

**BUILDING COMMITTEE MEETING  
LAKE PLEASANT, NY  
FRIDAY  
DECEMBER 16, 2011**

Members present: Rick Wilt, Bob Edwards, and John Frey

**BUILDING COMMITTEE  
9:30 AM**

Also present: Tracy Eldridge

Tracy discussed the bids for heating fuel. All the bidders had bid a fluctuating price, Pyrofax was .27 ½ cents over the Journal of Commerce, G.A. Bove was .20 cents over and Shepard was .50 cents over. Pyrofax also bid a fixed price of \$3.489 for the year.

The bid specs stated they can bid both fluctuating and fixed rate. Tracy and Clark did speak about taking out the fixed rate because most companies now only bid a fluctuating rate.

Tracy stated Pyrofax's fixed rate would lock us in, but if the prices should drop we will lose, but if they go up, as Rick and Tracy feels it will, we will be ahead.

Tracy stated the he thinks Pryofax has a good idea that the market isn't going to be that bad, they have enough storage and if it does it won't hurt them.

Rick asked Tracy if he had any idea what we paid last year. Laura stated she would find out and left the room.

Bill entered while Laura was pulling Pyrofax bills from last year.

Laura returned.

Clark entered during the discussion on whether to go with a fixed or fluctuating rate.

After a short discussion the Board agreed on accepting the fixed rate from Pyrofax.

Tracy then wanted to discuss the 2012 Adopted Budget. Dan's and Mark's salaries are at the grade he proposed and after some thought he would like both of them to be named Senior Custodians because he feels the job description fits. The grade for these positions was changed when Dan Williams was Custodian from a grade 19 to a grade 16.

Bill suggested if everyone is in agreement they will have a resolution for the January meeting to change the pay scale to Senior Custodian and make the appointments. It would become effective next pay period, everyone agreed.

Bonnie will go to 40 hours a week after Dan Williams' retirement. Bill stated they can do a resolution for Bonnie and Kelly at the same time, effective after Dan retires and they can do that at the January meeting as well.

While they were talking about employees, Tracy has an interest in moving up an employee who has many years of experience and has done a fantastic job. He would like to move him up a step.

Bill discussed transitioning the Highway away from the grade and step to possibly a grade and performance pay. This would only apply to the Highway staff because this would not work for other departments.

Neil entered at this time as discussion continued on grade and performance.

Tracy wants to set up a time with Clark and Bill to discuss DOT and the Long Lake barn. They are looking for space. Bill suggested that they also need to discuss where we want to be long term with the County Highway Department in Long Lake. This is something that pre-existed before any of their tenure on the Board, but the County Highway Garage in Long Lake was built on property that we don't own. We only have a 99 year lease on that property; the Town of Long Lake owns it. Discussion continued.

Neil wanted to bring up the fact that Don Rhodes is interested in looking at Shared Services grants.

Brian Wells entered during this conversation.

Bill stated the Town of Long Lake is not the only one with a Highway garage that may or may not be adequate long term. Therefore if you use this kind of grant application, whether or not you could bring a level of comfort to enough local highway departments and Town Board to get traction to do it, we might want to see if we can include in the grant application about incorporating DOT's needs into our planning.

Bill asked to have Don come in and talk about what they did for Chemung County.

Rick suggested an RFP would be in order. Bill stated yes, instead of asking Don to come in, we can publish as RFP for consulting firms to talk about recent Highway efficiency projects studies they have done.

Everyone agreed to have Tracy put together an RFP to look at Highway efficiency.