

**COMMITTEE DAY  
LAKE PLEASANT, NY  
MONDAY  
MARCH 25, 2013**

**SOLID WASTE  
COMMITTEE  
10:30 AM**

Members present: Brian Towers, Brian Wells, and Rick Wilt

Also present: Bill Farber, Clark Seaman, Bob Edwards, John Frey, and Tracy Eldridge

Bid opening: Spec. No. 6-2013 Materials for One Recycling Shed at Indian Lake Transfer Station

1. T.C. Murphy	\$17,759.01
2. Stephenson Lumber	\$16,953.13
3. Curtis Lumber	\$16,909.00
4. Kingsboro Lumber	\$18,428.56

A motion was made to accept the bids and refer them to committee by Mr. Wilt, seconded by Mr. Edwards. Carried.

**PUBLIC WORKS/SOLID WASTE  
BUILDINGS COMMITTEE  
10:35 AM**

Present: Brian Towers, Clark Seaman, Bob Edwards, Brian Wells, Rick Wilt

Also present: Bill Farber, John Frey and Tracy Eldridge

Highways – Tracy announced that CHIPs was increased 19% in the Governor’s budget; this will be about a \$97,000 increase.

Tracy reported that they have had to do some emergency repairs to some of the older ejector trailers. They are going on fifteen years old, it’s not the trailer itself it is where salt has gotten up inside under the fifth wheel plate and rotted the frame away. Trace described what they had to have rebuilt. After the repairs are done Tracy feels the trailers will go another ten years.

Projects – Tracy stated that he would like to use CHIPs to do overlays to protect our good roads.

Tracy reported that most of the County roads are now posted.

Solid Waste – Tracy is working on the 2011 and 2012 reports. All the towns who received letters of violation will be getting the reports from Tracy and that will be taken care of.

He is also working on getting the roll-offs delivered, they had a delay due to weather.

Pete Klein entered during Tracy's discussion of signs for the canisters. Each canister has three doors on each side and he wants to make sure they are lockable so that way they can control the canister being filled front to back.

The scale in Indian Lake needs maintenance. We have had some trouble in the past with this scale and Tracy is not sure what they will get into once they start the maintenance. This will be a spring repair.

The temporary employee that is at the transfer station is working well. The employee that is out is hoping to return around the end to April.

There will a resolution in for next week for Rules and Regulations of the Transfer Stations.

Buildings – The Department of Social Services project is now complete. If they come in under budget, Tracy would like to replace the carpet in that area.

Tracy suggested they have a committee meeting in Indian Lake when the snow is gone and tour the buildings and grounds.

Tracy reviewed where he is with staffing; most of his employees are back except for one. His new Administrator is doing a great job so far. Bill stated that Tracy's memo just went out on his temporary mechanic. Tracy asked for a temporary mechanic from now through the fall to catch up some work that they are behind on. He has been sending out quite a bit of their work and he hopes to do more in-house. He feels they could be taking care of more minor repairs that in the past were being sent out and hopefully that will help with the bottom line.

The committee requested a fifteen minute recess to look over the bids.

**HEALTH & HUMAN SERVICES  
COMMITTEE  
11:15 AM**

Present: Clark Seaman and Brian Wells

Also present: Bill Farber, Brian Towers, Rick Wilt, John Frey, Bob Edwards, Roberta Bly and Pete Klein

Roberta reported that HEAP is now closed as of 3/15/13 for applications. This year there was a decrease in applications and Roberta feels it may have something to do with the SNAP (food stamps) Program because it has increased.

Roberta has re-vamped the office because of changes at the State and has lost her caseworker. Pattie is doing HEAP, Employment and SSI Assistance. Beth and Bev are doing Temporary Assistance, SNAP and Medicaid. Stephanie will be doing the Child Care Program and she is under an IT title. She is doing the IT portion, being a receptionist, running the child care program and she does staff development.

Roberta feels that they have become the crisis center, everyone in Hamilton County is self-sufficient and they don't come to us unless there's a crisis. There is always something going on every day and she passes a lot of stuff off to Stephanie. Roberta stated she would like to re-title Stephanie as Administrative Assistant.

Bill stated he knows other Departments of Social Services have Administrative Assistants, he and Roberta have spoken about this. Bill suggested that Roberta talk to other Social Service Departments about other positions. The issue with Administrative Assistant to the Commissioner of Social Services is we don't have that position. We may need to look at a different title because we have someone who is typically clerical IT who is doing a broader scope of work than that.

Roberta stated the other position that she has looked at is Child Support. Diane handles child support, she appears in court and does DNA testing, all filing of papers and also carries a caseload. She is a grade eight and Roberta would like to make her a grade nine.

The rest of the department stays the same. She did hire a caseworker, Dana Wilt, and she will be doing personal care and child protective services. Roberta stated that they really need someone to coordinate some of the work load between Social Services and Probation.

Roberta reported that the office renovations came out great. Tracy's crew did a wonderful job; they were in and out in two-week's time.

Roberta reported that she was asked to do an editorial for the paper regarding her department. Because of the other agencies such as Community Action and Community Services they keep getting phone calls for her department. They asked Roberta if she would write an editorial regarding what services they offer.

Brian Towers stated that an editorial is a great idea.

Roberta left at this time

Bill announced that Katie Smith had a personal issue that came up so she will not be able to attend the Central Government Committee meeting so we will move on to the Internal Management Committee meeting and start employee evaluations at this time.

As there was no further business, the meeting ended.