

AGENDA
EIGHTH SESSION
AUGUST 6, 2015

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of July 2, 2015

Public Comment Period

Reports of Standing/Special Committees

10:45 AM Dr. Eliza J. Darling – Hamilton County Historian

RESOLUTIONS:

- No. 1 Authorization to Attend the 2015 NYSAC Fall Conference
- No. 2 Authorizing Extension of Contract No. T000201 – Coordinator of Public Defense
- No. 3 Authorizing Chairman to Sign Aid to Prosecution Grant
- No. 4 Authorizing Chairman to Sign WIC Contract
- No. 5 Authorizing Chairman to Sign Agreement with the New York State Department of Health as an Early Intervention Provider
- No. 6 Authorizing Chairman to Sign Contract with School District for Transportation Services for the Preschool Special Education Program – Indian Lake Central School
- No. 7 Authorizing Reimbursement of Tuition Costs – Penny Warrington
- No. 8 Authorizing Chairman to Sign Personal Care Agency Enrollment Application
- No. 9 Authorizing Chairman to Sign Contracts for Evaluation and Service Provision with Center-Based Service Providers for Children Aged 3-5 Years
- No. 10 Authorizing Chairman to Sign Contract with School District to Provide

Related Services for the Preschool Special Education Program – Wells
Central School

- No. 11 Authorizing Chairman to Sign Contract with Lake Pleasant Central School District to Provide Services for the Preschool Special Education Program
- No. 12 Authorizing Chairman to Sign Contracts for NYS Immunization
- No. 13 Authorizing Chairman to Sign Agreements between Hamilton County Public Health Nursing Service and Healthwyse, LLC
- No. 14 Appointment of Safety/Injury Coordinator and an Updated Executive Safety Committee
- No. 15 Authorizing Chairman to Sign Agreement to Sell Gasoline and Diesel Fuel to the New York State Department of Transportation
- No. 16 Adopting a Department of Public Works Department for Hamilton County

RESOLUTION NO.

AUTHORIZATION TO ATTEND THE 2015 NYSAC FALL CONFERENCE

DATED: AUGUST 6, 2015

BY

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the Fall Conference in Lake Placid, N.Y. September 21, 2015 – September 23, 2015, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

RESOLUTION NO.

**AUTHORIZING EXTENSION OF CONTRACT NO. T000201 – COORDINATOR OF
PUBLIC DEFENSE**

DATED: AUGUST 6, 2015

BY

WHEREAS, Resolution No. 54-13 dated February 7, 2013 authorized Indigent Legal Services Contract No. T000201 in the amount of \$12,948.00 for the period of June 1, 2012 – May 31, 2015, and

WHEREAS, the grant was not implemented until January 1, 2013, and

WHEREAS, to fully expend the grant the grant needs to be extended, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign Appendix X of Contract No. T000201, amending the expiring date to February 29, 2016 and the County Treasurer and Coordinator of Public Defense be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AID TO PROSECUTION GRANT

DATED: AUGUST 6, 2015

BY

WHEREAS, Hamilton County has an annual State Aid agreement with NYS Division of Criminal Justice Services, and

WHEREAS, said agreement needs to be renewed, and

WHEREAS, the agreement is proposed for \$43,800.00, the contract period will be for 18 months this year to adjust future contract cycles to begin after the start of the state fiscal year, the award amount includes the same funding level as in 2014-2015, and an additional two quarters of funding to support the program through September 30, 2016, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign Aid to Prosecution Grant Project No. AP15-1020-D00 for the period of April 1, 2015 – September 30, 2016 in the amount of \$43,800.00 on behalf of the County of Hamilton and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN WIC CONTRACT

DATED: AUGUST 6, 2015

BY

WHEREAS, the New York State Department of Health, Agency # 12000, requests the renewal of the Contract No. C-025751 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2015 – September 30, 2016, and

WHEREAS, the grant year overlaps the 2015- 2016 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for Forty-Eight Thousand Six Hundred Thirteen Dollars (\$48,613.00), and

WHEREAS, the necessary funds have been appropriated in the 2015 Municipal Budget and the remainder will be proposed for the 2016 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS WIC Program, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AS AN EARLY INTERVENTION PROVIDER

DATED: AUGUST 6, 2015

BY

WHEREAS, pursuant to Public Health Law 2550, the New York State Department of Health is the lead agency responsible for the administration of the Early Intervention Program and that each Municipality is responsible for the local administration of the program, which includes accepting referrals of children potentially eligible for program services, assigning initial service coordinators, participating in Individual Family Service Plan (IFPS) meetings, ensuring that services contained in the IFSP are appropriately delivered and reimbursing providers for services not covered by Medicaid or commercial insurance according to rates set by the NYSDOH, and

WHEREAS, the NYSDOH has allotted \$16,944.00 for the period October 1, 2015 – September 30, 2016, and

WHEREAS, Hamilton County by and through the Hamilton County Public Health Nursing Service assumes the responsibilities delineated above, and

WHEREAS, initial service coordinators may be assigned to employees of the Hamilton County Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Early Intervention Provider Agreement with the New York State Department of Health, pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT FOR
TRANSPORTATION SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION
PROGRAM - INDIAN LAKE CENTRAL SCHOOL**

DATED: AUGUST 6, 2015

BY

WHEREAS, the Hamilton County Public Health Nursing service is required to provide for services for children aged 3-5 who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, transportation is required for a child from the Town of Indian Lake to Prospect Center in Queensbury on a daily basis, and

WHEREAS, Indian Lake Central School District will provide round trip transportation from the Town of Indian Lake to Queensbury each day as recommended by the CPSE for the time frame needed, and

WHEREAS, the County desires to have the Indian Lake Central School District provide transportation for the child at a rate of \$67.04 per day for the 2015-2016 school year commencing September 1, 2015 – June 30, 2016, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to sign a contract with the Indian Lake Central School District to transport the preschool child for center-based services in Queensbury as recommended by the CPSE, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING REIMBURSEMENT OF TUITION COSTS – PENNY WARRINGTON

DATED: AUGUST 6, 2015

BY

WHEREAS, the Hamilton County Board of Supervisors has received a request from the Director of Public Health to reimburse tuition costs for Penny Warrington, and

WHEREAS, the Director of Public Health and the Health Committee have agreed that it is necessary for Penny Warrington to get this additional education, and

WHEREAS, this request for reimbursement complies with Section 817 of the Employee Handbook, and fits into Category 2 of the Board's determined guidelines, and

WHEREAS, said education was completed on the employee's own time, therefore, be it

RESOLVED, that funds from Account No. 4010.0404 CHHA Contracts be transferred to account 4050.0411 Public Health Continuing Education, and be it also

RESOLVED, that the County Treasurer is hereby authorized to reimburse Penny Warrington \$3,456.00 for Spring 2014 tuition, upon receipt of a signed voucher which includes documentation of the expenses as well as copies of the agreement to repay such reimbursement should Ms. Warrington fail to complete three years as Director of Patient Services, as set forth in Section 817 of the Employee Handbook, being filed with the Public Health Director and the Personnel Officer.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN PERSONAL CARE AGENCY ENROLLMENT APPLICATION

DATED: AUGUST 6, 2015

BY

WHEREAS, the Board of Supervisors authorized the hiring of Home Health Aides through the Hamilton County Public Health Nursing Service Certified Home Health Agency to provide services to County residents per Resolution No. 205-15, and

WHEREAS, the Home Health Aides may be assigned to personal care aide cases as availability and need dictates, and

WHEREAS, the Hamilton County Public Health Nursing Service Certified Home Health Agency is required to apply to the NYSDOH as a Personal Care Agency in order to secure a Medicaid rate for reimbursement for personal care aide services, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Personal Care Agency enrollment application.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACTS FOR EVALUATION AND SERVICE PROVISION WITH CENTER-BASED SERVICE PROVIDERS FOR CHILDREN AGED 3-5 YEARS

DATED: AUGUST 6, 2015

BY

WHEREAS, Hamilton County is required to provide for Comprehensive evaluations for children aged 3-5, who reside within Hamilton County and have a suspected developmental delay through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Hamilton County is required to provide for any combination of Center-Based itinerant or related professional services including: Special Education Itinerant (SEIT) Services; skilled Physical, Occupational, and Speech Therapy Related services; Counseling and/or one-on-one Aide services for children determined to have an eligible level of developmental delay and require center-based services to fully meet their needs; as defined through the CPSE Process, and

WHEREAS, pursuant to Section 4410 of the New York State Education Law, the County is required to maintain contracts with several providers for the provision of comprehensive Evaluation and specialized center-based services as described above; in order to provide parents with a choice for service provision, and

WHEREAS, reimbursement for comprehensive evaluation and subsequent center-based services is determined by the extent of the evaluation and results, and based on rates set in conjunction with the Rate Setting Unit of the New York State Education Department, and

WHEREAS, Comprehensive Evaluations may be requested at any time and/or professional related service provision may be requested at any time through the regular school year and/or the 30 day summer session, and

WHEREAS, the Hamilton County Public Health Nursing Service represents Hamilton County as administrator of this program, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign contracts, upon approval of the County Attorney, for Comprehensive Evaluation and Center-Based professional service provision for children residing within Hamilton County at rates set by the New York State Department of Education, for the period of September 1, 2015 through August 31, 2016 between the Hamilton County Public Health Nursing Service and, not limited to but including, the following center-based preschool service providers:

NYSARC, Inc.

a/k/a The Children's Corner – The Adirondack ARC 12 Mohawk Street
Tupper Lake, NY 12986
518-359-3351

Prospect Center 133 Aviation Road
Queensbury, NY 12804
518-798-0170

Upstate Cerebral Palsy, Inc 1020 Mary Street
Utica, NY 13501
315-724-6907

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO
PROVIDE RELATED SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION
PROGRAM – WELLS CENTRAL SCHOOL**

DATED: AUGUST 6, 2015

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for Speech, Occupational and Physical Therapy Services for children aged 3- 5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Wells Central School District can provide these related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2015 through August 31, 2016 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH LAKE PLEASANT
CENTRAL SCHOOL DISTRICT TO PROVIDE SERVICES FOR THE PRESCHOOL
SPECIAL EDUCATION PROGRAM**

DATED: AUGUST 6, 2015

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Lake Pleasant Central School District is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2015 through August 31, 2016 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACTS FOR NYS IMMUNIZATION PROGRAM

DATED: AUGUST 6, 2015

BY

WHEREAS, the New York State Department of Health Bureau of Immunization has approved the 2013-2018 Immunization Action Plan for Local Health Departments Contract #C-028295 with the Hamilton County Public Health Nursing Service to provide immunizations for residents throughout the County, and

WHEREAS, the grant year overlaps the 2015 and 2016 budget fiscal years, and

WHEREAS, the total grant contract for the period April 1, 2015-March 31, 2016 is \$30,000, and

WHEREAS, funds have been previously allocated within the 2015 Municipal Budget in anticipation of this funding, and

WHEREAS, the remainder of the funding will be allocated within the 2016 Municipal budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign contracts between the NYS Immunization Program on behalf of the Public Health Nursing Service upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENTS BETWEEN HAMILTON
COUNTY PUBLIC HEALTH NURSING SERVICE AND HEALTHWYSE, LLC**

DATED: AUGUST 6, 2015

BY

WHEREAS, the Hamilton County Public Health Nursing Service entered into a contract with HealthWyse, LLC for the provision of an electronic medical record and billing system in 2009, and the system continues to meet the needs of the department and staff of the HCPHNS, and

WHEREAS, HealthWyse, LLC and the Hamilton County Public Health Nursing Service wish to continue said contract for sixty months from date of acceptance, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign all of the necessary documents to extend this agreement for the period September 1, 2015 through August 31, 2019 for the annual fee of \$12,000, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**APPOINTMENT OF SAFETY/INJURY COORDINATOR AND AN UPDATED
EXECUTIVE SAFETY COMMITTEE**

DATED: AUGUST 6, 2015

BY

WHEREAS, Hamilton County has insured its Workers' Compensation risk with PERMA,
and

WHEREAS, Hamilton County last appointed an Executive Safety Committee by
Resolution No. 169 of August 1, 1996, and

WHEREAS, one of the obligations of maintaining present credits is the requirement to
appoint a Safety/Injury Coordinator and an Executive Safety Committee, be it

RESOLVED, that the following appointments be made:

Safety/Injury Coordinator – Beth Hunt
Building Representative – Dan Fish
Highway Superintendent - Tracy Eldridge or designee
Director of Public Health – Susan Franko or designee
Supervisors – Robert Edwards and Brian Wells

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN AGREEMENT TO SELL GASOLINE AND DIESEL FUEL TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

DATED: AUGUST 6, 2015

BY

WHEREAS, Hamilton County has completed Phase I and Phase II of the Hamilton County Fuel Consolidation Projects at the County Highway Facilities in Lake Pleasant and Long Lake and at Town Facilities in the Towns of Arietta and Indian Lake, and

WHEREAS, Phase III is underway and will include fueling sites in the Towns of Hope, Inlet and Wells, and

WHEREAS, the purpose of the Hamilton County Fuel Consolidation projects were to eliminate unnecessary fueling depots within the County and to encourage all municipalities, school districts and State Agencies to participate and utilize these fueling facilities, and

WHEREAS, the New York State Department of Transportation would like to begin utilization of these facilities and has proposed a five (5) year contract for fuel storage at a billed cost of \$0.05 per gallon over cost, and

WHEREAS, the County Attorney has reviewed and approved the said contract and the County Highway Superintendent recommends entering into the said contract, be it

RESOLVED, the Chairman of the Board is hereby authorized to enter into said agreement with the New York State Department of Transportation for five (5) years beginning on August 1, 2015 and ending on July 31, 2020 to procure and sell gasoline and diesel fuel to the NYSDOT at a billed cost of \$0.05 per gallon over cost and the County Treasurer, Clerk of the Board and Highway Superintendent be so advised.

Seconded by

RESOLUTION NO.

**ADOPTING A DEPARTMENT OF PUBLIC WORKS DEPARTMENT FOR
HAMILTON COUNTY**

DATED: AUGUST 6, 2015

BY

WHEREAS, currently Hamilton County operates a Highway Department, Solid Waste Department and Buildings Department, and

WHEREAS, the Solid Waste Department has been under the direction of the County Highway Superintendent since its inception in 1998, and

WHEREAS, in January of 2011 the County Board of Supervisors also placed the Buildings Department under the direction of the County Highway Superintendent, and

WHEREAS, the County Board of Supervisors believes it is the best interest of the County to formally adopt a Department of Public Works, and

WHEREAS, the Department of Public Works would include the Highway Department, Solid Waste Department and Buildings Department to include all functions of said departments, and

WHEREAS, the County Highway Superintendent will be the Director of the Department of Public Works and all functions of the said DPW, be it

RESOLVED, the Hamilton County Board of Supervisors hereby formally creates a Department of Public Works which includes the Highway Department, Solid Waste Department and Buildings department and all the functions of the said departments, and be it further

RESOLVED, the County Board of Supervisors hereby name the County Highway Superintendent as the Director of the DPW and hereby authorize the County Highway Superintendent job description be amended to include having the direction and oversight of the DPW added to the duties of the County Highway Superintendent and the Clerk of the Board, County Treasurer and County Highway Superintendent be so notified.

Seconded by