map information. It comes in and then goes to the Real Property Tax Office and they charge a fee for the service to pre-view it, which is something they discussed and decided they don't want to do that. Barry feels that they could do an initial review within a 24 hour time period and get it back to the County Clerk's Office and they can file from there.

Bill stated that Barry has indicated that there are four counties that are piloting this new technology, which four counties? Barry stated Essex, and Saratoga that are close by and one in the west and one in the south.

Bill asked if they are identifying the same problems as we are. Barry stated yes.

Brian asked if individuals file more often than attorneys. Jane stated no, usually attorneys file.

Bob asked what the downside is. They answered that people would have to wait a day.

Bill and Brian asked how critical is it that they get it done the same day. Jane stated that the majority of the cases it's not. But there are some cases that it is taxable status day, so they want it ASAP.

Jane would like to network to Barry's office as a "read only"; they wouldn't have to make so many copies.

Bill told Barry and Jane that if they would like a resolution of support to just let them know.

**INTERNAL MANAGEMENT COMMITTEE**

**9:00 AM**

Employee evaluations

**PUBLIC WORKS/BUILDINGS**

**10:00 AM**

Present: John Frey, Brian Towers, Bob Edwards, and Brian Wells

Also present: Bill Farber, Ermina Pincombe, Neil McGovern, Tracy Eldridge, Peter Klein, Press, and Two Bidders.

Tracy discussed the 7<sup>th</sup> Lake Bridge, the close out of the 4<sup>th</sup> Lake Bridge and the snowmobile crossings wearing out. Tracy has posted all the County Roads.

Tracy wanted to speak about the Solid Waste Management Plan. Brian T. encouraged everyone to get it to their Board's for review. Brian T. stated that the only thing that came out of his Board was the possibility of Single Source Recycling. Not that they were opposed to it, but it was the only thing that came up as far as a discussion. Tracy asked if he got a sense of feeling from them, Brian T. stated they thought it would probably reduce revenues ultimately for the County doing that, but that it may also encourage people to do more recycling. Tracy stated that there are a couple of typos that he will take care of in the Plan. Tracy will get it on the website and send letters to our adjoining counties for their input also.

Tracy stated regarding recycling white paper, he is moving toward taking more.

Brian asked how the electronics are going and Tracy stated very well. We did just over 39 thousand pounds of TV and computers since May of last year, he was pleasantly surprised. They have upped our per cent per pound from .03 cents to .05 cents.

Neil asked if all this e-waste is brought directly to our center by the tax payers. Tracy stated some, but also the Towns are collectors at their Transfer Stations. We process it here in Lake Pleasant and get it ready to ship. Tracy reported that this is not a cost to us.

Regarding the Building Department everything seems to be going well. The O'Connor's Garage that is going to be built next door to the Lake Pleasant Highway Garage has requested to hook into our water system.

Bill stated that the water system was developed because of a salt litigation. We have never willingly expanded or added people to the system. He would have to have their Attorney write a letter to the County regarding this salt contamination.

Parking lot improvements; there is a problem downstairs in the Court House with a drain line that is being plugged; if we do tear up the parking lot we also will replace the drainage at the same time. He is estimating the job would be around \$15,000.00 to do that work in-house. He also has some ideas on new parking for better flow of traffic and new signage.

Brian T. would like Tracy to be more specific on what he wants to do with the \$15,000.00. When the Board does their walking tour of the grounds Tracy will explain what he has in mind.

**CENTRAL GOVERNMENT COMMITTEE**

**11:00 AM**

Present: Ermina Pincombe, John Frey and Bob Edwards

Also present: Bill Farber, Neil McGovern, Brian Towers, Brian Wells, Karl Abrams, Don Purdy and Peter Klein, Press

Bill introduced Don to discuss the new OHS Grant.

Don reported they have received a SHSP Grant for \$74,000.00 for interoperability. The breakdown is the Sheriff gets \$25,012 and Emergency Management \$48,988. There are three areas of expenditures - \$5,500 for consultant, \$34,250 for interoperability (upgraded microwave link) and the other \$34,250 is bridging, patchwork and gateway.

Karl then addressed the Committee, with the 2011 money they were hoping to do some low band upgrades; but it won't fit the parameters of the grant, it's not compatible. They were hoping to re-do the entire system in the County with low band. Also to work with Essex County in dispatching for Long Lake but they got shot down on that. Karl wanted to commend Don on what a great job he has been doing because he just doesn't have enough time. The NECP goals that were submitted did well.

Karl reported there are two counties that are going to donate their equipment to us; one is a 6.2 gigahertz and 10 gigahertz. They are both in service now and they are under five years old. The only cost will be removal and installation, but we will not receive them until they have completely updated their systems.

Karl explained with the \$34,250 Interoperable - we need to upgrade our 911 system. There is an enhanced 911 and now many Counties are going to the next generation 911. We are not even close to being basic 911. We are going to have to put some money into a system.

John asked if we build up the 911 system are we going to go toward the next generation 911. Karl stated it all depends on the money.

Brian T. asked where we are on the narrow band and Karl reported that we have the license and now need to get things programmed.

Don reported that there is a Consortium Meeting soon and he will be conferencing in.

The Fire Advisory Board is meeting monthly, getting the minutes out and he is very happy how the enthusiasm is going on this Board.

There is another EMS Counsel Meeting scheduled this week and he will attend. It will be this Wednesday in Indian Lake at 7 PM.

Karl will be meeting with Chuck, our radio consultant, Wednesday at 2 PM.

Karl and Don left at this time.

**HEALTH & HUMAN SERVICES**  
**11:15 AM**

Present: Brain Wells, Neil McGovern and Ermina Pincombe

Also present: Bill Farber, Brian Towers, John Frey, Bob Edwards, Clara Quintal and Pete Klein, Press

Bill stated that he feels that there should be a Health and Human Services Committee at every meeting because of the size of the departments. Clara was asked to come to this meeting to give an update on her department.

Clara gave an overview of the past year. Last year she had 12 employees and now she is down to 10. She cut the staff by two and doubled up the food stamps and the Medicaid to fill the two positions. There are now two people who do Medicaid and food stamps and one that does trip assistance and HEAP. It seems to be working fine, if something happens, and she needs more help she will come back to the Committee with a request.

As Clara is retiring, she reported that she is the fill-in person. She has been trying to back out but she believes all three need more training and they know that.

Last month's total for all programs was 365 cases. Out of that there were 56 new applicants.

Bill asked Clara if she would touch more on trends, if she is seeing more people than in the past etc. Clara stated they also see the repeat people. Clara is seeing a lot more coming in from outside the County. Indian Lake and Wells are the heaviest, when someone comes in for a grant her department is trying to get municipalities to have them work so they can work off their grants. Barry is sending out letters to all the Towns asking if you will be willing to put people to work so they can work off their grants. She doesn't understand why they keep coming to this County; we don't have the jobs or transportation. Discussion continued.

Clara stated that the State of New York is making it easier, they really don't need to come to her office, it can all be done on-line. Clara feels some of the things that are changing are not for the best.

In support collection, the \$31,000 has gone down to \$30,000. There are very few and the ones that are on the program are very small that we collect from.

The other program we have is Caseworkers. We have three CPS Caseworkers in the County. Clara stated that she usually gets very few CPS calls and in the past week she has gotten two. The calls seem to be increasing. If we are not getting calls we are getting N34 which is a Court Order Investigation from the Judge. Typically she gets maybe one a year, this year she has done about five. She believes there are quite a few out there.

She also does home studies for the Courts and if she can't do it Probation does it. We haven't had a lot, but this is something they need to think about.

The Home Run Program has done an excellent job and it works. It is paid out of Clara's budget but the schools do pay a small portion also. She did tell them that next year it will be going up another 10%. She doesn't know if they will continue or not. Discussion continued regarding school programs and their budgets.

Clara continued to review more of her programs.

Clara reminded the Committee that she has been a working Commissioner and that is what they need when they fill her position.